

MINUTES

Council met at 4:00 p.m. for their regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan, and Peterson

Staff: Bell, Crandall, Gabara, Harmer, Richardson, Stevenson, Williamson and Wood

Mayor Wearn in the Chair.

Inaugural

Mayor Wearn welcomed everyone to the inaugural. Rev. Jan Aylward from Willis and Richwood United churches gave a brief devotion and offered a prayer for the new council.

CAO/Clerk Fran Bell administered the Declaration of Office to Members of Council and the Mayor.

Mayor Wearn addressed inaugural remarks to those present followed by other members of Council who made similar comments.

1. Prayer

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda, as amended, for the December 3, 2014 regular meeting of Council be approved, as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the November 19, 2014 open session meeting of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the October 29, 2014 Police Services Board Meeting be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

a. ROEDC (Rural Oxford Economic Development Corporation)

Jim Pickard, ROEDC Board member, Mayor Lupton, Mayor Mayberry and Bernia Wheaton, EDO for ROEDC updated Council on the status of the Rural Economic Development Corporation and its' activities. They asked Council to give consideration to the Township joining the corporation with the other rural municipalities. The cost in 2015 would be \$27,000.

RESOLUTION #4

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the request from the Rural Oxford Economic Development Corporation be received;

And further that the request be referred for budget consideration.

.Carried

8. Correspondence

RESOLUTION #5

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the correspondence, as read, be received as information and the noted actions be approved.

.Carried

RESOLUTION #6

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that Council appoint Bruce Banbury to become the Township of Blandford-Blenheim's representative on the Grand River Conservation Authority.

.Carried

9. Staff Reports

a. Gary Crandall – Director of Public Works

i. PW-14-26 – Monthly Report

RESOLUTION #7

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that Report PW-14-26 be received as information.

.Carried

ii. PW-14-27 – Gobles Road CN Bridge Replacement Update

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-14-27 be received as information.

.Carried

b. Paul Gabara – CBO/Manager Building Services

i. CBO-14-15 – Monthly Report to Council

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report CBO-14-15 be received as information.

.Carried

c. Jim Harmer – Drainage Superintendent

i. DS-14-13 – Monthly Report to Council

RESOLUTION #10

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-14-13 be received as information.

.Carried

d. Rick Richardson – Director of Protective Services

i. FC-14-20 – Monthly Report to Council

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-14-20 be received as information.

.Carried

e. Ken Wood – Manager, Community Services

i. CS-14-17 – Monthly Report to Council

RESOLUTION #12

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report CS-14-17 be received as information.

.Carried

f. Denice Williamson – Director of Finance

i. TR-14-07 – 2015 Fees & Charges

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report TR-14-07 be received as information;

And further that Council authorize the Director of Finance to prepare a fees and charges by-law for the December 17, 2014 Council meeting based upon Township fees and charges as outlined on the attached schedules.

.Carried

g. Fran Bell – CAO/Clerk

i. CAO-14-27 – Agreement for a Closed Meeting Investigator

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CAO-14-27 be received as information;

And further that the Township of Blandford-Blenheim enter into an agreement with Gregory F. Stewart for a four year term from January 1, 2015 to December 31, 2018 to provide closed meeting investigation services;

And further that the Mayor and Clerk be authorized to execute such agreement.

.Carried

ii. CAO-14-30 – CAO Recruitment Process

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CAO-14-30 be received as information;

And further that Council approve the recruitment process for the CAO as outlined in this report.

.Carried

iii. CAO-14-32 – Election Accessibility Report

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CAO-14-32 be received as information.

.Carried

iv. CAO-14-33 – Ontario Community Infrastructure Fund

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CAO-14-33 be received as information;

And further that the Mayor and Clerk be authorized to execute the Ontario Community Infrastructure Fund – Formula Based Contribution Agreement.

.Carried

10. Unfinished Business

None.

11. New Business

None.

12. Motions and Notices of Motion

None.

13. Closed Session

RESOLUTION #18

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into closed session at 5:31 p.m. to discuss a matter of litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

.Carried

RESOLUTION #20

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into open session at 5:51 p.m.

.Carried

14. By-laws

RESOLUTION #21

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that first and second reading be given to the following By-laws:

By-law 1870-2014, being a By-law to appoint the Members of Council to the Township of Blandford-Blenheim Committee of Adjustment for the Council term December 1, 2014 to November 30, 2018.

And By-law 1875-2014, being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #22

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

By-law 1870-2014, being a By-law to appoint the Members of Council to the Township of Blandford-Blenheim Committee of Adjustment for the Council term December 1, 2014 to November 30, 2018.

And By-law 1875-2014, being a By-law to confirm the proceedings of Council.

.Carried

15. Other

16. Adjournment and Next Meeting

RESOLUTION #23

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:56 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, December 17th, 2014 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Fran Bell, CAO / Clerk
Township of Blandford-Blenheim