



Township of Blandford-Blenheim

47 Wilmot Street South
Drumbo, Ontario. N0J 1G0

Phone 519-463-5347

Fax 519-463-5881

Web www.blandfordblenheim.ca

EMPLOYMENT OPPORTUNITY -

DIRECTOR OF FIRE & PROTECTIVE SERVICES

The Township of Blandford-Blenheim with a population of 7,600 is one of five rural Townships within the County of Oxford. The Township is currently seeking a self-motivated, highly organized individual for the full-time position of Director of Protective Services. This position will report directly to the CAO/Clerk.

Responsibilities:

- Provides leadership, guidance and support in all aspects of service delivery, including emergency management, fire prevention, fire protection, public education, rescue, medical assistance responses and training.
- Oversees the preparation and administration of all operating and capital budgets within the assigned portfolio.
- Provides guidance and direction to By-Law staff pertaining to violations and enforcing Township By-Law enforcement
- Performs the statutory duties of the CEMC (Alternate) and will assist and manage the CEMC to ensure the Township is in compliance with current legislation.
- Prepares administrative and policy reports.
- Establishes and prioritizes departmental goals and objectives.
- Oversees the maintenance, operation and replacement of departmental equipment and vehicles.
- Proposes plans and strategies for long-term community emergency services in keeping with Council policy and strategic plans.

Qualifications:

- Certified to NFPA 1021 Fire Officer II, or equivalent
- Certified to NFPA 1031 Fire Inspector Level 2, or equivalent
- Certified to NFPA 1041 Fire Instructor Level 2, or equivalent
- Certified to NFPA 1521 Incident Safety Officer, or equivalent
- Certified to NFPA 1035 Public Fire Life Safety Educator Level 2, or equivalent
- Certified to NFPA 1035 Public Information Officer
- Certified to NFPA 1033 Fire Investigator
- OFMEM CEMC 300 Level

- Minimum of five (5) years management experience
- Possesses a valid Class “DZ” Driver’s License
- Superior ability to lead, motivate and manage a team comprised of 68 volunteer firefighters
- Knowledge of the Ontario Building Code Act
- Municipal By-law Enforcement experience an asset
- Good computer skills including knowledge of Microsoft and FirePro software
- Strong organizational, supervisory and time management skills
- Exemplary communication, public relations, and conflict resolution skills
- Effective emergency services planning and budgeting skills
- Exceptional people skills and integrity that will enable you to quickly gain the trust and respect of Council, staff and the community

A comprehensive benefit package and salary range will commensurate with your experience and qualifications. A detailed job description is available on our website at www.blandfordblenheim.ca or upon request.

Compensation

- Based on a condensed 4-day, 35-hour work week and in accordance with the Salary Schedule adopted by Council and amended from time to time.
- Salary range \$93,460 - \$110,037
- Benefits in accordance with Township policies

Please submit your cover letter and resume in confidence by 4:00 p.m., September 30th, 2022 to:

Rodger Mordue, CAO/Clerk
47 Wilmot Street South
Drumbo, ON N0J 1G0
rmordue@blandfordblenheim.ca

We thank all who apply, however, only those candidates selected for an interview will be contacted.