

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER 2221-2020

Being a by-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges.

WHEREAS, Section 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality for the use of its property including property under its control;

AND WHEREAS, the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provided municipalities with authority to impose various fees and charges;

AND WHEREAS, notice was given of Council's intent to consider changes to the Township of Blandford-Blenheim Fees and Charges By-Law on the Township's website in accordance with Township of Blandford-Blenheim Notice By-Law 1668-2011.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That all fees and charges by-laws previously established by Council of the Township of Blandford-Blenheim are hereby repealed.
2. That the fees and charges as set out in Schedules "A" through "J" attached hereto and forming part of this By-law are hereby established and adopted by the Council of the Township of Blandford-Blenheim.
3. That no request by any person for any information, service, activity or use of County property described in Schedules "A" through "J" will be processed or provided by any Township Official, unless and until the person requesting the information, service, activity or use of the Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedules "A" through "J" to the Township or payment arrangements have been made with a Township Official;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Township of Blandford-Blenheim by cash, money order, certified cheque, cheque or debit card when due.
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and one quarter percent per month (1.25%), non compounded or fifteen percent (15%) per annum.

6. That in the event another by-law of the Township of Blandford-Blenheim establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other by-law shall be deemed to be included in Schedules "A" through "J" attached hereto;
7. That any provision of any by-law that is inconsistent with this By-Law be hereby repealed;
8. That the effective date of this By-Law shall be January 1, 2021.

By-law **READ** a **FIRST** and **SECOND** time this 16th day of December, 2020.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 16th day of December, 2020.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

Administrative Services - Clerk

Fees and Charges (excluding HST)

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Sale of Photocopies - black & white (letter or legal size only)	1 - 2 sheets	\$0.00	\$0.00	\$0.50	\$0.50	0.0%
	3 - 5 sheets	\$0.50	\$0.50	\$1.00	\$1.00	0.0%
	6 sheets and up (per sheet)	\$0.10	\$0.10	\$0.25	\$0.25	0.0%
Black & White copies - 11 x 17	per sheet	\$0.20	\$0.20	\$0.40	\$0.40	0.0%
Colour photocopies (letter or legal size only)	per sheet	\$0.40	\$0.40	\$0.50	\$0.50	0.0%
Colour photocopies (11x17)	per sheet	\$0.75	\$0.75	\$1.00	\$1.00	0.0%
Faxing	First sheet	\$2.00	\$2.00	\$2.00	\$2.00	0.0%
	Each additional sheet	\$1.00	\$1.00	\$1.00	\$1.00	0.0%
Request under the Freedom of Information Act (HST Exempt)	Each	\$5.00	\$5.00	\$5.00	\$5.00	0.0%
	staff time - first 30 minutes of investigation	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	staff time per 15 min. interval beyond 30 minutes	\$7.50	\$7.50	\$7.50	\$7.50	0.0%
(Where the estimate under section 45 (3) of the Municipal provide a deposit of 50% of the estimate prior to the application proceeding)						
Meeting Investigation Fee (HST Exempt)	Each	\$25.00	\$25.00	\$25.00	\$25.00	0.0%
Cutting of Noxious Weeds				*	*	
* Actual fees incurred by the Township in relation to the specific incident/request + 15%						
Lottery License Fee: Raffles, Bingos & Nevada Tickets (HST Exempt)	%	3%	3%	3%	3%	0.0%

Administrative Services - Clerk

Fees and Charges (excluding HST)

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Marriage License (HST Exempt)	Each	\$110.00	\$110.00	\$110.00	\$110.00	0.0%
Civil Marriage Ceremony: on site at municipal office during regular office hours	Each	\$250.00	\$250.00	\$250.00	\$250.00	0.0%
booking deposit		\$100.00	\$100.00	\$100.00	\$100.00	0.0%
administration fee if booking is cancelled		\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Township provided witness		\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Special Events Permit (HST Exempt)	Each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Burial Certificate (HST Exempt)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Encroachment Agreements (HST Exempt)	Each	\$75.00	\$75.00	\$75.00	\$75.00	0.0%
Section 65 of Drainage Act assessment apportionment.						
Staff time per 15 minute interval	Each	9.00	9.25	9.50	9.50	0.0%
Tile Drainage Loan Inspections	Each	150.00	150.00	160.00	160.00	0.0%
Site Alteration Application for area less than 2 ha	Each	250.00	250.00	250.00	250.00	0.0%
Site Alteration Application for area equal to 2 ha	Each	550.00	550.00	550.00	550.00	0.0%
Site Alteration Application for each ha beyond 2 ha	Each	25.00	25.00	25.00	25.00	0.0%
First conviction in contravention of Site Alteration By-law (person)		10,000.00	10,000.00	10,000.00	10,000.00	0.0%
Subsequent conviction in contravention of Site Alteration By-law (person)		25,000.00	25,000.00	25,000.00	25,000.00	0.0%
first conviction in contravention of Site Alteration By-law (corporation)		50,000.00	50,000.00	50,000.00	50,000.00	0.0%
subsequent conviction in contravention of Site Alteration By-law (corporation)		100,000.00	100,000.00	100,000.00	100,000.00	0.0%

CLERK

Administrative Services - Clerk

Fees and Charges (excluding HST)

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Dog Tags - if paid by April 30 (HST Exempt)	Each	\$15.00	\$15.00	\$15.00	\$15.00	0.0%
-Late fee if paid after April 30th	Each	\$5.00	\$10.00	\$10.00	\$10.00	0.0%
- Initial Dog Tag (after July 1st)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
- Kennel Licence	Each	\$40.00	\$40.00	\$60.00	\$60.00	0.0%
- Replacement Dog Tag	Each	\$3.00	\$3.00	\$3.00	\$3.00	0.0%
Black Composters (HST Exempt)*	Each	10.00	10.00	10.00	10.00	0.0%
Green Cone Composters (HST Exempt)*	Each	40.00	40.00	40.00	40.00	0.0%
Blue Box - Large - 80L (HST Exempt)*	Each	5.50	5.50	5.50	5.50	0.0%
Blue Box - Lid (HST Exempt)*	Each	1.50	1.50	1.50	1.50	0.0%
Bag Tags (HST Exempt)*	Each	2.00	2.00	2.00	2.00	0.0%
* Guideline only, price established by County of Oxford and is subject to change						
Criminal Record Check / Vulnerable Sector Check (for employment, student placements, children's aid or any other reason than volunteer)**	Each	\$ 25.00	\$ 41.00	\$ 41.00	\$ 41.00	0.0%
Criminal Record Check / Vulnerable Sector Check (for volunteering)**	Each	No charge	No charge	No charge	No charge	
** Guideline only, price established by the Ontario Provincial Policed and is subject to change						
***Due to COVID-19, these are only being done through the OPP website						
Fence Viewing application fee		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	0.0%

**Administrative Services - Tax
Fees and Charges (HST Exempt)**

Description	Unit	2018 AMOUNT	2019 AMOUNT	2020 AMOUNT	2021 AMOUNT	% INCREASE
Tax Certificate	Each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Returned Cheque or PAP	Each	\$30.00	\$30.00	\$30.00	\$30.00	0.0%
Loan Agreement Administration Fee (Debenture Administration)	Each	2% of principal	2% of principal	2% of principal	2% of principal	
Payment of Tile Drainage Loans Before Expiry Date	Each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Tax Sale Registration Process	Each	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	
Reprint of Prior Year Tax Bills	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Commission of Oaths or Certified True Copy (resident)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Commission of Oaths or Certified True Copy (non-resident)	Each	\$15.00	\$15.00	\$15.00	\$15.00	0.0%
Registered Mail Fee	Each	\$12.00	\$12.00	\$12.00	\$12.00	0.0%
<i>- as set by Canada Post / Includes HST</i>						
Tax Confirmation Letters	Each	\$15.00	\$15.00	\$15.00	\$15.00	0.0%
Payment Redistribution Fee (per roll #)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Refund Administration Fee (Client error/overpayment)	Each	\$25.00	\$25.00	\$25.00	\$25.00	0.0%

Administrative Services - Development Charges

Fees and Charges (HST Exempt)

Description	Unit	Effective April 1, 2018	Effective April 1, 2019	Effective Aug 8, 2019	Effective April 1, 2020	% INCREASE
Development Charges						
<u>Residential</u>						
Single, Semi-detached	each	\$ 5,419.09	\$ 5,727.98	\$ 9,788.00	\$ 10,071.85	2.9%
Other Multiples	each	\$ 3,871.72	\$ 4,092.41	\$ 6,150.00	\$ 6,328.35	2.9%
Apartments - 2 Bedrooms or Larger	each	\$ 2,815.50	\$ 2,975.98	\$ 5,218.00	\$ 5,369.32	2.9%
Apartments - Bachelor or 1 Bedroom	each	\$ 2,111.35	\$ 2,231.70	\$ 3,530.00	\$ 3,632.37	2.9%
NOTE: current by-law 2148-2019 - indexing will happen on April 1st each year based on						
Statistics Canada Quarterly, "Construction Price Statistics"						

						Schedule D
Cemetery						
Fees and Charges (excluding HST)						
Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% INCREASE
Purchase of Interment Rights and care and maintenance						
Interment Rights	each	\$720.00	\$720.00	\$720.00	\$720.00	0.0%
Care and Maintenance	each	\$480.00	\$480.00	\$480.00	\$480.00	0.0%
Interment Rights (additional adjoining grave) *NEW	each	\$600.00	\$600.00	\$600.00	\$600.00	0.0%
Care & Maintenance (additional adjoining grave) *NEW	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%
Interment Rights (additional non-adjoining grave) *NEW	each	\$720.00	\$720.00	\$720.00	\$720.00	0.0%
Care & Maintenance (additional non-adjoining grave) *NEW	each	\$480.00	\$480.00	\$480.00	\$480.00	0.0%
Cremation lots	each	\$250.00	\$255.00	\$255.00	\$255.00	0.0%
Care and Maintenance	each	\$250.00	\$250.00	\$250.00	\$250.00	0.0%
Interment						
Adult - standard	each	\$650.00	\$650.00	\$650.00	\$650.00	0.0%
Child	each	\$325.00	\$325.00	\$325.00	\$325.00	0.0%
Infant	each	\$325.00	\$325.00	\$325.00	\$325.00	0.0%
Cremated Remains	each	\$325.00	\$325.00	\$325.00	\$325.00	0.0%
Columbaria *NEW	each			\$220.00	\$220.00	0.0%
Disinterment / Exhumation						
Adult - standard	each	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Cremated Remains *NEW	each	\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Columbaria Fees						
Bottom Row	each	\$935.00	\$935.00	\$935.00	\$935.00	0.0%
Bottom Row- Care and Maintenance	each	\$165.00	\$165.00	\$165.00	\$165.00	0.0%
Second Row	each	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	0.0%
Second Row- Care and Maintenance	each	\$180.00	\$180.00	\$180.00	\$180.00	0.0%
Third Row	each	\$1,105.00	\$1,105.00	\$1,105.00	\$1,105.00	0.0%
Third Row- Care and Maintenance	each	\$195.00	\$195.00	\$195.00	\$195.00	0.0%
Top Row	each	\$1,232.50	\$1,232.50	\$1,232.50	\$1,232.50	0.0%
Top Row- Care and Maintenance	each	\$217.50	\$217.50	\$217.50	\$217.50	0.0%
Extra Charges						
Monument Care Fund - Flat marker (smaller than 1,116.13 sq cm / 173 sq in.)	each	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
Monument Care Fund - Flat marker (1,116.23 sq cm / 173 sq in. or larger)	each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Monument Care Fund - Upright marker (1.49 sq m / 16 sq ft or smaller, including the base)	each	\$100.00	\$100.00	\$100.00	\$100.00	0.0%
Monument Care Fund - Upright marker (larger than 1.49 sq m / 16 sq ft. including the base)	each	\$200.00	\$200.00	\$200.00	\$200.00	0.0%

						Schedule D
Cemetery						
Fees and Charges (excluding HST)						
Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% INCREASE
Sundays & Municipal Holiday Interments	each	\$300.00	\$300.00	\$300.00	\$300.00	0.0%
Foundation layout fee	each	\$60.00	\$60.00	\$60.00	\$60.00	0.0%
Snow Removal	each	*	*	*	*	
Winter Burial - Full Interment (December 1st to March 31)	each	*	*	*	*	
Winter Burial - Cremated Remains (December 1st to March 31)	each	*	*	*	*	
* Actual fees incurred by the Township in relation to the specific incident/request + 15%						
Park Benches	each	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%
Initial Engraving of Niche Plate	each	\$350.00	\$350.00	\$350.00	\$350.00	0.0%
Each Subsequent Engraving of Niche Plate					\$200.00	
Transfer Fee						
Transfer Fee (Certificate picked-up at Township Office)	each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Registered Mail Fee						
	each	\$12.00	\$12.00	\$12.00	\$12.00	0.0%

Community Services - Indoor Facilities						
May 1st to April 30th						
Fees and Charges (including HST)						
Description	Unit	Effective May 1, 2018	Effective May 1, 2019	Effective May 1, 2020	Effective May 1, 2021	% Increase
Arena						
**Prime Time - Minor Groups	per hour	\$135.00	\$138.00	\$140.00	\$143.00	2.1%
**Prime Time - All Others	per hour	\$185.00	\$188.00	\$190.00	\$193.00	1.6%
Non-Prime Time - Minor Groups	per hour	\$75.00	\$75.00	\$75.00	\$75.00	0.0%
Non-Prime Time - All Others	per hour	\$105.00	\$105.00	\$105.00	\$110.00	4.8%
Arena Floor Rental (Dances, Trade Shows)	per hour	\$165.00	\$165.00	\$165.00	\$165.00	0.0%
Arena Floor Rental (Dances, Trade Shows)	full day	\$650.00	\$650.00	\$650.00	\$650.00	0.0%
Arena Floor Rental (Recreation, Sports)	per hour	\$48.00	\$48.00	\$48.00	\$48.00	0.0%
**Prime Time ice rentals are M-F 5-10 p.m. and weekends 8 a.m. - 10 p.m.						
Recreational Program						
Public Skating - Adult	per person	no charge	no charge	no charge	no charge	
Public Skating - Child Elementary School Age	per person	no charge	no charge	no charge	no charge	
Public Skating - Pre-School	per person	no charge	no charge	no charge	no charge	
Parents & Tots	per person	no charge	no charge	no charge	no charge	
Sponsored Public Skating	per hour	\$100.00	\$100.00	\$100.00	\$100.00	0.0%
School Skating Program	per hour	\$45.00	\$45.00	\$45.00	\$45.00	0.0%
Ticket Ice (minimum with 1 to 4 skaters)	per hour	\$45.00	\$45.00	\$45.00	\$45.00	0.0%
Ticket Ice (exceeding 4 skaters)	per skater	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Shinny Hockey (adult)	per skater/hour	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Shinny Hockey (child - under age 18)	per skater/hour	\$5.00	\$5.00	\$5.00	\$5.00	0.0%
Birthday Specials:						
1 hour of ice time (based on availability) and 1 hour in Room A	per event	\$75.00	\$75.00	\$75.00	\$75.00	0.0%
1 hour of ice time (based on availability) and 1 hour in Hall	per event	\$105.00	\$105.00	\$105.00	\$105.00	0.0%
Advertising						
Ice Logo (sponsor must supply logo at their cost)		\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Arena Board Advertising (sponsor must supply logo at their cost)		\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Wall Advertising (sponsor must supply logo at their cost)		\$300.00	\$300.00	\$300.00	\$300.00	0.0%
					\$900.00	

Community Services - Indoor Facilities						
May 1st to April 30th						
Fees and Charges (including HST)						
Description	Unit	Effective May 1, 2018	Effective May 1, 2019	Effective May 1, 2020	Effective May 1, 2021	% Increase
Community Centre Halls						
Plattsville Community Hall	per hour	\$60.00	\$61.00	\$61.00	\$61.00	0.0%
Plattsville Community Hall	daily	\$220.00	\$225.00	\$225.00	\$225.00	0.0%
Plattsville Community Hall - weekday daytime	1/2 day		\$122.00	\$122.00	\$122.00	0.0%
Plattsville Community Hall (Together with Ice Event)	daily	\$120.00	\$122.00	\$122.00	\$122.00	0.0%
Plattsville Community Hall (Buck & Doe)	daily	\$530.00	\$530.00	\$530.00	\$530.00	0.0%
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	per event	\$120.00	\$120.00	\$120.00	\$120.00	0.0%
Plattsville Community Hall - Room A	per hour	\$35.00	\$35.00	\$35.00	\$35.00	0.0%
Plattsville Community Hall - Room A	daily	\$120.00	\$120.00	\$120.00	\$120.00	0.0%
Plattsville Community Hall - Room B	per hour	\$35.00	\$35.00	\$35.00	\$35.00	0.0%
Plattsville Community Hall - Room B	daily	\$120.00	\$120.00	\$120.00	\$120.00	0.0%
Princeton Centennial Hall - Fireside Room	per hour	\$35.00	\$35.00	\$35.00	\$35.00	0.0%
Princeton Centennial Hall - Fireside Room	daily	\$120.00	\$120.00	\$120.00	\$120.00	0.0%
Princeton Centennial Hall - Fireside Room - weekday daytime	1/2 day		\$70.00	\$70.00	\$70.00	0.0%
Princeton Centennial Hall - Main Hall	per hour	\$110.00	\$110.00	\$110.00	\$110.00	0.0%
Princeton Centennial Hall - Main Hall	daily	\$380.00	\$380.00	\$380.00	\$380.00	0.0%
Princeton Centennial Hall - Main Hall - weekday daytime	1/2 day		\$220.00	\$220.00	\$220.00	0.0%
Princeton Centennial Hall - Main Hall (Buck & Doe)	daily	\$530.00	\$530.00	\$530.00	\$530.00	0.0%
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	daily	\$200.00	\$200.00	\$200.00	\$200.00	0.0%
Kitchen Use	daily	\$85.00	\$85.00	\$85.00	\$85.00	0.0%

				Schedule F
Community Services - Outdoor Facilities & Parks				
May 1st to April 30th				
Fees and Charges (including HST)				
		FIELD CLASSIFICATION		
Description	Unit	A	B	C
Ball Diamonds				
Adult	per game	\$20.00	\$20.00	\$17.00
Affiliated Minor	per game	\$14.00	\$14.00	\$12.00
Adult Tournament First Game/Diamond	per day	\$20.00	\$20.00	\$17.00
Adult Tournament Extra Game/Diamond	per game	\$17.00	\$17.00	\$15.00
Affiliated Minor Tournament First Game/Diamond	per day	\$14.00	\$14.00	\$12.00
Affiliated Minor Tournament Extra Game/Diamond	per game	\$11.00	\$11.00	\$11.00
Optional Tournament Grooming	per groom	\$22.00	\$22.00	\$22.00
Optional Use of Lights	per game	\$7.00	n/a	\$7.00
Ball Diamond Fence Advertising (sponsor must supply sign at their costs, size, location and content must be approved)	yearly			
Description	Unit	Effective May 1, 2018	Effective May 1, 2019	Effective May 1, 2020
Soccer Pitches - based upon 90 minute games				
Adult Permit	per game	\$13.00	\$13.00	\$13.00
Adult Tournament	per day	\$75.00	\$75.00	\$75.00
Affiliated Minor	per game	\$9.00	\$10.00	\$10.00
Affiliated Minor Tournament	per day	\$50.00	\$52.00	\$52.00
Park Permit Fees				
Pavillion Day Permit	per day	\$75.00	\$75.00	\$75.00
Open Park Space Event Day Permit	per day	\$75.00	\$75.00	\$75.00

Protective Services

Fees and Charges (excluding HST)

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Fire Inspection						
Fire Inspection	per hour	\$85.00	\$87.00	\$89.00	\$90.00	1.1%
Fire Inspection Admin Fee	each	\$55.00	\$56.50	\$58.00	\$60.00	3.4%
Liquor Licenses and Occupancy Loads						
Fire Inspection	per hour	\$85.00	\$87.00	\$89.00	\$90.00	1.1%
Fire Inspection Admin Fee	each	\$55.00	\$56.50	\$58.00	\$60.00	3.4%
Fire Chief's Letters to Lawyers or Insurance Company	each	\$85.00	\$87.00	\$89.00	\$90.00	1.1%
Fire Department Compliance Letter	each	\$85.00	\$87.00	\$89.00	\$90.00	1.1%
By-Law Compliance Letter	each	\$85.00	\$87.00	\$89.00	\$90.00	1.1%
Copies of Fire Reports	each	\$55.00	\$56.50	\$58.00	\$60.00	3.4%
Response to Motor Vehicle Accidents and Vehicle Fires (HST Exempt)						
(Chargeable to the registered owner of the vehicle)						
Non-Resident						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$465.42	\$477.00	\$485.00	\$488.40	0.7%
Resident						
No Charge						
Motor Vehicle Accident Response-Provincial Highway (HST Exempt)						
(Chargeable to Ministry of Transportation for all provincial highway accident responses)						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$465.42	\$477.00	\$485.00	\$488.40	0.7%

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Fire Response - Public Hazard, Hydro Lines						
Public Property - Chargeable to Hydro Provider						
Minimum Charge up to 1st hour per Fire Apparatus	each *				\$ 488.40	
Private Property - Chargeable to Registered Property Owner						
Minimum Charge up to 1st hour per Fire Apparatus	each *				\$ 488.40	
Fire Response - Indemnification Technology						
Current MTO rates, plus personnel /hour rates ,and any cost incurred by the Municipality						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$465.42	\$477.00	\$485.00	\$488.40	0.7%
Refilling SCBA air bottles	each	\$20.00	\$20.00	\$20.00	\$20.00	0.0%
Fire Response - Hazardous Materials Clean Up						
As outlined in the Environment Protection Act, RSO 1990					Actual Costs	
Fire Response - Natural Gas Leak,						
Caused directly by a person or company						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$ 465.42	\$477.00	\$485.00	\$488.40	0.7%
Burn Permit		no charge	no charge	no charge	no charge	
Fire Response - Open Air Burning						
Illegal or Unauthorized Fire						
1st Offense		no charge	no charge	no charge	no charge	
2nd or Additional Offences	each *	\$ 465.42	\$ 477.00	\$ 485.00	\$ 488.40	0.7%
Minimum Charge up to 1st hour per Fire Apparatus						
Fire Response - Preventable Fire Alarm Panel Alarms						
1st Offense		no charge	no charge	no charge	no charge	
2nd or Additional Offences	each *	\$ 465.42	\$477.00	\$485.00	\$488.40	0.7%
Minimum Charge up to 1st hour per Fire Apparatus						

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Fire Response - Smoke/Co Alarms						
Fail to return loaner alarm to Fire Department (within one week)	each	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	0.0%
Fire Response - Fire Watch or Stand By						
As authorized by Fire Chief			100% of cost recovery			
Review of Fire Works Display Application						
	each	\$ 125.00	\$ 125.00	\$ 128.00	\$ 130.00	1.6%
Review of Application for Pyrotechnics display						
Including a site inspection and review of Fire Safety Plan		\$ 200.00	\$ 200.00	\$ 204.00	\$ 210.00	2.9%
Review of Risk Safety Management Plan for Propane Storage						
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for small facilities (less than 5000 USGW)		\$ 100.00 + actual cost of engineer / other firm (if necessary)	\$ 100.00 + actual cost of engineer / other firm (if necessary)	\$ 102.00 + actual cost of engineer / other firm (if necessary)	\$ 105.00 + actual cost of engineer / other firm (if necessary)	2.9%
Review of Risk Safety Management Plan for Propane Storage						
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for medium and large facilities (less than 5000 USGW)		\$ 250.00 + actual cost of engineer / other firm (if necessary)	\$ 250.00 + actual cost of engineer / other firm (if necessary)	\$ 255.00 + actual cost of engineer / other firm (if necessary)	\$ 260.00 + actual cost of engineer / other firm (if necessary)	2.0%
* As set by MTO						

**Building Services
Fees and Charges (HST Exempt)**

CLASSES OF PERMITS AND PERMIT FEES			
Unless otherwise noted all definitions of building classifications shall be as defined in the Ontario Building Code for Major Occupancies			
For temporary buildings (greater than 10m ²), alterations, additions, foundations and new buildings (greater than 10m ²).			
Where a fee is not listed below, the Chief Building Official can determine required fee. Administrative fee due at time of application.			
Construction - New Buildings, Additions, Mezzanines		Administrative Fee	Permit Fee
Group A Assembly Buildings & Group B Institutional Buildings & Group D Business/Personal Service & Group E Mercantile Buildings & Group F Industrial Buildings	New, Additions & Renovations - Commercial, Industrial & Institutional Buildings	\$250.00	\$1.25/sq ft
	Public Pool, Public Patios and Exterior Ramps	\$250.00	\$0.50/sq ft
Group C Residential Buildings	Residential Buildings New, Additions	\$250.00	\$1.25/sq ft
	Renovations to non Single/Semi/Towns	\$250.00	\$1.00/sq ft
	Renovations to Single/Semi/Town Units	\$100.00	\$400.00
	Swimming Pools	\$100.00	\$100.00
	Sheds & Garages	\$100.00	\$0.75/sq ft
	Decks & Covered Porches (unheated and unenclosed)	\$100.00	\$100.00
Farm Buildings	Agricultural Buildings (New, Additions, Renovations)	\$250.00	\$0.20/sq ft
	Horizontal/Bunk Silos	\$100.00	\$500.00
	Vertical Silos, Grain Bins etc	\$100.00	\$500.00
	Manure Storage (All Types)	\$250.00	\$500.00
Special Categories	Tents	\$100.00	\$0.00
	Temporary Buildings / Portables	\$100.00	\$400.00
	Change of Use	\$100.00	\$400.00
Miscellaneous	Permit Renewal/Revision	\$100.00	\$0.00
	Fireplace/Wood Stove (each)	\$100.00	\$150.00
	Signs	\$100.00	\$150.00
	Retaining Wall/Balcony Guard (per Linear Foot)	\$100.00	\$5.00 per ft
	Wind Turbines	\$250.00	\$1,750.00
	Solar Panel	\$100.00	\$400.00
	Designated Structures (other than listed above)	\$250.00	\$500.00
	Alternate Soutlion Application (see note 2)	\$100.00	\$400.00
	Conditional Permits	\$250.00	\$0.03/sq ft
	Septic Permit	\$100.00	\$450.00
	Septic Permit (Tank Only)	\$100.00	\$100.00
	Re-inspection/Canceled Inspection Fee/ Requested inspection more than 3 years since last inspection	\$100.00	\$50.00
	Mechanical Work	Sprinkler System	\$250.00
NFPA 96 Kitchen Hood Fan		\$250.00	\$250.00
Plumbing/Serviceing Work	Water & Sewer Connection	\$100.00	\$0.00
	Building Services (per Linear Foot per service)	\$100.00	\$0.75/ft
DEMO	Non Farm Structures	\$100.00	\$0.00
Note 1 - Where proposed construction requiring a permit does not match a standard fee, the Chief Building Official may determine the required fee. Note 2 - Where a 3rd party review is required and the cost of that review is incurred by the Township, the fee will be added to the cost of the permit			
Builders Deposits			
	Engineer Letter/New Dwelling Unit	Lot Grading	Public Works
All Classes of Construction	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00
Note 1 - The public works manager shall determine the deposit for work done where municipal owned assets may be damaged.			
Note 2 - There township will return the paid deposit to the permit applicant within 28 days of approval.			

Building Services - Planning
Fees and Charges (HST Exempt)

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Zoning By-law Amendment Application	each	\$500.00	\$500.00	\$550.00	\$550.00	0.0%
**County fee for Zone change application	each				\$150.00	
Minor Variance Application	each	\$400.00	\$400.00	\$500.00	\$500.00	0.0%
Zoning Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Building Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Drainage Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Sign Minor Variance Application	each	\$300.00	\$300.00	\$300.00	\$300.00	0.0%
Fence Minor Variance Application	each			\$300.00	\$300.00	0.0%
Site Plan Agreement Application	each	\$400.00	\$400.00	\$500.00	\$500.00	0.0%
**County fee for Site Plan Application					\$500.00	
Site Plan Agreement Amendment	each	\$400.00	\$400.00	\$500.00	\$500.00	0.0%
**County fee for Site Plan Ammendment					\$250.00	
Environmental Site Assessment Letter	each	\$70.00	\$70.00	\$70.00	\$70.00	0.0%
Confirmation of uses permitted in zone letters	each	\$70.00	\$70.00	\$70.00	\$70.00	0.0%
Communication Tower Application	each	\$400.00	\$400.00	\$500.00	\$600.00	20.0%
REFUNDS						
Planning Application submitted, no work started	each		*new	Full Refund less \$50.00 Admin Fee		
Planning Application submitted, application circulated for comment	each		*new	No Refund		
In addition to the above application fees the applicant shall pay all external costs incurred by the municipality in respect of the Planning Application						
**fees established by the County of Oxford and are subject to change						
Fees contained in Severance Agreements:						
Street lighting	each new lot	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	
Sidewalk	each new lot	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
Parkland dedication	each new lot	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	

Building Services - Planning						
Fees and Charges (HST Exempt)						
Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
DEPOSITS:						
Site Plan Peer Review	minimum	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Agreement to construct a new single family dwelling while current owners are living in the existing single family dwelling	each	As per agreement				
Sub-Division Agreement	each	As per agreement				
Bunkhouse Agreement	each	As per agreement				
Discretionary Agreement	each	As per agreement				
Garden Suite Agreement	each	As per agreement				

Public Works - Roads**Fees and Charges (excluding HST)**

Description	Unit	2018 Amount	2019 Amount	2020 Amount	2021 Amount	% Increase
Installation of Entrance Culverts	each	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00	0.0%
Curb Cut	each	\$360.00	\$400.00	\$450.00	\$475.00	5.6%
Moving a Structure along Municipal Roads to Relocate Structure	each	\$35.00	\$35.00	\$40.00	\$40.00	0.0%
Snow Removal for City of Woodstock Blandford Rd (Oxford Rd 2 to Twp. Rd. 3)						
Snow Plowing	per operation	\$22.50	\$57.50	\$58.75	\$60.00	2.1%
Snow Plowing / Sand / Salting	per operation	\$80.00	\$85.00	\$86.75	\$90.00	3.7%
Sand /Salting	per operation	\$62.00	\$70.00	\$71.50	\$75.00	4.9%
Tandem Axle Truck Rental	hour	\$65.00	\$80.00	\$85.00	\$85.00	0.0%
One Ton Truck Rental	hour	\$30.00	\$50.00	\$55.00	\$55.00	0.0%
1/2 Ton Pickup Rental	hour	\$16.50	\$25.00	\$27.00	\$28.00	3.7%
Grader Rental summer	hour	\$66.00	\$100.00	\$110.00	\$115.00	4.5%
Grader Rental winter	hour	\$75.00	\$120.00	\$125.00	\$130.00	4.0%
Loader Rental	hour	\$45.00	\$55.00	\$60.00	\$65.00	8.3%
Backhoe Rental	hour	\$45.00	\$55.00	\$60.00	\$60.00	0.0%
Tractor Rental	hour		\$50.00	\$55.00	\$55.00	0.0%
Brush Depot - Labour	hour	\$33.50	\$35.00	\$36.00	\$36.00	0.0%
Civic Address Signs & Posts	each	\$36.50	\$37.00	\$38.00	\$39.00	2.6%
Laying a private drain across Township Road Allowance	Separate Agreement					
Laying utility lines along, under, in or upon municipal roads	Separate Agreement					