

MINUTES

Council met at 4:00 p.m. for their second regular meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, and Peterson.

Staff: Crandall, Harmer, Gabara, Matheson, Mordue and Richardson.

Others: Rebecca Smith, Planner, Oxford County.

Regrets: Councillor Cowan.

Mayor Wearn in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the April 20, 2016 Regular Meeting of Council, be approved, as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the April 6, 2016 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the April 6, 2016 Closed Session of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #4

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the January 22, 2016 Minutes of the Rural Oxford Economic Development Corporation Board of Directors are received.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

None.

8. Correspondence

a. Information

- i. Rural Oxford Economic Development, re: Rural Oxford Directory

RESOLUTION #5

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the correspondence item be received as information.

.Carried

b. Specific

- i. Town of Tillsonburg, re: Oxford People Against Landfill

RESOLUTION #6

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that Council support the resolution of the Town of Tillsonburg which encourages the Province and other private and public

sector partners to ensure waste generation is minimized and stays within the municipal area where it is generated.

.Carried

- ii. Drumbo Firefighters Association, re: Firefighters Co-ed Slo-Pitch Tournament

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

WHEREAS Regulation 389/91 of the Liquor License Act was amended in 2011;

AND WHEREAS Regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

BE IT HEREBY RESOLVED that the Firefighters Co-ed Slo-Pitch Tournament 2016 be declared an event of municipal significance.

.Carried

9. Committee of Adjustment

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Council move into the Committee of Adjustment at 4:03 p.m.

.Carried

These minutes can be found in the Committee of Adjustment meeting minutes of April 20, 2016.

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that the Committee of Adjustment does now adjourn and the open session of Council resume at 4:15 p.m.

.Carried

10. Staff Reports

a. Gary Crandall - Director of Public Works

- i. PW-16-11 – 2016 Surface Treatment Tender Results

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-16-11 be received for information;

And further that Council accept the joint Surface Treatment Tender submitted by NorJohn Contracting and Paving Ltd., Niagara Falls, ON for double surface treatment at \$7.15/m² and single surface treatment with stress absorbing material (FibreMat) at \$4.35/m², for a total cost of \$480,103.25 plus HST for Blandford-Blenheim's portion.

And further that Council approve an additional \$20,000.00 be utilized to single surface treat a portion of Gobles Road from Oxford Road 29 south.

.Carried

- ii. PW-16-12 – Pickup Truck Tender Results

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-13-12 be received as information;

And further that Council accept the tender submitted by Woodstock Ford for the supply and delivery of a new 2016 F-150 SuperCab 4 x 4 pickup truck for a total amount of \$37,579.23 including all taxes.

.Carried

b. Rick Richardson – Director of Protective Services

- i. FC-16-03 –Monthly March Report

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-16-03 is received as information.

.Carried

c. Paul Gabara – Chief Building Official

- i. CBO-16-04 – Monthly Report to Council

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CBO-16-04 be received as information.

.Carried

- ii. CBO-16-05 – Amendment to the Building By-Law 1883-2015

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CBO-16-05 be received as information:

And further that the amendment to By-Law 1883-2015 be considered, to reflect the addition of section 5.10.6. This being a section specifying requirements for the lot grading plans as required for building permit issuance.

.Carried

d. Rodger Mordue – CAO / Clerk

- i. CAO-16-15 – Insurance for Special Events held on temporarily closed Township roads

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-16-15 be received as information;
and,

That the organizers of special events on municipal roads that require temporary road closures be required to provide proof of Commercial General Liability Insurance with a limit of liability not less than \$2,000,000/occurrence.

.Carried

ii. CAO-16-16 – Canada 150 Community Infrastructure Program

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-16-16 be received as information;
and,

That the Mayor and Clerk be authorized to enter into a Contribution Agreement for funding under the Canada 150 Community Infrastructure Program for the following projects:

- Project 808125 – Replacement of Drumbo Park Lighting System, funding approved \$66,600.
- Project 808158 – Renovation of Richwood Community Centre, funding approved \$16,667.

.Carried

iii. CAO-16-17 – Review of Cemetery Operations

RESOLUTION #19

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-16-17 be received as information.

.Carried

11. Reports from Council Members

Councillor Balzer informed of his communication with Gary Crandall, Director of Public Works, regarding the lack of bids received for the recent pick-up truck tender. Councillor Balzer stated that he conducted some research regarding this issue. He found that the time of year that most tenders are released and awarded is inconvenient for vehicle vendors, as most manufacturers close off the production year in order for production on the next model to commence. Councillor Peterson suggested tendering for vehicles at a different time of year to have more selection during the tender process. Director of Public Works, Gary Crandall, stated that this would likely be possible. CAO, Rodger Mordue, stated that the Director of Finance has proposed to move up the capital budget deliberation process to the fall of the year prior, allowing staff to tender at any time after approval.

Councillor Balzer inquired regarding the Council member's pay stubs. He requested that paperless stubs be used.

Councillor Balzer also inquired about River Road west of Plattsville, regarding ownership. He informed that the state of the property along that road are in need of maintenance; the grass, scrub brush and thorns ought to be cleaned up if it is within the Township's abilities. The initial process is to find out ownership. Councillor Peterson echoed Councillor Balzer's sentiment. CAO, Rodger Mordue, will investigate the ownership of this property and discuss the issue with Ken Wood, Manager of Community Services.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None.

16. By-laws

RESOLUTION #20

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that a first and second reading be given to the following By-law:

By-law 1963-2016, being a By-law to amend By-law 1883-2015 respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections.

By-law 1964-2015, being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #21

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that a third and final reading be given to the following By-law:

By-law 1963-2016, being a By-law to amend By-law 1883-2015 respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections.

By-law 1964-2015, being a By-law to confirm the proceedings of Council.

.Carried

17. Other

None.

18. Adjournment and Next Meeting

RESOLUTION #22

Moved by – Councillor Cowan
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:10 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, May 4, 2016 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim