

THE CORPORATION OF
THE TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW 1932-2015

Being a By-Law to Regulate Signs and Other Advertising Devices within the Township of Blandford-Blenheim.

WHEREAS Section 11 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended authorizes a Municipality to pass By-Laws respecting Structures, including fences and signs;

AND WHEREAS sections 98, 99 and 99.1 refer to specific municipal powers under Part III of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended for structures, including fences and signs;

AND WHEREAS section 445 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended provides that a municipality may make an order requiring a person who has contravened a by-law caused or permitted the contravention, or the owner or occupier of land on which the contravention occurred to do work to correct the contravention;

AND WHEREAS section 446 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended provides that where a municipality has the authority to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, and that the municipality may recover the costs of doing a matter or thing by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS it is deemed desirable to establish regulations concerning signs for the Township of Blandford-Blenheim;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

1.0 Short title

This By-Law may be cited as the "Sign By-Law".

2.0 Definitions:

2.01 In this By-Law:

"Abandoned Sign" means a sign that no longer identifies or advertises an activity, business, product or service, or identifies or advertises an activity, business, product or service which is no longer conducted or available on the premises on which the sign is located.

“Alter” means any change to a sign structure or to a sign face but does not include:

- (a) the rearrangement of numerals, letters, or copy applied directly to the face of the sign and specifically designed and intended to be periodically rearranged; and
- (b) maintenance, including replacement by identical components.

“Animated Sign” means any sign that includes action or motion of all or any part of a sign and includes a sign containing intermittent or flashing light source.

“By-Law Enforcement Officer” means an officer or employee of the Municipality whose duties include the enforcement of the By-Law.

“Chief Building Official” means the person appointed as such by the Municipality under Section 3 of the Building Code Act, 1992, S.O. 1992, c.23, as amended.

“Council” means the Council of the Municipality.

“Erect” means to attach, install, hang, place, suspend or affix a sign or letters or to build, construct, reconstruct, alter, enlarge, relocate the sign and includes changing the surface of a sign.

“Existing Sign” means a sign that was lawfully on display prior to the adoption of this By-law.

“Frontage” means a property line of the lot that abuts directly on a street or highway.

“Grade” means the average elevation of the finished surface of the ground immediately surrounding the sign.

“Height” means the vertical measurement from the average finished grade at the base of the sign to the highest point of the sign structure.

“Home Occupation” means Home Occupation as defined in the Township of Blandford-Blenheim Zoning By-Law as amended from time to time.

“Municipality” means “The Corporation of the Township of Blandford-Blenheim”.

“Mural” means any painting, drawing, sketching or other markings, containing no text or logo, that appears to be advertising a business or product and that is applied directly to a wall or other integral part of a building or structure.

“Owner” means the owner of the sign and includes the owner of the property on which the sign is erected and the owner of the business being advertised.

“Property” means a separately assessed property shown on the Municipality’s Assessment Roll.

“Real Estate Sign” means a temporary sign indicating the property on which the sign is located, or any part thereof is for sale, rent or is open for viewing for the purpose of such sale or rent of the property.

“Roof Line” means a line formed by the intersection of the exterior walls of a building with the roof of a building and in the case of a pitched roof shall be at the eaves level.

“Sign” means a sign surface containing an advertisement by means of painting or printing on, attaching bills, letters, numerals or symbols to any building, structure or device which identifies or advertises any business, group, activity or product on any premises in such a way as to be visible to the public, excluding a “Mural”. The definition of “Sign”, includes but is not limited to:

- **“Banner Sign”** means any sign composed of non-rigid material such as cloth, canvas or other similar material used for temporary purposes with or without frames.
- **“Billboard Sign”** means any sign other than a real estate sign, measuring more than 3.0 sq. m (32.0 sq. ft.) in sign face area, that directs attention to products, goods and services, activities or facilities, not provided on the premises on which the sign is located.
- **“Canopy Sign”** means a sign painted on, affixed flat to or constructed in or on the surface of a canopy.
- **“Directional Sign”** means a sign that communicates information regarding pedestrian or vehicular movement.
- **“Double Faced Sign”** means a sign having two sign faces, each face being of equal area and identical proportions to the other, and each located on the sign structure so as to be exactly opposite the other.
- **“Election Sign”** means any sign advertising or promoting a candidate in a municipal election intended to influence persons to vote for or against any candidate or any question or by-law submitted to the electors under Section 8 of the Municipal Elections Act, 1996.

- **“Fascia Sign”** means a sign located in such a manner that the sign surface is parallel to the main wall of the building to which it is attached.
- **“Ground Sign”** means a freestanding sign directly supported by uprights or braces, which are embedded in the ground and is designated and intended not to be readily moved and which is not attached to any other building or structure.
- **“Inflatable Sign”** means a non-rigid sign supported by air or other gas pressure.
- **“Memorial Sign”** means a sign noting historical information about a building to which it is attached or the site upon which the sign is erected.
- **“Pedestal Sign”** means a non-illuminated free standing sign resting on the ground and constructed in a manner such that it can be placed or repositioned.
- **“Portable Sign”** means a temporary advertising device and includes any and all signs constructed so as to be readily moved or transported whether or not the sign is fixed to the ground, mounted on a vehicle or affixed to a freestanding structure but does not include a Sandwich Board Sign.
- **“Projecting Sign”** means a sign, the face of which is not parallel with the surface of the building or structure to which the sign is directly attached.
- **“Real Estate Sign”** means a temporary sign indicating the property on which the sign is located, or any part thereof is for sale, rent or is open for viewing for the purpose of such sale or rent of the property.
- **“Roof Sign”** means any sign that is erected, on or above the roof line of a building and includes an inflatable sign.
- **“Sandwich Board Sign”** means a non-illuminated sign consisting of two (2) flat surfaces joined at one (1) end and resting on the ground.
- **“Temporary Sign”** means a sign that is limited as to a specific and defined time that can be erected or displayed and does not utilize a permanent foundation
- **“Window Sign”** means a sign placed, painted or affixed upon a window facing the outside, and intended to be seen from the exterior of the window.

“Sight Triangle” means on a corner lot within the triangular spaces formed by the street lines and a line drawn from a point in one street line to a point in the other street line, each such point being 9 m (29.5 ft.) measured along the street line from the point of intersection of the street lines. Where the two street lines do not intersect at a point, the point of intersection of the street lines shall be deemed to be the intersection of the tangents to the street lines.

“Sign Face Area” means the area of the single surface of any sign within the outer edge of the frame or border of a sign. In the case of a multi-faced sign (excluding “Sandwich Board Signs and Doubled Faced Signs”), each side shall be counted in computing the sign face.

“Street” means a public highway or public road which affords the principal access to abutting lots but does not include a lane or private right-of-way.

“Street Line” means the limit of the street allowance and is the dividing line between a lot and a street.

“Vehicle” means a motor vehicle, tractor, trailer, truck, camper, boat, motorcycle, motorized snow vehicle, mechanical equipment or any vehicle drawn, propelled or driven by any kind of power.

“Zone” means an area delineated on a Map Schedule of the Zoning By-Law and designated by such by-law for a specific use or specific uses.

“Zoning By-Law” means any By-Law in effect within the Municipality that was passed pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended.

3.0 General Requirements

- 3.01 Except as otherwise provided in this By-Law, no sign shall be erected without a permit being issued by the Chief Building Official.
- 3.02 A permit issued pursuant to Subsection 3.01 shall expire, if the work as allowed by the permit is not commenced within six (6) months from the date the permit was issued.

- 3.03 Notwithstanding any provision contained in this By-Law, no person shall erect or maintain any sign, in such a location or of such construction so as to block or interfere with the visibility or operation of any traffic sign, traffic signal or other traffic related appurtenance or that obstructs the view of a vehicle driver or a pedestrian so as to create an unsafe situation.
- 3.04 Nothing in this By-Law shall serve to relieve any person from the obligation to comply with all other applicable law.
- 3.05 Every sign shall be designed, constructed and erected in conformity with the provisions of this By-Law and in compliance with the Ontario Building Code, O. Reg. 332/12, as amended.
- 3.06 Every sign, sign message and structure must be maintained in a proper state of repair.
- 3.07 This By-Law shall not apply to an existing sign, provided that no such sign shall be reconstructed, substantially altered or moved unless such sign is made to comply with the provisions of this By-Law in all respects.

4.0 General Sign Provisions

- 4.01 The provisions of this section shall apply to all signs within the Township of Blandford-Blenheim.
- 4.02 No person shall erect a sign unless it is in conformity with this By-Law and pertains to the use of the property with the exception of “Billboard Signs” and “Election Signs”.
- 4.03 To apply for a sign permit, the applicant shall submit an application on the prescribed form to the Municipality, which shall be accompanied by the following unless deemed unnecessary by the Chief Building Official.
- (a) Drawings and specifications showing:
- (i) plans of the proposed sign drawn to scale including construction details, supporting framework, footings, foundation, illumination details, height and weight, area, clearance height and elevation in relation to adjacent grade and the sign type (two (2) copies required to be submitted);
 - (ii) materials and specifications (including colours);
 - (iii) a site plan showing the proposed location of the sign in relation to the building and the boundaries of the lot upon which the sign is to be situated;
 - (iv) the size and location of existing signs on the property.
 - (v) drawings for the proposed sign MAY be required to be sealed by a Professional Engineer licensed to practice engineering in Ontario, if required by the Chief Building Official.

- (vi) the proposed site plan MAY be required to be confirmed by an Ontario Land Surveyor (OLS), if required by the Chief Building Official.
 - (b) For a sign affixed to any wall, plans showing the elevation of the building on which the proposed sign is to be erected, doors, windows and other openings, wall area, location and colour of the proposed sign;
 - (c) Where a proposed sign will front on a Provincial Highway, a copy of the approval from the Ministry of Transportation;
 - (d) A permit fee as prescribed in the Municipality's Building By-Law.
- 4.04 The Chief Building Official shall issue a permit for any sign, if a complete application has been received together with all required supporting documentation and the appropriate fee, and the sign for which an application has been made complies with this By-Law and other applicable law.
- 4.05 No person shall erect any sign on or over property owned by the Municipality and/or County of Oxford without the consent of the Municipality and/or the County of Oxford.
- 4.06 No person shall erect the following, except unless authorized by this by-law:
- (a) a roof sign;
 - (b) a sign within a "Sight Triangle";
 - (c) a sign attached to a tree, tree grating, protector, utility pole or light standard;
 - (d) a sign located on or over property owned by the Municipality, a public utility or local board;
 - (e) a sign erected or painted on a vehicle where the vehicle is parked or located in such a manner so to make the vehicle visible from a street; or
 - (f) a sign that encroaches upon any vertical or horizontal spatial clearance required by Hydro One and/or an electrical utility company, for electrical wires, poles, or light standards.
- 4.07 The following signs are permitted in all zones:
- (a) authorized "Directional Signs";
 - (b) signs required to be posted by government order, rule or regulation;
 - (c) memorial plaques, cornerstones, historical markers and like monuments;
 - (d) election signs;
 - (e) national, provincial and municipal flags or emblems or political, civic, educational, cultural and religious organizations; and
 - (f) real estate signs.
- 4.08 One (1) "Temporary Sign" not exceeding 6.0 sq. m (64.59 sq. ft.) in sign face area may be erected on a construction site indicating the nature of the project and the developers and related personnel, professions or trades involved in the development of the site. The sign may be on display for not longer than thirty (30) days after the completion of construction. Notwithstanding Subsection 3.03, no permit shall be required for a sign erected pursuant to this section.

- 4.09 One (1) “Temporary Sign” used to identify a subdivision or other development not to exceed 6.0 sq. m (64.59 sq. ft.) in sign face area may be erected at the entrance of the subdivision or other development until the subdivision or other development is substantially complete as determined by the Municipality. Notwithstanding Subsection 3.03, no permit shall be required for a sign erected pursuant to this section.
- 4.10 The Owner of the land on which a sign is erected shall remove the sign or cause the sign to be removed within fourteen (14) days of the sign becoming an “Abandoned Sign”. In the event that the sign(s) is/are not removed within this time period, the Municipality or its agents may enter upon the property and carry out the removal of the sign(s) at the expense of the owner OR may take legal action in order to get the sign removed.
- 4.11 All illuminated signs shall be so constructed as to direct light away from an adjacent Residential Zone.
- 4.12 Not more than one (1) Ground Sign shall be erected on any property except as follows:
- (a) where there is more than one (1) building on the property and the property frontage exceeds 50.0 m (164.0 ft.), one (1) additional “Ground Sign” may be erected for every 50.0 m (164.04 ft.) of frontage; or
 - (b) where the property fronts on more than one (1) street, additional “Ground Signs” on each street shall be permitted based upon the calculations set out in Subsection 4.12(a).
- 4.13 Signs erected by or for the Government of Canada, the Government of Ontario, The County of Oxford, the Township of Blandford-Blenheim, or any local board as defined in the Municipal Act are exempt from this by-law, however such sign requiring “General Review” as required by the Ontario Building Code shall require a permit under this by-law and must comply with the Ontario Building Code and other provisions of this by-law.

5.0 Residential

- 5.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all signs in any R1, R2, R3, RR, RE Zones as defined by the Zoning By-Law.
- 5.02 One (1) “Ground Sign” or “Fascia Sign” identifying a home occupation permitted under the Zoning By-Law and indicating not more than the name, occupation and operating hours of the occupant shall be permitted and any such

sign shall:

- (a) not exceed 1.0 sq. m (10.8 sq. ft.) in sign face area;
- (b) not be illuminated,
- (c) not be flashing or animated;
- (d) if a “Ground Sign”, not to exceed 1.2 m (3.94 ft.) and
- (e) not be closer than 2.0 m (6.56 ft.) to any property line.

6.0 Mobile Home Park

- 6.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all signs in any RMH Zones as defined by the Zoning By-Law.
- 6.02 One (1) “Ground Sign” or “Fascia Sign” identifying a home occupation permitted Under the Zoning By-Law and indicating not more than the name, occupation and operating hours of the occupant shall be permitted and any such sign shall comply with section 5.02(a) to (e).
- 6.03 One (1) “Ground Sign” identifying the Mobile Home Park and listing any information pertaining to operations of the Mobile Home Park and any such sign shall:
- (a) shall not exceed 3.0 sq. m. (32.29 sq. ft.) in sign face area;
 - (b) not be flashing or animated;’
 - (c) not exceed 2.4 m (8.0 ft.) in height; and
 - (d) not be closer than 2.0 m (6.56 ft.) to any property line

7.0 Agriculture

- 7.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all signs in any A1, A2 and AB Zones as defined by the Zoning By-Law.
- 7.02 One (1) “Ground Sign” or “Fascia Sign” identifying a home occupation permitted under the Zoning By-Law and indicating not more than the name, occupation and operating hours of the occupant shall be permitted and any such sign shall:
- (a) not exceed 1.0 sq. m (10.8 sq. ft.) in sign face area;
 - (b) if a “Ground Sign”, not exceed 1.2 m. (3.94 sq. ft.) in height from grade;
and
 - (c) not be closer than 2.0 m (6.56 ft.) to any property line.

- 7.03 In addition to the sign referred to in Subsection 7.02, one (1) “Ground Sign” or “Fascia Sign” for the purpose of advertising the sale of produce shall be permitted and the sign shall:
- (a) not exceed 3.0 sq. m (32.3 sq. ft.) in sign face area;
 - (b) if a “Ground Sign”, the sign shall not exceed 2.4 m (8.0 ft.) in height from grade; and
 - (c) not be closer than 2.0 m (6.56 ft.) to any property line.
- 7.04 The requirements of Section 8.0 shall apply to properties located within an Agricultural Zone, as defined in the Zoning By-Law, where the Zoning By-Law permits commercial, industrial or institutional uses.
- 7.05 One (1) “Billboard Sign” may be permitted and shall comply with the requirements of Section 12.0 of this By-Law.

8.0 Commercial, Industrial, Institutional, Mixed Use and Open Space Zones

- 8.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all signs in any V, CC, HC, ME, MG, MR, I, REC, OS Zones, as defined in the Zoning By-Law.
- 8.02 A “Fascia Sign” shall be permitted with a maximum sign face area of 1.0 sq. m (10.76 sq.ft.) per lineal meter (3.28 ft.) of building frontage on a street line; and
- (a) for buildings fronting on more than one street line, the building frontage on each street shall be deemed to be separate building frontages for the purpose of calculating the permitted areas of signs and shall not be combined; and
 - (b) where letters or symbols are used as a sign, then the sign shall be deemed to be the area contained within a line surrounding all of the letters or symbols.
- 8.03 In an Industrial (ME, MG, MR) Zone, as defined by the Zoning By-Law, the provisions of Subsection 8.02 shall apply except that the maximum permitted sign area will be 1.5 sq. m (16.1 sq. ft.) for each linear meter (3.28 ft.) of building frontage.
- 8.04 A “Ground Sign” may be erected and such sign shall:
- (a) not be greater than 8.0 m (26.25 ft.) in height from grade;
 - (b) if erected in a sight triangle, be located in such a manner as to not impede vision between a height of 0.6 m (2.0 ft.) and 3.0 m (9.8 ft.) above the centerline grade of the intersecting streets;
 - (c) not exceed 6 sq. (64.58 sq. ft.) in sign face area; and
 - (d) not be closer than 2.0 m (6.56 ft.) to any property line
- 8.05 One (1) “Billboard Sign” may be permitted in an Industrial or Highway

Commercial Zone and shall comply with the requirements of Section 12.0 of this By-Law.

9.0 Portable Signs

- 9.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all portable signs.
- 9.02 Only one (1) "Portable Sign" is permitted per property at any one time except where properties with a frontage exceeding 50.0 m (164.0 ft.) or part thereof, an additional Portable Sign is permitted, provided that no "Portable Sign" may be located closer than 30.0 m (98.44 ft.) from any other "Portable Sign".
- 9.03 No electrical extension cord shall pass over a sidewalk, pedestrian walkway, roadway, driveway, aisle or parking space.
- 9.04 "Portable Signs" shall:
- (a) not require a permit;
 - (b) not be permitted in any Residential zone as defined in the Zoning By-Law for a period exceeding more than three (3) days and shall not be used for commercial purpose;
 - (c) not have a sign face area greater than 6.0 sq. m (64.60 sq. ft.);
 - (d) not be closer than 0.3 m (1 ft.) to any lot line;
 - (e) not occupy any space required for off-street parking required by the Zoning By-Law;
 - (f) not be placed on property owned by the municipality;
 - (g) not be located within any "Sight Triangle"; and
 - (h) have permanently affixed to it in a visually prominent location the name and phone number of the sign owner.

10.0 Sandwich Board & Pedestal Signs

- 10.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all "Sandwich Board Signs" and "Pedestal Signs" and includes any wind activated attention devices.
- 10.02 Only one (1) "Sandwich Board Sign" or "Pedestal Sign" shall be permitted for each business, with a maximum of two (2) "Sandwich Board Signs", "Pedestal Signs" or combination of both permitted per property frontage.
- 10.03 "Sandwich Board Signs" and "Pedestal Signs" shall:
- (a) not require a permit;

- (b) not have a sign face area exceeding 1.0 sq. m (10.8 sq. ft.) per sign surface and a height not exceeding 1.2 m (4.0 ft.);
- (c) not be closer than 0.30 m (1.0 ft.) to the street line;
- (d) if placed on a public sidewalk or walkway, leave a minimum 1.8 m (6.0 ft.) wide unobstructed pedestrian corridor;
- (e) not be placed in a location that will interfere with parking spaces, parking meters, crosswalks, landscape planters, street furniture, trees, utility poles and fire hydrants;
- (f) not create an obstruction to vehicle or pedestrian traffic or a hazard to public safety;
- (g) only be displayed during the business hours of the premises; and
- (h) not be illuminated.

10.04 The sign owner shall maintain public liability insurance (minimum two million dollar (\$2,000,000) liability insurance) while the sign is placed within the public right-of-way and when requested by the Township, provide proof of coverage.

11.0 Inflatable Signs

- 11.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all inflatable signs.
- 11.02 Only one (1) "Inflatable Sign" shall be permitted per property unless the property has a frontage exceeding 90.0 m (295.3 ft.) in which case an additional inflatable sign is permitted provided that no "Inflatable Sign" may be located closer than 30.0 m (98.44 ft.) to any other "Inflatable Sign" or "Portable Sign".
- 11.03 Notwithstanding Subsection 9.02, if there is a "Portable Sign" on the property, then only one (1) "Inflatable Sign" is permitted.
- 11.04 An "Inflatable Sign" shall only be located on the property to which the sign refers.
- 11.05 "Inflatable Signs" shall:
- (a) not require a permit;
 - (b) not be placed closer than 3.0 m (9.84 ft.) to a public sidewalk, or where there is no public sidewalk, the street line and under no circumstances shall an "Inflatable Sign" be located on a public right-of-way;
 - (c) not occupy any space required for off-street parking required by the Zoning By-Law;
 - (d) not be placed on property owned by the Municipality;
 - (e) not be located within any "Sight Triangle"; and
 - (f) not create an obstruction to vehicle or pedestrian traffic or a hazard to public safety.

12.0 Billboard Signs

- 12.01 In addition to the requirements contained in Section 4.0, the requirements of this section shall apply to all “Billboard Signs”.
- 12.02 “Billboard Signs” shall only be permitted on properties zoned Agricultural, Industrial and Highway Commercial, as defined in the Zoning By-Law.
- 12.03 Only one (1) “Billboard Sign” shall be permitted on a property.
- 12.04 “Billboard Sign” shall:
- (a) not have a sign face area exceeding 18.6 sq. m (200 sq. ft.);
 - (b) shall not be located within 300 m (984.3 sq. ft.) distance from another “Billboard Sign”;
 - (c) shall not be located within 152.5 m (500 ft.) distance from a residential use;
 - (d) shall not be closer to the street line than the front of the nearest building on the property or setback requirement for the zone in which the “Billboard Sign” is located, whichever is greater;
 - (e) not exceed a maximum height of 8 m (26.25 ft.); and
 - (f) shall be maintained in a neat and clean manner free from any loose materials at all times.

13.0 Timing

No candidate or his agent or any other person shall affix, erect or otherwise display an “Election Sign” or permit or cause an election sign to be erected, affixed, or otherwise displayed prior to Nomination Day for a municipal election. Notwithstanding Subsection 3.01, no permit shall be required for a sign erected pursuant to this section.

14.0 Administration and Enforcement:

- 14.01 This By-Law shall be administered and enforced by the Chief Building Official and/or designated person appointed by the Municipality.
- 14.02 The Chief Building Official and/or designated person appointed by the Municipality may enter upon any lands at any reasonable time to inspect all signs for the purpose of determining or effecting compliance with this By-Law.
- 14.03 Upon the erection of any sign, the owner/agent shall notify the Chief Building Official for inspection.
- 14.04 If after an inspection, the Chief Building Official is satisfied that a sign has been erected in contravention of any of the provisions of this By-Law, or of the

conditions of a permit issued pursuant to this By-Law, the Chief Building Official may issue an order requiring the Owner to remedy such contraventions as may be outlined in the order.

- 14.05 An Order issued under subsection 14.04 shall contain:
- (a) the municipal address and/or the legal description of the property on which the non-complying sign was erected;
 - (b) a description of the By-Law and/or permit provision(s) that have not been complied with;
 - (c) a statement that the sign must be brought into compliance with the provisions of this By-Law and/or the conditions of the permit issued for the sign;
 - (d) the date by which the sign must be brought into compliance with the order;
 - (e) a statement that if the order is not complied with, the sign may be removed and disposed of by the Municipality at the expense of the owner.

15.0 Minor Variance

- 15.01 Any owner or an authorized agent of the owner wishing to apply for a minor variance to receive relief from any of the provisions of this by-law shall:
- (a) submit a minor variance application on the prescribed form;
 - (b) provide the required fee as set out in the Fees and Charges By-Law;
 - (c) provide a letter from the owner or authorized agent of the owner outlining the reason for variance
 - (d) provide the required documents as set out in subsection 4.03
- 15.02 The Chief Building Official shall prepare a report with a recommendation for the consideration of Council.
- 15.03 The Chief Building Official or designated person shall notify the applicant of the hearing date with Township Council. If the applicant does not attend at the appointed time and place, Council may proceed in the absence of the applicant and the applicant will not be entitled to further notice in the proceeding.
- 15.04 Council decision on the variance shall be final.

16.0 Repeals and Effective Date

- 16.01 In addition to the following By-Laws being repealed, any prior By-Law that is inconsistent with the terms of this By-Law is hereby repealed:
By-Law No. 1886-2015
- 16.02 This By-Law shall come into full force and effect on the final passing hereof.

READ a First and Second time this 21st day of October, 2015.

READ a Third time and Finally Passed this 21st day of October, 2015

MAYOR: Marion Wearn

CLERK: Rodger Mordue



APPLICATION FOR MINOR VARIANCE FROM BLANDFORD-BLENHEIM SIGN BY-LAW

The undersigned hereby applies for a minor variance to the Township of Blandford-Blenheim Sign By-Law 1932-2015 as amended, pursuant to Section 11 (3), of the Municipal Act, S.O. 2001, c 25 as amended.

1. Owner: _____
Address: _____
_____ Phone No.: _____
Email Address: _____

2. Authorized Agent: _____
Address: _____
_____ Phone No.: _____
Email Address: _____

3. Municipal Address and Legal Description of Subject Property:

Roll Number: 3245-_____

4. Nature and Extent of Relief Applied for (eg. Specific setback/height/sign area, etc.)

Provide an attached letter from the owner or authorized agent explaining the hardship in complying with the by-law and the reason for the variance.

Attach the required documents as listed in the Sign By-Law subsection 4.03

5. If the applicant is not the owner of the land that is the subject of this application, a written authorization of the owner that the applicant is authorized to make the application must be included with this form, or the authorization set out below must be completed.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I/We, _____

Am/are the owner(s) of the land that is the subject of this application for minor variance. I/We authorize _____

to make this application on my/our behalf.

Date

Signature of Owner(s)

Signature of Owner(s)

THIS SECTION TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS

I/We _____ of the _____

Of _____ in the _____ of _____.

DO SOLEMNLY DECLARE THAT:

All of the prescribed information contained in this application is true and that the information contained in the documents that may accompany this application is true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the _____

Of _____ in the _____

_____ of _____

Owner(s)/Applicant

This _____ day of _____ 20_____

Owner(s)/Applicant

A Commissioner for Taking Affidavits

