

## MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, and Peterson

Staff: Crandall, Harmer, Matheson, Mordue, Williamson and Wood

Regrets: Councillor Cowan

Mayor Wearn in the Chair.

### 1. Welcome

### 2. Call to Order

### 3. Approval of the Agenda

#### RESOLUTION #1

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the November 4, 2015 Regular Meeting of Council, be approved, as printed and circulated.

.Carried

### 4. Disclosure of Pecuniary Interest

Councillor Balzer declared pecuniary interest on agenda item 9. d. i. and refrained from discussion and voting on the matter.

### 5. Adoption of Minutes

#### RESOLUTION #2

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the October 21, 2015 Regular Session of Council be adopted, as printed and circulated.

.Carried

**RESOLUTION #3**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the October 21, 2015 Closed Session of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

**7. Delegations / Presentations**

**a. Craig Van Wees, Re: Princeton Wastewater Servicing**

Craig Van Wees requested that Council ask the County of Oxford to include the Dillon Consulting alternative in the Environmental Assessment for the Princeton wastewater study.

**RESOLUTION #4**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that Whereas by Resolution #5 passed on October 7, 2015 Council requested that the County of Oxford include as an option in their Environmental Assessment (E.A.) for the Drumbo waste water system the alternative for Princeton as proposed by Dillon Consulting; and,

Whereas the E.A. for the Princeton waste water study has not been finalized,

Be It Resolved That Council also request that the County of Oxford include the Dillon Consulting alternative as an option in the Princeton waste water E.A.

.Carried

**8. Correspondence**

**a. Brenda J. Tabor, Re: Oxford County Resolution**

**RESOLUTION #5**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the correspondence from the County of Oxford regarding Princeton waste water servicing be received.

.Carried

- b. Ray & Linda Symons, Re: Reducing Speed in the Community

**RESOLUTION #6**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the correspondence from Ray Symons concerning traffic speed on Oxford Street, Drumbo be forwarded to the Township's Police Service Board for consideration.

.Carried

**9. Staff Reports**

- a. Gary Crandall – Director of Public Works

- i. PW-15-27 – Monthly Report

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-15-27 be received as information.

.Carried

- b. Jim Harmer – Drainage Superintendent

- i. DS-15-14 – Monthly Report to Council

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-15-14 be received as information.

.Carried

- c. Sarah Matheson - Deputy Clerk

- i. DC-15-01 – Monthly Report to Council

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report DC-15-01 be received as information; and,

That Council authorize staff to proceed with redesigning the Township of Blandford-Blenheim website.

.Carried

**d. Ken Wood – Manager of Community Services**

**i. CS-15-32 – Monthly Report - October**

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report CS-15-32 be received as information.  
.Carried

**ii. CS-15-33 – Park Permits**

**RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that Report CS-15-33 be received as information;  
  
And further; that Council supports the new rates proposed in Report TR-15-12 for the exclusive use of sports fields.  
  
.Carried

**e. Denice Williamson – Director of Finance**

**i. TR-15-11 – 2016 Salaries and Benefits**

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report TR-15-11 be received as information;  
  
And further that the remuneration for Council members, Township employees, Fence-Viewers and Livestock Valuers, and Property Standards Committee members be increased by 1.2% effective January 1, 2016;  
  
And that the remuneration for the Volunteer Fire Department employees be increased by 1.2% effective January 1, 2016;  
  
And further that the Treasurer be directed to bring forward a by-law to reflect these changes.  
  
.Carried

**ii. TR-15-12 – 2016 Fees and Charges**

**RESOLUTION #13**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report TR-15-12 be received as information;

And further that Council authorize the Director of Finance to prepare a fees and charges by-law for the November 18, 2015 Council meeting based upon Township fees and charges as outlined on the attached schedules.

.Carried

**f. Rodger Mordue – CAO/Clerk**

**i. CAO-15-33 – 2016 OPP Billing Statement**

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that Report CAO-15-33 be received.

.Carried

**ii. CAO-15-39 – Driver’s Abstract Policy**

**RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that report CAO-15-39 be received; and,

The Council adopt the Driver Licence Abstract Policy (Policy HR-15-01) dated November 4, 2015.

.Carried

**10. Reports from Council Members**

Councillor Banbury commented on the new sign placed on the north side of County Road 2 at the eastern edge of Gobles and questioned if the County of Oxford approved of its placement.

**11. Unfinished Business**

None.

**12. Motions and Notices of Motion**

None.

### **13. New Business**

None.

### **14. Closed Session**

None.

### **15. By-laws**

#### **RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that first and second reading be given to the following By-laws:

By-law 1935-2015, being a By-law to authorize the issuance of debt; and,

By-law 1936-2015, being a By-law to confirm the proceedings of Council.

.Carried

#### **RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Be it hereby resolved that third and final reading be given to the following By-laws:

By-law 1935-2015, being a By-law to authorize the issuance of debt; and,

By-law 1936-2015, being a By-law to confirm the proceedings of Council.

.Carried

### **16. Other**

Mayor Wearn thanked Council and staff for their participation in the Town Hall Meeting in Drumbo recently.

## 17. Adjournment and Next Meeting

### RESOLUTION #18

Moved by – Councillor Banbury  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 5:45 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, November 18, 2015 at 4:00 p.m. in Council Chambers.

.Carried

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Marion Wearn, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim