

## MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan and Peterson

Staff: Crandall, Gabara, Harmer, Mordue, Richardson, Williamson and Wood

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the September 2, 2015 regular meeting of Council, be approved, as printed and circulated.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the August 5, 2015 regular session of Council be adopted, as printed and circulated.

.Carried

**RESOLUTION #3**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the August 5, 2015 closed session of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

**7. Delegations / Presentations**

- a. Christene Scrimgeour, Auditor, Re: Township of Blandford-Blenheim Financial Statements

Christene Scrimgeour, of Scrimgeour and Associates, presented the Township of Blandford-Blenheim's draft 2014 Financial Statements.

Ms. Scrimgeour declared her independence from the Township of Blandford-Blenheim.

**RESOLUTION #4**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the draft 2014 Financial Statements, as presented by Christene Scrimgeour and Associates, be adopted as printed.

.Carried

- b. Craig Van Wees, Re: Princeton Wastewater

Craig Van Wees provided information on a wastewater system for Princeton that could accommodate the existing households as well as future development.

- c. Bev Beaton, Re: Princeton Wastewater

Bev Beaton provided information on a meeting which was recently held between staff from the County of Oxford, Craig Van Wees and his consultants.

**8. Committee of Adjustment**

**RESOLUTION #5**

Moved by – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that Council move into the Committee of Adjustment at 4:48 p.m.

.Carried

These minutes can be found in the Committee of Adjustment meeting minutes of September 2, 2015.

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Council move out of the Committee of Adjustment at 5:00 p.m.

.Carried

**9. Correspondence**

None.

**10. Staff Reports**

**a. Gary Crandall – Director of Public Works**

**i. PW-15-22 – Monthly Report**

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-15-22 be received as information.

.Carried

**ii. PW-15-23 – Ontario Community Infrastructure Fund & Small Communities Fund**

**RESOLUTION #11**

Moved by – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-15-23 be received as information;  
and,

That Council approve the submission of the following expressions of interest for infrastructure funding:

1. Drainage improvements, curve realignment and resurfacing of Hofstetter Road from Oxford Road 8 to Oxford-Waterloo Road – Small Communities Fund.
2. Rehabilitation of bridge # 20 – Ontario Community Infrastructure Fund.

.Carried

**b. Paul Gabara – CBO/Manager Building Services**

**i. CBO-15-11 – Monthly Report to Council**

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report CBO-15-11 be received as information.

.Carried

**c. Jim Harmer – Drainage Superintendent**

**i. DS-15-11– Monthly Report to Council**

**RESOLUTION #13**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report DS-15-11 be received as information.

.Carried

**d. Rick Richardson – Director of Protective Services**

**i. FC-15-12 – Monthly Report to Council**

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report FC-15-12 be received as information.

.Carried

**e. Ken Wood – Manager, Community Services**

**i. CS-15-28 – Monthly Report - June**

**RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report CS-15-28 be received as information.

.Carried

**f. Rodger Mordue – CAO/Clerk**

**i. CAO-15-27 – Amendment to the Fees & Charges By-law**

**RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved report CAO-15-27 be received.

.Carried

**ii. CAO-15-29 – Drumbo Developments Subdivision**

**RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved report CAO-15-29 be received; and,

That the schedule of tender prices submission of Network Sewer and Watermain Ltd. In the amount of \$155,173.47 exclusive of applicable taxes be accepted to carry out the required work in the Drumbo Developments subdivision; and,

That staff be instructed to prepare the necessary paperwork to draw on the developer's Letter of Credit to pay for the work performed.

.Carried

**11. Reports from Council Members**

Councillor Peterson spoke about the Ride for Christopher fundraiser being held at the Mister Steaks Truck Stop on September 19, 2015.

Mayor Wearn noted that she will be attending the Decoration Day ceremony at the Drumbo Cemetery on September 6, 2015.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

#### **14. New Business**

None.

#### **15. Closed Session**

##### **RESOLUTION #18**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session at 5:58 p.m. to discuss:

- The security of the property of the municipality or local board.

.Carried

##### **RESOLUTION #19**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:11 p.m.

.Carried

#### **16. By-laws**

##### **RESOLUTION #20**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that first and second reading be given to the following By-laws:

By-law 1924-2015, being a By-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges;

By-law 1925-2015, being a By-law to amend Zoning By-Law Number 1360-2002, as amended;

And By-law 1926-2015, being a By-law to confirm the proceedings of Council.

.Carried

##### **RESOLUTION #21**

Moved by – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that third and final reading be given to the following By-laws:

By-law 1924-2015, being a By-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges;

By-law 1925-2015, being a By-law to amend Zoning By-Law Number 1360-2002, as amended;

And By-law 1926-2015, being a By-law to confirm the proceedings of Council.

.Carried

## **17. Other**

## **18. Adjournment and Next Meeting**

### **RESOLUTION #22**

Moved by – Councillor Cowan

Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:32 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, September 16, 2015 at 4:00 p.m. in Council Chambers.

.Carried

---

Marion Wearn, Mayor  
Township of Blandford-Blenheim

---

Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim