

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER **2108-2018**

Being a by-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges.

WHEREAS, Section 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality for the use of its property including property under its control;

AND WHEREAS, the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provided municipalities with authority to impose various fees and charges;

AND WHEREAS, notice was given of Council's intent to consider changes to the Township of Blandford-Blenheim Fees and Charges By-Law on the Township's website in accordance with Township of Blandford-Blenheim Notice By-Law 1668-2011.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That all fees and charges by-laws previously established by Council of the Township of Blandford-Blenheim are hereby repealed.
2. That the fees and charges as set out in Schedules "A" through "J" attached hereto and forming part of this By-law are hereby established and adopted by the Council of the Township of Blandford-Blenheim.
3. That no request by any person for any information, service, activity or use of County property described in Schedules "A" through "J" will be processed or provided by any Township Official, unless and until the person requesting the information, service, activity or use of the Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedules "A" through "J" to the Township or payment arrangements have been made with a Township Official;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Township of Blandford-Blenheim by cash, money order, certified cheque, cheque or debit card when due.
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and one quarter percent per month (1.25%), non compounded or fifteen percent (15%) per annum.

6. That in the event another by-law of the Township of Blandford-Blenheim establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other by-law shall be deemed to be included in Schedules "A" through "J" attached hereto;
7. That any provision of any by-law that is inconsistent with this By-Law be hereby repealed;
8. That the effective date of this By-Law shall be January 1, 2019.

By-law **READ** a **FIRST** and **SECOND** time this 19th day of December, 2018.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 19th day of December, 2018.

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

Administrative Services - Clerk**Fees and Charges (excluding HST)**

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Sale of Photocopies - black & white (letter or legal size only)	1 - 2 sheets	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	3 - 5 sheets	\$0.50	\$0.50	\$0.50	\$0.50	0.0%
	6 sheets and up (per sheet)	\$0.10	\$0.10	\$0.10	\$0.10	0.0%
	Municipal Records	\$0.25	\$0.25	\$0.25	\$0.25	0.0%
Black & White copies - 11 x 17	per sheet			\$0.20	\$0.20	0.0%
Colour photocopies (letter or legal size only)	per sheet			\$0.40	\$0.40	0.0%
Colour photocopies (11x17)	per sheet			\$0.75	\$0.75	0.0%
Faxing	First sheet	\$2.00	\$2.00	\$2.00	\$2.00	0.0%
	Each additional sheet	\$1.00	\$1.00	\$1.00	\$1.00	0.0%
Request under the Freedom of Information Act (HST Exempt)	Each	\$5.00	\$5.00	\$5.00	\$5.00	0.0%
	staff time - first 30 minutes of investigation	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	staff time per 15 min. interval beyond 30 minutes	\$7.50	\$7.50	\$7.50	\$7.50	0.0%
(Where the estimate under section 45 (3) of the Municipal provide a deposit of 50% of the estimate prior to the application proceeding)						
Meeting Investigation Fee (HST Exempt)	Each	\$25.00	\$25.00	\$25.00	\$25.00	0.0%
Cutting of Noxious Weeds	Minimum flat fee, plus actual cutting costs					
Lottery License Fee: Raffles, Bingos & Nevada Tickets (HST Exempt)	%	3%	3%	3%	3%	0.0%
Marriage License (HST Exempt)	Each	\$100.00	\$100.00	\$110.00	\$110.00	0.0%

CLERK

Administrative Services - Clerk

Fees and Charges (excluding HST)

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Civil Marriage Ceremony: on site at municipal office during regular office hours	Each	\$250.00	\$250.00	\$250.00	\$250.00	0.0%
booking deposit		\$100.00	\$100.00	\$100.00	\$100.00	0.0%
administration fee if booking is cancelled		\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Township provided witness				\$50.00	\$50.00	0.0%
Special Events Permit (HST Exempt)	Each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Burial Certificate (HST Exempt)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Encroachment Agreements (HST Exempt)	Each	\$75.00	\$75.00	\$75.00	\$75.00	0.0%
Section 65 of Drainage Act assessment apportionment. Staff time per 15 minute interval	Each	8.50	8.50	9.00	9.25	2.8%
Tile Drainage Loan Inspections	Each			150.00	150.00	
Site Alteration Application for area less than 2 ha	Each	250.00	250.00	250.00	250.00	0.0%
Site Alteration Application for area equal to 2 ha	Each	550.00	550.00	550.00	550.00	0.0%
Site Alteration Application for each ha beyond 2 ha	Each	25.00	25.00	25.00	25.00	0.0%
First conviction in contravention of Site Alteration By-law (person)		10,000.00	10,000.00	10,000.00	10,000.00	0.0%
Subsequent conviction in contravention of Site Alteration By-law (person)		25,000.00	25,000.00	25,000.00	25,000.00	0.0%
first conviction in contravention of Site Alteration By-law (corporation)		50,000.00	50,000.00	50,000.00	50,000.00	0.0%
subsequent conviction in contravention of Site Alteration By-law (corporation)		100,000.00	100,000.00	100,000.00	100,000.00	0.0%
Dog Tags - if paid by April 30 (HST Exempt)	Each	\$15.00	\$15.00	\$15.00	\$15.00	0.0%
-Late fee if paid after April 30th	Each			\$5.00	\$10.00	100.0%
- Initial Dog Tag (after July 1st)	Each			\$10.00	\$10.00	0.0%
- Kennel Licence	Each	\$35.00	\$35.00	\$40.00	\$40.00	0.0%
- Replacement Dog Tag	Each	\$3.00	\$3.00	\$3.00	\$3.00	0.0%

CLERK

Administrative Services - Clerk

Fees and Charges (excluding HST)

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Black Composters (HST Exempt)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Green Cone Composters	Each		\$40.00	\$40.00	\$40.00	0.0%
Blue Box - Large - 80L	Each	\$5.50	\$5.50	\$5.50	\$5.50	0.0%
Blue Box - Lid	Each	\$1.50	\$1.50	\$1.50	\$1.50	0.0%
Bag Tags	Each	\$2.00	\$2.00	\$2.00	\$2.00	0.0%
<i>- as set by County of Oxford / HST Exempt</i>						
Criminal Record Check / Vulnerable Sector Check (for employment, student placements, children's aid or any other reason than volunteer)	Each	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	0.0%
Criminal Record Check / Vulnerable Sector Check (for volunteering)	Each	No charge	No charge	No charge	No charge	
Fence Viewing application fee				\$ 100.00	\$ 100.00	0.0%

**Administrative Services - Tax
Fees and Charges (HST Exempt)**

Description	Unit	2016 AMOUNT	2017 AMOUNT	2018 AMOUNT	2019 AMOUNT	% INCREASE
Tax Certificate	Each	\$45.00	\$45.00	\$50.00	\$50.00	0.0%
NSF charge for processing returned cheques	Each	\$30.00	\$30.00	\$30.00	\$30.00	0.0%
Loan Agreement Administration Fee (Debenture Administration)	Each					
Payment of Tile Drainage Loans Before Expiry Date	Each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Tax Sale Registration Process	Each			Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	
Reprint of Prior Year Tax Bills	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Commission of Oaths or Certified True Copy (resident)	Each	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Commission of Oaths or Certified True Copy (non-resident)	Each	\$10.00	\$10.00	\$15.00	\$15.00	0.0%
Registered Mail Fee <i>- as set by Canada Post / Includes HST</i>	Each	\$12.00	\$12.00	\$12.00	\$12.00	0.0%
Tax Confirmation Letters	Each	\$0.00	\$0.00	\$15.00	\$15.00	0.0%
Payment Redistribution Fee (per roll #)	Each	\$0.00	\$0.00	\$10.00	\$10.00	0.0%
Refund Administration Fee (Client error/overpayment)	Each	\$0.00	\$0.00	\$25.00	\$25.00	0.0%

Administrative Services - Development Charges

Fees and Charges (HST Exempt)

Description	Unit	Effective April 1, 2016	Effective April 1, 2017	Effective April 1, 2018	Effective April 1, 2019	% INCREASE
Development Charges						
<u>Residential</u>						
Single, Semi-detached	each	\$ 5,088.35	\$ 5,276.62	\$ 5,419.09		2.7%
Other Multiples	each	\$ 3,635.42	\$ 3,769.93	\$ 3,871.72		2.7%
Apartments - 2 Bedrooms or Larger	each	\$ 2,643.66	\$ 2,741.48	\$ 2,815.50		2.7%
Apartments - Bachelor or 1 Bedroom	each	\$ 1,982.49	\$ 2,055.84	\$ 2,111.35		2.7%
NOTE: current by-law 1850-2014.15 - indexing will happen on April 1st each year based on						
Statistics Canada Quarterly, "Construction Price Statistics"						

							Schedule D
Cemetery							
Fees and Charges (excluding HST)							
Description	Unit	2016 Amount	02/17/2016 Amount	2017 Amount	2018 Amount	2019 Amount	% INCREASE
Purchase of Interment Rights and care and maintenance							
Interment Rights	each	\$330.00	\$720.00	\$720.00	\$720.00	\$720.00	0.0%
Care and Maintenance	each	\$250.00	\$480.00	\$480.00	\$480.00	\$480.00	0.0%
Interment Rights (additional adjoining grave) *NEW	each		\$600.00	\$600.00	\$600.00	\$600.00	0.0%
Care & Maintenance (additional adjoining grave) *NEW	each		\$400.00	\$400.00	\$400.00	\$400.00	0.0%
Interment Rights (additional non-adjoining grave) *NEW	each		\$720.00	\$720.00	\$720.00	\$720.00	0.0%
Care & Maintenance (additional non-adjoining grave) *NEW	each		\$480.00	\$480.00	\$480.00	\$480.00	0.0%
Cremation lots	each	\$99.00	\$250.00	\$250.00	\$250.00	\$255.00	2.0%
Care and Maintenance	each	\$150.00	\$250.00	\$250.00	\$250.00	\$250.00	0.0%
Interment							
Adult - standard	each	\$550.00	\$650.00	\$650.00	\$650.00	\$650.00	0.0%
Child	each	\$275.00	\$325.00	\$325.00	\$325.00	\$325.00	0.0%
Infant	each	\$275.00	\$325.00	\$325.00	\$325.00	\$325.00	0.0%
Cremated Remains	each	\$275.00	\$325.00	\$325.00	\$325.00	\$325.00	0.0%
Disinterment / Exhumation							
Adult - standard	each	\$550.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Cremated Remains *NEW	each		\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Columbaria Fees							
Bottom Row	each	\$935.00	\$935.00	\$935.00	\$935.00	\$935.00	0.0%
Bottom Row- Care and Maintenance	each	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	0.0%
Second Row	each	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	0.0%
Second Row- Care and Maintenance	each	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	0.0%
Third Row	each	\$1,105.00	\$1,105.00	\$1,105.00	\$1,105.00	\$1,105.00	0.0%
Third Row- Care and Maintenance	each	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	0.0%
Top Row	each	\$1,232.50	\$1,232.50	\$1,232.50	\$1,232.50	\$1,232.50	0.0%
Top Row- Care and Maintenance	each	\$217.50	\$217.50	\$217.50	\$217.50	\$217.50	0.0%
Extra Charges							
Monument Care Fund - Flat marker (smaller than 1,116.13 sq cm / 173 sq in.)	each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
Monument Care Fund - Flat marker (1,116.23 sq cm / 173 sq in. or larger)	each	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Monument Care Fund - Upright marker (1.49 sq m / 16 sq ft or smaller, including the base)	each	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	0.0%
Monument Care Fund - Upright marker (larger than 1.49 sq m / 16 sq ft. including the base)	each	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	0.0%

							Schedule D
Cemetery							
Fees and Charges (excluding HST)							
Description	Unit	2016 Amount	02/17/2016 Amount	2017 Amount	2018 Amount	2019 Amount	% INCREASE
Sundays & Municipal Holiday Interments	each	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	0.0%
Foundation layout fee	each	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	0.0%
Snow Removal	each	\$60.00	\$60.00	*	*	*	
Winter Burial - Full Interment (December 1st to March 31)	each	\$700.00	\$800.00	*	*	*	
Winter Burial - Cremated Remains (December 1st to March 31)	each	\$100.00	\$100.00	*	*	*	
Park Benches	each	\$1,000.00	\$1,000.00	\$1,400.00	\$1,400.00	\$1,400.00	0.0%
Engraving of Niche Plate	each	\$285.00	\$350.00	\$350.00	\$350.00	\$350.00	0.0%
Transfer Fee							
Transfer Fee (Certificate picked-up at Township Office)	each	\$10.00	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Registered Mail Fee							
	each	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	0.0%
* Actual fees incurred by the Township in relation to the specific incident/request + 15%							

Community Services - Indoor Facilities						
May 1st to April 30th						
Fees and Charges (including HST)						
Description	Unit	Effective May 1, 2016	Effective May 1, 2017	Effective May 1, 2018	Effective May 1, 2019	% Increase
Arena						
**Prime Time - Minor Groups	per hour	\$125.00	\$130.00	\$135.00	\$138.00	2.2%
**Prime Time - All Others	per hour	\$175.00	\$180.00	\$185.00	\$188.00	1.6%
Non-Prime Time - Minor Groups	per hour	\$65.00	\$70.00	\$75.00	\$75.00	0.0%
Non-Prime Time - All Others	per hour	\$90.00	\$100.00	\$105.00	\$105.00	0.0%
Arena Floor Rental (Dances, Trade Shows)	per hour	\$155.00	\$160.00	\$165.00	\$165.00	0.0%
Arena Floor Rental (Dances, Trade Shows)	full day	\$620.00	\$625.00	\$650.00	\$650.00	0.0%
Arena Floor Rental (Recreation, Sports)	per hour	\$40.00	\$45.00	\$48.00	\$48.00	0.0%
**Prime Time ice rentals are M-F 5-10 p.m. and weekends 8 a.m. - 10 p.m.						
Recreational Program						
Public Skating - Adult	per person	no charge	no charge	no charge	no charge	
Public Skating - Child Elementary School Age	per person	no charge	no charge	no charge	no charge	
Public Skating - Pre-School	per person	no charge	no charge	no charge	no charge	
Parents & Tots	per person	no charge	no charge	no charge	no charge	
Sponsored Public Skating	per hour	\$90.00	\$100.00	\$100.00	\$100.00	0.0%
School Skating Program	per hour	\$40.00	\$40.00	\$45.00	\$45.00	0.0%
Ticket Ice (minimum with 1 to 4 skaters)	per hour	\$45.00	\$45.00	\$45.00	\$45.00	0.0%
Ticket Ice (exceeding 4 skaters)	per skater	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Shinny Hockey (adult)	per skater/hour	\$10.00	\$10.00	\$10.00	\$10.00	0.0%
Shinny Hockey (child - under age 18)	per skater/hour	\$5.00	\$5.00	\$5.00	\$5.00	0.0%
Birthday Specials:						
1 hour of ice time (based on availability) and 1 hour in Room A	per event	\$65.00	\$70.00	\$75.00	\$75.00	0.0%
1 hour of ice time (based on availability) and 1 hour in Hall	per event	\$90.00	\$100.00	\$105.00	\$105.00	0.0%
Advertising						
Ice Logo (sponsor must supply logo at their cost)		\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Arena Board Advertising (sponsor must supply logo at their cost)		\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Wall Advertising (sponsor must supply logo at their cost)		\$300.00	\$300.00	\$300.00	\$300.00	0.0%

Community Services - Indoor Facilities						
May 1st to April 30th						
Fees and Charges (including HST)						
Description	Unit	Effective May 1, 2016	Effective May 1, 2017	Effective May 1, 2018	Effective May 1, 2019	% Increase
Community Centre Halls						
Plattsville Community Hall	per hour	\$50.00	\$55.00	\$60.00	\$61.00	1.7%
Plattsville Community Hall	daily	\$200.00	\$210.00	\$220.00	\$225.00	2.3%
Plattsville Community Hall - weekday daytime	1/2 day				\$122.00	
Plattsville Community Hall (Together with Ice Event)	daily	\$100.00	\$110.00	\$120.00	\$122.00	1.7%
Plattsville Community Hall (Buck & Doe)	daily	\$500.00	\$520.00	\$530.00	\$530.00	0.0%
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	per event	\$100.00	\$110.00	\$120.00	\$120.00	0.0%
Plattsville Community Hall - Room A	per hour	\$25.00	\$30.00	\$35.00	\$35.00	0.0%
Plattsville Community Hall - Room A	daily	\$100.00	\$110.00	\$120.00	\$120.00	0.0%
Plattsville Community Hall - Room B	per hour	\$25.00	\$30.00	\$35.00	\$35.00	0.0%
Plattsville Community Hall - Room B	daily	\$100.00	\$110.00	\$120.00	\$120.00	0.0%
Princeton Centennial Hall - Fireside Room	per hour	\$25.00	\$30.00	\$35.00	\$35.00	0.0%
Princeton Centennial Hall - Fireside Room	daily	\$100.00	\$110.00	\$120.00	\$120.00	0.0%
Princeton Centennial Hall - Fireside Room - weekday daytime	1/2 day				\$70.00	
Princeton Centennial Hall - Main Hall	per hour	\$90.00	\$100.00	\$110.00	\$110.00	0.0%
Princeton Centennial Hall - Main Hall	daily	\$360.00	\$370.00	\$380.00	\$380.00	0.0%
Princeton Centennial Hall - Main Hall - weekday daytime	1/2 day				\$220.00	
Princeton Centennial Hall - Main Hall (Buck & Doe)	daily	\$500.00	\$520.00	\$530.00	\$530.00	0.0%
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	daily	\$180.00	\$190.00	\$200.00	\$200.00	0.0%
Kitchen Use	daily	\$75.00	\$80.00	\$85.00	\$85.00	0.0%

					Schedule F
Community Services - Outdoor Facilities & Parks					
May 1st to April 30th					
Fees and Charges (including HST)					
FIELD CLASSIFICATION					
Description	Unit	A	B	C	D
Ball Diamonds					
Adult	per game	\$20.00	\$20.00	\$17.00	n/a
Affiliated Minor	per game	\$14.00	\$14.00	\$12.00	\$12.00
Adult Tournament First Game/Diamond	per day	\$20.00	\$20.00	\$17.00	n/a
Adult Tournament Extra Game/Diamond	per game	\$17.00	\$17.00	\$15.00	n/a
Affiliated Minor Tournament First Game/Diamond	per day	\$14.00	\$14.00	\$12.00	\$12.00
Affiliated Minor Tournament Extra Game/Diamond	per game	\$11.00	\$11.00	\$11.00	\$11.00
Optional Tournament Grooming	per groom	\$22.00	\$22.00	\$22.00	\$22.00
Optional Use of Lights	per game	\$7.00	n/a	\$7.00	\$7.00
Ball Diamond Fence Advertising (sponsor must supply sign at their costs, size, location and content must be approved)	yearly				\$300.00
Description					
Unit					
Effective May 1, 2016					
Effective May 1, 2017					
Effective May 1, 2018					
Effective May 1, 2019					
Soccer Pitches - based upon 90 minute games					
Adult Permit	per game	\$12.00	\$12.00	\$13.00	\$13.00
Adult Tournament	per day	\$72.00	\$72.00	\$75.00	\$75.00
Affiliated Minor	per game	\$8.00	\$8.00	\$9.00	\$10.00
Affiliated Minor Tournament	per day	\$48.00	\$48.00	\$50.00	\$52.00
Park Permit Fees					
Pavillion Day Permit	per day	\$72.00	\$72.00	\$75.00	\$75.00
Open Park Space Event Day Permit	per day	\$72.00	\$72.00	\$75.00	\$75.00

**Building Services
Fees and Charges (HST Exempt)**

CLASSES OF PERMITS AND PERMIT FEES			
Unless otherwise noted all definitions of building classifications shall be as defined in the Ontario Building Code for Major Occupancies			
For temporary buildings (greater than 10m ²), alterations, additions, foundations and new buildings (greater than 10m ²).			
Where a fee is not listed below, the Chief Building Official can determine required fee. Administrative fee due at time of application.			
Construction - New Buildings, Additions, Mezzanines		Administrative Fee	Permit Fee
Group A Assembly Buildings & Group B Institutional Buildings & Group D Business/Personal Service & Group E Mercantile Buildings & Group F Industrial Buildings	New, Additions & Renovations - Commercial, Industrial & Institutional Buildings	\$250.00	\$1.25/sq ft
	Public Pool, Public Patios and Exterior Ramps	\$250.00	\$0.50/sq ft
Group C Residential Buildings	Residential Buildings New, Additions	\$250.00	\$1.25/sq ft
	Renovations to non Single/Semi/Towns	\$250.00	\$1.00/sq ft
	Renovations to Single/Semi/Town Units	\$100.00	\$400.00
	Swimming Pools	\$100.00	\$100.00
	Sheds & Garages	\$100.00	\$0.75/sq ft
	Decks & Covered Porches (unheated and unenclosed)	\$100.00	\$100.00
Farm Buildings	Agricultural Buildings (New, Additions, Renovations)	\$250.00	\$0.20/sq ft
	Horizontal/Bunk Silos	\$100.00	\$500.00
	Vertical Silos, Grain Bins etc	\$100.00	\$500.00
	Manure Storage (All Types)	\$250.00	\$500.00
Special Categories	Tents	\$100.00	\$0.00
	Temporary Buildings / Portables	\$100.00	\$400.00
	Change of Use	\$100.00	\$400.00
Miscellaneous	Permit Renewal/Revision	\$100.00	\$0.00
	Fireplace/Wood Stove (each)	\$100.00	\$150.00
	Signs	\$100.00	\$150.00
	Retaining Wall/Balcony Guard (per Linear Foot)	\$100.00	\$5.00 per ft
	Wind Turbines	\$250.00	\$1,750.00
	Solar Panel	\$100.00	\$400.00
	Designated Structures (other than listed above)	\$250.00	\$500.00
	Alternate Soutlion Application (see note 2)	\$100.00	\$400.00
	Conditional Permits	\$250.00	\$0.03/sq ft
	Septic Permit	\$100.00	\$450.00
	Septic Permit (Tank Only)	\$100.00	\$100.00
	Re-inspection/Canceled Inspection Fee/ Requested inspection more than 3 years since last inspection	\$100.00	\$50.00
Mechanical Work	Sprinkler System	\$250.00	\$500.00
	NFPA 96 Kitchen Hood Fan	\$250.00	\$250.00
Plumbing/Serviceing Work	Water & Sewer Connection	\$100.00	\$0.00
	Building Services (per Linear Foot per service)	\$100.00	\$0.75/ft
DEMO	Non Farm Structures	\$100.00	\$0.00
Note 1 - Where proposed construction requiring a permit does not match a standard fee, the Chief Building Official may determine the required fee. Note 2 - Where a 3rd party review is required and the cost of that review is incurred by the Township, the fee will be added to the cost of the permit			
Builders Deposits			
	Engineer Letter/New Dwelling Unit	Lot Grading	Public Works
All Classes of Construction	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00
Note 1 - The public works manager shall determine the deposit for work done where municipal owned assets may be damaged.			
Note 2 - There township will return the paid deposit to the permit applicant within 28 days of approval.			

Protective Services

Fees and Charges (excluding HST)

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Fire Inspection						
Fire Inspection	per hour	\$75.00	\$80.00	\$85.00	\$87.00	2.4%
Fire Inspection Admin Fee	each	\$50.00	\$55.00	\$55.00	\$56.50	2.7%
Liquor Licenses and Occupancy Loads						
Fire Inspection	per hour	\$75.00	\$80.00	\$85.00	\$87.00	2.4%
Fire Inspection Admin Fee	each	\$50.00	\$55.00	\$55.00	\$56.50	2.7%
Fire Chief's Letters to Lawyers or Insurance Company	each	\$75.00	\$80.00	\$85.00	\$87.00	2.4%
Fire Department Compliance Letter	each		\$60.00	\$85.00	\$87.00	2.4%
By-Law Compliance Letter	each		\$15.00	\$85.00	\$87.00	2.4%
Copies of Fire Reports	each	\$50.00	\$55.00	\$55.00	\$56.50	2.7%
Response to Motor Vehicle Accidents and Vehicle Fires (HST Exempt)						
(Chargeable to the registered owner of the vehicle)						
Non-Resident						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$450.00	\$459.45	\$465.42	\$477.00	2.5%
Resident						
No Charge						
Motor Vehicle Accident Response-Provincial Highway (HST Exempt)						
(Chargeable to Ministry of Transportation for all provincial highway accident responses)						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$450.00	\$459.45	\$465.42	\$477.00	2.5%

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Fire Response -Indemnification Technology						
Current MTO rates, plus personnel /hour rates ,and any cost incurred by the Municipality						
Minimum Charge up to 1st hour per Fire Apparatus	each *	\$450.00	\$459.45	\$465.42	\$477.00	2.5%
Refilling SCBA air bottles	each	\$20.00	\$20.00	\$20.00	\$20.00	0.0%
Fire Response - Hazardous Materials Clean Up						
As outlined in the Environment Protection Act, RSO 1990					Actual Costs	
Fire Response - Natural Gas Leak,						
Caused directly by a person or company						
Minimum Charge up to 1st hour per Fire Apparatus	each *			\$ 465.42	\$477.00	2.5%
Burn Permit				no charge	no charge	
Fire Response - Open Air Burning						
Illegal or Unauthorized Fire						
1st Offense				no charge	no charge	
2nd or Additional Offences	each *			\$ 465.42	\$ 477.00	2.5%
Minimum Charge up to 1st hour per Fire Apparatus						
Fire Response - Preventable Fire Alarm Panel Alarms						
1st Offense				no charge		
2nd or Additional Offences	each *			\$ 465.42	\$477.00	2.5%
Minimum Charge up to 1st hour per Fire Apparatus						
Fire Response - False Fire Alarm						
When work is performed on a fire alarm system and the owner/technician fails to notify Fire Department						
Minimum Charge up to 1st hour per Fire Apparatus	each *			\$ 465.42	\$ 477.00	2.5%

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Fire Response - Smoke/Co Alarms						
Fail to return loaner alarm to Fire Department (within one week)	each			\$ 50.00	\$ 50.00	0.0%
Fire Response - Fire Watch or Stand By						
As authorized by Fire Chief			100% of cost recovery			
Minimum Charge up to 1st hour per Fire Apparatus	each *			\$ 465.42	\$477.00	2.5%
Review of Fire Works Display Application						
	each			\$ 125.00	\$ 125.00	0.0%
Review of Application for Pyrotechnics display						
Including a site inspection and review of Fire Safety Plan				\$ 200.00	\$ 200.00	0.0%
Review of Risk Safety Management Plan for Propane Storage						
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for small facilities (less than 5000 USGW)				\$ 100.00 + actual cost of engineer / other firm (if necessary)	\$ 100.00 + actual cost of engineer / other firm (if necessary)	0.0%
Review of Risk Safety Management Plan for Propane Storage						
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for medium and large facilities (less than 5000 USGW)				\$ 250.00 + actual cost of engineer / other firm (if necessary)	\$ 250.00 + actual cost of engineer / other firm (if necessary)	0.0%
* As set by MTO						

Building Services - Planning
Fees and Charges (HST Exempt)

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Zoning By-law Amendment Application	each	\$500.00	\$500.00	\$500.00	\$500.00	0.0%
Minor Variance Application	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%
Zoning Compliance Information	each	\$35.00	\$35.00	\$50.00	\$50.00	0.0%
Building Compliance Information	each	\$50.00	\$50.00	\$50.00	\$50.00	0.0%
Drainage Compliance Information	each	\$35.00	\$35.00	\$50.00	\$50.00	0.0%
Sign Minor Variance Application	each	\$300.00	\$300.00	\$300.00	\$300.00	0.0%
Site Plan Agreement Application	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%
Site Plan Agreement Amendment	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%
Environmental Site Assessment Letter	each	\$70.00	\$70.00	\$70.00	\$70.00	0.0%
Confirmation of uses permitted in zone letters	each	\$70.00	\$70.00	\$70.00	\$70.00	0.0%
Communication Tower Application	each	\$400.00	\$400.00	\$400.00	\$400.00	0.0%
In addition to the above application fees the applicant shall pay all external costs incurred by the municipality in respect of the Planning Application						
DEPOSITS:						
Garden Suite Agreement	each	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.0%
Site Plan Agreement (re: completion of site work per agreement)	each	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.0%
Agreement to construct a new single family dwelling while current owners are living in the existing single family dwelling	each	As per agreement				
Sub-Division Agreement	each	As per agreement				
Bunkhouse Agreement	each	As per agreement				
Discretionary Agreement	each	As per agreement				

Public Works - Roads

Fees and Charges (excluding HST)

Description	Unit	2016 Amount	2017 Amount	2018 Amount	2019 Amount	% Increase
Installation of Entrance Culverts	each	\$970.00	\$980.00	\$1,000.00	\$1,000.00	0.0%
Curb Cut	each	\$310.00	\$350.00	\$360.00	\$400.00	11.1%
Moving a Structure along Municipal Roads to Relocate Structure	each	\$33.00	\$35.00	\$35.00	\$35.00	0.0%
Snow Removal for City of Woodstock Blandford Rd (Oxford Rd 2 to Twp. Rd. 3)						
Snow Plowing	per operation	\$21.50	\$22.00	\$22.50	\$57.50	155.6%
Snow Plowing / Sand / Salting	per operation	\$78.00	\$79.00	\$80.00	\$85.00	6.3%
Sand /Salting	per operation	\$60.00	\$61.00	\$62.00	\$70.00	12.9%
Tandem Axle Truck Rental	hour	\$59.50	\$60.00	\$65.00	\$80.00	23.1%
One Ton Truck Rental	hour	\$27.75	\$28.00	\$30.00	\$50.00	66.7%
1/2 Ton Pickup Rental	hour	\$16.00	\$16.25	\$16.50	\$25.00	51.5%
Grader Rental summer	hour	\$64.50	\$65.00	\$66.00	\$100.00	51.5%
Grader Rental winter	hour	\$69.50	\$70.00	\$75.00	\$120.00	60.0%
Loader Rental	hour	\$43.00	\$43.50	\$45.00	\$55.00	22.2%
Backhoe Rental	hour	\$43.00	\$43.50	\$45.00	\$55.00	22.2%
Tractor Rental	hour				\$50.00	
Brush Depot - Labour	hour	\$32.50	\$33.00	\$33.50	\$35.00	4.5%
Civic Address Signs & Posts	each	\$35.00	\$35.50	\$36.50	\$37.00	1.4%
Laying a private drain across Township Road Allowance			Separate Agreement			
Laying utility lines along, under, in or upon municipal roads			Separate Agreement			