

Wednesday, September 15th, 2021  
Princeton Centennial Hall  
4:00 p.m.

# MINUTES

Council met at 4:00 p.m. for their Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury Demarest, and Read.

Staff: Baer, Borton, Harmer, Krug, Mordue, Richardson and Scherer

Other: Planner, Dustin Robson

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the September 15th, 2021 Regular Meeting of Council be adopted with the addition of an item under section 17.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. September 1<sup>st</sup>, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the September 1<sup>st</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

- a. Edna Williamson, Friends of the Princeton Park, Re: Princeton Park Covered Structure

Mrs. Williamson presented a proposal for the Friends of the Princeton Park to construct a covered structure by the Princeton Park Playground asking permission to go ahead with the planning process and to waive the fee for the building permit. Friends of the Princeton Park plans to fund the full build. Councillor Banbury asked about size. Mrs. Williamson quoted about 15 feet by 15 feet. Mrs. Williamson also noted that they want to include accessible playground equipment along with the covered structure.

Council agreed to the project. Staff will draft an agreement between the group and the Township outlining responsibilities of each.

### **RESOLUTION #3**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

That the Presentation from Edna Williamson, Friends of the Princeton Park, be received as information.

.Carried

## 8. Correspondence

### a. Specific

- i. Julie Forth, Clerk, South-West Oxford – Affordable Housing Crisis in Canada

### **RESOLUTION #4**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that the Township of Blandford Blenheim support the resolution of the Township of South West Oxford and the City of Woodstock and call on the Provincial and Federal Governments to partner with local municipalities and local service providers to fund programs that

address the current crisis by increasing the supply of affordable housing options and mental health and addictions supports.

.Carried

**b. General**

None.

**9. Public Meeting**

None.

**10. Staff Reports**

**a. Dustin Robson – Planner**

- i. Briefing Memo – ZN1-20-04 – Monthly Report to Council

**RESOLUTION #5**

Moved by – Councillor Read  
Seconded by – Councillor Balzer

Be it hereby resolved that Briefing Memo – ZN1-20-04 be received as information.

.Carried

**b. John Scherer – Chief Building Official**

- i. CBO-21-10 – Monthly Report to Council

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CBO-21-10 be received as information.

.Carried

**c. Denise Krug – Director of Finance**

- i. TR-21-10 – 2022 Budget Schedule

**RESOLUTION #7**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report TR-21-10 be received as information;

And further that Council adopt the budget schedule for the 2022 Operating and Capital Budgets, set out in Report TR-21-10.

.Carried

**d. Rick Richardson – Director of Protective Services**

- i. FC-21-17 – August Monthly Report

**RESOLUTION #8**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report FC-21-17 be received as information.

.Carried

**e. Rodger Mordue – Chief Administrative Officer / Clerk**

- i. CAO-21-15 – Request to close and transfer unopened road allowances

**RESOLUTION #9**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CAO-21-15 be received; and,

That the unopened road allowances on Plan 146 in Princeton known as Lister Street, Fox Street, Palmer Street, King Street, Murray Street and McQueen Street be declared surplus; and,

That staff be instructed to begin the process of closing the street allowances and transferring the property provided that all costs associated with the conveyance be borne by the party receiving the land.

.Carried

- ii. CAO-21-17 – January 2022 Council Meetings

**RESOLUTION #10**

Moved by – Councillor Balzer  
Seconded by – Councillor Read

Be it hereby resolved that Report CAO-21-17 be received; and,

That the Council meeting for January 5, 2022 be cancelled and the following meetings be established for the month of January 2022:

- January 12, 2022 at 4:00 p.m., Regular Council
- January 19, 2022 at 10:00 a.m., Operating Budget presentation

.Carried

## **11. Reports from Council Members**

Councillor Read attended the Drumbo Decoration Day for the Cemetery and noted how well the event went. Councillor Demarest let Council know that the Habitat for Humanity Build is going ahead on October 4<sup>th</sup>, 2021 with a ground breaking ceremony, with the expected completion date being February 2022. Drumbo Lions are having a BBQ on October 2<sup>nd</sup> at noon to fundraise for the build. There will also be a food drive the same day for the local Food Bank. The train will be around from 10 – 2. Mayor Peterson reported the Plattsville Heritage Society has a couple events coming up on Saturdays, check their website for more information. Mayor Peterson thanked staff regarding the Cemeteries and how well kept they are.

## **12. Unfinished Business**

None.

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

None.

## **15. Closed Session**

- a. A proposed or pending acquisition or disposition of land the by municipality or local board.
  - i. Unopened Road Allowance

**RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Council move into Closed Session under the authority of section 239 of the Municipal Act at 4:34 p.m. to discuss:

- a. A proposed or pending acquisition or disposition of land the by municipality or local board.
  - i. Unopened Road Allowance

.Carried

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 4:49 p.m.

.Carried

**16. By-laws**

- a. 2263-2021, Being a By-law to Amend by-law 1360-2002 (Danner & Bjerre-Danner);
- b. 2264-2021, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #13**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that the following By-laws be now read a first and second time: 2263-2021 & 2264-2021.

.Carried

**RESOLUTION #14**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2263-2021 & 2264-2021.

.Carried

## 17. Other Business

### a. Mandatory Vaccination of Staff, Council and Contractors

Discussion on the Oxford County Resolution regarding mandatory staff, Council and contractor vaccination or regular antigen testing and mandatory education regarding vaccines. Council directed staff to create a resolution for Blandford-Blenheim.

### b. Waiving of Permit Fees for the Drumbo Covered Structure constructed by Drumbo Lions

#### **RESOLUTION #15**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council instruct staff to waive the Building Permit Fees for the Lions club Pavilion Project in the Drumbo Park in the amount of \$850.00.

.Carried

## 18. Adjournment and Next Meeting

#### **RESOLUTION #16**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:30 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, October 6<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim