

Wednesday, June 17, 2020  
via teleconference and online  
Youtube Channel for listening in: Blandford-Blenheim Township  
<https://youtube.com/channel/UCdKRV0GAEuFaGbwHRPzoEXA>  
4:00 p.m.

## MINUTES

Council met at 4:00 p.m via teleconference and online.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest

Staff: Baer, Borton, Krug, Harmer, Matheson, Mordue and Richardson.

Mayor Peterson in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the agenda for the June 17, 2020 Regular Meeting of Council be adopted.  
.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the minutes of the June 3, 2020 Meeting of Council be adopted, as printed  
and circulated.  
.Carried

**6. Business Arising from the Minutes**

None.

## 7. Delegations/Presentations

- a. Kenn Smart, K. Smarts Associates Ltd. Re: Consideration of Engineer Report for Scott Drain 2020

### RESOLUTION #3

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the Engineer's Report for the Scott Drain 2020 be received as information.

.Carried

- b. Christene Scrimgeour, Scrimgeour & Associates Re: 2019 Financial Statements

### RESOLUTION #4

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

That the Draft 2019 Financial Statements as presented by Christene Scrimgeour of Scrimgeour & Associates be adopted as printed and circulated.

.Carried

## 8. Correspondence

- a. **General**

None.

- b. **Specific**

None.

## 9. Staff Reports

- a. **Rick Richardson – Director of Protective Services**

- i. FC-20-13 – May Monthly Report

### RESOLUTION #5

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report FC-20-13 be received as information.

.Carried

**b. Jim Harmer – Drainage Superintendent**

- i. DS-20-08 – Consideration of Report Section 4 Scott Drain 2020

**RESOLUTION #6**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That report DS 20-08 be received as information; and,

That the Court of Revision be set for Wednesday July 15, 2020 at 4:00 p.m.; and,

That the Engineer be directed to invite tenders for the Scott Drain 2020 with tender closing Tuesday July 14<sup>th</sup>, 2020 at noon

.Carried

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that first and second reading be given to the following By-law:

- 2194-2020, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Scott Drain 2020).

.Carried

**c. Denise Krug – Director of Finance**

- i. TR-20-09 – COVID-19 June Financial Impact Report

**RESOLUTION #8**

Moved by - Councillor Banbury  
Seconded by - Councillor Demarest

That Report TR-20-09 be received as information.

.Carried

**d. John Scherer – Chief Building Official**

i. CBO-20-07 – Monthly Report

**RESOLUTION #9**

Moved by - Councillor Demarest  
Seconded by – Councillor Balzer

That Report CBO-20-07 be received as information.

.Carried

ii. CBO-20-08 – Monthly Report

**RESOLUTION #10**

Moved by - Councillor Demarest  
Seconded by – Councillor Balzer

That Report CBO-20-08 be received as information.

.Carried

**e. Rodger Mordue – CAO/Clerk**

i. CAO-20-07 – Minor Variance Application Fee

**RESOLUTION #11**

Moved by - Councillor Demarest  
Seconded by - Councillor Balzer

That Report CAO-20-07 be received; and,

That Council agree to waive application fee for Minor Variance applications related to the pending housekeeping amendment to the Township's comprehensive zoning by-law; and,

That the application fee be reinstated fully once the housekeeping amendment is considered by Council.

.Carried

**10. Reports from Council Members**

None.

**11. Unfinished Business**

None.

**12. Motions and Notices of Motion**

None.

**13. New Business**

None.

**14. Closed Session**

None.

**15. By-laws**

**RESOLUTION #12**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that first and second reading be given to the following By-laws:

- 2195-2020, Being a by-law to provide for the adoption of budgetary estimates and tax rates for 2020.
- 2196-2020, Being a By-law to confirm the proceedings of Council.

.Carried

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Be it hereby resolved that third and final reading be given to the following By-laws:

- 2195-2020, Being a by-law to provide for the adoption of budgetary estimates and tax rates for 2020.
- 2196-2020, Being a By-law to confirm the proceedings of Council.

.Carried

**16. Other Business**

Discussion regarding in-person or electronic meeting for Thursday July 2<sup>nd</sup>.  
Decision was made to have an in-person meeting on the 2<sup>nd</sup>.

**17. Adjournment and Next Meeting**

**RESOLUTION #14**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 5:37 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Thursday,  
July 2, 2020 at 4:00 p.m.

.Carried

---

Mark Peterson, Mayor  
Township of Blandford-Blenheim

---

Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim