

TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA - *AMENDED*

Wednesday, October 18th, 2023

Watch via Live Stream on Township's YouTube:
<https://www.youtube.com/channel/UCdKRV0GAEuFaGbwHRPzoEXA>

4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the October 18th, 2023 Regular Meeting of Council be adopted as printed, and circulated.

4. Disclosure of Pecuniary Interest

5. Minutes

a. [October 4th, 2023 Minutes of Council](#)

Recommendation:

That the minutes of the October 4th, 2023 Regular Meeting of Council be adopted, as printed and circulated.

6. Business Arising from the Minutes

7. Public Meetings

None.

8. Delegations / Presentations

a. [Katharine Strubel & Ken Whytock, Residents, Re: Downtown Drumbo Beautification](#)

b. [Jim Cochrane, Resident, Re: Installing a Plaque on the Richwood Hall](#)

9. Correspondence

a. Specific

i. [Multiple Municipality's Councils, Re: Highway Traffic Act Amendments.](#)

Recommendation:

That the Township of Blandford-Blenheim Council supports the resolution passed by the City of Cambridge on May 9, 2023, regarding Highway Traffic Act Amendments.

ii. [Town of Stouffville, Clerk, Re: Illegal Land Use Enforcement.](#)

Recommendation:

That the Township of Blandford-Blenheim Council supports the resolution passed by the Town of Stouffville on September 27, 2023, regarding Illegal Land Use Enforcement.

iii. [Town of Midland, Clerk, Re: Catch & Release Justice in Ontario.](#)

Recommendation:

That the Township of Blandford-Blenheim Council supports the resolution passed by the Town of Midland on September 6, 2023, regarding Catch and Release Justice in Ontario.

b. General

i. [Township of Zorra, Chief Administrative Officer, Re: Road Authority Jurisdiction.](#)

Recommendation:

That the general correspondence be received as information.

10. Staff Reports

a. Drew Davidson – Director of Protective Services

i. [FC-23-15 – Monthly Report](#)

Recommendation:

That Report FC-23-15 be received as information.

b. Ray Belanger – Chief Building Official

i. [CBO-23-10 – Monthly Report](#)

Recommendation:

That Report CBO-23-10 be received as information.

c. Jim Harmer – Drainage Superintendent

[i. DS-23-16 – Petition for Drainage](#)

Recommendation:

That Report DS-23-16 be received as information; and,

That Council accepts the two petitions for drainage works for the S1/2 Lot 1 Concession 13 from Colman Equipment and Bev Fried, and for the SW1/4 Lot 38 Concession 11 from Dave Cleave; and further,

That the Clerk notify the Grand River Conservation Authority and the Clerk of the Township North Dumfries that it has received petitions for drainage work and that they intend to proceed with these petitions.

[ii. DS-23-17 – Section 78 of the Drainage Act Report for the Drumbo Drainage Works 1993](#)

Recommendation:

That Report DS-23-17 is received as information;

And further that council instructs staff to notify the GRCA of their intent to appoint an Engineer under Section 78 of the Drainage Act for the Drumbo Drainage Works 1993 Harmer Stormwater Management Pond.

d. Rodger Mordue – Chief Administrative Officer / Clerk

[i. CAO-23-19 – Centre Street Road Allowance Property Sale](#)

Recommendation:

That Report CAO-23-19 be received; and,

That the Mayor and Clerk be authorized to execute any and all documents required for the sale of the property described as Part of Centre Street, Plan 104, Designated as Part 1, Plan 41R-10506; Blandford-Blenheim, County of Oxford, Being Part of PIN 00281-0316 to Slaminvest Holdings Inc.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Re: Gravel Roads

16. By-laws

a. 2383-2023, Being a By-law provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (3rd & final reading, Hotson Drain);

b. 2384-2023, Being a By-law provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (3rd & final reading, Plattsville Estates Phases 3 & 4 Drain);

c. 2391-2023, Being a By-law to provide for the closure and sale of a portion of Centre Street, Drumbo. More particularly described as Part of Centre Street, Plan 104, Designated as Part 1, Plan 41R-10506; Blandford-Blenheim, County of Oxford;

d. 2392-2023, Being a By-law to confirm the proceedings of Council.

Recommendation:

That the following By-laws be now read a first and second time: 2391-2023, 2392-2023.

Recommendation:

That the following By-laws be now given a third and final reading: 2383-2023, 2384-2023, 2391-2023, 2392-2023.

17. Other

18. Adjournment and Next Meeting

Wednesday, November 1st, 2023 at 4:00 p.m.

Recommendation:

[Township of Blandford-Blenheim Website](#)

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, November 1st, 2023 at 4:00 p.m.

MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Davidson, Harmer, Krug, Mordue and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the amended agenda for the October 4th, 2023 Regular Meeting of Council be adopted, with the addition of item 13. a. 1. and the deletion of items 16. a. and b.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. September 20th, 2023 Minutes of Council

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the September 20th, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

a. Public Meeting Under the Development Charges Act

RESOLUTION #3

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Development Charges Act, 1997;

And that Mayor Peterson Chair the Public Meeting.

.Carried

RESOLUTION #4

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #5

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Township of Blandford-Blenheim Development Charges Background Study and Proposed Development Charge By-law be received as information.

.Carried

b. Public Meeting Under the Drainage Act, Court of Revision

i. Hotson Drain

RESOLUTION #6

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that pursuant to the provision of Section 52 of the Drainage Act, R.S.O. 1990, as amended, Chapter D. 17, the Court of Revision for the purposes of hearing appeals to the Hotson Drain is convened at 4:09 p.m.;

That Council appoint Mayor Mark Peterson, Councillor Bruce Banbury, Councillor Daryl Barnes, Councillor Nancy Demarest and Councillor Tina Young serve on the Court of Revision for the Hotson Drain;

And that Mayor Mark Peterson be appointed as the Chair of the Court of Revision.

.Carried

RESOLUTION #7

Moved by – Councillor Barnes

Seconded by – Councillor Demarest

Be it hereby resolved that the Court of Revision for the Hotson Drain sustain the assessment as outlined in the report of Curtis MacIntyre dated August 8, 2023.

.Carried

RESOLUTION #8

Moved by – Councillor Barnes

Seconded by – Councillor Demarest

Be it hereby resolved that the Court of Revision on the Hotson Drain be closed at 4:12 p.m.

.Carried

ii. Plattsville Estates Phase 3 & 4 Drain

RESOLUTION #9

Moved by – Councillor Barnes

Seconded by – Councillor Demarest

Be it hereby resolved that pursuant to the provision of Section 52 of the Drainage Act, R.S.O. 1990, as amended, Chapter D. 17, the Court of Revision for the purposes of hearing appeals to the Plattsville Estates Phase 3 & 4 Drain is convened at 4:13 p.m.;

That Council appoint Mayor Mark Peterson, Councillor Bruce Banbury, Councillor Daryl Barnes, Councillor Nancy Demarest and Councillor Tina Young serve on the Court of Revision for the Plattsville Estates Phase 3 & 4 Drain;

And that Mayor Mark Peterson be appointed as the Chair of the Court of Revision.

.Carried

RESOLUTION #10

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the Court of Revision for the Plattsville Estates Phase 3 & 4 Drain sustain the assessment as outlined in the report of K. Smart dated June 30, 2023.

.Carried

RESOLUTION #11

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the Court of Revision on the Plattsville Estates Phase 3 & 4 Drain be closed at 4:21 p.m.

.Carried

c. Public Meeting Under the Planning Act, Committee of Adjustment

RESOLUTION #12

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that Council move into Committee of Adjustment at 4:21 p.m.

.Carried

RESOLUTION #13

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the Committee rise at 4:26 p.m. and that the Open Council meeting resumes.

.Carried

The Minutes of the Committee of Adjustment are on the October 4th, 2023 Minutes of the Committee of Adjustment. The decision was signed as approved.

d. Public Meeting Under the Planning Act, Zone Change

i. Application for Zone Change – ZN-23-12 (Bucek)

RESOLUTION #14

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that Council rise and go into Public Meeting under the Planning Act to consider an application for Zone Change:

ZN1-23-12 – (Bucek);

And that Mayor Peterson Chair the Public Meeting.

.Carried

RESOLUTION #15

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #16

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the Zone Change Application submitted by Paul Bucek, whereby lands described as Part Lot 20, Concession 1 (Blenheim), Township of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-35)' to permit an existing single detached dwelling to remain on-site permanently while being recognized as an additional residential unit (ARU).

.Carried

8. Delegations / Presentations

None.

9. Correspondence

a. Specific

None.

b. General

None.

10. Staff Reports

a. Jim Harmer – Drainage Superintendent

i. DS-23-13 – Monthly Report

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DS-23-13 be received as information.

.Carried

b. Jim Borton – Director of Public Works

i. PW-23-18 – Monthly Report

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-18 be received as information.

.Carried

c. Trevor Baer – Manager of Community Services

i. CS-23-13 – Monthly Report

RESOLUTION #19

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CS-23-13 be received as information.

.Carried

d. Denise Krug – Director of Finance / Treasurer

i. TR-23-14 – 2024 Fees & Charges

RESOLUTION #20

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that Report TR-23-14 be received as information;

And further that Council authorize the Director of Finance to prepare a fees and charges by-law for the November 15th Council meeting based upon Township fees and charges as outlined on the attached schedules.

.Carried

11. Reports from Council Members

Councillor Banbury attended the Drumbo Fair and commended the event. Mayor Peterson noted the attendance numbers were high this year. Councillor Barnes noted how many children were in attendance. Councillor Young shared a webinar she attended by Agriculture Wellness Ontario who partnered with the Canadian Mental Health Association. The webinar was called “In the Know” and discussed mental health supports for the agricultural community. Councillor Young noted the webinar is offered periodically. Mayor Peterson reported the Blandford-Blenheim Food Drive was very successful. The Members discussed the Remembrance Day ceremonies and decided that Mayor Peterson will represent the Township at the Drumbo and Chesterfield ceremonies, Councillor Demarest will represent the Township at the Princeton ceremony, and Councillor Young will represent the Township at the Plattsville ceremony.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

15. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees.

1. Staffing

RESOLUTION #21

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:45 p.m. to discuss:

- a. Personal matters about an identifiable individual, including municipal or local board employees.

1. Staffing

.Carried

RESOLUTION #22

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:00 p.m.

.Carried

16. By-laws

- a. 2389-2023, A By-law to amend Zoning By-Law Number 1360-2002, as amended; and,
b. 2390-2023, Being a By-law to confirm the proceedings of Council.

RESOLUTION #23

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a first and second time: 2389-2023 and 2390-2023.

.Carried

RESOLUTION #24

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a third and final time: 2389-2023 and 2390-2023.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #25

Moved by – Councillor Young

Seconded by – Councillor Barnes

Whereas business before Council has been completed at 5:02 p.m.; and,

That Council adjourn to meet again on Wednesday, October 18th, 2023 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim

A circular wreath of various botanical illustrations surrounds a central white circle. The plants include green ferns, a red maple leaf, a green leafy plant, a red flower, a green leafy plant, a red flower, and a green leafy plant. The wreath is set against a light blue background.

Katharina Strubel & Ken Whytock

Drumbo Beautification Committee



Our Goal

We plan to develop a memorial/sponsorship bench and planter program to fund the purchase of four benches and four planters throughout Drumbo. Individuals and/or businesses within the community can purchase a bench or planter with a plaque in memory of a loved one or in recognition of their business. These planters will be maintained by Drumbo's Beautifucation Committee.



Area #1: Sidewalk Infront of Mailboxes



- We plan to pour a concrete pad with the help of Blandford-Blenheim Township. We will install two benches and one planter on this piece of township owned property near the mailboxes.



Area #2: Mailboxes



- We plan to install one bench and one planter on this piece of township owned property beside the mailboxes.



Area #3: Light Post Infront of Drumbo Pub



- We plan to install one planter on this piece of county owned property in front of the Drumbo pub. It will be out of the way of the flow of foot traffic, parking traffic, and snow removal traffic.



Area #4: Lion's Parkette



- We would like to work with the Drumbo Lion's Club to increase the number of benches and add planters to the Lion's Parkette. With the help of Blandford-Blenheim Township, we plan to pour an additional concrete pad and install one planter and one bench beside the existing bench.





6' Powder Coated Steel Bench

- Paris Site Furnishings in Princeton
\$1,375 + HST
- We will pick up to save on shipping
- Affix 4x6 aluminum plaque from
Levac's in Brantford for \$25 + HST
- Concrete lag bolt 1/2" x 3 1/2" for
\$20
- Total cost is \$1,604



Powder Coated Steel Planter

- Planter from ABC Recreation in Paris with a self-watering insert \$1,141 (planter) + \$323.25 (insert) +HST
- Shipping \$215.69/planter for a total of \$862.75 for four planters
- Affix 4x6 aluminum plaque from Levac's in Brantford for \$25 + HST
- Total cost is \$1,926



Our Plan

We will develop a Commemorative Bench & Planter Order Form and distribute it to local businesses that provide a products and/or services to the community as well as post on the Drumbo Buy & Sell Facebook group to open it up to residents. We will put a deadline on the order form for December 31, 2023 as bench and planter pricing is good until the end of the year. Those interested can apply for a bench and/or planter by filling out the form and emailing the Drumbo Beauification Committee, after which we will review the applications and approve those that qualify.





Our Plan Continued

We request that Blandford-Blenheim Township allow interested parties to make cheques payable to the Township, where they will purchase the benches and planters. This will make members of the community more comfortable with the idea of purchasing a site furnishing as the money is going to the Township, and not a private group.





Plant Care

The Drumbo Beautification Committee will take care of the planters throughout the year. We will plant in the spring, ensure the self-watering inserts are filled throughout the summer, and remove dead plants in the fall.

We will seek community sponsors for new plants each spring such as the Drumbo Lion's Club, local businesses, or fund-raising efforts.





What We Need from Blandford-Blenheim Township

- We hope that you approve of this proposal and allow us to continue out our plan to beautify Drumbo.
- We request that Blandford-Blenheim Township contribute financially towards the purchase of the concrete and materials required for the select benches and planters that require a concrete pad (mailboxes & Lion's Parkette). We also request that the Township provide the Drumbo Beautification Committee with assistance pouring the pads.





Thank you



Katharina Strubel

k.strubel@hotmail.com

Ken Whytock

kenwhytock@gmail.com



Northumberland County

Council Resolution

SENT VIA EMAIL

September 25, 2023

Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Prabmeet Sarkaria, Minister of Transportation
Hon. David Piccini, Minister of Labour, Immigration, Training and Skills Development &
MPP for Northumberland - Peterborough South
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Re: Northumberland County Resolution – ‘Highway Traffic Act Amendments’

At a meeting held on September 20, 2023 Northumberland County Council approved the following Council Resolution # 2023-09-20-647 adopting the below recommendation from the September 7, 2023 Public Works Committee meeting.

Moved by: Councillor Olena Hankivsky

Seconded by: Councillor John Logel

"**That** the Public Works Committee, having considered the correspondence from the Municipality of St. Charles regarding 'Highway Traffic Act Amendments', recommend that County Council support the correspondence, and direct staff to send a copy of this resolution to key stakeholders."

Council Resolution # 2023-09-20-647

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather



Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By O. Hankivsky

Agenda
Item 10

Resolution Number
2023-09-20 647

Seconded By J. Logel

Council Date: September 20, 2023

"**That** Council adopt all recommendations from the five Standing Committees, as contained within the Committee Minutes (meetings held September 5, 6, and 7, 2023), ~~with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:~~

Committee Name	Item #	Description	Held By
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~~"And Further That the items listed above and held for separate discussion each require a separate resolution."~~

Recorded Vote
Requested by

Councillor's Name

Carried

Shaney Newton
Warden's Signature

Deferred

Warden's Signature

Defeated

Warden's Signature

Public Works Committee Resolution

Committee Meeting Date: September 7, 2023

Agenda Item: 7.a

Resolution Number: 2023-09-07-629

Moved by: J. Logel

Seconded by: H. Martin

Council Meeting Date: September 20, 2023

"That the Public Works Committee, having considered the correspondence from the Municipality of St. Charles regarding 'Highway Traffic Act Amendments', recommend that County Council support the correspondence, and direct staff to send a copy of this resolution to key stakeholders."

Carried  Northumberland
county
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 10.4.

Resolution Number 2023-152

Title: Resolution Stemming from May 17, 2023 Regular Meeting of Council (Item 9.1 - Correspondence #16) and the June 21, 2023 Regular Meeting of Council (Item 9.1 - Correspondence #10)

Date: July 19, 2023

Moved by: Councillor Pothier

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St. Charles hereby supports the Resolution passed by the City of Cambridge, on May 9, 2023, regarding Highway Traffic Act Amendments;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Ministry of Transportation (MTO); the Ministry of Municipal Affairs and Housing (MMAH); the Association of Municipalities of Ontario (AMO); the local Member of Provincial Parliament (MPP) and all Ontario Municipalities.

CARRIED


MAYOR

The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca

May 10, 2023

Re: Highway Traffic Act Amendments

Dear Ms. Mulroney,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Steve Clark, Ontario Minister of Municipal Affairs and Housing
Local Area MPPs
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

October 3, 2023

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier:

**Re: Town of Whitchurch-Stouffville Council Resolution of September 27, 2023, Re:
Correspondence from Township of Puslinch and Town of Caledon, re: Illegal Land Use
Enforcement**

Please be advised that this matter was considered by Council at its meeting held on September 27, 2023, and in this regard, Council passed the following resolution:

WHEREAS the Town of Whitchurch-Stouffville Council supports the resolution from the Town of Caledon regarding illegal land use enforcement; and

WHEREAS the Town of Whitchurch-Stouffville recognizes that combatting illegal land use enforcement effectively is challenging, and an issue of municipal importance; and

WHEREAS the Town of Whitchurch-Stouffville recognizes that illegal land use has a negative impact on local residents and the surrounding area; and

WHEREAS the Town of Whitchurch-Stouffville believes that the tools currently available to municipalities under the Municipal Act are insufficient to combat illegal land uses; and

THAT Council direct Staff to send a support resolution accordingly.

THEREFORE, the Town of Whitchurch-Stouffville passes this resolution regarding Illegal Land Use Enforcement:

THAT the Province be requested to strengthen municipal enforcement powers by:

- Amending the Municipal Act to enable municipalities to physically bar entry to properties where illegal land uses that have significant detrimental impacts on adjacent residential properties, the environment or create unsafe situations; and
- Increasing the maximum penalty amounts in the Planning Act to \$50,000 for an individual upon conviction and on a subsequent conviction, not more than \$25,000 for each day in which the contravention has continued after the day in which the person was initially convicted; and

- Including provisions to ensure a corporation is liable to fines of not more \$100,000 upon first conviction and not more than \$50,000 for each day in which the contravention has continued after the day in which the corporation was initially convicted.

THAT a copy of this report be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Paul Calanda, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, MPP, Dufferin-Caledon; the Honourable Doug Downey, Attorney General of Ontario; and

THAT a copy of this report be provided to the municipalities within the Greater Golden Horseshoe area seeking support in the request for strengthened enforcement powers to combat significant illegal land uses negatively impacting communities across Ontario and to the Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association (ROMA).

The above is for your consideration and any attention deemed necessary.

Kind regards,

Monica Beattie

Monica Beattie
Senior Clerk's Coordinator

Attachment

Copy: Hon. Paul Calanda, Minister of Municipal Affairs and Housing
Hon. Sylvia Jones, MPP, Dufferin-Caledon
Hon. Doug Downey, Attorney General of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities
Rural Ontario Municipal Association (ROMA)

Meeting Date: June 6, 2023

Subject: Illegal Land Use Enforcement Update

Submitted By: Mark Srage, Director, Building Services and Municipal Law Enforcement

RECOMMENDATION

That the Illegal Land Use Enforcement Taskforce's mandate be expanded to include other types of illegal land uses and not solely on illegal trucking land uses; and

That the Province be requested to strengthen municipal enforcement powers by:

- Amending the *Municipal Act* to enable municipalities to physically bar entry to properties where illegal land uses that have significant detrimental impacts on adjacent residential properties, the environment or create unsafe situations;
- Increasing the maximum penalty amounts in the *Planning Act* to \$50,000 for an individual upon conviction and on a subsequent conviction, not more than \$25,000 for each day in which the contravention has continued after the day in which the person was initially convicted; and
- Including provisions to ensure a corporation is liable to fines of not more \$100,000 upon first conviction and not more than \$50,000 for each day in which the contravention has continued after the day in which the corporation was initially convicted.

That a copy of this report be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, MPP, Dufferin-Caledon; and

That a copy of this report be provided to the municipalities within the Greater Golden Horseshoe area seeking support in the request for strengthened enforcement powers to combat significant illegal land uses negatively impacting communities across Ontario and to the Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association (ROMA).

REPORT HIGHLIGHTS

- Constant and undeterred enforcement efforts by both the Municipal Law Enforcement Division and the Legal Services Division is achieving the results that were envisioned when Council approved the creation of this dedicated enforcement effort.

- The Town has been successful in pursuing injunctions through the courts and will continue utilizing this enforcement mechanism for property owners that do not come into compliance to the Town's By-laws through normal enforcement actions.
- Land use permissions and performance standards should be developed and enacted through the Town's Zoning By-law to permit and regulate the creation of legal truck storage facilities.
- Advocacy with the Ministry of Municipal Affairs and Housing is necessary to secure additional enforcement powers that are needed to provide more effective and cost-efficient enforcement of municipal land use B-law with respect to illegal land use.
- That the Illegal Land Use Enforcement Taskforce (Trucking) expand its mandate to include other types of illegal land uses including but not limited to event centres, institutional uses and places of worship.

DISCUSSION

Background

In 2019, staff were approved by Council to implement an Illegal Land Use Enforcement Taskforce with the objective of addressing the growing illegal land use issues related to the parking and storage of tractor trailers and commercial vehicles. This includes all property types in the Town, both those of a smaller scale (e.g., one or two trucks parked on rural properties), as well as those properties with a larger commercial operation. To effectively address the scope and scale of the issue, it was determined that staff would take a proactive approach to identify properties where the parking and storage of tractor trailers and commercial vehicles exist rather than relying solely on a complaint-based method and engage in education and enforcement. The dedicated resources allocated for this initiative included the following staff compliment; two (2) Municipal Law Enforcement Officers, one (1) assistant Town Solicitor and one (1) coordinator. Due to the Covid-19 Pandemic, implementation of this dedicated staff group was delayed until July 2021. Since that time, they have been actively involved in undertaking proactive educational and enforcement efforts.

Education and Communication Strategy

As part of the initiative to address the illegal land use issue, staff engaged with an external consultant to develop a public education and strategic communications strategy in consultation with our Communications staff. The objective of the strategy is to effectively educate external stakeholders and property owners on the Town's land use policies and Zoning By-law; the types of properties on which the parking and storage of tractor trailers and commercial vehicles are permitted; the processes that must be followed to be in compliance with the applicable regulations; and updated enforcement efforts undertaken by enforcement staff assigned to this initiative. The result of this effort was the creation of a guide that provides an easy-to-understand explanation of the Zoning By-laws as it

relates to truck parking and storage along with the actions being taken by the Town with respect to enforcing these rules.

Along with the production of this guide, staff continue to utilize a variety of communication tactics to help inform residents and operators of illegal truck storage facilities of the rules and consequences for violating the Town's By-laws. These efforts include:

- a month-long radio campaign on Parvasi radio,
- resident focused social media campaign,
- numerous media releases highlighting successful outcomes through the courts
- media interviews and responses

Enforcement Efforts

As previously referenced the commencement of proactive enforcement efforts began in July 2021 with the Officers conducting inspections on properties that had been previously identified by residents or Town staff as possibly having illegally stored trucks. Since then, Officers have investigated over 310 properties for potential illegal truck storage violations occurring (see Figure 1 for illustration of location of properties investigated).

Figure 1: Location of properties investigated



Over 137 enforcement actions have been commenced because of these investigations. Depending on the severity of the By-law contraventions different enforcement actions were employed to seek compliance with the Town's By-laws. These enforcement actions

include the issuance of letters notifying the property owner of the By-law contravention(s), issuance of tickets, laying of charges or seeking court injunctions. While voluntary compliance has been achieved for some of the properties there are 36 properties where the matters are still before the courts.

While the overall enforcement objective is to achieve compliance with the Town's By-laws, the Town seeks meaningful financial penalties for those property owners who willfully ignore the Town's By-laws or do not voluntarily come into compliance. Through the combined efforts of the Officers (who are employing additional investigative techniques to provide stronger evidence) and Legal staff (who can educate and demonstrate in Court of the severity of these offences) the Courts are now imposing very significant fine amounts when a defendant is found guilty of a violation related to an illegal trucking operation. The Courts have the sole discretion in determining the fine amounts and staff have been successful in achieving fine amounts between \$35,000 - \$50,000 dollars which is the maximum amount prescribed in the *Planning Act*. To date the total amount of fines levied by the courts has been over \$350,000.00. Along with these significant fine amounts the Courts are also starting to issue Prohibition Orders. Prohibition Orders are a Court directive for the convicted party to cease using the property in noncompliance with the Order effective the date the Order is issued. Should the prohibition use continue then the Enforcement Team may lay charges for failing to comply with an Order, which would result in fines that could be imposed daily. This can result in significant consequences for the owner/operator as these daily fines can become financially onerous depending on how long the property remains noncompliant.

In addition to these court charges the Town has been successful in obtaining Superior Court issued injunctions against some of the most egregious illegal trucking operations and to date there have been 3 successful court injunctions issued for the following properties:

- 6086 Mayfield Road
- 6186 Mayfield Road
- 6230 Mayfield Road (all illegally stored vehicles have been removed from this property – see Schedule A).

While these injunctions are a very powerful enforcement tool, they are very costly for the Town to instigate and carry through the Court systems and can in some instances be a slow process, taking up to a year or beyond to achieve a Superior Court decision and Order. Along with these Zoning related enforcement actions staff have also undertaken actions to achieve compliance with the Town's other By-laws, such as the Traffic By-law and the Fill By-law, where possible and warranted. This includes actions such as placing concrete barriers on the Town's right-of-way when illegal entrances have been created

(see Figure 2) with intent of preventing the continued unpermitted use of the Town's right-of-way or the removal of illegally placed fill.

Figure 2: Example of physical enforcement action



Along with physical actions being taken such as the placement of barriers or removal of illegally placed fill, another action undertaken to help reduce the cost advantage of operating illegally has been to inform the Municipal Property Assessment Corporation (MPAC) through Finance staff of changes in use of the property and have the property reassessed. Often, illegal operators are surreptitiously converting farm properties to commercial properties and by informing MPAC of the actual use of the property appropriate taxes can be levied, ensuring equal treatment for legal and illegal operators. To date there have been 25 properties reassessed and this has resulted in more than a \$384,000 increase in the tax levy for these properties; another 24 properties are still waiting to be reassessed. Staff also regularly inform our contacts at the Canadian Revenue Agency (CRA) of these operations as we have found that there is a significant amount of cash transactions between the vehicle operators storing their vehicles on the property and the operators of these yards. Staff also regularly communicate with other enforcement agencies such as the Toronto and Region and Conservation Authority (TRCA), Ontario Ministry of Transportation (MTO), Ministry of Environment, Conservation and Parks (MECP), and the Electrical Safety Authority (ESA) on these illegal operations and coordinate our enforcement efforts with them as much as possible.

Current Challenges and Solutions

Illegal land uses are not just restricted to illegal trucking operations/storage facilities but other uses such as event centres, institutional uses or places of worship are becoming more common in Caledon. These illegal uses all have significant impacts on adjacent property owners due to the disturbances created and non-compatibility with adjacent

residential properties or road safety. Therefore, it is recommended that this taskforce's enforcement mandate be expanded to include these other types of illegal land uses and not just focused solely on the illegal trucking land uses. While this change to the mandate will not have an immediate impact on the staff compliment it will re-enforce the work the team is doing and enable them to utilize their enforcement/legal skills on these complex files. The investigative and enforcement tools used for the illegal trucking uses are identical to the ones used for these other types of illegal uses and they are all regulated by the same provincial legislation and municipal regulations (ie. *Planning Act* and Zoning By-law) as well as the same enforcement challenges while pursuing compliance amongst non-compliant property owners.

Prosecution matters can typically take months and sometimes years to resolve and while the matter is being dealt with through the Courts, the illegal operation continues to make money for the operator. Also, while the fine amounts being ordered by the Courts are increasingly significant, for some of the larger illegal operations these fines are just considered the "cost of doing business". More robust and efficient enforcement measures are needed if the Town is to be successful in combatting these illegal operations. These suggested new enforcement measure need to include more significant financial penalties prescribed in the *Planning Act* including special fines provisions. Currently, the maximum fine amounts are as follows:

- An individual is liable to a fine of not more than \$25,000 upon first conviction and on a subsequent conviction, not more than \$10,000 for each day in which the contravention has continued after the day in which the person was initially convicted.
- A corporation is liable to fines of not more \$50,000 upon first conviction and not more than \$25,000 for each day in which the contravention has continued after the day in which the corporation was initially convicted.

It should be noted that directors or officers of corporations can also be charged and if found guilty of the charges they would be subject to the same penalty provisions as an individual.

In view of the revenues being generated from some of these large illegal operations the maximum fine amounts should be doubled, and special fine provisions like those found in the *Municipal Act* should also be introduced in the legislation. A special fine amount would enable a Court to levy a fine higher than the maximum amount prescribed in the legislation in circumstances where there has been an economic advantage or gain by violating the Zoning By-law. An example of this is in the Town's Business Licensing By-law which has a special fine provision that states, "a special fine equal to the amount of the economic gain may be imposed".

In addition to these increased fines the Town needs further enhanced enforcement powers including the authority for the municipality to bar entry to the property in circumstances where the illegal land use is occurring and it is having significant detrimental impacts on adjacent properties/occupants, the environment or creating unsafe situations such as traffic safety. These enhanced enforcement powers should be like the ones that currently exist in the provincial *Cannabis Control Act* in terms of that authority to issue a closure order along with the authority to physically block or restrict access to the property. Recognizing that this type of enforcement authority is very significant it is necessary to also have an appeal mechanism which property owners or tenants can avail themselves of when such orders and actions are taken, or the property owner has removed the illegal use. This appeal process should be through the Superior Court of Justice so that a hearing by a Judge can be held and the Judge should have the authority to confirm, modify or rescind a closure order. Implementation of such powers would be extremely effective and efficient in addressing illegal land uses such as the ones that are currently occurring in Caledon.

It needs to also be understood that even if the province was to implement these additional enforcement provisions there is a clear need for proper truck parking/storage facilities within the Town. Currently the Town's Zoning By-law does not permit such a use and considering the number of logistic facilities that have been constructed in the Town and the volume of new ones that are slated to be built both within and within proximity to the Town then this need will only continue to grow. Having clear land use designations in the most appropriate locations in the Town along with the necessary performance standards to mitigate the impacts these uses may have will help reduce the volume of illegal operations especially when combined with a very robust enforcement program regarding the illegal operations.

Recommended Advocacy to Combat Illegal Land Use Issues

Staff are recommending that the Town advocate to the Province to support municipalities in efforts to combat illegal land use issues through the following means:

- Amend the *Municipal Act* to enable municipalities to physically bar entry to properties where illegal land uses that have significant detrimental impacts on adjacent residential properties, the environment or create unsafe situations.
- Increase the maximum penalty amounts in the *Planning Act* to \$50,000 for an individual upon conviction and on a subsequent conviction, not more than \$25,000 for each day in which the contravention has continued after the day in which the person was initially convicted.
- Include provisions to ensure a corporation is liable to fines of not more \$100,000 upon first conviction and not more than \$50,000 for each day in which the

contravention has continued after the day in which the corporation was initially convicted.

Summary

Constant and undeterred enforcement efforts by both the Municipal Law Enforcement division and the Legal division is achieving the results that were envisioned when Council approved the creation of this dedicated Enforcement initiative. This success can be directly attributed to the professionalism and commitment of the staff and the leadership who have been assigned to this endeavour. Even though it will take time to achieve compliance with some of the more flagrant contraveners, staff will utilize all the enforcement tools provided for in the *Planning Act* along with other legal remedies as we work towards achieving compliance amongst these non-compliant property owners.

FINANCIAL IMPLICATIONS

Financial implications are contained throughout this report.

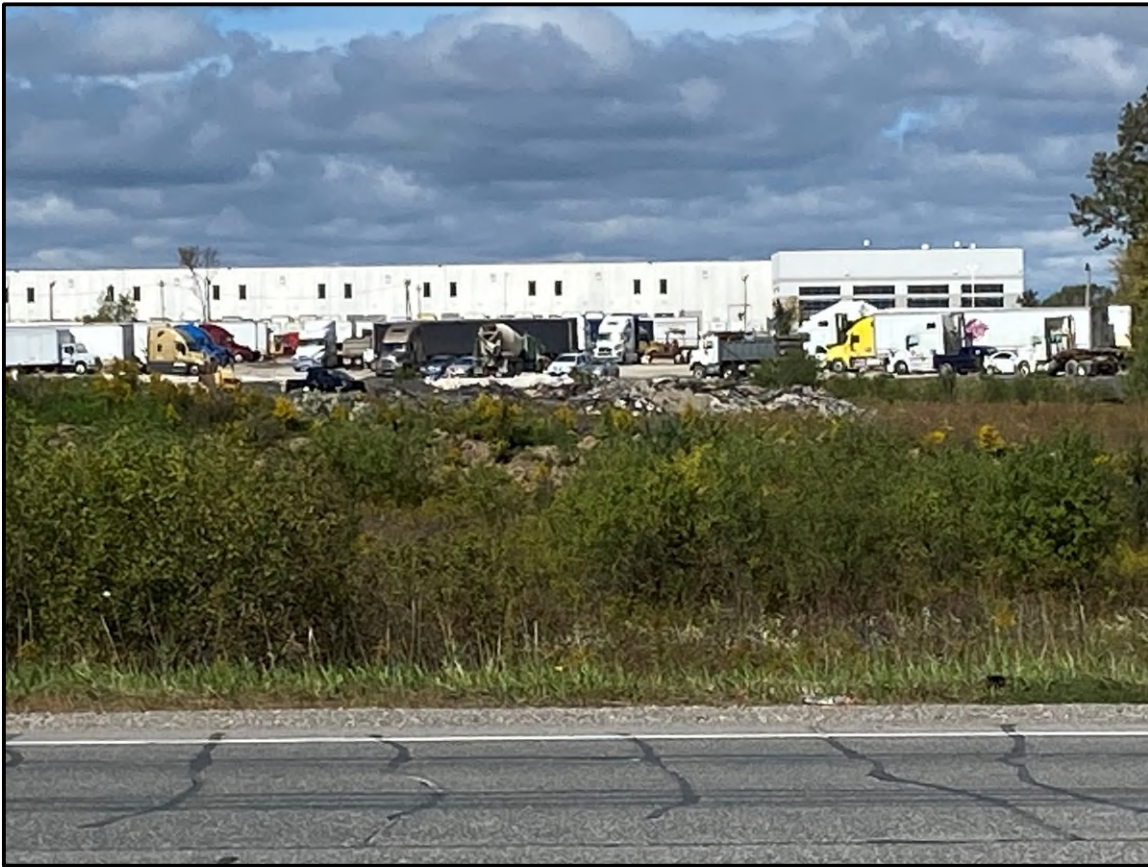
COUNCIL WORK PLAN

Subject matter is not relevant to the Council Workplan.

ATTACHMENTS

Schedule A: Illustration showing the successful enforcement action at 6230 Mayfield Road

Schedule A to Staff Report 2023-0327



THE CORPORATION OF THE
TOWN OF MIDLAND

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca



September 8, 2023

The Senate of Canada
Ottawa, ON
K1A 0A4

Via Email: sencom@sen.parl.gc.ca

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: "Catch and Release" Justice is Ontario

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and

That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.

Thank you.

Yours very
truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210



TOWNSHIP OF ZORRA

274620 27th Line, PO Box 306 Ingersoll, ON, N5C 3K5
Ph. 519-485-2490 • 1-888-699-3868 • Fax 519-485-2520
Website www.zorra.ca • Email admin@zorrra.ca

October 4, 2023

Honourable Doug Downey
Attorney General
Via email: Doug.Downey@ontario.ca

Dear Minister Downey;

RE: Road Authority Jurisdiction

At a recent meeting, the Council of the Township of Zorra passed the following resolution:

Resolution No. 33-09-2023

Moved by: Paul Mitchell

Seconded by: Crystal Finch

“THAT Council request the Ministry of the Attorney General, Association of Municipalities of Ontario, Law Society of Ontario and the Ontario Good Roads Association to form a working group to establish protocols for determining road authority jurisdiction in civil court proceedings.”

I have attached for your information a copy of the report that was presented to Council for consideration at the time this resolution was passed.

Yours truly,

Donald W. MacLeod
Chief Administrative Officer

Copy to: Association of Municipalities of Ontario resolutions@amo.on.ca
Law Society of Ontario lawsociety@lso.ca
Ontario Good Roads Association info@goodroads.ca
Oxford County Municipalities (via email)

Submitted by: Don MacLeod, Chief Administrative Officer

Report No: 2023-118

Council Meeting Date: Regular Council - 20 Sep 2023

Subject: Road Authority Jurisdiction

File: Reports to Council

RECOMMENDATION:

That Council pass a resolution to request the Ministry of the Attorney General, Association of Municipalities of Ontario, Law Society of Ontario and the Ontario Good Roads Association to form a working group to establish protocols for determining road authority jurisdiction in civil court proceedings.

BACKGROUND & COMMENTS:

On April 15, 2021, a single-vehicle motor vehicle collision took place on 37th Line (Oxford County Road 6). As a result, a Statement of Claim was filed on behalf of a plaintiff seeking \$2,000,000 in damages from two defendants; the County of Oxford and the Township of Zorra. This Claim was filed on February 17, 2023.

The Township advised the plaintiff's lawyer that 37th Line was under the jurisdiction of the County of Oxford and the Claim was defective in naming Zorra. It was requested that the Claim be amended to remove Zorra.

Any time a Statement of Claim is filed, the information is sent to the Township's insurer to address the matter. When this happens, a file is opened and an adjuster is assigned. The Township is responsible for the first \$5,000 in adjudicating claims. In this instance, the claim was not sent to the insurer as it was clearly evident the Township was named in error. Also, regardless of the validity of a claim, there is record kept by the insurer and this impacts the Township's claim experience.

This is the third instance of defective claims being filed against the Township for road jurisdiction. The previous two were dealt with by the insurer but this necessitated a claims adjuster being assigned and corresponding with the plaintiff's counsel.

It is recognized that two-tier road systems can be confusing for lawyers and they do have a duty to protect the interests of their client to ensure all proper parties are named. It is understandable why this approach is taken, however, it does not make this right. As noted above, there are costs incurred by municipalities every time faulty claims are filed. There is also considerable staff time spent dealing with these matters.

It is recommended that Council pass a resolution to request the Ministry of the Attorney General, Association of Municipalities of Ontario, Law Society of Ontario, and the Ontario Good Roads Association to form a working group to establish protocols for determining road authority jurisdiction in

civil court proceedings. This is not likely to be a simple matter given the complexity of the court system. However, determining jurisdiction over a road is a simple matter and can easily be determined if lawyers are first compelled to ascertain jurisdiction prior to filing a Statement of Claim. Municipalities could also be compelled to respond within an established time frame to not slow the civil process.

FINANCIAL IMPLICATIONS:

N/A



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Drew Davidson Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	October 5 th 2023
Subject:	September Monthly Report	Council Meeting Date:	October 18 th 2023
Report #:	FC-23-15		

Recommendation:

That Report FC-23-15 is received as information.

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of September 2023.

Analysis/Discussion:

Fire:

- 35 burn permits were issued in September 2023
- September 2023 monthly fire calls with annual comparisons (included)

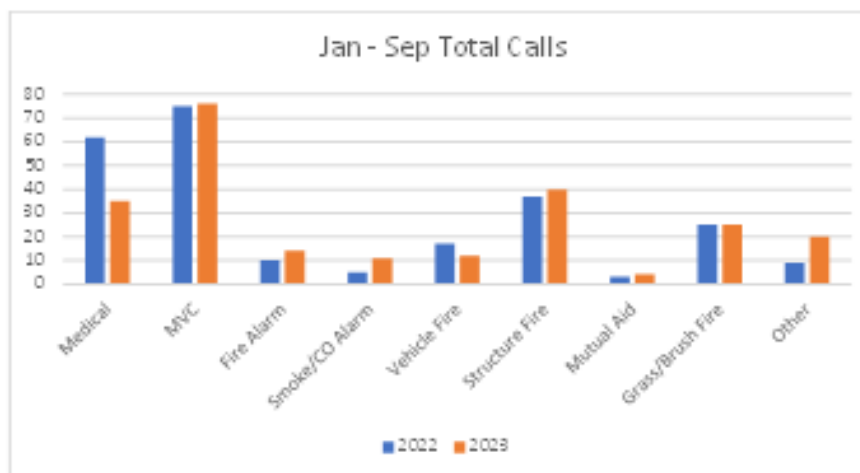
Meetings, Courses and Training Attended:

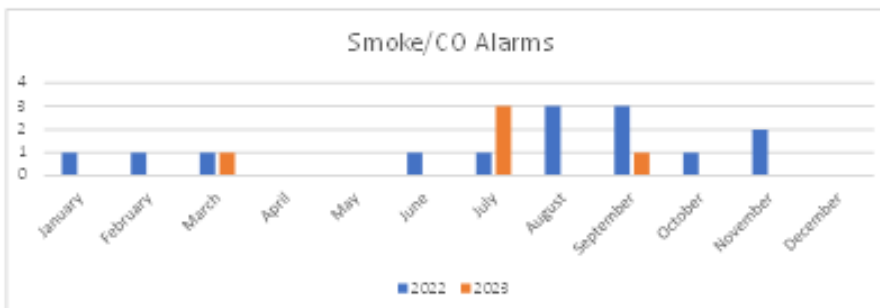
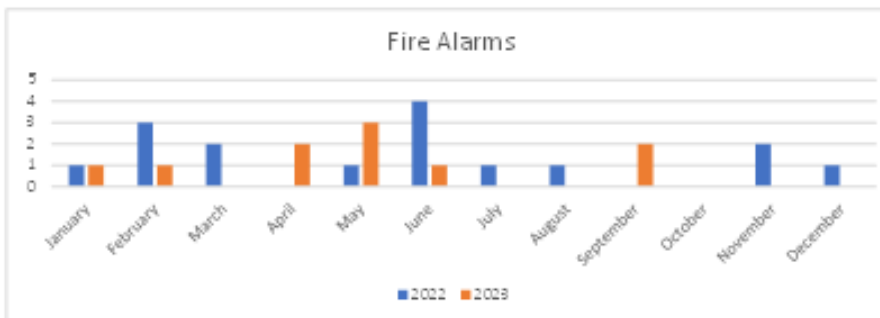
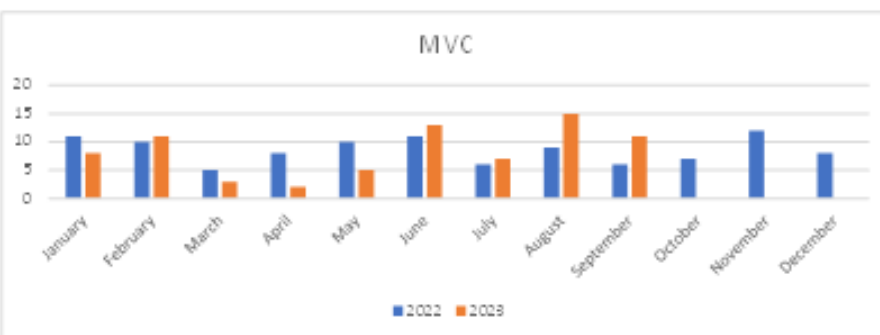
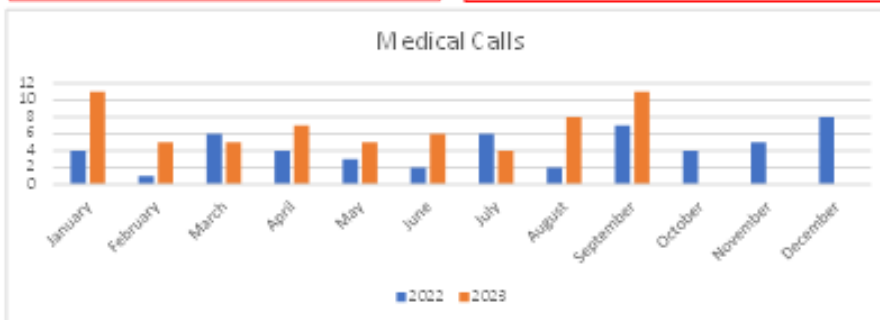
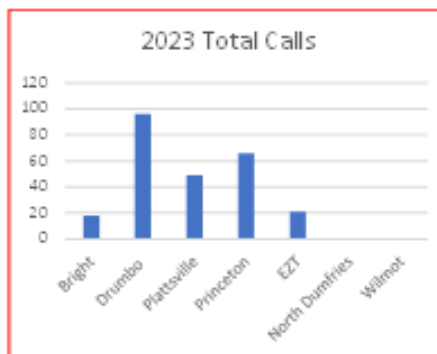
- I held our monthly RFSOC Chief meeting at the Plattsville Fire station on September 7th. We finalized plans for the farm show, discussed upcoming fall recruitments and courses. Chiefs outlined the final few months ahead of us for 2023.
- Blandford-Blenheim held the September pump ops course in Plattsville over two weekends. Between myself, DC Van Wyk and our trainer Aaron Follings the course was very well run and received by all students.
- Myself and DC Van Wyk along with six firefighters attended to farm show on September 12th for the day. We were responsible for the fire prevention tent along with fire suppression for any incidents at the show. Staff was able to meet many show attendees young and old to discuss the importance of fire safety on the farm.
- I was able to attend the Princeton Station on the 23rd as they were setting up for the annual boot drive to collect for Muscular Dystrophy, followed by a great time at the Drumbo Fair.
- Our Blandford-Blenheim Chief meeting was held on September 25th in Drumbo. As this was our first formal meeting since the summer it was great to discuss with the Chiefs the upcoming fall schedule and recap happenings from over the summer. For the upcoming

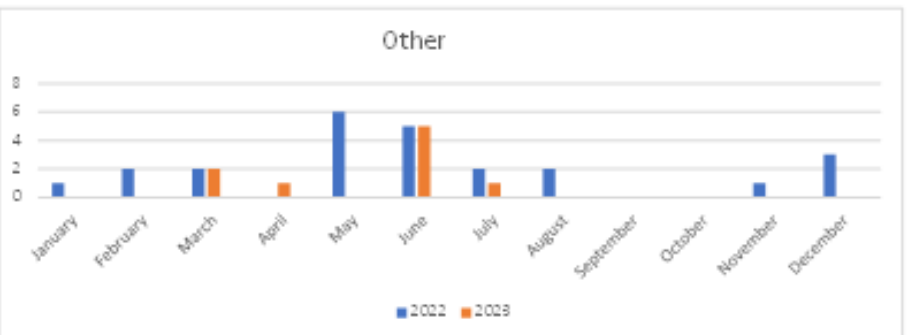
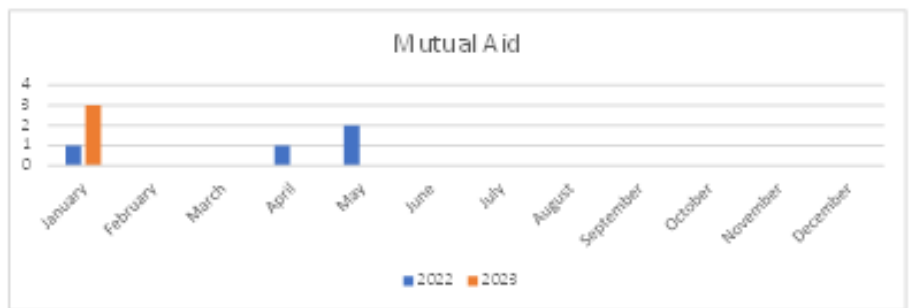
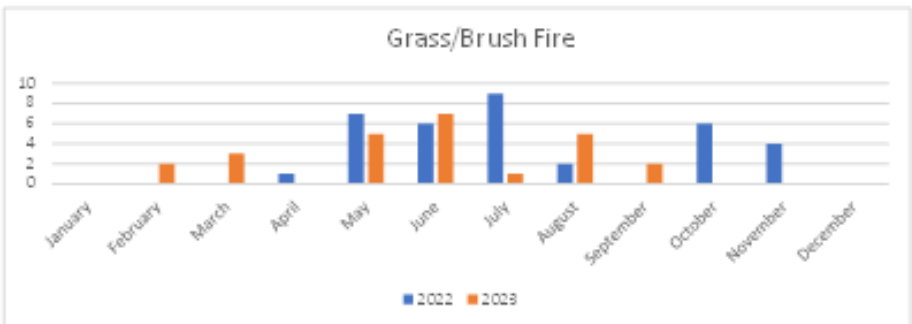
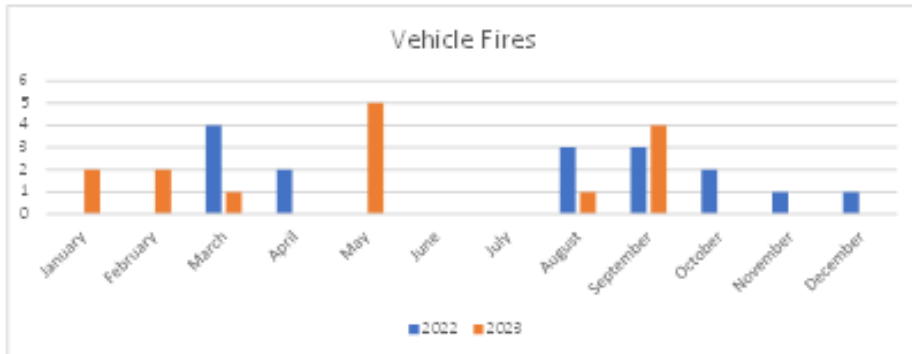
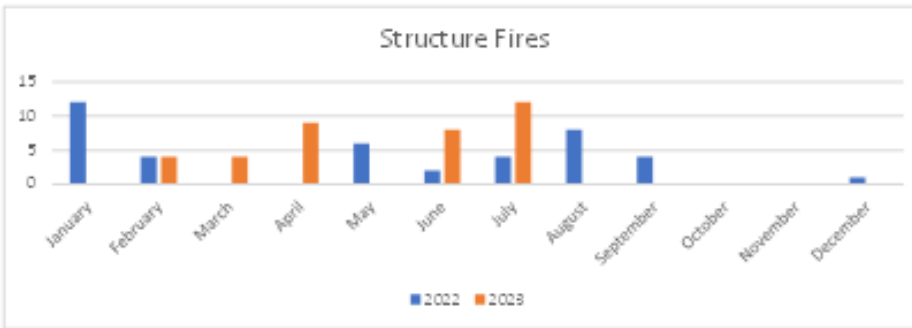
fire prevention week, Blandford-Blenheim Firefighters are out in the community to ensure everyone can enjoy a safe fall and winter.

- September 26th Staff attended the Tillsonburg Communication Centre to try and resolve some mapping and call issues. Having sat down and working face to face we have identified most route issues and working with the proper agencies to rectify the situation.
- September 28th was the first annual Saved by the Beep Day. Blandford-Blenheim participated through station signs and social media posts.
- September 30th was our firefighter recruit day. For the first time the physical test was performed with the interviews immediately following. I was very pleased the way the morning moved along and I am happy to announce Blandford-Blenheim has six highly energetic recruits ready to start. Drumbo, Princeton, and Bright will welcome two recruits each. Plattsville has a full compliment of firefighters so they did not participate in the recruitment process this year.
- The tender was open for a three-week window for the Bright Hybrid pumper replacement over the month of September. Only one bid was received at the time of closing. This bid came in much higher than staff was led to believe and will not be accepted. Staff will continue to look at alternate ways to achieve the successful replacement that works for the township.
- Staff is continuing on with the Drumbo tanker replacement using the Canoe/LAS program.
- Captain Rhonda Wilson for the Bright station announced her retirement from the department as of September 26th, 2023. I would like to thank Rhonda for her hard work and dedication to serving her community.
- Blandford-Blenheim was successful in our application for a grant from Project Assist. This is a combined grant from Enbridge and the Ontario Fire Marshal to supply fire departments with training and resource materials. We are honored to receive \$5000 worth of paper and digital training manuals to help our firefighters continue to learn and serve our Township.

September Fire Reports:







CEMC – September 2023

- Everbridge meeting with County
- Monitored potential situation of hazardous goods

By-Law Enforcement – September 2023

Land in clear...4

Zoning...3

Barking dog...2

Dog off Leash...1

Parking Tags...2

Follow ups...3

Fire Prevention – September 2023

Assembly...2

Residential...6

Fireworks Bylaw...1

Hazardous Trailer site...1

2 weeks holidays

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read 'Drew Davidson', with a stylized, cursive script.

Drew Davidson
Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Ray Belanger CBO/Manager of Building Services
Reviewed By:	Rodger Mordue, CAO/Clerk	Date:	October 12, 2023
Subject:	Monthly Report to Council	Council Meeting Date:	October 18, 2023
Report #:	CBO-23-10		

Recommendation:

That report CBO-23-10 be received as information.

Background:

To provide Council with an update regarding the monthly building activities for the period ending on September 30, 2023.

Building Department Updates:

- The building department issued 16 permits for the month of September 2023.
- The Chief Building Official attended the Ontario Building Officials Association (OBOA) Annual Meeting and Technical Seminars (AMTS) held in Niagara Falls Ontario. It was well attended with over 600 delegates from across Ontario. Next year's conference will be held in London Ontario, hosted by the Southwest Chapter.

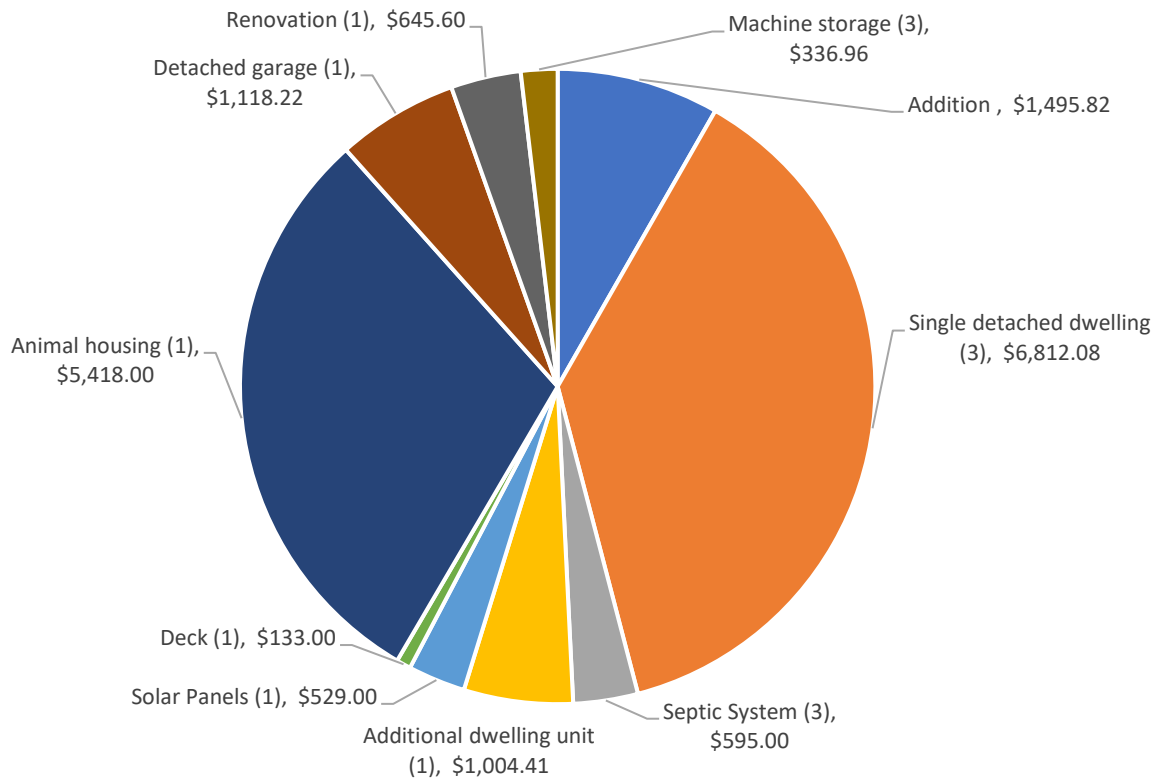
Legislative Updates:

- No updates to report

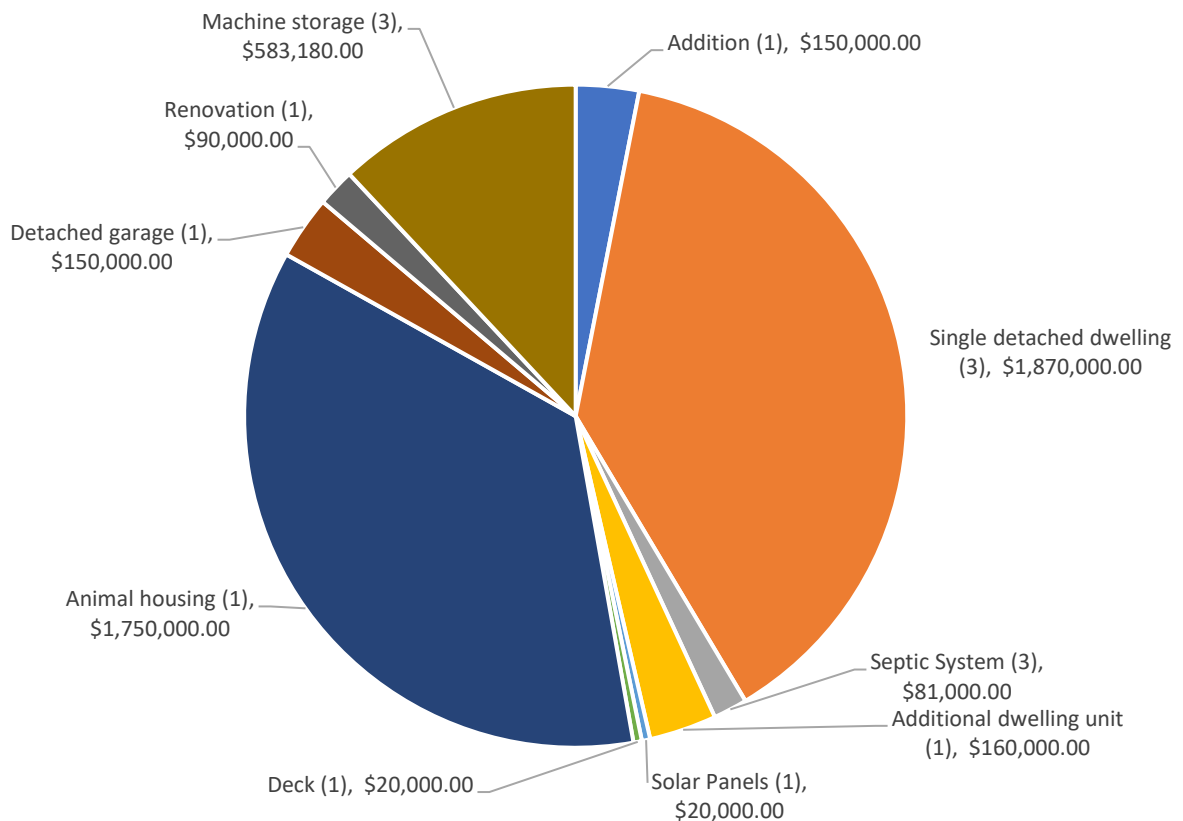
Respectfully submitted by:

Ray Belanger
Chief Building Official

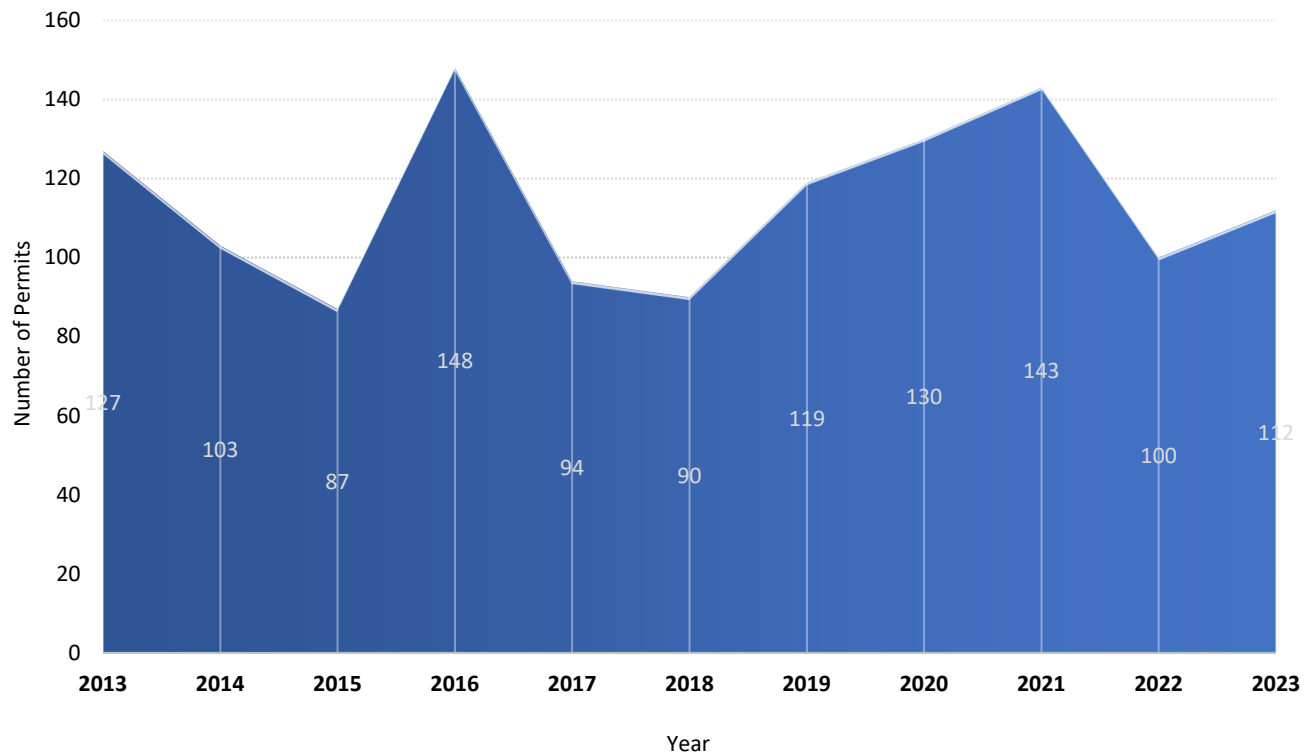
September 2023 Permit Fees



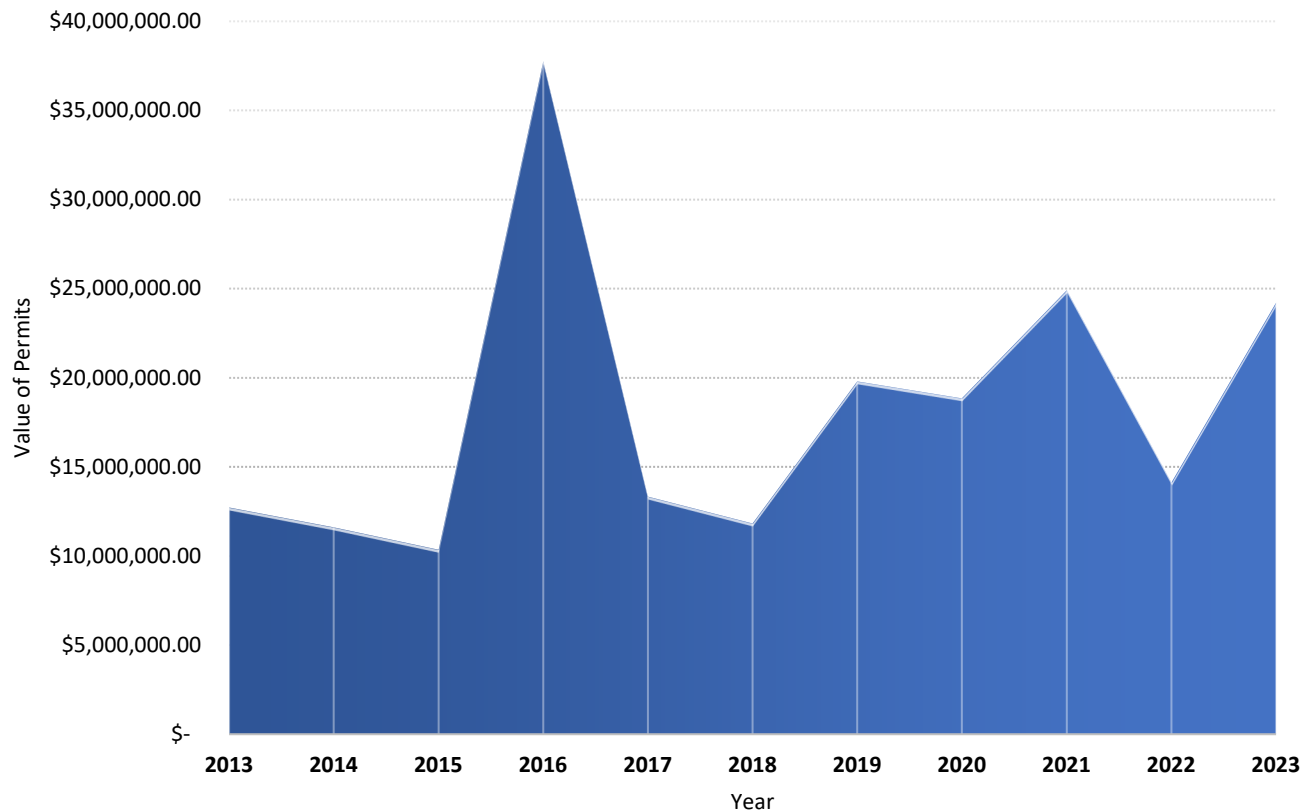
September 2023 Construction Values



Year to date Permit Numbers for September 2023



Year to date Permit Values for September 2023





TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	October 10, 2023
Subject:	Petition for Drainage	Council Meeting Date:	October 18, 2023
Report #:	DS-23-16		

Recommendation:

That Report DS-23-16 be received as Information and

That Council accepts the two petitions for drainage works for the S1/2 Lot 1 Concession 13 from Colman Equipment and Bev Fried, and for the SW1/4 Lot 38 Concession 11 from Dave Cleave and further

That the Clerk notify the Grand River Conservation Authority and the Clerk of the Township North Dumfries that it has received petitions for drainage work and that they intend to proceed with these petitions.

Background:

Have received a signed petition for drainage in the area of the S1/2 Lot 1 Concession 13 from Colman Equipment and Bev Fried, and in the area of the SW1/4 Lot 38 Concession 11 from Dave Cleave for the construction of a new tile drain.

Analysis/Discussion:

Petitions as per Section 4 of the Drainage Act must be signed by the majority of landowners or 60% of the land area in the area requiring drainage.

I believe that the petition received meets the requirements of Section 4(1)(a),(b).

Therefore, council should send notice to the Petitioners and Conservation Authority (GRCA) and the clerk of any local Municipality (North Dumfries) that may be affected by the petition that they intend to proceed with the petition in accordance with Section 5 of the Drainage Act

Financial Considerations:

The costs of municipal drains are assessed to effected landowners in the area requiring drainage

Attachments:

Copy of petitions received August 29th, 2023 and September 6th, 2023

Respectfully submitted by:

Jim Harmer
Adam Degier



cleave petition
mitcheldrain.pdf



fried&colemanpetit
ionmitchelldrain.pdf

Petition for Drainage Works by Owners
Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Blandford-Blenheim

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Southeast Part of Lot 1, Concession 13 in the geographic Township of Blenheim

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 50(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Telephone Number
Fried	Beverley	ext

Address	Road/Street Name
Road/Street Number 3063	Trussler Road

Location of Project	Concession	Municipality	Former Municipality (if applicable)
Lot S1/2 Lot 1	13	Blandford-Blenheim	Blenheim

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)
Mitchell Drain

Estimated length of project
650m (from existing Mitchell Drain tile)

General description of soils in the area
Silt Loams

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only ☐ Surface water drainage only ☒ Both

Petition filed this 6th day of Sept, 2022

Name of Clerk (Last, first name)

MURPHY, ROBERT

Signature

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Blandford-Blenheim

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)
Southwest Part of Lot 38, Concession 11 in the geographic Township of Dumfries (North Dumfries)

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) Cleave	(First Name) Dave	Telephone Number ext.
Address Road/Street Number 3434 Road/Street Name Trussler Road		

Location of Project Lot SW1/4 Lot 38	Concession 11	Municipality North Dumfries	Former Municipality (if applicable) Dumfries
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What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)
Mitchell Drain

Estimated length of project
900m (from existing Mitchell Drain tile)

General description of soils in the area
Silt Loams

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only ☐ Surface water drainage only ☒ Both

Petition filed this 29th day of Aug, 2023

Name of Clerk (Last, first name)

ARNDT, ROBERT

Signature

x [Signature]



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	October 11, 2023
Subject:	Section 78 of the Drainage Act report for the Drumbo Drainage Works 1993	Council Meeting Date:	October 18, 2023
Report #:	DS-23-17		

Recommendation:

That Report DS-23-17 is received as information;

And further that council instructs staff to notify the GRCA of their intent to appoint an Engineer under Section 78 of the Drainage Act for the Drumbo Drainage Works 1993 Harmer Stormwater Management Pond.

Background:

The original stormwater pond extension was constructed in 1998 (approximately) as per the Ministry of Environment certificate of approval number 3-0096-98-006.

The subdivision agreement that required the stormwater pond extension was signed December 22, 1998 by the subdivider, which agreed to fulfill 18 Draft Plan of Subdivision Conditions for file 32T-95001 dated May 8, 1996. This draft plan required, under condition 11, a detailed storm water management report, and that the subdivision agreement shall include provisions for the owner to carry out or cause to be carried out any necessary works in accordance with the approved plans and reports. K. J. Behm's final stormwater management report was filed in 1997 and includes the plans for the stormwater management pond extension that was constructed allowing for increased capacity to accommodate the new subdivision.

During the process to incorporate the new drainage works of the subdivision into the Drumbo Drain System in 2013 the Township, the Engineer, and the Subdivider approved the final report with oversight of the constructed extension.

Analysis/Discussion

The Engineer will write a report under Section 78 to incorporate the Stormwater Pond Extension into the Drumbo Drainage Works 1993 report.

Before Council can appoint an Engineer, it must advise the GRCA of the proposed drainage work.

Financial Considerations:

The cost of the report will be determined by the engineer, assume that the Township will cover the majority of the cost.

Attachments:

Engineer's drawing of pond extension

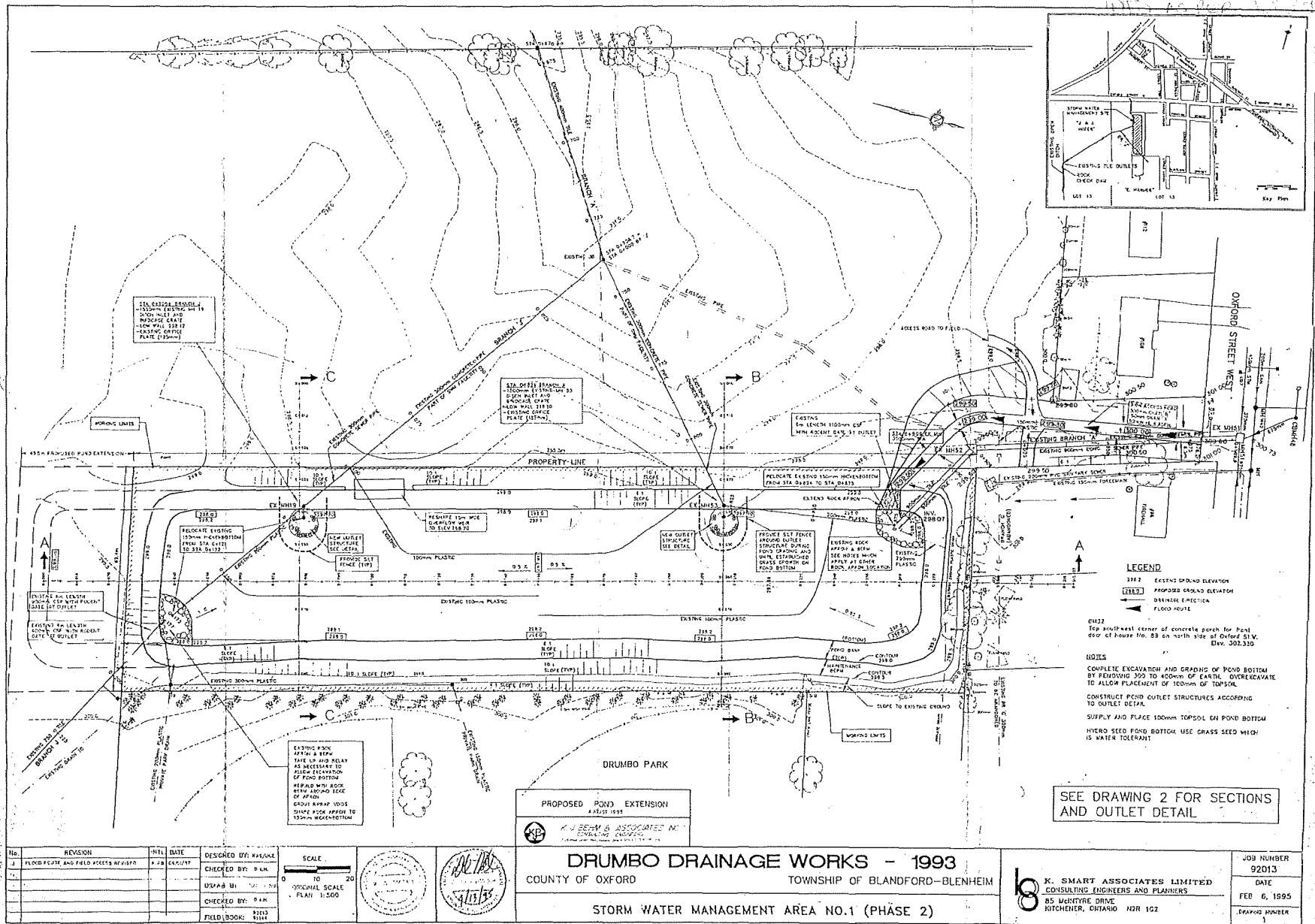
Respectfully submitted by:

Jim Harmer

Jim Harmer Drainage Superintendent



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TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council

From: Rodger Mordue, CAO/Clerk

Reviewed By: N/A

Date: October 3, 2023

Subject: Centre Street Road Allowance
property sale

Council Meeting Date: October 18, 2023

Report #: CAO-23-19

Recommendation:

That report CAO-23-19 be received; and,

That the Mayor and Clerk be authorized to execute any and all documents required for the sale of the property described as Part of Centre Street, Plan 104, Designated as Part 1, Plan 41R-10506; Blandford-Blenheim, County of Oxford, Being Part of PIN 00281-0316 to Slaminvest Holdings Inc.

Background:

At its regular meeting on October 19, 2022 Council considered a request from the owner of the lands south of the property's along Maitland Street Drumbo to transfer the unopened road allowance. The land is outlined in yellow below:



At that same meeting Council considered a request from the property owner at 24 Maitland Street to transfer land outlined in orange. Council agreed to both of these sales and declared the property surplus to the needs of the municipality. The property outlined in yellow was transferred in 2022. We are now in a position to finalize the transfer of the property outlined in orange.

Analysis/Discussion:

Since declaring the property surplus staff has been working towards its sale. The property fronts onto Maitland Street and has a size of 66' x 132'. It was appraised and a value of \$235,000 was placed on it.

The final step for the Township in the sale process will be for Council to pass a by-law authorizing the sale of the property.

Financial Considerations:

The property being sold has an appraised value of \$235,000.

Attachments:

- N/A

Respectfully submitted by:

Rodger Mordue
CAO/Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2383-2023

Hotson Drain 2023

A By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford.

WHEREAS the Council of the Township of Blandford-Blenheim in the County of Oxford appointed Curtis McIntyre, P. Eng., of K. Smart Associates Limited, of Kitchener, Ontario, and the Section 4 and 8 report is attached hereto and forms part of this By-law.

AND WHEREAS the estimated total cost of this report consisting of the engineering, construction costs and administration is \$165,000.00.

THEREFORE the Council of The Corporation of the Township of Blandford-Blenheim pursuant to the Drainage Act, R.S.O. 1990, and amendments thereto, enacts as follows:

1. The report dated August 8, 2023 and attached hereto, is hereby adopted and the Drainage Works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2. The Corporation may borrow on the credit of the Corporation the amount of \$165,000.00 being the necessary amount for construction of the Drainage Works.
3. The Corporation may arrange for the issue of debentures on its behalf for the amount borrowed, less the total amount of,
 - (a) grants received under Section 85 of the Act;
 - (b) commuted payments made in respect of lands and roads assessed within the municipality;
 - (c) moneys paid under subsection 61(3) of the Act; and
 - (d) moneys paid under subsection 62(3) of the Act; and

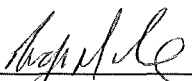
such debentures shall be made payable within Five (5) years from the date of the debenture and shall bear interest at a rate to be established at the date of the sale of such debentures.

The County of Oxford shall handle the sale of such debentures, with interest at the prevailing rates at the time of debenture sale. The Municipality of the Township of Blandford-Blenheim shall make annual payments without coupons payable to the County of Oxford.


4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule to be collected in the same manner and at the same time as other taxes are collected in each year for Five (5) years, the year following the due date of the final invoice that calculates the actual costs of the Drainage Works in accordance with the Schedule contained in this By-law.

5. All assessments of \$1,000 or less are payable in the first year in which the assessments are imposed.
6. This by-law comes into force on the passing thereof and may be cited as **Hotson Drain 2023.**

Read a First and Second Time this 6th day of September, 2023.



Rodger Mordue, CAO/Clerk



Mark Peterson, Mayor

Read a Third Time and Finally Passed this ____ of _____, 2023

Rodger Mordue, CAO/Clerk

Mark Peterson, Mayor

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2384-2023

Plattsville Estates Phases 3 and 4 Drain

A By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford.

WHEREAS the Council of the Township of Blandford-Blenheim in the County of Oxford appointed Kenn Smart, P. Eng., of K. Smart Associates Limited, of Kitchener, Ontario, and the Section 4 and 8 report is attached hereto and forms part of this By-law.

AND WHEREAS the estimated total cost of this report consisting of the engineering, construction costs and administration is \$1,004,292.00, including allowances of \$842,292.00.

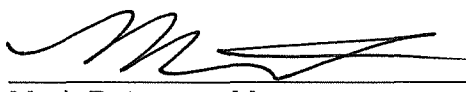
THEREFORE the Council of The Corporation of the Township of Blandford-Blenheim pursuant to the Drainage Act, R.S.O. 1990, and amendments thereto, enacts as follows:

1. The report dated June 30, 2023 and attached hereto, is hereby adopted and the Drainage Works as therein indicated and set forth is hereby authorized, and shall be completed in accordance therewith.
2. The Corporation may borrow on the credit of the Corporation the amount of \$162,000.00 being the necessary amount for the Drainage Works.
3. All assessments are payable within 30 days in which the assessments are imposed.
4. This by-law comes into force on the passing thereof and may be cited as Plattsville Estates Phases 3 & 4

Read a First and Second Time this 6th day of September, 2023.



Rodger Mordue, CAO/Clerk



Mark Peterson, Mayor

Read a Third Time and Finally Passed this _____ of _____, 2023

Rodger Mordue, CAO/Clerk

Mark Peterson, Mayor

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER **2391-2023**

Being a By-law to provide for the closure and sale of a portion of Centre Street, Drumbo. More particularly described as Part of Centre Street, Plan 104, Designated as Part 1, Plan 41R-10506; Blandford-Blenheim, County of Oxford.

WHEREAS Section 8 of the Municipal Act, S.O. 2001, Chapter 25, and amendments thereto, provides that Councils of all municipalities have the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act.

AND WHEREAS Section 268 of the Municipal Act, S.O. 2001, Chapter 25, and amendments thereto, provides the conditions and procedures to follow when selling lands owned by the municipality.

AND WHEREAS Resolution Number 8 enacted on September 21, 2022 by the Council of the Corporation of the Township of Blandford-Blenheim declared the property described in this by-law as surplus to the needs of the Township.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1. That upon and after the passing of this By-law the following original road allowance is hereby closed and stopped up:
 - 1.1 All and singular that certain parcel or tract of land and premises, situate, lying and being in the Township of Blandford-Blenheim, formerly Blenheim, in the County of Oxford and being composed of the unopened road allowance Centre Street South of Maitland Street, Drumbo. More particularly described as Part of Centre Street, Plan 104, Designated as Part 1, Plan 41R-10506; Blandford-Blenheim, County of Oxford, Being Part of PIN 00281-0316
2. That the Mayor and CAO/Clerk of the Corporation of the Township of Blandford-Blenheim be and are hereby authorized to execute a Deed to Slaminvest Holdings Ltd. for the property referenced in section 1.1 for \$235,000.

By-law **READ** a **FIRST** and **SECOND** time this 18th day of October, 2023.

By-law **READ** a **THIRD** time and **ENACTED** in Open Council this 18th day of October, 2023.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER **2392-2023**

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on October 18th, 2023 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 18th day of October, 2023.

By-law read a third time and finally passed this 18th day of October, 2023.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE