

MINUTES

Council met at 4:00 p.m. for their regular meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest and Read.

Staff: Baer, Harmer, Matheson, Mordue, Richardson and Scherer.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the January 16, 2019 Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the December 19th, 2018 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

- a. Bram Van den Heuvel, Resident, Re: Building Permit Fees & Deposits

Mr. Van den Heuvel presented his request for the fee of the square foot for an unfinished basement be waived for his building project. He further requested that the two deposits be waived based on the location and nature of the project. He also requested that Council ensure the fees charged through the building department are congruent with other municipalities in Oxford County.

RESOLUTION #3

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved Council receive the Delegation from Bram Van den Heuvel regarding permit fees & deposit; and,

That staff be directed to investigate, prepare a report on possible alterations to the Blandford-Blenheim Building Permit fee structure; and,

That the lot grading deposit fee requirement for Mr. Van den Heuvel's project be waived.

.Carried

8. Correspondence

a. General

- i. Chloe Senior, Clerk, Oxford County, Re: GRCA Appointment
- ii. Chloe Senior, Clerk, Oxford County, Re: UTRCA Appointment

b. Specific

- i. Julie Forth, Clerk, Township of South-West Oxford, Re: Municipal Voters List

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received.

.Carried

RESOLUTION #5

Moved by – Councillor Read
Seconded by – Councillor Balzer

That the Council of the Township of Blandford-Blenheim supports the resolution of the Township of South-West Oxford regarding the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs,

Ministry of Finance, AMCTO, MPAC and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections.

.Carried

9. Staff Reports

a. Rick Richardson – Director of Protective Services

i. FC-19-01 – Monthly Report

Firefighters Dave Roth and Scott Reid presented information on a “mini pump” unit that is being proposed for the Drumbo station.

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report FC-19-01 be received as information.

.Carried

b. Jim Borton – Director of Public Works

i. PW-19-01 – Monthly Report

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-01 be received as information.

.Carried

ii. PW-19-02 – Significant Weather Event

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report PW-19-02 be received as information;
and,

That Council allows the Director of Public Works or their designate to call a Significant Weather Event when conditions dictate.

.Carried

c. Jim Harmer – Drainage Superintendent

- i. DS-19-01 – Monthly Report

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-19-01 be received as information.

.Carried

- ii. DS-19-02 – Petition for Drainage Works

RESOLUTION #10

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-19-02 be received as Information;
and,

That Council accepts the petition for drainage works for the South Pt of
Lot 14 Concession 2 from Frances and Maureen Cowan; and,

That the Clerk notify the Grand River Conservation Authority that it has
received a petition for drainage work and that they intend to proceed with
this petition.

.Carried

d. Trevor Baer – Acting Manager of Community Services

- i. CS-19-01 – Monthly Report

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report CS-19-01 be received as information.

.Carried

e. John Scherer – Chief Building Official

- i. CBO-19-01 – Monthly Report

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-19-01 be received as information.

.Carried

f. Denice Krug – Director of Finance

- i. TR-19-01 – Temporary Borrowing

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-19-01 be received as information; and,
That Council consider By-law 2112-2019 to authorize the temporary borrowing for the Township of Blandford-Blenheim in 2019 at \$1,000,000.

.Carried

- i. TR-19-02 – Provincial Response Re: Railway High-Tonnage Rate

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-19-02 be received as information.

.Carried

g. Sarah Matheson – Deputy Clerk

- i. DC-19-01 – Multi-Year Accessibility Plan

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-01 be received as information.

.Carried

- ii. DC-19-02 – Alternate Member of the Upper-Tier Council

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-02 be received as information; and,
That Council direct staff to proceed with drafting a policy for the appointment of an alternate member to the upper tier.

.Carried

iii. DC-19-03 – Municipal Alcohol Policy

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-19-03 be received as information; and,
That Council direct staff to change the municipal alcohol policy to include an “end of service” time.

.Carried

h. Rodger Mordue, Chief Administrative Officer / Clerk

i. CAO-19-01 – Closed Meeting Investigator & Integrity
Commissioner

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CAO-19-01 be received as information;
and,

That the Township enter into an agreement with Gregory F. Stewart for a term of up to six months to provide Closed Meeting Investigation and Integrity Commissioner Services.

.Carried

10. Reports from Council Members

Councillor Balzer referenced the recent vehicle break-in's in Plattsville and questioned if the OPP might be available to speak to residents on effective crime prevention techniques.

Councillor Balzer noted a concern with Ontario Provincial Police actual service time within the Township given the change of officer now reporting at the beginning of their shift to Ingersoll rather than Drumbo.

Councillor Banbury stated that Oxford County Planning and Township Council ought to discuss the severance process involved for a purchaser of farmland with a single-family dwelling on it. Currently the purchaser is not able to easily and economically sever the house off the purchased land to sell, which may be curtailing growth in the agricultural industry.

11. Unfinished Business

None.

12. Motions and Notices of Motion

None.

13. New Business

None.

14. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 6:35 p.m. to discuss;

- Personal matters about an identifiable individual, including municipal or local board employees:
 - ii. Staffing
 - iii. Tax Sale Proceedings

.Carried

RESOLUTION #20

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:55 p.m.

.Carried

By-laws

RESOLUTION #21

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that a first and second reading be given to the following By-laws:

- By-law 2111-2019, Being a by-law to establish an Interim Tax Levy for the year 2019;
- By-law 2112-2019, Being a by-law to authorize the temporary borrowing of money to meet the current expenditures of the Corporation of the Township of Blandford-Blenheim;
- By-law 2113-2019, Being a by-law to meet the various requirements of the Emergency Management and Civil Protection Act and its related regulation 380/04;
- By-law 2114-2019, Being a by-law to authorize the execution of a Municipal Meeting Investigator Agreement and an Integrity Commissioner Agreement between the Township of Blandford-Blenheim and Gregory Stewart for the provision of professional services in accordance with Section 239.2 and Section 223.3 of the Municipal Act, 2001, S.O. 2001 c.25;
- By-law 2115-2019, Being a by-law to appoint the Deputy Treasurer as a person authorized to issue Marriage Licences;
- By-law 2116-2019, Being a by-law to amend Zoning By-law Number 1360-2002, as amended (ZN-1-18-10);
- By-law 2117-2019, Being a by-law to amend By-law Number 1684-2011 being the By-law to adopt a Municipal Alcohol Policy for the Corporation of the Township of Blandford-Blenheim; and,
- By-law 2118-2019, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #22

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

- By-law 2111-2019, Being a by-law to establish an Interim Tax Levy for the year 2019;
- By-law 2112-2019, Being a by-law to authorize the temporary borrowing of money to meet the current expenditures of the Corporation of the Township of Blandford-Blenheim;
- By-law 2113-2019, Being a by-law to meet the various requirements of the Emergency Management and Civil Protection Act and its related regulation 380/04;
- By-law 2114-2019, Being a by-law to authorize the execution of a Municipal Meeting Investigator Agreement and an Integrity Commissioner Agreement between the Township of Blandford-Blenheim and Gregory Stewart for the provision of professional services in accordance with Section 239.2 and Section 223.3 of the Municipal Act, 2001, S.O. 2001 c.25;
- By-law 2115-2019, Being a by-law to appoint the Deputy Treasurer as a person authorized to issue Marriage Licences;
- By-law 2116-2019, Being a by-law to amend Zoning By-law Number 1360-2002, as amended (ZN-1-18-10);
- By-law 2117-2019, Being a by-law to amend By-law Number 1684-2011 being the By-law to adopt a Municipal Alcohol Policy for the Corporation of the Township of Blandford-Blenheim; and,
- By-law 2118-2019, Being a By-law to confirm the proceedings of Council.

.Carried

15. Other Business

Mayor Peterson extended an invitation for a workshop with Oxford County Community Drug Steering Committee. Mayor Peterson also noted the Province of Ontario General Governance Review which includes Oxford County.

16. Adjournment and Next Meeting

RESOLUTION #23

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 7:05 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on
Wednesday, January 23rd, 2019 at 10:00 a.m. in Council Chambers for a Special
Meeting – 2019 Operating Budget.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim