



TOWNSHIP OF BLANDFORD-BLENHEIM
47 Wilmot St. S Drumbo ON NOJ 1G0

LIONS HALL RENTAL AGREEMENT

Between the Township of Blandford-Blenheim and the Applicant(s)

Applicant Information:

Applicant(s) Name: _____

Organization Representing (if any): _____

Address: _____ Postal Code: _____

Phone #: _____ E:mail: _____

Facility Required: Full Hall (120 person capacity) Hall A with Bar (60 person capacity) Hall B (60 person capacity)

Purpose of Rental: _____ Rental Date: _____ Time: _____

Rental Fee: _____ Security Deposit : _____

Value of Rental - Alcohol Events Mandatory
Other Events – Decision of Township Representative

Alcohol Events Must Complete This Section

Special Occasions Permit #: _____

Proof of Party Liability Insurance (PAL) Naming the Township as an Insured.

Name of Insurance Company	Telephone Number	Policy Number
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STATEMENT OF ACKNOWLEDGEMENT

I/We have read and understand the rules and regulations including the Municipal Alcohol Policy (if applicable), of the Township of Blandford-Blenheim pertaining to the rental of the above Community Hall, and I/We agree to abide by them. I/We further agree to exercise the utmost care in the use of the facilities and to reimburse the cost of repairing any damage, arising for any reason, from our occupancy.

Signature	Print Name	Date
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Township Representative	Print Name	Date
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\$ _____ Rental Fee Paid	\$ _____ Security Deposit Paid	_____ Receipt #
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LIONS HALL RENTAL RULES AND REGULATIONS

- 1) The Hall Rental Policy – Rules and Regulations apply to all individuals.
- 2) It is understood that the Applicant shall indemnify and hold harmless, the Township of Blandford-Blenheim and its agents from and against all claims or demands with respect to the use of the Hall. The Township of Blandford-Blenheim is not responsible for any personal injury or damage or for loss of personal items or equipment of the Applicant or anyone attending the event host by the Applicant.
- 3) The Hall shall be rented to adult persons only (18 years of age and older).
- 4) The Applicant(s) shall be in attendance for the duration of the function.
- 5) Possession and Consumption of alcohol must be in compliance with the Township's Municipal Alcohol Policy.
 - Liquor may be sold or served:
 - ONLY under the authority of a SPECIAL OCCASION PERMIT and only in the areas designated on the permit.
 - Permits may not extend provincial A.G.C.O. regulations.
 - Smart Serve is required as per the A.G.C.O. regulations.
 - The Township of Blandford-Blenheim Municipal Alcohol Policy must be read and understood by the Renter and the Permit Holder.
 - P.A.L. (Public Alcohol Liability) insurance with coverage no less than (\$2,000,000) two million dollars, must be obtained by the Permit Holder prior to the event and must be in effect throughout the event. The insurance must list the Township as an additional insured.
 - The Special Occasion Permit and the P.A.L Insurance Certificate must be displayed at the bar area throughout the event and must be presented if asked by the A.G.C.O. Inspector.
 - Liquor and/or beer must be served in a glass or plastic container only, no bottles.
 - Service of alcohol must cease at 2:00 a.m.
- 6) The facility must be vacated by 3:00 am
- 7) The Township of Blandford-Blenheim accepts no responsibility for any items left in the Hall by the Applicant, organization members or function attendees.
- 8) The Applicant shall be responsible for setting up the Hall and is responsible for their own supplies (coffee, tea, utensils, plates etc)
- 9) No exposed candles may be used.
- 10) Use of confetti inside the Hall is prohibited.
- 11) The Applicant shall ensure that all trash and recyclables in the Hall, upstairs Lobby and Restrooms, shall be placed in their respective receptacles at the conclusion of the event.
- 12) Bar area is clean, tidy and in proper order, and all running water is turned off.
- 13) Tables and chairs (if used) must be clean.
- 14) Washrooms are to be left in proper order (no debris on floor or fixtures)
- 15) All doors and windows have been closed and the Community Hall has been properly secured.

- 16) Exit doors shall remain unblocked at all times.
- 17) The Applicant agrees that the use of the Hall beyond the period stated on the application (ie: next morning clean up) may result in an additional charge to the Applicant.
- 18) In case of emergency call 911 for the location 68 Mill St. E., Plattsville. During the winter months (while arena is open) staff may be present until midnight to assist in maintenance situations, in this case please call 519-684-7482. At all other times of the year please call 519-635-3507.