

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday, January 24th, 2024

Watch via Live Stream on Township's YouTube:
<https://www.youtube.com/channel/UCdKRV0GAEuFaGbwHRPzoEXA>

4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the January 24th, 2024 Regular Meeting of Council be adopted as printed, and circulated.

4. Disclosure of Pecuniary Interest

5. Minutes

None.

6. Business Arising from the Minutes

7. Public Meetings

a. Public Meeting under the Planning Act, Committee of Adjustment

i. Minutes

[December 20, 2023 Meeting of the Committee of Adjustment](#)

ii. Application

[MVA-11-23 Hall, 885777 Oxford Road 8](#)

Recommendation:

That the Township of Blandford-Blenheim Committee of Adjustment approve Application File A11-23, submitted by Justin Irvin on behalf of Bryan and Ida Hall for lands described as Part Lot 10, Concession 11 (Blandford), Parts 1 & 2, 41R-625 in the Township of Blandford-Blenheim as it relates to:

1. Relief from Section 5.1.1.3 to increase the maximum lot coverage for accessory buildings from 160 m² (1,722.2 ft²) to 189.7 m² (2,044 ft²); and,
2. Relief from Section 5.5.2.4 to reduce the minimum lot area for an additional residential unit (ARU) within a detached accessory building from 0.6 ha (1.48 ac) to 0.4 ha (1 ac).

Subject to the following condition:

- i. That the proposed relief shall only apply to an ARU of the approximate size and location as depicted on Plate 3 of Report CP 2024-17.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

- i) deemed to be minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002;
- ii) desirable for the appropriate development or use of the land;
- iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002, and;
- iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

8. Delegations / Presentations

None.

9. Correspondence

a. Specific

None.

b. General

None.

10. Staff Reports

a. Drew Davidson – Director of Protective Services

[i. FC-24-01 – Monthly Report](#)

Recommendation:

That Report FC-24-01 be received as information.

b. Ray Belanger – Chief Building Official

[i. CBO-24-01 – Monthly Report](#)

Recommendation:

[Township of Blandford-Blenheim Website](#)

That Report CBO-24-01 be received as information.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

a. Report CAO-24-03 - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239 (2)(f)]

Re: Municipal Roads

16. By-laws

a. [2415-2024, Being a By-law to confirm the proceedings of Council.](#)

Recommendation:

That the following By-law be now read a first and second time: 2415-2024.

Recommendation:

That the following By-law be now given a third and final reading: 2415-2024.

17. Other

18. Adjournment and Next Meeting

Wednesday, February 7th, 2023 at 10:00 a.m.

Recommendation:

Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, February 7th, 2024 at 4:00 p.m.

COMMITTEE OF ADJUSTMENT MINUTES

The Township of Blandford-Blenheim Committee of Adjustment met at 4:01 p.m.

Present: Mayor Peterson, Members Banbury, Barnes, Demarest and Young.

Staff: Baer, Borton, Brick, Davidson, Degier, Harmer, Krug, Mordue, Matheson and Van Wyk.

Others: Dustin Robson, Planner, Oxford County.

Mayor Peterson in the Chair

Disclosure of Pecuniary Interest

None.

Minutes

i. November 15th, 2023 Meeting of the Committee of Adjustment

Verbal adoption of the Minutes of the Meeting of the Committee of Adjustment.

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Application

i. Application for Minor Variance MVA-10-23 Anatolij and Galina Bukata and Jane Farrell, 687409 Highway 2, Princeton

The Planner presented the report, recommending approval. The applicants were present. The Committee member Demarest asked a question of the Planner regarding when the build was proposed to start. The Planner deferred to the applicant. The applicant responded with this spring. No one in attendance spoke against the application.

Verbal motion to approve the application.

Moved by – Councillor Banbury
Seconded by – Councillor Barnes

For application A10-23 the decision was signed as approved.

The Committee adjourned at 4:07 p.m. and the Open Council meeting resumed.

Community Planning

P. O. Box 1614, 21 Reeve Street

Woodstock Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4712

Web site: www.oxfordcounty.ca

Our File: **A11-23**

APPLICATION FOR MINOR VARIANCE

TO: Township of Blandford-Blenheim Committee of Adjustment

MEETING: January 24, 2024

REPORT NUMBER: CP 2024-17

OWNER: Bryan & Ida Hall
885777 Oxford Road 8, RR 1, Bright, ON N01 1B0

AGENT: Justin Irvin
206 Hope Street East, Tavistock, ON N0B 2R0

VARIANCES REQUESTED:

1. Relief from Section 5.1.1.3 to increase the maximum lot coverage for accessory buildings from 160 m² (1,722.2 ft²) to 176.5 m² (1,900 ft²); and,
2. Relief from Section 5.5.2.4 to reduce the minimum lot area for an additional residential unit (ARU) within a detached accessory building from 0.6 ha (1.48 ac) to 0.4 ha (1 ac).

LOCATION:

The subject lands are described as Lot Part Lot 10, Concession 11 (Blandford), Parts 1 & 2, 41R625, in the former Township of Blandford, now in the Township of Blandford-Blenheim. The lands are located on the north side of Oxford Road 8, lying between Oxford Road 5 and Blandford Road, and municipally known as 885777 Oxford Road 8.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule 'B-1' Township of Blandford-Blenheim Agricultural Reserve

TOWNSHIP OF BLANDFORD-BLENHEIM ZONING BY-LAW 1360-2002:

Residential Existing Lot Zone (RE)

COMMENTS:(a) Purpose of the Application:

The subject lands are currently zoned 'Residential Existing Lot Zone (RE)' and are approximately 0.4 ha (1 ac). The lands currently contain a single detached dwelling approximately 158.3 m² (1,704 ft²) in size with an attached garage approximately 50 m² (539 ft²) in size. There is also a detached garage approximately 111.4 m² (1,200 ft²) in size located on-site. Staff also note that there is an existing storage container approximately 13.3 m² (144 ft²) in size on-site and will continue to remain. The storage container will need to be included in the lot coverage calculation for accessory buildings, which would bring the total lot coverage to 189.7 m² (2,044 ft²).

The applicants propose to establish an additional residential unit (ARU) within a new detached structure that would be approximately 65 m² (700 ft²) in size. Special provisions are being requested to reduce the minimum lot size required to permit an ARU and to increase the maximum lot coverage for accessory buildings.

Plate 1, Existing Zoning & Location Map, shows the location of the subject lands and the current zoning in the immediate vicinity.

Plate 2, Aerial Photography (2020), shows the location of the subject lands and surrounding properties.

Plate 3, Applicants' Sketch, illustrates the existing buildings and the location of the proposed ARU.

(b) Agency Comments

The Township's Drainage Superintendent and the Upper Thames River Conservation Authority (UTRCA) had no comments or concerns regarding the proposal.

(c) Intent and Purpose of the Official Plan:

The subject lands are designated Agricultural Reserve in the County Official Plan. In the Agricultural Reserve designation, lands are to be developed for a wide variety of agricultural land uses, including general farming, animal or poultry operations, regulated livestock farms, cash crop farms and specialty crop farms together with farm buildings and structures necessary to the farming operation as well as accessory residential uses required for the farm.

Regarding Additional Residential Units (ARUs), Oxford County Council adopted policies regarding these units on February 8, 2023 via Official Plan Amendment 285 which are applicable to this application.

Specifically, in the Agricultural Reserve designation, ARUs are permitted within a single detached dwelling and/or in a structure ancillary to the principal dwelling, provided that both dwellings are located on a lot zoned for agricultural or rural residential use that permits a dwelling in accordance with the policies of the Official Plan.

A maximum of two (2) ARUs shall be permitted per farm unit, being two (2) in a principal dwelling or one (1) in a principal dwelling and/or one (1) in a structure ancillary to the principal dwelling.

ARUs located outside of a settlement area shall be in accordance with the following:

- The ARU shall be clearly secondary and subordinate to the principal dwelling on the lot

and have a cumulative gross floor area of no greater than 50% of the gross floor area of the principal dwelling, to a maximum of 140 m² (1,506 ft²);

- ARUs shall not generally be permitted where a lot or dwelling already contains other accessory residential dwelling and/or uses, including a group home, boarding or lodging house or a home occupation that is characterized by higher occupancy such as a bed and breakfast, a farm vacation rental or other similar uses;
- Individual on-site water supply and sewage services are demonstrated to be adequate to serve the proposed use, in accordance with the applicable policies;
- The existing principal dwelling and the lot are of sufficient size to accommodate the creation of an ARU and to provide adequate off-street parking, landscaping, stormwater management and outdoor amenity areas;
- The principal dwelling must have direct, individual vehicular access to a public street and all ARUs shall use the same driveway as the principal dwelling;
- There is adequate access from the front lot line and parking area to each ARU for both occupant use and emergency response;
- To the extent feasible, existing trees and other desirable vegetation are preserved;
- Land use compatibility concerns (e.g. due to proximity to industrial areas or major facilities) will not be created or intensified;
- The location of ARUs and related services and outdoor amenities shall comply with all other applicable policies of the Official Plan;
- All other municipal requirements, such as servicing, stormwater management, waste management and emergency access, can be adequately addressed.

The following additional policies shall apply to the establishment of an ARU in a detached ancillary structure;

- The lot must be a minimum of 0.6 ha (1.48 ac) in area;
- The siting, design and orientation of the ancillary structure, parking areas and outdoor amenity areas will allow for privacy for the occupants of the ARU, principal dwelling and abutting residential properties; and
- An ARU will satisfy MDS I or will not further reduce an existing insufficient setback.

Based on the criteria outlined above, Staff are of the opinion that the proposal generally conforms to the intent and purpose of the County's Official Plan.

(d) Intent and Purpose of the Zoning By-law:

The subject lands are currently zoned 'Residential Existing Lot Zone (RE)' in the Township Zoning By-law. The 'RE' zone permits a single detached dwelling, a home occupation (in accordance with the provisions of Section 5.14) and a converted dwelling. The 'RE' zone requires a minimum lot area and lot frontage as existing on the date of passing of the Township Zoning By-law.

Table 5.5.2.3 of the Township Zoning By-law, which speaks to the requirements for all ARUs, limits the gross floor area of an ARU to 50% of the gross floor area of the existing dwelling, or 140 m² (1,507 ft²) of gross floor area (whichever is lesser) for A1, A2, RR and RE zones outside of a settlement. Further, Table 5.5.2.4 requires a minimum lot area of 0.6 ha (1.48 ac) for a detached ARU.

The applicants are requesting relief from the minimum lot area requirement to permit the conversion of the construction of a detached dwelling on the lands as an ARU. The proposed ARU would be approximately 65 m² (700 ft²) in size.

The intent and purpose of the criteria for ARUs is generally to ensure that any detached ARUs remain clearly secondary to the principal dwelling, and that sufficient space exists to accommodate not only all dwellings and their associated buildings and structures, but also, the

necessary private septic systems and wells. It is the intent of the minimum lot area provision to ensure that there will be no negative long-term impacts to the groundwater resources as a result of failing septic systems.

The subject lands currently contain an existing detached garage approximately 111.4 m² (1,200 ft²) in size. With the proposed ARU having 65 m² (700 ft²) of gross floor area, the cumulative lot coverage for accessory buildings would be approximately 189.7 m² (2,044 ft²).

Section 5.1.1.3 of the Zoning By-law outlines that accessory buildings on RE zoned lands are permitted to have a maximum cumulative lot coverage of 160 m² (1,722.2 ft²) gross floor area. The lot coverage provision in the Zoning By-law is intended to ensure that accessory uses and structures remain clearly secondary to the main residential use of the property and have minimal impact on neighbouring properties. Further, these provisions assist in ensuring that sufficient space is maintained on the property to accommodate off-street parking, grading and drainage, and amenity space. It is also the intent of the Zoning By-law to limit the size of these structures to that necessary and suitable to accommodate the needs of the principal residential use.

Staff are of the opinion that the proposal generally conforms to the intent and purpose of the Township Zoning By-law.

(e) Desirable Development/Use:

The Official Plan policies generally permit Additional Residential Units (ARUs) in the Agricultural Reserve, subject to satisfying several criteria. In this instance, the applicants can satisfy a number of the criteria (maximum gross floor area for an ARU, maximum height of the ARU, among others), however, they are deficient in the minimum lot area requirement.

As previously noted in this report, the minimum lot area for an ARU on private sewage services is 0.6 ha (1.48 ac), and therefore, the application is not able to satisfy the requirement of the policy given that the lands comprise only 0.4 ha (1 ac). The existing lot size is approximately 67.5% of the area required by Table 5.5.2.4 of the Township Zoning By-law for ARUs in a detached structure on private services (for RE and RR zones outside of a settlement).

The minimum lot area requirement for ARUs in a detached building was determined in consultation with local building officials and is consistent with existing lot area standards in the County and Provincial guidelines. In areas where sanitary sewers are not available, the minimum lot area for a single detached dwelling is currently 2,800 m² (0.28 ha/0.69 ac), which was established a number of years ago based on the recommendations of Oxford County Public Health, who was the body responsible for the approval of septic systems in the County at that time.

As part of the application, the applicants provided a copy of a septic review done by a septic designer. The review looked at the existing septic system on-site and the impact that both the existing dwelling and the proposed ARU would have on the system. Living space, the number of bedrooms, and a total fixture unit for both the existing dwelling and the ARU were examined as part of the review. The review concluded that the existing septic system is of a sufficient size to accommodate both the existing dwelling and the proposed ARU without requiring upgrades. The Township Chief Building Official has also reviewed the provided septic review and has not indicated any concerns with the information provided. Given the undersized nature of the subject lands, staff recommend including a condition that would cap the proposed ARU size.

In terms of the request for an increase to the cumulative lot coverage for accessory buildings, it appears that sufficient space will be maintained on the property to accommodate off-street parking, drainage and amenity space. Accordingly, Planning staff are of the opinion that the proposal in increase the lot coverage will not result in negative impacts to surrounding property

owners and is in-keeping with the general intent and purpose of the Zoning By-Law as the proposed scale and the location of each accessory structures will result in structures that are clearly secondary to the principal residential use of the subject lands.

In light of the foregoing, it is the opinion of this office that the requested relief is in keeping with the general intent and purpose of the Official Plan, the Township's Zoning By-law, is minor and desirable and can be given favourable consideration.

RECOMMENDATION:

That the Township of Blandford-Blenheim Committee of Adjustment **approve** Application File A11-23, submitted by Justin Irvin on behalf of Bryan and Ida Hall for lands described as Part Lot 10, Concession 11 (Blandford), Parts 1 & 2, 41R-625 in the Township of Blandford-Blenheim as it relates to:

1. Relief from Section 5.1.1.3 to increase the maximum lot coverage for accessory buildings from 160 m² (1,722.2 ft²) to 189.7 m² (2,044 ft²); and,
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Subject to the following condition:

- i. That the proposed relief shall only apply to an ARU of the approximate size and location as depicted on Plate 3 of Report CP 2024-17.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

- i) deemed to be minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002;
- ii) desirable for the appropriate development or use of the land;
- iii) in keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-law No. 1360-2002, and;
- iv) in keeping with the general intent and purpose of the Official Plan of the County of Oxford.

Authored by: *original signed by*

Dustin Robson, MCIP, RPP
Development Planner

Approved for submission by: *original signed by*

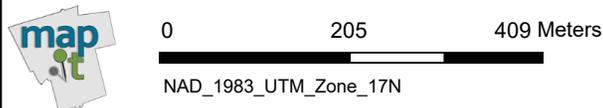
Eric Gilbert, MCIP, RPP
Manager of Development Planning



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines Regulation Limit**
 - ◆ 100 Year Flood Line
 - ▲ 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

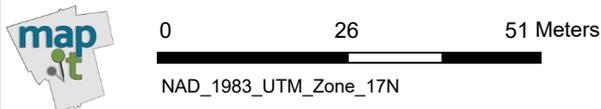
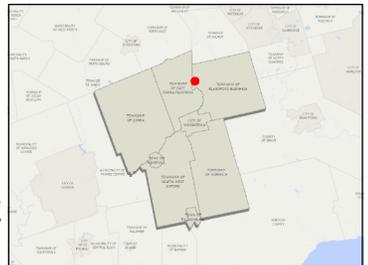
December 22, 2023



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines Regulation Limit**
 - ◆◆ 100 Year Flood Line
 - ▲ 30 Metre Setback
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Notes



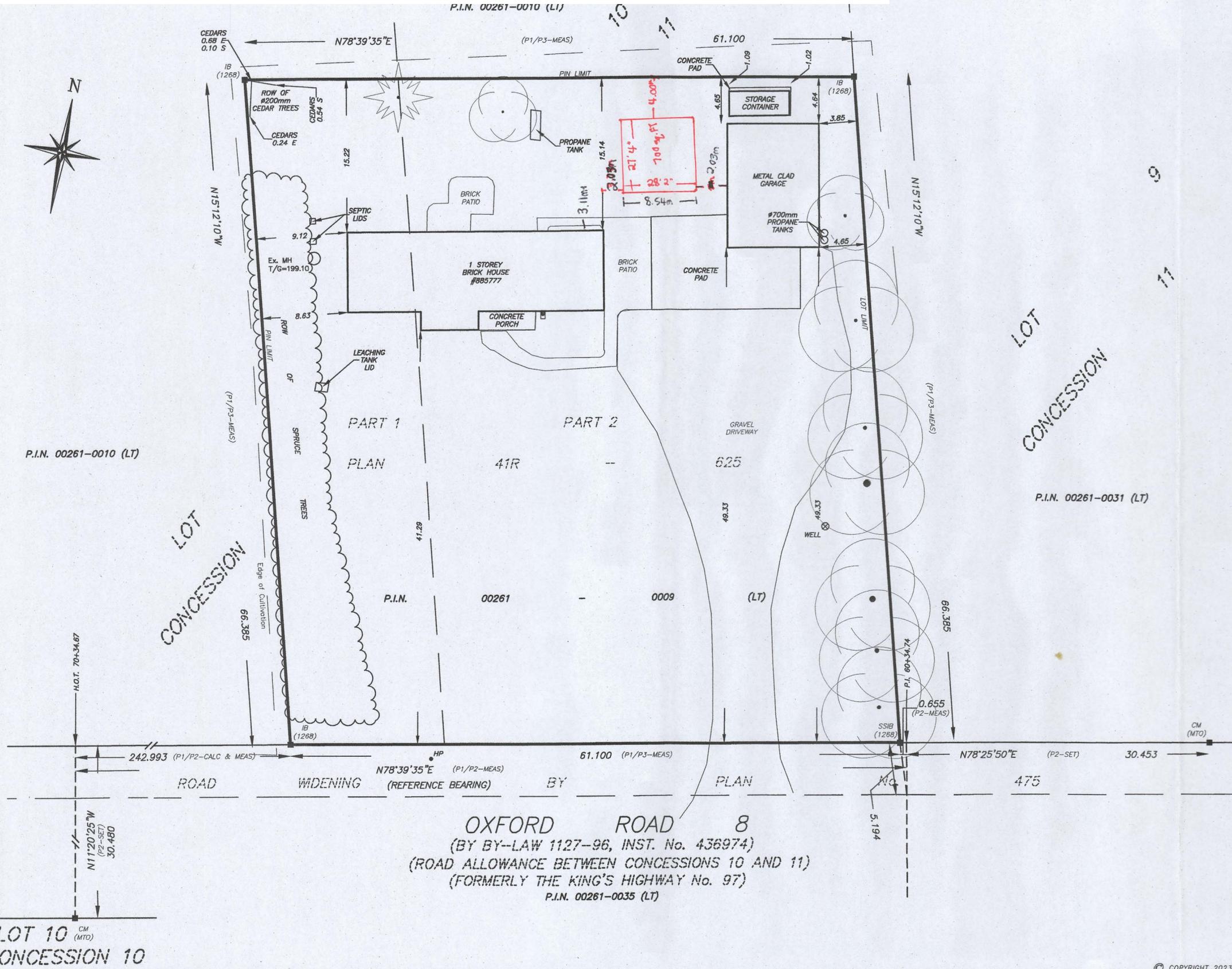
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December 22, 2023

Plate 3: Applicants' Sketch

File No. A11-23 (Hall)

Part Lot 10, Concession 11 (Blandford), Township of Blandford-Blenheim - 885777 Oxford Road 8



SURVEYOR'S REAL PROPERTY REPORT
PART 1
PLAN OF SURVEY
 OF PART OF
LOT 10
CONCESSION 11
 (GEOGRAPHIC TOWNSHIP OF BLANDFORD)
 NOW IN THE
TOWNSHIP OF BLANDFORD-BLENHEIM
 COUNTY OF OXFORD
 SCALE 1:300

MTE OLS LTD.
ONTARIO LAND SURVEYORS

METRIC:
 DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND
 CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES:
 1. BEARINGS SHOWN HEREON ARE ASTRONOMIC AND ARE REFERRED TO THE
 NORTH LIMIT OF COUNTY ROAD 8, HAVING A BEARING OF N78°39'35"E,
 AS SHOWN ON PLAN No. 475.

LEGEND:
 ■ DENOTES FOUND MONUMENT
 SSIB DENOTES SHORT STANDARD IRON BAR
 IB DENOTES IRON BAR
 CM DENOTES CONCRETE MONUMENT
 MEAS DENOTES MEASURED
 1268 DENOTES T.H. BROOKS SURVEYING LTD., O.L.S.
 MTO DENOTES MINISTRY OF TRANSPORTATION OF ONTARIO
 P1 DENOTES PLAN 41R-625
 P2 DENOTES PLAN No. 475
 P3 DENOTES PREVIOUS SURVEY BY T.H. BROOKS, JOB #B-6993

SURVEYOR'S CERTIFICATE:
 I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH
 THE SURVEYS ACT, THE SURVEYORS ACT AND THE REGULATIONS
 MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON THE 6TH DAY OF OCTOBER, 2023.
 NOVEMBER 8, 2023
 DATE

 TREVOR D.A. McNEIL
 ONTARIO LAND SURVEYOR
 THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER:
 V-54913

PART 2 THIS PLAN MUST BE READ IN CONJUNCTION WITH
 A SURVEY REPORT DATED NOVEMBER 8, 2023.
 THIS PLAN WAS PREPARED FOR IDA AND BRYAN HALL AND THE
 ABOVE SIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.

MTE MTE ONTARIO LAND SURVEYORS LTD.
 365 HOME STREET
 STRATFORD, ONTARIO, N5A 2A5
 TEL: 519-271-7952

Cad File: P:\54241\100\54241-100-SR1.DWG COGO : 54241-100-GROUND.ASC
 Drawn By : C. JANSSEN Checked By : T. MCNEIL, OLS File No : 54241-100-SR1 (S)



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Drew Davidson Director of Protective Services
Reviewed By:	Josh Brick	Date:	January 9 th 2024
Subject:	December Monthly Report	Council Meeting Date:	January 24 th 2024
Report #:	FC-24-01		

Recommendation:

That Report FC-24-01 is received as information.

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of December 2023.

Analysis/Discussion:

Fire:

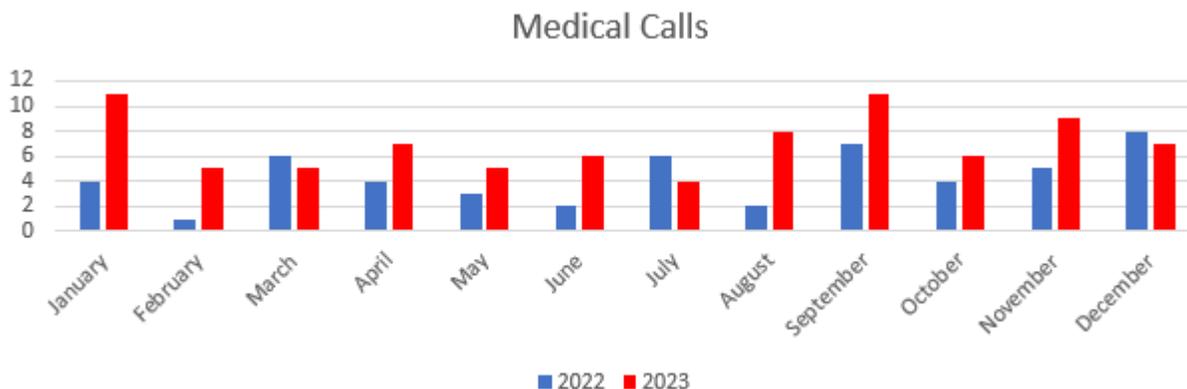
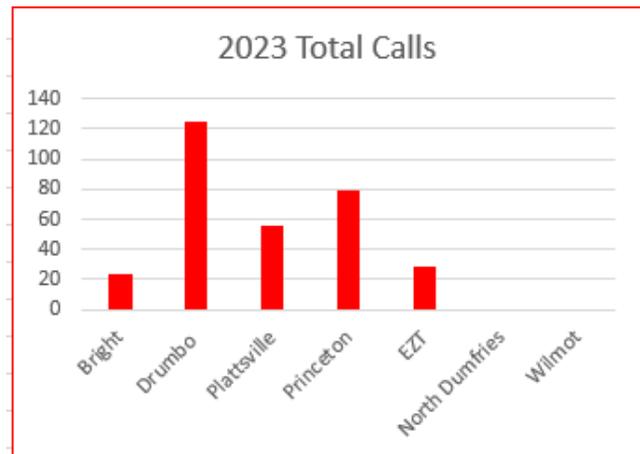
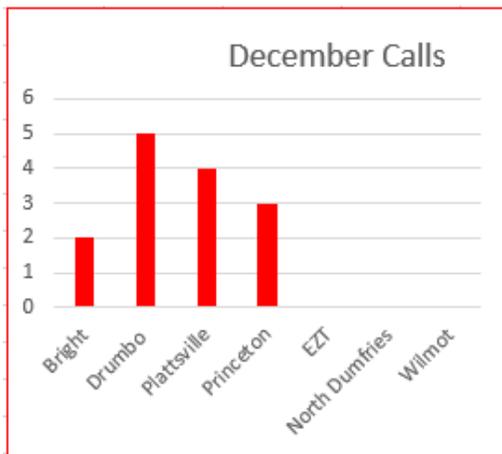
- 18 burn permits were issued in December 2023
- December 2023 monthly fire calls with annual comparisons (included)

Meetings, Courses and Training Attended:

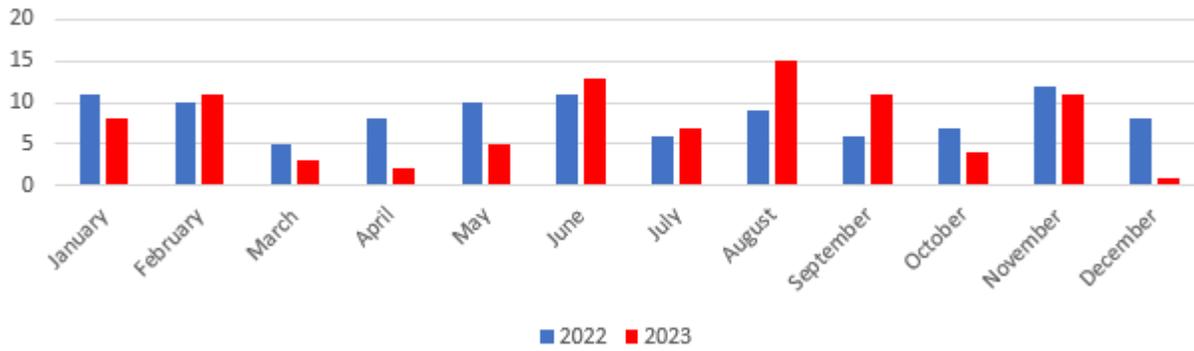
- Staff hosted our annual Emergency exercise at the beginning of the month, the table top exercise of a major wind event was well received. Great discussion was had by all departments and council as to their roles and responsibilities when an emergency is declared. Lead by our CEMC Chair Michelle Van Wyk and FPO Geoff Hayman the training showed that Blandford Blenheim has a fantastic group ready to handle any emergency should one arise.
- Staff held a District Chief meeting on the 11th of December, with all four District Chiefs in attendance along with our Deputy Chief. This meeting gave us a chance to look back at a very busy 2023. With four of the six Chiefs in attendance assuming new roles in the past year it was time to reflect on what we learned over the past year and the steps necessary to continue to grow the department in a responsible safe manner.
- We had the privilege to honor two of Plattsville's firefighters for twenty years of service, both District Chief Kerry Snider and Firefighter Stephen Laing received their provincial long service metals. We would like to thank them for twenty outstanding years and look forward to many more.

- An update on the continuing efforts for our department to reach full certification. As council is aware the province has mandated mandatory certification by July 1st 2026, and our firefighters have embraced this challenge head on. When we started 2023 overall, we required approximately 72 courses to bring everyone up to a certified firefighter. To date we have 56 of these courses either completed or signed up to complete in the first half of this year. Along with the firefighters our officers require advance courses and certification. With 39 courses required to be completed, to date 24 of the courses have either been completed or signed up to complete in 2024. The provincial government has also mandated NFPA 1006 “General Rescuer” that will be required by July 2028. NFPA 1006 is the base course for low angle rescue, confined space rescue and auto extrication. Firefighters who have completed all required 2026 certification have started taking the gen. rescue course and to date we have 20 firefighters who are certified with six more taking the course this year.
- Staff continues to work on capital and operating budgets.

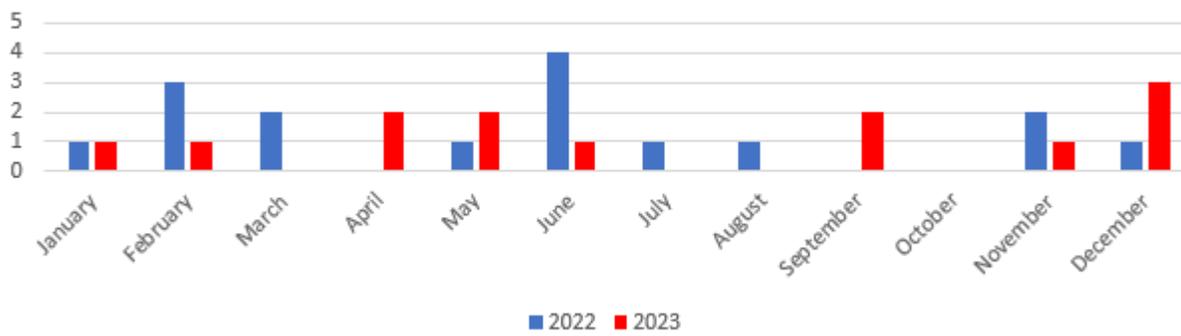
December Fire Reports:



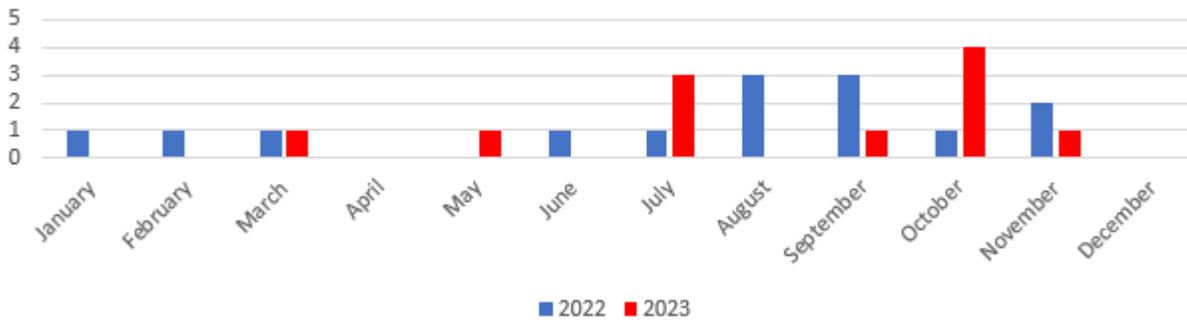
MVC



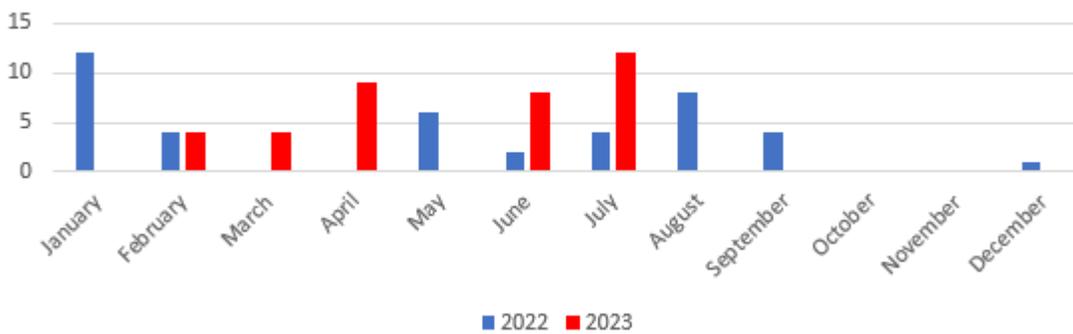
Fire Alarms



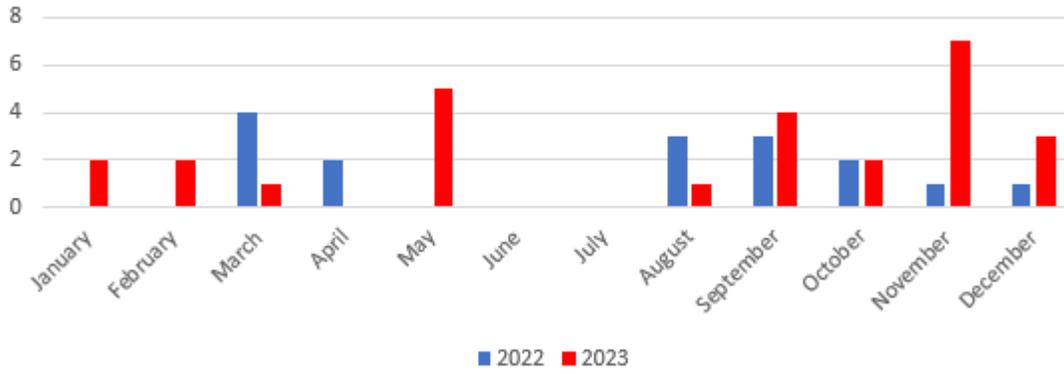
Smoke/CO Alarms



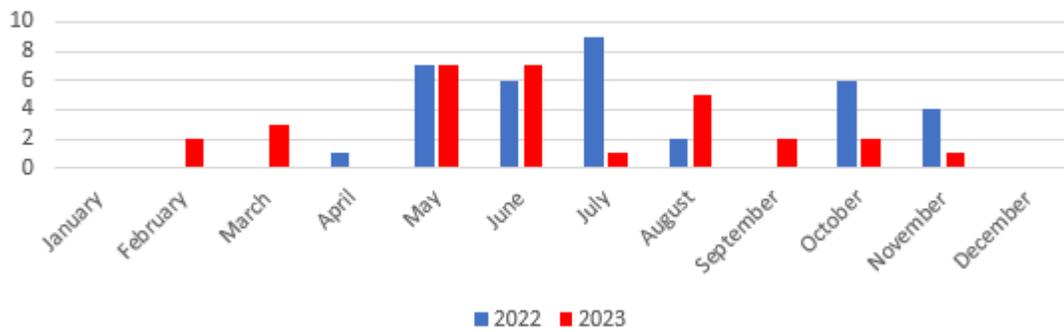
Structure Fires



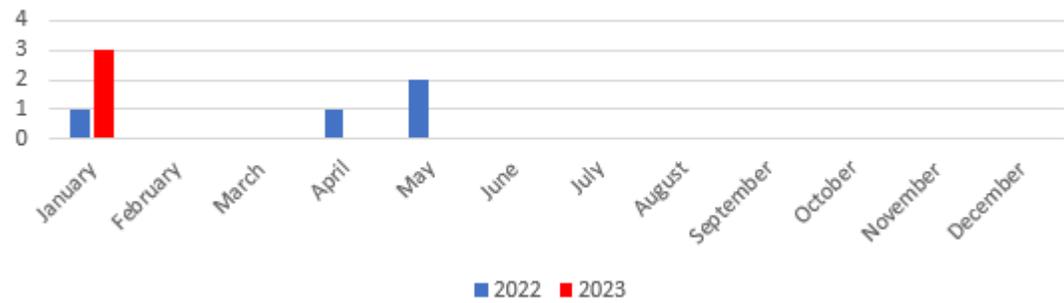
Vehicle Fires



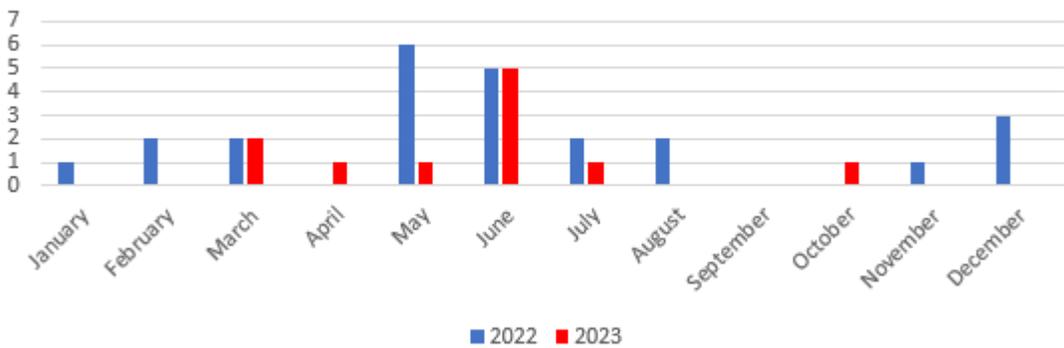
Grass/Brush Fire

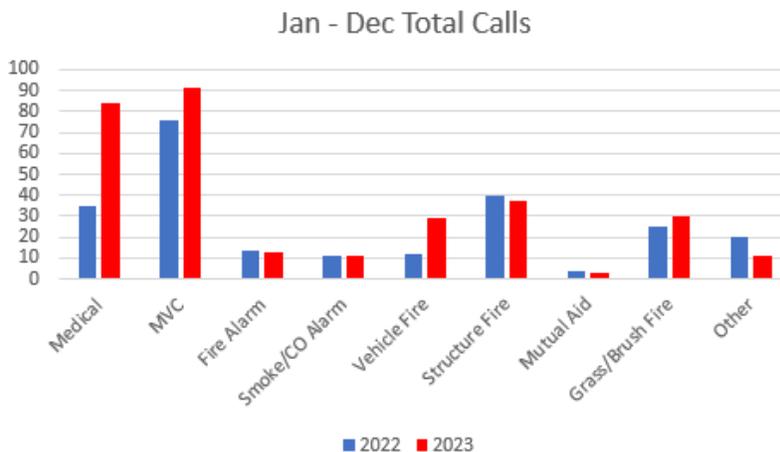


Mutual Aid



Other





CEMC – December 2023

- Attended UTRCA annual meeting via zoom
- Completed annual emergency exercise and submitted online compliance report.
 - Reviewed HIRA and Critical Infrastructure
 - Contact information
 - Completed tabletop exercise for a major wind event. Round table discussion on roles and responsibilities
 - Updated Everbridge program for alerting notifications

By-Law Enforcement – December 2023

Parking Complaints...1
 Parking...2
 Property Standards...1
 Dog at Large...1
 Zoning...2
 Sign By-Law...1

Fire Prevention – December 2023

- EMO exercise and training
- Fire Protection Agreement discussion
- 3 residential inspections – tenant/landlord
- 1 commercial site inspection
- 1 industrial alarm activation investigate.
- NFPA 95 Hood inspection with Building Department
- Follow up regarding fire separation in Mennonite Church

Respectfully submitted by:

Drew Davidson
 Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Ray Belanger Chief Building Official
Reviewed By:	Josh Brick, CAO	Date:	January 15, 2024
Subject:	Monthly Report to Council	Council Meeting Date:	January 24, 2024
Report #:	CBO-24-1		

Recommendation:

That report CBO-24-1 be received as information.

Background:

To provide Council with an update regarding the monthly building activities for the period ending on December 31, 2023.

Building Department Updates:

- The building department issued 5 permits for the month of December 2023.

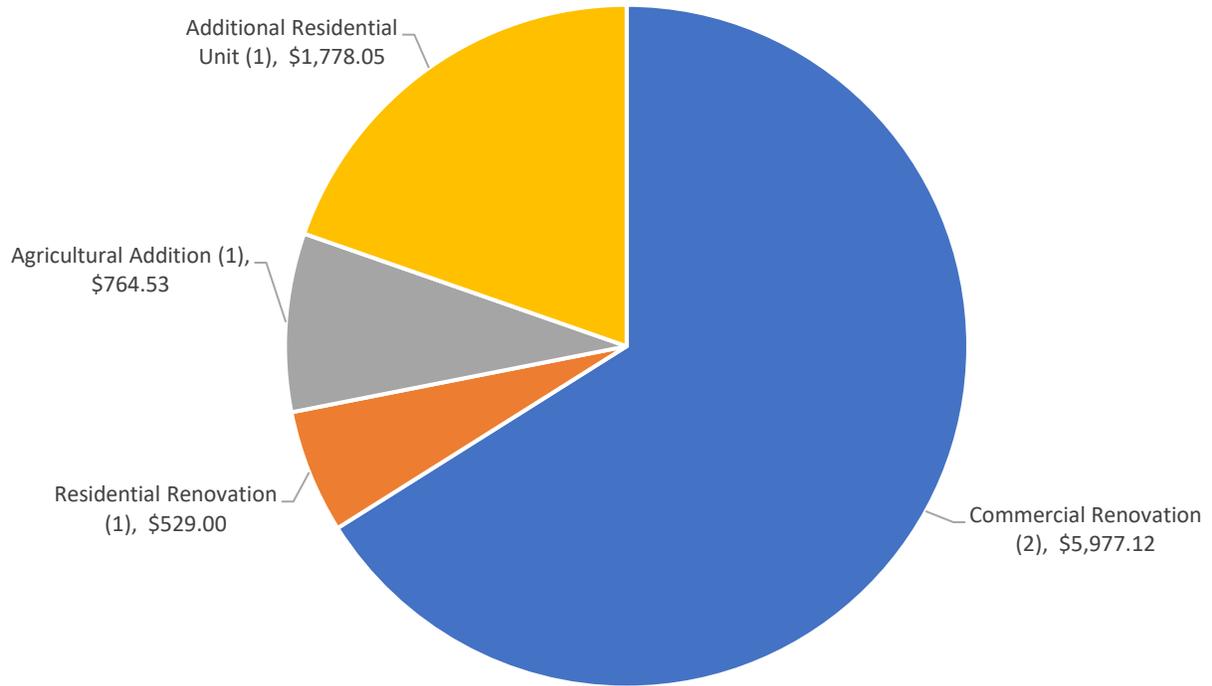
Legislative Updates:

- No updates to report

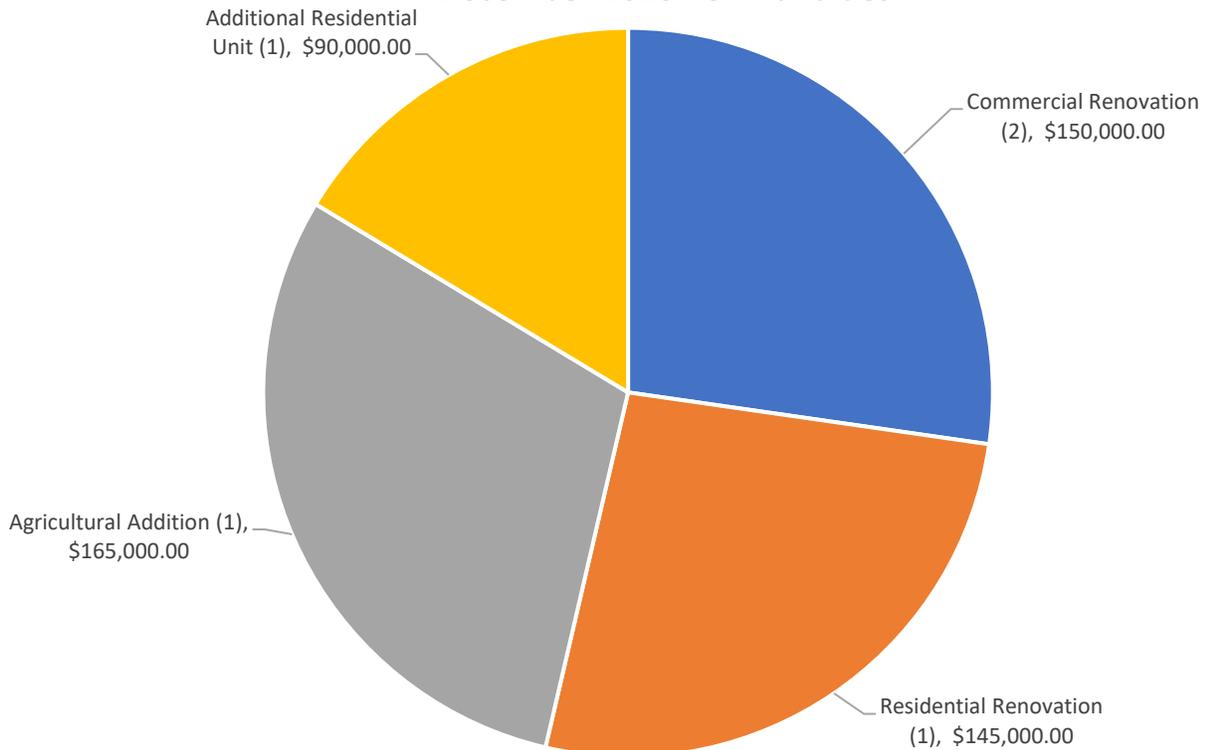
Respectfully submitted by:

Ray Belanger
Chief Building Official

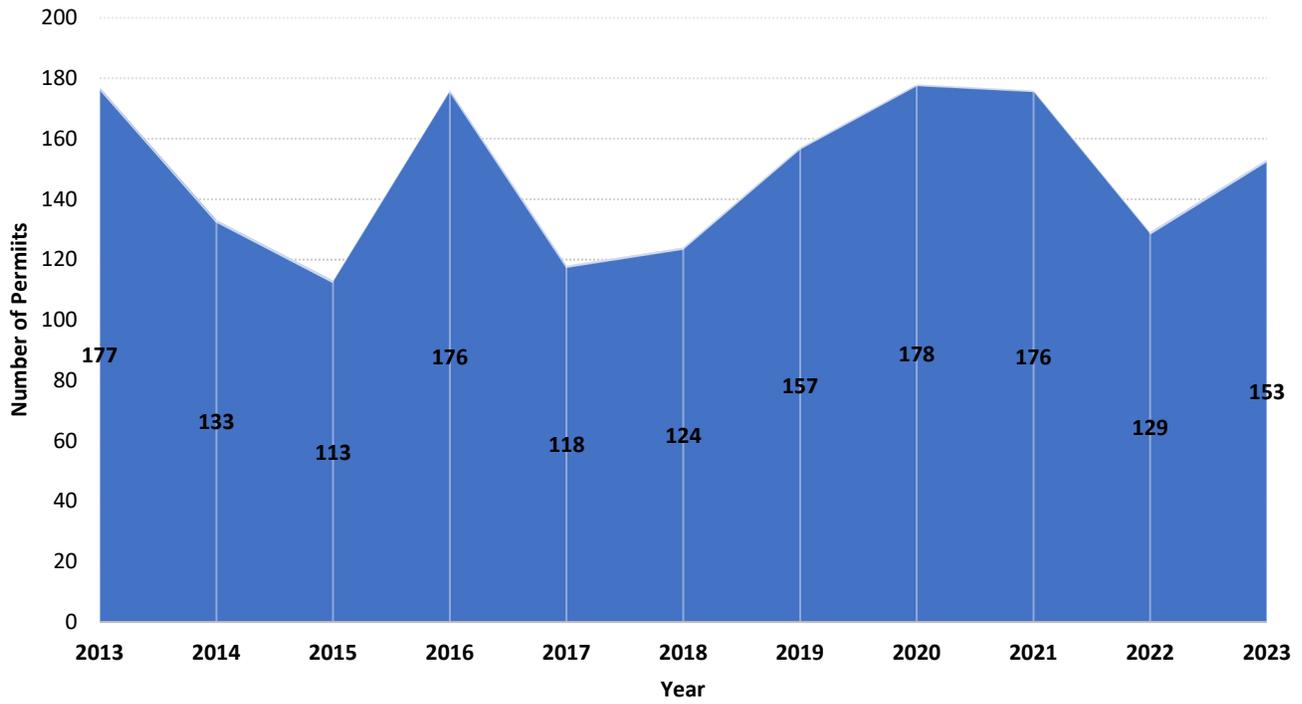
December 2023 Permit Fees



December 2023 Permit Values



Year to Date Permit Numbers



Year to Date Permit Value



THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2415-2024

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on January 24th, 2024 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 24th day of January, 2024.

By-law read a third time and finally passed this 24th day of January, 2024

MAYOR
MARK PETERSON

CAO / DEPUTY CLERK
JOSH BRICK