

# MINUTES

Council met at 4:00 p.m. for their Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury Demarest, and Read.

Staff: Baer, Borton, Harmer, Krug, Mordue, Richardson and Scherer

Other: Planner, Dustin Robson

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the September 1<sup>st</sup>, 2021 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. August 4<sup>th</sup>, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the August 4<sup>th</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

- a. Ed Magda, Resident, Re: Opening up of Township Road 2 between Gobles Road and County Road 22

Mr. Magda presented his request to have Township Road 2 reopened between Gobles Road and County Road 22. Staff were directed to research this and come back with a report on what it would take to have this section of road allowance brought to a standard where it could be open to vehicular traffic.

### RESOLUTION #3

Moved by – Councillor Read  
Seconded by – Councillor Balzer

That the Presentation from Ed Magda be received as information.

.Carried

## 8. Correspondence

### a. Specific

- i. Stephen Covey, CN – Rail Safety Week, 2021

### RESOLUTION #4

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it resolved that Council declares September 20 – 26, 2021 as Rail Safety Week in the Township of Blandford-Blenheim.

.Carried

### b. General

- i. Community Planning, Oxford County Re: Responding to Proposed Regulations under the Conservation Authorities Act

### RESOLUTION #5

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received as information.

.Carried

## 9. Public Meeting

### a. Public Meeting under the Drainage Act

#### **RESOLUTION #6**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

That pursuant to the provision of Section 52 of the Drainage Act, R.S.O. 1990, as amended, Chapter D. 17, the Court of Revision for the purposes of hearing appeals to the Holdsworth Drain 2021 is convened at 4:19 p.m.; and,

That Council appoint Mayor Mark Peterson, Councillor Bruce Banbury, Councillor Randy Balzer, Councillor Justin Read and Councillor Nancy Demarest serve on the Court of Revision for the Holdsworth Drain 2021;

And that Mayor Mark Peterson be appointed as the Chair of the Court of Revision.

.Carried

#### **RESOLUTION #7**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Court of Revision for the Holdsworth Drain 2021 sustain the assessment as outlined in the report of K. Smart dated July 8, 2021.

.Carried

#### **RESOLUTION #8**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Court of Revision on the Holdsworth Drain 2021 be closed at 4:20 p.m.

.Carried

**RESOLUTION #9**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the third and final reading be given to the following By-law:

2256-2021, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Holdsworth Drain 2021).

.Carried

**b. Public Meeting under the Planning Act**

**RESOLUTION #10**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-21-04, submitted by Robert MacDonald; and,

ZN1-21-05, submitted by Brenden Lee & Leah Wynia.;

And that Mayor Peterson Chair the Public Meeting.

.Carried

i. Application for Zone Change - ZN1-21-04 (Robert MacDonald)

Dustin Robson, Planner, presented the report recommending approval. Council had no questions or comments. The applicant was present. No one in attendance spoke for or against the application.

ii. Application for Zone Change – ZN1-20-05 (Brenden Lee & Leah Wynia)

Dustin Robson, Planner, presented the report recommending denial. Council had questions concerning the farm viability plan and the two-year

holding provision. The applicant was present and spoke in favour of the application. No one in attendance spoke further for against the application.

Council indicated that they would be in favour of the application with a one year holding provision rather than the two years as suggested in the planning report.

**RESOLUTION #11**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

**RESOLUTION #12**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it resolved that the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Robert Neil McDonald, whereby the lands described as Part Lot 24, Concession 3 (Blenheim), Township of Blandford-Blenheim are to be rezoned from 'Residential Existing Lot Zone (RE)' to 'Special Residential Existing Lot Zone (RE-G3)' to permit a garden suite for a temporary time period of 10 years.

.Carried

**RESOLUTION #13**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it resolved that the Council of the Township of Blandford-Blenheim approve in principle the zone change application submitted by Brenden Lee and Leah Wynia, whereby the lands described as Part Lot 2, Concession 13 (Blandford) are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to permit the development of an undersized agricultural parcel.

.Carried

**c. Public Meeting under the Planning Act, Committee of Adjustment**

**RESOLUTION #14**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Council move into Committee of Adjustment at 4:49 p.m.

.Carried

**RESOLUTION #15**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that the Committee rise at 5:04 p.m. and that the Open Council meeting resumes.

.Carried

**10. Staff Reports**

**a. John Scherer – Chief Building Official**

- i. CBO-21-09 – Monthly Report to Council

**RESOLUTION #16**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CBO-21-09 be received as information.

.Carried

**b. Jim Harmer – Drainage Superintendent**

- i. DS-21-12 – Award of Tender for Holdsworth Drain 2021

**RESOLUTION #17**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report DS-21-12 be received as information;

And further that the tender for the Holdsworth Drain 2021 be awarded to John Devries Construction in the amount of \$ 12,713.00 plus applicable taxes and subject to any applicable appeals under the Drainage Act.

.Carried

ii. DS-21-13 – Monthly Drainage Report

**RESOLUTION #18**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report DS-21-13 be received as information.  
.Carried

**c. Trevor Baer – Manager of Community Services**

i. CS-21-11 – August Monthly Report

**RESOLUTION #19**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report CS-21-11 be received as information.  
.Carried

**d. Denise Krug – Director of Finance**

i. TR-21-08 – Monthly Report

**RESOLUTION #20**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-21-08 be received as information;  
And further that the 2020 surplus of \$140,820 be allocated as follows:

Assessment Appeal Reserve	\$140,820
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.Carried

ii. TR-21-09 – Interim Financial Reports – 2<sup>nd</sup> Quarter – June 30, 2021

**RESOLUTION #21**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-21-98 be received as information.

.Carried

**e. Jim Borton – Director of Public Works**

- i. PW-21-15 – Twp. Rd. 4 (Ox. 3 – Gobles)

**RESOLUTION #22**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-21-15 be received as information.

.Carried

**RESOLUTION #23**

Moved by – Councillor Read  
Seconded by – Councillor Banbury

That staff be instructed to decline the financial contribution offer to hard surface the portion of Township Road 8 west of County Road 3 to Highway 401.

.Carried

- ii. PW-21-16 – Monthly Report

**RESOLUTION #24**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-21-16 be received as information.

.Carried

**f. Rodger Mordue – CAO / Clerk**

- i. CAO-21-12 – Development Charges – Butcher Residence

**RESOLUTION #25**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury



Be it hereby resolved that Report CAO-21-12 be received as information;  
and,

That the complaint received under Section 20 of the Development Charges Act regarding charges levied pursuant to construction at 706935 Township Road 2, Princeton be allowed; and,

That a credit of \$13,652.85 be granted to Tara and Jeff Butcher to refund the Development Charges levied.

.Carried

ii. CAO-21-13 – Request to Sell a Portion of Township Property

**RESOLUTION #26**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Report CAO-21-13 be received as information;  
and,

That a portion of township property located at the rear of 31 Wilmot Street North Drumbo be declared surplus; and,

That staff be instructed to begin the process to sever and sell a portion of the property provided that all costs associated with the conveyance be borne by the party receiving the land.

.Carried

iii. CAO-21-14 – Platt Street Property Sale

**RESOLUTION #27**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Report CAO-21-14 be received as information;  
and,

That the Mayor and Clerk be authorized to execute any and all documents required for the sale of the property located on Isabella / Platt Street Plattsville being the unopened road allowance, portion of PIN 002840027 to West Side Communities (Plattsville) Inc.

.Carried

## 11. Reports from Council Members

Mayor Peterson reported on the recent Decoration Day service at the Princeton cemetery and the upcoming service at the Drumbo cemetery.

## **12. Unfinished Business**

None.

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

None.

## **15. Closed Session**

None.

## **16. By-laws**

- a. 2259- 2021, Being a By-law to Amend by-law 1360-2002 (MacDonald);
- b. 2260-2021, Being a By-law to provide for the sale of property located on Isabella Street / Platt Street Plattsville, being a portion of PIN 002840027 to West Side Communities (Plattsville) Inc.
- c. 2261-2021, Being a By-law to confirm the proceedings of Council.

### **RESOLUTION #28**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now read a first and second time: 2259-2021, 2260-2021, 2261-2021 & 2262-2021.

.Carried

### **RESOLUTION #29**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now read a third and final reading: 2259-2021, 2260-2021, 2261-2021 & 2262-2021.

.Carried

**17. Other Business**

**18. Adjournment and Next Meeting**

**RESOLUTION #30**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:02 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
September 15<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim