

MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan and Peterson

Staff: Crandall, Gabara, Harmer, Matheson, Mordue, Williamson and Wood

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the July 8, 2015 regular meeting of Council, be approved, as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 17, 2015 regular session of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 17, 2015 closed session of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

a. Bryan Smith, Oxford County Community Sustainability Steering Committee

Byran Smith and Peter Crockett presented information with regards to Oxford County Community Sustainability Plan.

8. Committee of Adjustment

RESOLUTION #4

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that Council move into the Committee of Adjustment at 4:30 p.m.

.Carried

These minutes can be found in the Committee of Adjustment meeting minutes of July 8, 2015.

RESOLUTION #8

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Council move out of the Committee of Adjustment at 4:46 p.m.

.Carried

Mayor Wearn moved to hear the reading of by-law 1360-2002. James Parkin, Planner for Sandy Wright, owner of lands municipally known as 936608 Blenheim Road in the Township of Blandford-Blenheim was present to answer questions regarding application for Zone Change ZN 1-14-10. Mr. Parkin stated that he attempted but was not able to contact a neighboring property owner with regards to concerns they had with the application.

RESOLUTION #9

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that first and second reading be given to the following By-law:

By-law 1914-2015, being a By-law to amend Zoning By-law Number 1360-2002, as amended. (ZN 1-14-10 Wright)

.Carried

RESOLUTION #10

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that third and final reading be given to the following By-law:

By-law 1914-2015, being a By-law to amend Zoning By-law Number 1360-2002, as amended. (ZN 1-14-10 Wright)

.Carried

9. Correspondence

None.

10. Staff Reports

a. Rebecca Smith – Development Planner, Community & Strategic Planning

i. CASPO 2015-151 – Request for Extension to Draft Approved Plan of Subdivision SB 10-06-1 Nithall Farms Limited

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Council of the Township of Blandford-Blenheim advise Oxford County that the Township supports a 2-year extension of draft approval for the plan of subdivision submitted by Nithall Farms Limited (SB 10-06-1), for lands described as Part Lots 16 & 17, Concession 12 (Blenheim) and Part 1 & 2, Plan 41R-8446, Township of Blandford-Blenheim, to August 8, 2017.

.Carried

b. Gary Crandall – Director of Public Works

i. PW-15-18 – Monthly Report to Council

RESOLUTION #12

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-15-18 be received as information.

.Carried

c. Paul Gabara – CBO/Manager Building Services

i. CBO-15-09 – Monthly Report to Council

RESOLUTION #13

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report CBO-15-09 be received as information.

.Carried

d. Jim Harmer – Drainage Superintendent

i. DS-15-09– Monthly Report to Council

RESOLUTION #14

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-15-09 be received as information.

.Carried

e. Rick Richardson – Director of Protective Services

i. FC-15-10 – Monthly Report to Council

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report FC-15-10 be received as information.

.Carried

f. Ken Wood – Manager, Community Services

i. CS-15-26 – Monthly Report - June

RESOLUTION #16

Moved by – Councillor Banbury

Seconded by – Councillor Cowan

Be it hereby resolved that Report CS-15-26 be received as information.

.Carried

ii. CS-15-27 – Drumbo Lions Harvest Carnival

RESOLUTION #17

Moved by – Councillor Banbury

Seconded by – Councillor Cowan

Be it hereby resolved that report CS-15-27 is received as information;

And further that Council recognizes the Harvest Carnival to be held August 14th – 16th 2015, as a significant community event;

And further that Council denies the waiving of fees for the pavilion valued at \$57 including HST per day for the Harvest Carnival as the fee is deemed reasonable for a community event;

And further that Council directs staff to create a Community Event Policy that partners the municipality with significant events operated by non-for profit organizations for the benefit of our community.

.Carried

g. Rick Richardson – Director of Protective Services & Rodger Mordue – CAO/Clerk

i. CAO-15-14 – Emergency Management Shared Services Investigation

RESOLUTION #18

Moved by – Councillor Banbury

Seconded by – Councillor Cowan

Be it hereby resolved report CAO-15-14 be received; and,

That the Director of Protective Services and CAO/Clerk be authorized to continue the exploration and development of an agreement for shared service delivery of Emergency Management Planning with the County of Oxford and the local municipalities.

.Carried

11. Reports from Council Members

None.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

RESOLUTION #19

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Council move into Closed Session at 5:25 p.m. to discuss:

- personal matters about an identifiable individual, including municipal or local board employees.
- the security of the property of the municipality or local board.

.Carried

RESOLUTION #20

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:22 p.m.

.Carried

RESOLUTION #21

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that staff be authorized to implement a restructuring of the finance and administration staff to include the following position:

- Revenue Coordinator (Deputy Treasurer)
- Deputy Clerk
- Customer Service / Accounting Clerk
- Administrative Assistant (Part Time)

.Carried

16. By-laws

RESOLUTION #22

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that first and second reading be given to the following By-laws:

By-law 1915-2015, being a By-law to prohibit and regulate the placing or dumping of fill, the removal of topsoil and the alteration of the grade of land in the Township of Blandford-Blenheim;

By-law 1916-2015, being a By-law to govern the proceedings of Council and Committees, and to prescribe the forms and manner and times for the provision of notice;

By-law 1917-2015, being a By-law to amend the assessment schedules based on actual costs incurred for constructing the Gobles Road Drainage Works;

And By-law 1918-2015, being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #23

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that third and final reading be given to the following By-laws:

By-law 1915-2015, being a By-law to prohibit and regulate the placing or dumping of fill, the removal of topsoil and the alteration of the grade of land in the Township of Blandford-Blenheim;

By-law 1916-2015, being a By-law to govern the proceedings of Council and Committees, and to prescribe the forms and manner and times for the provision of notice;

By-law 1917-2015, being a By-law to amend the assessment schedules based on actual costs incurred for constructing the Gobles Road Drainage Works;

And By-law 1918-2015, being a By-law to confirm the proceedings of Council.

.Carried

17. Other

18. Adjournment and Next Meeting

RESOLUTION #24

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:55 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, August 5, 2015 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim