

MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Councillors Balzer, Banbury, Cowan and Peterson.

Staff: Crandall, Gabara, Matheson, Mordue, Williamson and Wood.

Mayor Wearn in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the amended agenda for the July 6, 2016 Regular Meeting of Council, be approved, as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 15, 2016 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 15, 2016 Closed Session of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #4

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the May 24, 2016 Meeting of the Splash Pad Advisory Committee be received.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

- a. Christene Scrimgeour, CPA, CA BA, Re: 2015 Draft Financial Statements

Christene Scrimgeour, Auditor, presented the 2015 Draft Financial Statements as an independent consultant of the municipality.

RESOLUTION #5

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the Draft 2015 Financial Statements, as presented by Christene Scrimgeour & Associates, be adopted as printed.

.Carried

8. Correspondence

a. General

- i. None.

b. Specific

- i. Municipality of Chatham-Kent, Re: Climate Change Action Plan

RESOLUTION #6

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the Council of the Township of Blandford-Blenheim supports the resolution of the Municipality of Chatham-Kent in which they ask the Government of Ontario to reconsider any policy or strategy within the forthcoming "Climate Change Action Plan" that would force rural residents and businesses to replace natural gas with other options.

.Carried

- ii. Township of Addington Highlands & Township of North Frontenac, Re: Support with Regard to Responding to Medical Calls

RESOLUTION #7

Moved by – Councillor Peterson

Seconded by – Councillor Balzer

Be it hereby resolved that the Council of Township of Blandford-Blenheim supports the resolutions of the Township of Addington Highlands and the Township of North Frontenac in which they ask the Government of Ontario to provide financial support for municipal fire departments responding to medical calls.

.Carried

9. Public Meetings

- a. Public Meeting under the *Planning Act*

- i. Application for Zone Change, ZN 1-15-05 - Plattsville Estates

The Planner, Rebecca Smith, presented her report. Mr. Joe Mitchell of Plattsville, spoke in objection to the Township's ability to allow this type of zoning development within the municipality, declaring the issue of municipal by-law enforcement in similar areas. Susan Mitchell spoke to reiterate the objection of the ability of the municipality to enforce municipal by-laws. Brendan Flewwelling of GSP Group, Planning Consultant for the applicant, spoke in favour of the application and commented on the objections, stating that the future dwellings are intended to be quality dwellings.

RESOLUTION #8

Moved by – Councillor Peterson

Seconded by – Councillor Balzer

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the zone change application submitted by 1578651 Ontario Limited, whereby the lands described as Part Lot 17, Concession

13 (Blenheim), Part of Lots 3 & 6, Registered Plan 41R-6442 and Part of Block 78, Registered Plan 41M-141, Township of Blandford-Blenheim, are rezoned from 'Development Zone (D)' and 'Residential Type 1 Zone (R1)' to 'Special Residential Type 3 Zone (R3-3)' and 'Special Residential Type 1 Zone (R1-13)' to facilitate the construction of street-fronting townhouses with reduced front yard depths and permit an increased overall lot coverage of 40%; and,

That the Council of the Township of Blandford-Blenheim advise Oxford County that the Township supports the modifications to the draft approved plan of subdivision (File No. 32T-01004) and the related conditions of draft plan approval, respecting lands described as Part Lot 17, Concession 13 (Blenheim), Lots 3 & 6, Registered Plan 41R-6442 and Block 78, Registered Plan 41M-141, in the Township of Blandford-Blenheim, as illustrated on Plate 4 of Report No. 2016-162.

.Carried

10. Staff Reports

a. Gary Crandall – Director of Public Works

i. PW-16-18 – Monthly Report

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-16-18 is received as information.

.Carried

ii. PW-16-19 – Municipal Servicing Standards

RESOLUTION #10

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-16-19 be received for information;

And further that the Council of the Township of Blandford-Blenheim hereby adopts the Municipal Servicing Standards for the Township of Blandford-Blenheim, as prepared by K. Smart Associates Limited, Kitchener, Ontario.

.Carried

b. Jim Harmer – Drainage Superintendent

i. DS-16-12 – Monthly Report

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-16-12 be received for information.

.Carried

- ii. DS-16-13 - Petition for Drainage Appointment of Engineer

RESOLUTION #12

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-16-13 be received as Information;
and,

Whereas the Grand River Conservation Authority have not registered any comments to the petition for drainage work at Lot 1 Concession 1 from Robert Haverkamp of Kamview Poultry Limited;

Be it hereby resolved that Council appoints K. Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act.

.Carried

c. Ken Wood – Manager of Community Services

- i. CS-16-08 – Princeton Park Expansion Project Funding

RESOLUTION #13

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report CS-16-08 be received as information;

And further, Council advances the Township contribution of \$14,000 from Parks and Recreation Development Charges Reserves to be utilized for the project;

And further, Council allocates in advance, the Friends of the Princeton Park contribution of the remaining \$8,000, from the Parks and Recreation Reserve Fund to be utilized for the project;

And further, the advanced funding together with the contribution received from the Friends of the Park of \$5,498.25, will be utilized to offset construction costs of planning, the excavation of the wetlands and recreation hill along with the relocation of the parks municipal drain.

.Carried

ii. CS-16-09 – Monthly Report - June

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CS-16-09 be received as information.

.Carried

iii. CS-16-10 – Princeton Park Trail Tender Results

RESOLUTION #15

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report CS-16-10 be received as information;

And further, that the contract for the labour, materials, equipment and services required for the installation of a recreational trail as per Tender CS-02-2016 be awarded to D.W. Cooper Contracting in the amount of \$80,554 plus taxes of \$10,026.02 for a total of \$91,026.02.

.Carried

d. Rick Richardson – Director of Protective Services

i. FC-16-06 – June Monthly Report

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report FC-16-06 is received as information.

.Carried

e. Paul Gabara – Chief Building Official

i. CBO-16-08 – Proposed Yard and Lot Maintenance By-law

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CBO-16-08 be received as information;

And further that Council approve the recommendation from the Manager of Building Services/CBO, that By-law 1449-2004 be repealed and be replaced with By-law 1972-2016, pertaining to the regulation of yards and lot maintenance in the Township of Blandford-Blenheim.

.Carried

- ii. CBO-16-09 – Monthly Report to Council

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CBO-16-09 be received as information.

.Carried

f. Denice Williamson – Director of Finance

- i. TR-16-04 – Community Partnerships for Municipal Assets

RESOLUTION #19

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be hereby resolved that Report TR-16-04 be received as information; and,

That TR-16-04 Community Partnership for Municipal Assets Policy be adopted; and,

That the Treasurer be authorized to prepare Community Partnership Agreements with groups currently working with staff for final approval by Council and to be formally recognized in the 2016 financial statements and 2017 budget preparation.

.Carried

g. Rodger Mordue – CAO / Clerk

- i. CAO-16-29 – Townline School Realtor Selection

RESOLUTION #20

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CAO-16-29 be received as information; and,

That the Clerk be authorized to sign the necessary documents to enter into a service agreement with Peak Realty Ltd. (Joan Hewitt Jancsar, Dear Jancsar, Zachary Jancsar) for the marketing and sale of Township owned property located at 5183 Trussler Road.

.Carried

ii. CAO-16-30 – By-Law Enforcement Policy

Council recommended that staff return to revise the By-Law Enforcement Policy based on discussion held.

iii. CAO-16-31 – Cemetery Management

RESOLUTION #21

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Report CAO-16-31 be received as information;
and,

That all management of Township cemeteries be assumed by in-house staff; and,

That staff be directed to develop a Terms of Reference for a possible Cemetery Advisory Committee for consideration at a future meeting of Council.

.Carried

11. Reports from Council Members

Councillor Balzer presented a petition signed by a number of Plattsville area residents and advised that he is bringing forward a resolution regarding the School Crossing Signs within Plattsville, particularly the lack of School Crossing Sign on Albert Street. The intent is to pass on the petition to Oxford County in order that signs be installed before the next school year begins as well as traffic be calmed and speeding be looked into.

RESOLUTION #22

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

That whereas a petition has been received advising of concerns regarding traffic speed and signage on Albert Street in Plattsville,

Be it resolved that the petition be referred to the County of Oxford for the appropriate action as they are the road authority responsible for Albert Street.

.Carried

Further, Councillor Peterson spoke to the Oxford County Wastewater Committee Meeting. Peterson suggested that Council ought to be brought up to date on the results of the study prior to the second meeting. Mr. Mordue spoke to that comment, stating that this study speaks to the growth of the Township as a whole and reiterated Councillor Peterson's call for Council to be more involved in the decision-making process. Councillor Cowan voiced her concern regarding the inclusion of Princeton Wastewater Services and the lack of County attention to the issue.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

RESOLUTION #23

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 6:29 p.m. to discuss;

- a. A proposed or pending acquisition or disposition of land by the municipality or local board; and,
- b. Personal matters about an identifiable individual, including municipal employees.

.Carried

RESOLUTION #24

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 7:03 p.m.

.Carried

RESOLUTION #25

Moved by – Councillor Banbury
Seconded by – Councillor Cowan

Be it hereby resolved that Council accept the resignation of Paul Gabara from the position of Chief Building Official / Manager of Building Services, effective July 27, 2016.

.Carried

16. By-laws

RESOLUTION #26

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that a first and second reading be given to the following By-laws:

By-law 1972-2016, being a by-law to provide for the filling up, drainage and cleaning of land and clearing of refuse from land;

By-law 1974-2016, being a By-law to amend Zoning By-Law Number 1360-2002, as amended;

By-law 1975-2016, being a By-law to appoint the Deputy Treasurer as a person authorized to issue Marriage Licences; and,

By-law 1976-2016, being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #27

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

By-law 1972-2016, being a by-law to provide for the filling up, drainage and cleaning of land and clearing of refuse from land;

By-law 1974-2016, being a By-law to amend Zoning By-Law Number 1360-2002, as amended;

By-law 1975-2016, being a By-law to appoint the Deputy Treasurer as a person authorized to issue Marriage Licences; and,

By-law 1976-2016, being a By-law to confirm the proceedings of Council.

.Carried

17. Other

RESOLUTION #28

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

That whereas East Zorra-Tavistock Councillor Mike Campbell was selected to represent the municipalities of Blandford-Blenheim and East Zorra-Tavistock on the Upper Thames Region Conservation Authority (UTRCA) Board; and,

Whereas Councillor Campbell has informed East Zorra-Tavistock Council of his wish to step down from the Board,

Be it hereby resolved that Council concurs with the recommendation to Oxford County Council from East Zorra-Tavistock Council that Shirley McCall Hanlon replace Mike Campbell on the UTRCA Board of Directors.

.Carried

18. Adjournment and Next Meeting

RESOLUTION #29

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 7:08 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, August 4, 2016 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim