

## MINUTES

Council met at 4:00 p.m. for their second regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan and Peterson

Staff: Crandall, Gabara, Harmer, Mordue, Stevenson, Williamson  
and Wood

Others: Rebecca Smith, Planner Oxford County

Mayor Wearn in the Chair.

**1. Prayer**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the amended agenda for the April 15, 2015 regular meeting of Council be approved, as printed and circulated.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the April 1, 2015 open session meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

## 7. Delegations / Presentations

- a. Ken Wood, Manager of Community Services Re: Princeton Park Expansion – Building a Community Legacy Park (Report CS-15-15)

Ken Wood presented information with regards to the Princeton Park Expansion. Chair Edna Williamson and Co-Chair Bev Beaton were in attendance.

### **RESOLUTION #3**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

That Report CS-15-15 be received as information;

And further, that Council approve the concept plan as presented;

And further, that the Township act as the lead applicant for all funding opportunities and the Manager of Community Services be authorized to proceed with applying to appropriate granting agencies when funding opportunities become available.

.Carried

## 8. Public Meetings

- a. Court of Revision – Anderson Drain 2014 and Balls Drain 2014

### **RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Cowan

Be it hereby resolved that pursuant to the provisions of Section 52 of the Drainage Act, R.S.O. 1990, as amended, Chapter D. 17, the Court of Revision for the purposes of hearing appeals to the Anderson Drain 2014 and Balls Drain 2014 is convened at 4:36 p.m.

.Carried

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Poetter

Be it hereby resolved that Council appoint Mayor Marion Wearn, Township of Blandford-Blenheim Councillor Randy Balzer, City of Woodstock Councillor Todd Poetter and Township of Norwich Councillor Wayne Buchanan to serve on the Court of Revision for the Anderson Drain 2014 and Balls Drain 2014.

.Carried

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Cowan

Be it hereby resolved that Mayor Wearn be appointed as Chair of the Drain Court of Revision.

.Carried

Kenn Smart, P. Eng. from K. Smart Associates Limited, presented information with regards to the drainage report. No one was present to speak for or against the report.

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Poetter

Be it hereby resolved that the Court of Revision for the Anderson Drain 2014 and Balls Drain 2014 sustain the assessment as outlined in the report of K. Smart dated January 30, 2015.

.Carried

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Poetter

Be it hereby resolved that the Court of Revision on the Anderson Drain 2014 and Balls Drain 2014 be closed at 4:42 pm.

.Carried

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Cowan

Be it hereby resolved that pursuant to the provisions of Section 52 of the Drainage Act, R.S.O. 1990, as amended, Chapter D. 17, the Court of Revision for the purposes of hearing appeals to the Laister Drain, Main Drain 2014 and Roberts Drain 2014 is convened at 4:42 p.m.

.Carried

**RESOLUTION #10**

Moved by – Councillor Cowan  
Seconded by – Councillor Poetter

Be it hereby resolved that Mayor Marion Wearn, Township of Blandford-Blenheim Councillor Betty Cowan and City of Woodstock Councillor Todd Poetter serve on the Court of Revision for the Laister Drain, Main Drain 2014 and Roberts Drain 2014.

.Carried

**RESOLUTION #11**

Moved by – Councillor Cowan  
Seconded by – Councillor Poetter

Be it hereby resolved that Mayor Wearn be appointed as Chair of the Drain Court of Revision.

.Carried

**RESOLUTION #12**

Moved by – Councillor Cowan  
Seconded by – Councillor Poetter

Be it hereby resolved that the Court of Revision for the Laister Drain, Main Drain 2014 and Roberts Drain 2014 reduce the assessment of J. Allison Roll # 3245-010-020-07005 to 0 and \$75.00 be added to the assessment of Township Road 3 in Blandford-Blenheim as outlined in Schedule A of K. Smart's report dated January 30, 2015.

.Carried

**RESOLUTION #13**

Moved by – Councillor Cowan  
Seconded by – Councillor Poetter

Be it hereby resolved that the Court of Revision for the Laister Drain, Main Drain 2014 and Roberts Drain 2014 be closed at 4:44 p.m.

.Carried

## 9. Public Hearing under the *Planning Act*

Mayor Wearn opened the public meeting.

- a. Application for Zone Change ZN 1-15-02 – Heidi Faul (Owner) for lands described as Part of Lot 2, Plan 199 & Part of Lot 1, Plan 41R-4752, located on the south side of Powell Street, West of Matheson Street, Municipally known as 36 Matheson Street, Drumbo.

The Planner, Rebecca Smith presented the report. Owner Heidi Faul was present.

Richard Kohman, 50 Powell Street identified himself as a neighboring property owner and voiced his objection to the proposed zone change application.

Mayor Wearn closed the public meeting.

### **RESOLUTION #14**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that Council receive report ZN 1-15-02 as information.

.Carried

## 10. Correspondence

- a. Information

### **RESOLUTION #15**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the correspondence, as read, be received as information and the noted actions be approved.

.Carried

- b. Specific

### **RESOLUTION #16**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that the Chief Building Official be authorized to issue a building permit to Genevieve Bittner to construct a new residential dwelling unit at

866223 Township Toad 10, Concession 10 South Part Lot 2 in accordance with Provisions contained in an agreement dated April 13, 2015.

.Carried

## **11. Staff Reports**

### **a. Gary Crandall – Director of Public Works**

- i. PW-15-10 – Plattsville – William St. N. Milling & Paving Tender Results

#### **RESOLUTION #17**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

That Report PW-15-10 be received as information;

And further that Council accept the Oxford County Hot Mix Tender submitted by Permanent Paving Ltd. of Woodstock, ON for Blandford-Blenheim's portion of the associated work to mill and pave William Street North in Plattsville at a cost of \$28,691.83 including HST;

And further that Council approve the additional work of curb, milling and paving in the William Street area to reflect the OCIF grant allocation.

.Carried

### **b. Ken Wood – Manager, Community Services**

- i. CS-15-14 – Arena Bank Machine

#### **RESOLUTION #18**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

That Report CS-15-14 be received as information;

And further, that Council acknowledges the closure of the CIBC bank outlet in Plattsville and in doing so authorizes the Community Services Manager to send a letter to CIBC asking for consideration of installing a full service bank machine at the arena pending a favorable agreement for both parties;

And further, that Council approves the Community Services Manager to petition the community as to the possible relocation of a full service bank machine to the arena

.Carried

**c. Rodger Mordue – CAO/Clerk**

- i. CAO-15-12 – Christmas & New Year’s Holiday Office Closing

**RESOLUTION #19**

Moved by – Councillor Banburry  
Seconded by – Councillor Cowan

That Report CAO-15-12 be received; and,

That Council approve the closure of the Township Administrative Office for Dec 24 and the period between December 27<sup>th</sup> and December 31<sup>st</sup>; and,

That employees be provided the opportunity to work flex time in order to accumulate the necessary hours to make up for the non-statutory time off during this period.

.Carried

- ii. CAO-15-13 – Rural Oxford Economic Development Corporation

**RESOLUTION # 20**

Moved by – Councillor Banburry  
Seconded by – Councillor Cowan

That Report CAO-15-13 be received; and,

That Council authorize the Mayor and Clerk to sign the necessary documents to allow the Township of Blandford-Blenheim to join the Rural Oxford Economic Development Corporation (ROEDC) as an equal partner; and,

That Council direct staff to initiate a process to recruit members to represent the Township of Blandford-Blenheim on the ROEDC Board.

.Carried

**12. Unfinished Business**

**13. Motions and Notices of Motion**

#### 14. New Business

#### 15. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees

Moved by – Councillor Banburry  
Seconded by – Councillor Cowan

#### RESOLUTION # 21

Be it hereby resolved that Council move into Closed Session at 5:47 p.m. to discuss personal matters about an identifiable individual, including municipal or local board employee.

.Carried

Moved by – Councillor Banburry  
Seconded by – Councillor Cowan

#### RESOLUTION # 22

**Be it hereby** resolved that Council does now adjourn from closed session and resume into open session at 8:25 p.m.

.Carried

#### 16. By-laws

#### RESOLUTION #23

Moved by – Councillor Cowan  
Seconded by – Councillor Banburry

Be it hereby resolved that a first and second reading be given to the following By-law:

By-law 1903-2015, being a By-law to confirm the proceedings of Council

.Carried

#### RESOLUTION #24

Moved by – Councillor Cowan  
Seconded by – Councillor Banburry

Be it hereby resolved that third and final reading be given to the following By-law:  
By-law 1903-2015, being a By-law to confirm the proceedings of Council



.Carried

**17. Other**

**18. Adjournment and Next Meeting**

**RESOLUTION #25**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 8:26 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on  
Wednesday, May 6, 2015 at 4:00 p.m. in Council Chambers.

.Carried

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Marion Wearn, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim