

# MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Brick, Degier, and Krug.

Other: Robson, Planner.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the June 5<sup>th</sup>, 2024 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. May 19<sup>th</sup>, 2024 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the May 19<sup>th</sup>, 2024 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

### a. Public Meeting under the Planning Act, Zone Change

#### RESOLUTION #3

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider applications for zone change:

ZN1-24-09 (Koehler Corporation);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the Report, recommending approval. No Member made comment or had questions regarding the application. The applicant was present. No one in the audience spoke for or against the application.

#### RESOLUTION #4

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

#### RESOLUTION #5

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the Township of Blandford-Blenheim approve the Zone Change Application submitted by Koehler Corporation whereby the lands described as Part Lot 16, Concession 11 (Blenheim), in the Township of Blandford- Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp).

.Carried

## 8. Delegations / Presentations

- i. Oxford County Warden Marcus Ryan & Sarah Hamulecki, Manager of Strategic Initiatives and Continuous Improvement, Oxford County, re: Safe and Well Oxford Steering Committee Update

Sarah Hamulecki, Manager of Strategic Initiatives and Continuous Improvement, Oxford County, and Warden Marcus Ryan provided an update regarding the Safe and Well Oxford Steering Committee, specifically discussing a brief history, a metrics update and overview, the proposed Inclusion Charter and where they are moving in 2024. Councillor Young asked a question regarding survey participation which Hamulecki answered. Councillor Demarest asked questions regarding the interconnectedness of the priority areas which Hamulecki and Ryan answered. Councillor Banbury made positive comment regarding the Inclusion Charter. Mayor Peterson commented his praise for obtaining rural information.

**RESOLUTION #6**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the presentation from Warden Ryan and Sarah Hamulecki regarding the Safe and Well Oxford Steering Committee Update be received as information.

.Carried

- ii. Kelly Woolcott, 2024 Bright Water Security Committee, re: Bright Water Quality

Kelly Woolcott of the 2024 Bright Water Security Committee presented information regarding the quality of water in the Village of Bright, particularly concerning the sodium levels. Mayor Peterson noted that most of the questions asked by the delegates would need to be directed to Oxford County. CAO Brick read correspondence regarding the delegation as it was received after the agenda was published. Mayor Peterson and CAO Brick encouraged the delegates to begin dialogue with Oxford County Council. Councillor Demarest made a comment regarding the fixed costs of water.

**RESOLUTION #7**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that the presentation from Kelly Woolcott regarding Bright Water Quality be received as information.

.Carried

**9. Correspondence**

- a. Specific
- None.
- b. General

- i. Frank Gross, Manager of Transportation and Waste Management Services, Oxford County, re: Municipal Curbside Waste Collection Program

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that the general correspondence items be received as information.

.Carried

## **10. Staff Reports**

### **a. Adam Degier – Drainage Superintendent**

- i. DS-24-13 – Monthly Report

**RESOLUTION #9**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Report DS-24-13 be received as information.

.Carried

### **b. Jim Borton – Director of Public Works**

- i. PW-24-13 – Bridge 3 (37/B) Oxford Waterloo Rd

**RESOLUTION #10**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Report PW 24-13 be received as information;  
and,

That Council directs staff to request additional information from the Township of Wilmot respecting considerations that led to the staff recommendation of Option (1) and Council endorsement of Option (2) at the May 27, 2024 Regular Meeting of Council; and further,

That Council directs staff to bring back an additional report for Council deliberation.

.Carried

- ii. PW-24-14 – Monthly Report

**RESOLUTION #11**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-24-14 be received as information.

.Carried

**c. Trevor Baer – Director of Community Services**

- i. CS-24-06 – Monthly Report

**RESOLUTION #12**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that Report CS-24-06 be received as information.

.Carried

- ii. CS-24-07 – Plattsville Accessible Playground

**RESOLUTION #13**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that Report CS-24-07 be received as information;  
and further,

That Council accept the recommendation of ABC recreation supply and install accessible flooring, with Open Spaces supply installing accessible features, for the Accessible Playground project at the Plattsville Park; and further,

That Council approve the overall budget item of \$189,000.00 for the Accessible update to the Plattsville Park.

.Carried

**d. Drew Davidson – Director of Protective Services**

- i. FC-24-10 – Capital Purchase – Fire Apparatus

**RESOLUTION #14**

Moved by – Councillor Barnes  
Seconded by – Councillor Banbury

Be it hereby resolved that Report FC-24-10 be received as information;  
and further,

That Council accepts the quoted price of \$1,998,612.50 from Darch Fire  
Incorporated for the delivery of one E-ONE HP78 Aerial apparatus.

.Carried

## **11. Reports from Council Members**

Councillor Young reported that she attended the superhero run which raised funds for the Community Day in Plattsville, happening Saturday, June 15<sup>th</sup> from noon to 6 pm. Councillor Young also reported her attendance at an EarlyON childcare meeting regarding planning moving forward in Oxford County. Councillor Young encouraged parents and caregivers to take the survey online regarding childcare in the area, available to complete until June 28<sup>th</sup>. Councillor Barnes noted that the Car Show is back in Plattsville, being held on Saturday, June 15<sup>th</sup>, 2024. Mayor Peterson reported that Bright Fire is holding their annual fundraising breakfast on Saturday June 15<sup>th</sup> as well.

## **12. Unfinished Business**

None.

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

None.

## **15. Closed Session**

- a. Report CAO-24-22 - Personal matters about an identifiable individual, including municipal employees [s. 239(2)(b)]

Re: Personal Matters Update

- b. Report CAO-24-23 – Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239(2)(f)]

Re: Drainage Matters Update

**RESOLUTION #15**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 6:13 p.m. to discuss:

- a. Report CAO-24-22 - Personal matters about an identifiable individual, including municipal employees [s. 239(2)(b)]

Re: Personal Matters Update

- b. Report CAO-24-23 – Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239(2)(f)]

Re: Drainage Matters Update

.Carried

**RESOLUTION #16**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:32 p.m. and reports the following:

- That Council gave direction to the CAO regarding Report CAO-24-22; and,
- That Council gave direction to the CAO regarding Report CAO-24-23.

.Carried

**16. By-laws**

- a. 2436-2024, Being A By-law to Establish Township-Wide Development Charges for the Township of Blandford-Blenheim;
- b. 2437-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-09);
- c. 2438-2024, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that the following By-laws be now read a first and second time:

- a. 2436-2024, Being A By-law to Establish Township-Wide Development Charges for the Township of Blandford-Blenheim;
- b. 2437-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-09);
- c. 2438-2024, Being a By-law to confirm the proceedings of Council.

.Carried

**RESOLUTION #18**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a third and final time:

- a. 2436-2024, Being A By-law to Establish Township-Wide Development Charges for the Township of Blandford-Blenheim;
- b. 2437-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-09);
- c. 2438-2024, Being a By-law to confirm the proceedings of Council.

.Carried

**17. Other Business**

None.

**18. Adjournment and Next Meeting**

**RESOLUTION #19**

Moved by – Councillor Young  
Seconded by – Councillor Demarest

Whereas business before Council has been completed at 6:32 p.m.;



Be it hereby resolved that Council adjourn to meet again on Wednesday, June 19<sup>th</sup>, 2024 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Sarah Matheson, Clerk  
Township of Blandford-Blenheim