

PRINCETON CENTENNIAL HALL COMMITTEE

MEETING MINUTES

Thursday, November 10, 2011
Princeton Centennial Hall
35 Main Street South, Princeton
6:30 p.m.

Present: Mayor Wearn, Councillor Peterson, Members Cowan, Davidson, De Waal, Dymment, Gibson, Hall, Keys, MacDonald and Van De Cappelle

Others: Sarah Wilson – G.B. Architects

Staff: Bell, Wood and Lehmann

Member Cowan in the Chair.

Welcome

Member Cowan welcomed the Committee Members and thanked them for their ongoing hard work and dedication to the Committee.

Adoption of Agenda

Moved by – Member Keys

Seconded by – Member Van De Cappelle

That the agenda for the November 10, 2011 meeting of the Princeton Centennial Hall Renovations Committee be adopted, as printed and circulated.

.Carried

Adoption of Minutes

Moved by – Member Hall

Seconded by – Member Van De Cappelle

That the minutes of the October 13, 2011 meeting of the Princeton Centennial Hall Renovations Committee be adopted, as printed and circulated.

.Carried

Discussion Re: Plans

Bar Layout

Committee discussion focused on:

- The size, shape and configuration of the cooler and sink
- The inclusion of a freezer behind the bar
- Bar height and accessibility

Ms. Wilson noted that the area behind the bar is large enough to accommodate someone in a wheelchair.

Moved by – Member Van De Cappelle
 Seconded by – Councillor Peterson

That the size of the area behind the bar, as depicted in Plan 2, be approved.

.Carried

Location of Sink

Committee discussed the benefits of a corner sink, the proximity of the sink to the freezer and storage options on either side of the sink.

Committee concurred with the inclusion of a corner sink behind the bar.

Location of Flip Up Door in Bar Counter

Committee concurred with the location of the flip up door in Plan 2.

Ice Storage in Bar Area

Committee concurred with the inclusion of ice storage in the bar area.

Following discussion regarding an ice machine, Committee agreed that an ice machine is not necessary.

Old Cooler or New Cooler

Moved by – Member Dymont
 Seconded by – Member Hall

That the existing coolers in the Princeton Centennial Hall be replaced with new coolers.

.Carried

Stage Wall

In response to comments from Member Keys, Committee concurred with the suggestion that partition walls could be utilized to block the view from out of the Fireside Room and up onto the stage during plays, fashion shows, etc.

Moved by – Councillor Peterson
Seconded by – Member Gibson

That the stage wall remains as depicted in Plan 2.

.Carried

Finalization of Construction Date

Ms. Wilson reported that presently, there does not appear to be an issue with the requested May 13, 2011 completion date.

In response to a question regarding staging the construction work, Ms. Wilson noted that all construction work must be completed in order to obtain an occupancy permit.

Discussion focused on the schedule of upcoming Council meetings and the importance of a January construction start date.

Moved by – Member Van De Cappelle
Seconded by – Member Gibson

That construction works commence prior to or on January 16, 2012.

.Carried

Contingency Plan

Committee discussed alternate locations (gymnasiums, Church basement, Anglican Church and Drumbo Hall) for potential bookings, should construction not be completed in time for Mother's Day.

In response to a question regarding current bookings, Member MacDonald reported that she has received an inquiry for a potential April 28, 2012 event. She further reported that there are no bookings prior to May 13 and that the first booking after May 13 is on June 23.

Member MacDonald noted that there are weddings booked for September 2012.

Bidder's List

In response to correspondence received from Mr. Bellehumeur, CAO Bell reported that in discussion with the Chief Building Official, several contractors had been identified as potential bid invitees and the list of invitees was provided to Ms. Wilson.

With respect to subcontractors, Committee discussion focused on the importance of utilizing local trades.

Next Steps

Ms. Wilson reported that the architects are continuing to finalize the drawings, they have contacted the engineers and once the drawings are complete, the appropriate permits will be applied for.

In response to a question from Member Keys, Ms. Wilson reported that the showcase at the rear of the Hall will be removed.

The Manager of Community Services reported that he will obtain sizing information for the new refrigerators.

Adjournment and Next Meeting

The meeting adjourned at 7:33 p.m. on a motion of Members Van De Cappelle and Dymont, to meet again at the call of the Chair.

Lesley Lehmann, Deputy Clerk
Township of Blandford-Blenheim