## TOWNSHIP OF BLANDFORD-BLENHEIM COUNCIL MEETING AGENDA

Wednesday, February 15, 2023

Watch via Live Stream on Township's YouTube: <a href="https://www.youtube.com/channel/UCdKRV0GAEuFaGbwHRPzoEXA">https://www.youtube.com/channel/UCdKRV0GAEuFaGbwHRPzoEXA</a>
4:00 p.m.

- 1. Welcome
- 2. Call to Order
- 3. Approval of the Agenda

Recommendation:

That the agenda for the February 15, 2023 Regular Meeting of Council be adopted.

- 4. Disclosure of Pecuniary Interest
- 5. Minutes
  - a. February 1, 2023 Minutes of Council

Recommendation:

That the minutes of the February 1, 2023 Meeting of Council be adopted, as printed and circulated.

- 6. Business Arising from the Minutes
- 7. Public Meetings
  - a. Public Meeting Under the Planning Act
    - i. Application for Zone Change ZN-22-11 (Brock Murray)

#### Recommendation:

That the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Brock Murray, whereby the zoning affecting lands described as Part Road Allowance Between Concession 1 & Concession 2, and Part Lots 1 – 3, Concession 2 as in SS18755 (Blenheim), in the Towbnship of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Limited Agricultural Zone (A1)'.

#### 8. Delegations / Presentations

 a. Frank Gross & Shawn Vanacker, County of Oxford Transportation Division Speed & Road Safety Review

#### 9. Correspondence

#### a. Specific

None.

#### b. General

- i. Minutes of September 21, 2022 Blandford-Blenheim Police Service Board Meeting;
- ii. County of Oxford Staff Report PW 2023-05, Community Safety Zone Implementation.

Recommendation:

That the general correspondence items be received as information.

#### 10. Staff Reports

a. Trevor Baer - Manager of Community Services

i. CS-23-03 - LED Baseball Lighting

Recommendation:

That Report CS-23-03 be received; and,

That Council accept the recommendation of tender from Spenergy for the project to supply and installation LED lighting in the 4 baseball diamonds in the Township.

ii CS-23-04 – Vink Estates Subdivision

Recommendation:

That Report CS-23-04 be received as information; and,

That Ron Vink be granted approval to have small garden and dedication stone installed in the park in the Vink Estates subdivision.

#### b. Jim Borton - Director of Public Works

i. PW-23-03 – Hubbard Road Township Rd 12 to Oxford Rd 8

Recommendation:

That Report PW-23-03 be received for information: and,

That the Township change the posted allowable speed limit along Hubbard Road between Township Road 12 & Oxford Road 8 to 60 km..

#### c. Drew Davidson - Director of Protective Services

i. FC-23-02 – Monthly Report

Recommendation:

That Report FC-23-02 be received as information.

#### d. John Scherer - Chief Building Official

i. CBO-23-02 – Monthly Report

Recommendation:

That Report CBO-23-02 be received as information.

#### e. Denise Krug – Director of Finance

i. TR-23-02 – 2023 Council Grant & Subsidy Requests

Recommendation:

That Report TR-23-02 be received as information; and,

That Council direct staff to allocate Grant & Subsidy Funds as recommended

#### f. Rodger Mordue - Chief Adminsitrative Officer / Clerk

i. CAO-23-05 – Plattsville Estates Phase 5 Subdivision Street Naming

Recommendation:

That Report CAO-23-05 be received as information; and,

That the streets in the Plattsville Estates, phase 5 subdivision development be named as follows:

Hilborn Street from Hofstetter Road to Quandt Drive

Quandt Drive from Applewood Street to Hilborn Street

Workman Crescent from Quandt Drive to Hilborn Street.

#### 11. Reports from Council Members

#### 12. Unfinished Business

#### 13. Closed Session

- a. A proposed or pending acquisition or disposition of land by the municipalty or local board.
  - i. Land for the new Princeton Fire Station

#### 14. Motions and Notices of Motion

#### 15. New Business

#### 16. By-laws

- a. 2346-2023, Being a By-law to amend zoning by-law 1360-2002 (Murray);
- b. 2347-2023, Being a by-law to adopt the estimates of all sums required for 2023 for Township purposes;
- c. 2348-2023, Being a by-law to amend by-law 1864-2014 being a by-law to prescribe and regulate the speed of motor vehicles on roads in the Township of Blandford-Blenheim; and,
- d. 2349-2023, Being a By-law to confirm the proceedings of Council.

#### Recommendation:

That the following By-laws be now read a first and second time: 2346-2023, 2347-2023, 2348-2023 & 2349-2023.

#### Recommendation:

That the following By-law be now given a third and final reading: 2346-2023, 2347-2023, 2348-2023 & 2349-2023.

#### 17. Other

#### 18. Adjournment and Next Meeting

Wednesday, March 1, 2023 at 4:00 p.m.

#### Recommendation:

That Whereas business before Council has been completed at \_\_\_\_\_ pm;

That Council adjourn to meet again on Wednesday, March 1, 2023 at 4:00 p.m.

Wednesday, February 1<sup>st</sup>, 2023 Council Chambers Streamed live to Township of Blandford-Blenheim YouTube Channel 4:00 p.m.

### **MINUTES**

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Borton, Davidson, Harmer, Krug, Matheson, and Mordue.

Mayor Peterson in the Chair.

- 1. Welcome
- 2. Call to Order

#### 3. Approval of the Agenda

**RESOLUTION #1** 

Moved by – Councillor Barnes Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the February 1<sup>st</sup>, 2023 Regular Meeting of Council be adopted as printed and circulated.

.Carried

#### 4. Disclosure of Pecuniary Interest

None.

#### 5. Adoption of Minutes

a. January 18th, 2023 Minutes of Council

**RESOLUTION #2** 

Moved by – Councillor Barnes Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the January 18<sup>th</sup>, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

#### 6. Business Arising from the Minutes

None.

#### 7. Public Meetings

None.

#### 8. Delegations / Presentations

a. Ronda Stewart, Economic Development Director, Rural Oxford Economic Development, Re: 2022 Year in Review Report

Stewart presented the Rural Oxford Economic Development's 2022 Year in Review Report. Council commented on the report and the ROEDC as a whole.

**RESOLUTION #3** 

Moved by – Councillor Barnes Seconded by – Councillor Demarest

Be it hereby resolved that the presentation from Ronda Stewart, Economic Development Director, Rural Oxford Economic Development, Re: 2022 Year in Review Report be received as information.

.Carried

b. Denise Krug, Director of Finance, Township of Blandford-Blenheim, Re: 2023 Draft Budget, Operating and Capital

Krug presented the changes to the 2023 Operating and Capital Budget. Council asked questions and Krug answered. Council directed staff to bring the 2023 Levy By-law to the next Council Meeting.

**RESOLUTION #4** 

Moved by – Councillor Demarest Seconded by – Councillor Barnes

Be it hereby resolved that the presentation of the draft 2023 Budget be received as information;

And further, that Staff be directed to bring the 2023 levy by-law to the February 15, 2023 Council meeting.

.Carried

#### 9. Correspondence

a. Specific

None.

#### b. General

 David Simpson, Director of Public Works, Oxford County, Re: Oxford County Proposed Backflow Prevention Program Notice of Public Consultation Centres

**RESOLUTION #5** 

Moved by – Councillor Demarest Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

#### 10. Staff Reports

#### a. Trevor Baer - Manager of Community Services

i. CS-23-02 – Monthly Report

**RESOLUTION #6** 

Moved by – Councillor Demarest Seconded by – Councillor Barnes

That Report CS-23-02 be received as information.

.Carried

#### b. Jim Borton - Director of Public Works

i. PW-23-02 – Monthly Report

**RESOLUTION #7** 

Moved by – Councillor Banbury Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-02 be received as information.

Carried

#### c. Jim Harmer – Drainage Superintendent

i. DS-23-02 – Monthly Report

**RESOLUTION #8** 

Moved by – Councillor Banbury Seconded by – Councillor Young

Be it hereby resolved that Report DS-23-02 be received as information.

Carried

#### d. Rodger Mordue - Chief Administrative Officer / Clerk

i. CAO-23-02 – Mechanic Street Property Sale

**RESOLUTION #9** 

Moved by – Councillor Banbury Seconded by – Councillor Young

Be it hereby resolved that Report CAO-23-02 be received; and,

That the Mayor and Clerk be authorized to execute any and all documents required for the sale of the property described as Part 1, Plan 41R-10420, Blandford-Blenheim, County of Oxford, to Paul and Guytrie Hillenaar.

.Carried

ii. CAO-23-03 – Prospect Street Property Sale

**RESOLUTION #10** 

Moved by – Councillor Banbury Seconded by – Councillor Young

Be it hereby resolved that Report CAO-23-03 be received; and,

That Robert Swayze be appointed as the Township's Integrity Commissioner and Closed Meeting Investigator effective February 1, 2023; and,

That the Mayor and Clerk be authorized to execute the necessary agreements related thereto.

.Carried

#### 11. Reports from Council Members

Councillor Young reported regarding the childcare challenges in the Township. Young reported that as of Friday, there is no before and after school care at the Plattsville School so parents will be in a difficult position. Mayor Peterson reported on a meeting regarding Speed Signs and was told that Plattsville and Princeton will be done in February. Peterson also reported on his time at ROMA. He reported his first delegation was with Ontario Mayors regarding speed signs. He reported his next delegation was with Green, Liberal and NDP Parties regarding affordable housing and pushing the government to match the Oxford

County contribution of \$3 Million. He reported his next delegation was regarding the MPAC Reassessment of the Toyota lands and how it affects the Township. He reported the last delegation was regarding the same thing and was with the Ministry of Finance staff and staff from Premier Ford's Office.

#### 12. Unfinished Business

None.

#### 13. Motions and Notices of Motion

None.

#### 14. New Business

None.

#### 15. Closed Session

None.

#### 16. By-laws

- a. 2344-2023, Being a By-law to provide for the sale of a portion of Township property located on Mechanic Street Drumbo, more particularly described as Part 1, Plan 41R-10420; Blandford-Blenheim, County of Oxford, Being Part of PIN 00289-0256; and,
- b. 2345-2023, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #11** 

Moved by – Councillor Young Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2344-2023 & 2345-2023.

.Carried

**RESOLUTION #12** 

Moved by – Councillor Young Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time: 2344-2023 & 2345-2023.

.Carried

#### 17. Other Business

a. Southwest Public Health - Mayor Peterson Board of Directors

Mayor Peterson noted he is on the Board of Directors for Southwest Public Health.

#### 18. Adjournment and Next Meeting

**RESOLUTION #13** 

Moved by – Councillor Young Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:50 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, February 15<sup>th</sup>, 2023 at 4:00 p.m.

	.Carried
Mark Peterson, Mayor Township of Blandford-Blenheim	Rodger Mordue CAO / Clerk Township of Blandford-Blenheim



Report No: CP 2023-46 COMMUNITY PLANNING Council Date: February 15, 2023



To: Mayor and Members of Township of Blandford-Blenheim Council

From: Dustin Robson, Development Planner, Community Planning

## **Application for Zone Change ZN1-22-11 – Brock Murray**

#### REPORT HIGHLIGHTS

- The application for zone change proposes to rezone the subject lands from 'General Agricultural Zone (A2)' to 'Limited Agricultural Zone (A1)' to ensure a consistent zoning across the whole of the lands.
- Planning staff are recommending approval of the application as the proposal is consistent with the policies of the Provincial Policy Statement and the general intent and purpose of the County Official Plan.

#### DISCUSSION

#### **Background**

APPLICANT/OWNER: Brock Murray

955135 Canning Road, Princeton, ON N0J 1V0

#### LOCATION:

The subject lands are described as Part Road Allowance Between Concession 1 & Concession 2, & Part Lots 1-3, Concession 2 as in SS18755, in the former Blenheim Township, now in the Township of Blandford-Blenheim. The lands are located on the west side Canning Road, between Township Road 2 and Township Road 3.

#### COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "B-1" Township of Blandford-Blenheim Land Use Plan – Agricultural Reserve

TOWNSHIP OF BLANDFORD-BLENHEIM ZONING BY-LAW 1360-2002:

Existing Zoning: General Agricultural Zone (A2)

Proposed Zoning: Limited Agricultural Zone (A1)

Council Date: February 15, 2023

#### PROPOSAL:

The purpose of the Zone Change Application is to rezone the subject lands from 'General Agricultural Zone (A2)' to 'Limited Agricultural Zone (A1).' The Township of Blandford-Blenheim recently completed the sale of a former unopened road allowance, the subject lands, with the owner of the lands to the immediate south, municipally addressed as 955135 Canning Road. The subject lands have now merged with the 955135 Canning Road, which is zoned A1. The proposed Zone Change Application would allow for the subject lands to have a consistent A1 zoning with the rest of 955135 Canning Road.

The subject lands are approximately 0.5 ha (1.4 ac) in size and are currently vacant of any buildings or structures. A driveway is present on the subject lands for access to 955135 Canning Road. Non-farm rural residential lots exist to the north of the lands while agricultural operations exist to the east and south. Environmentally sensitive lands exist to the west of the subject lands.

Plate 1 – <u>Location Map and Existing Zoning</u>, indicates the location of the subject property and the existing zoning in the immediate vicinity.

Plate 2 – Aerial Photography (2020), provides an aerial view of the subject property.

Plate 3 – <u>Applicant's Sketch</u>, shows the survey of the former unopened road allowance and the existing configuration of 955135 Canning Road.

Plate 4 – <u>Applicant's Sketch (Zoomed In)</u>, shows the location of the existing dwelling in relation to the former unopened road allowance.

#### **Application Review**

#### 2020 Provincial Policy Statement

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Under Section 3 of the Planning Act, where a municipality is exercising its authority affecting a planning matter, such decisions shall be consistent with all policy statements issued under the Act.

Section 2.3 of the PPS directs that prime agricultural areas shall be protected for long term agricultural use. In prime agricultural areas, permitted uses and activities include agricultural uses, agriculture-related uses and on-farm diversified uses. All types, sizes and intensities of agricultural uses and normal farm practices shall be promoted and protected in accordance with provincial standards.

The PPS defines agricultural uses to mean the growing of crops, including nursery, biomass and horticulture crops, as well as the raising of livestock and animals for food, fur or fibre including poultry and fish, apiaries, agro-forestry, maple syrup production and associated on-farm buildings and structure including accommodation for full-time farm labour when the size and nature of the operation requires additional employment.

Section 2.3.4.2 of the PPS directs that lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.

#### Official Plan

The majority of the subject lands to be rezoned are located within the Agricultural Reserve designation in the County of Oxford Official Plan. A relatively minor portion of the lands are located in the Environmental Protection designation. In the Agricultural Reserve designation, lands are to be developed for a wide variety of agricultural land uses, including general farming, animal or poultry operations, regulated livestock farms, cash crop farms and specialty crop farms together with farm buildings and structures necessary to the farming operation, and accessory residential uses required for the farm. The Environmental Protection designation is generally used to identify lands with natural heritage features and areas, such as wetlands in this instance.

The policies regarding boundary adjustments in areas designated for agriculture are outlined in Section 3.1.4.4.4 (Easements, Rights-of-Way, Correction of Title and Boundary Adjustments) in the Official Plan. Specifically, these policies permit minor adjustments to the legal boundaries of lots to conform to existing patterns of exclusive use and occupancy or to rectify problems created by the encroachment of buildings, structures, private water supply or private sewage disposal facilities on abutting lots. In this case, the reconfiguration of 955135 Canning Road following the transfer of the former unopened road allowance will allow the existing access to be located completely on the subject property.

#### Zoning By-law

The subject lands are currently zoned 'General Agricultural Zone (A2)' according to the Township's Zoning By-law. The 'A2' Zone permits a variety of agriculture-related uses, including a farm, a regulated farm, and a single detached dwelling, if accessory to a farm or a regulated farm. The zone requires a minimum lot area of 30 ha (74.1 ac) and a minimum lot frontage of 100 m (328.2 ft). As the subject lands were a former unopened road allowance, the lands do not meet the 'A2' zone provisions with respect to lot area or frontage.

The subject lands, being a former road allowance, have been transferred to the owner of 955135 Canning Road and have merged on title. 955135 Canning Road is zoned 'Limited Agricultural Zone (A1).' The 'A1' zone permits limited agricultural uses and accessory farm dwellings and structures. The 'A1' zone requires that the minimum lot area and lot frontage be as "existing at the date of passing of this Zoning By-law (25-98), or created through a boundary adjustment." As the lands are being added to 955135 Canning Road, staff are of the opinion that it is good planning to rezone the subject lands (unopened road allowance) to A1 to ensure that the newly reconfigured 955135 Canning Road has a consistent zoning of A1.

Section 2.3 of the Township's Zoning By-law outlines that where lands have more than one (1) zoning that each portion of the lands zoned differently shall be considered to be a separate lot for purposes of the zoning provisions (setbacks, lot coverage, etc.). As an example if part of the lands are zoned A1 and part of the lands are zoned A2 then the A1 lands must adhere to the provisions outlined in Section 6 of the Township's Zoning By-law while the portion of land zoned A2 must adhere to Section 7 of the Township's Zoning By-law. Buildings and structures shall not cross the line delineating the limits of the A1 and A2 zones as the line is required to be treated as a common lot line and relevant interior side yard widths are required to be adhered to.

#### **Agency Comments**

The <u>Township's Drainage Superintendent</u>, <u>Township's Fire Chief</u>, the <u>Township's Public Works Department</u>, and the <u>Grand River Conservation Authority (GRCA)</u> have indicated they have no comments respecting the application.

#### **Public Consultation**

Notice of the proposal was provided to the public and surrounding lands owners in accordance with the requirements of the <u>Planning Act</u>. At the time of writing this report, no comments or concerns had been received from the public.

#### **Planning Analysis**

The subject lands are a former unopened road allowance previously owned by the Township of Blandford-Blenheim and comprising approximately 0.5 ha (1.4 ac) in size. In 2022 the Township sold the subject lands to the owner of 955135 Canning Road, to the immediate south. Prior to the sale, 955135 Canning Road was approximately 1.1 ha (2.7 ac) in size. Following the sale of the subject lands, the subject lands merged with 955135 Canning Road which resulted in a new lot size of 1.6 ha (4.1 ac) for 955135 Canning Road.

With the merging of the two (2) properties, it has left 955135 Canning Road with two (2) different zonings with the northern portion (former unopened road allowance) with the A2 zoning and the southern portion with the A1 zoning. While the lands are now one (1) lot, Section 2.3 of the Township's Zoning By-law directs that lots containing more than one (1) zone shall be considered separate lots for the purpose of zoning provisions (setbacks, lot coverage, etc.).

In light of the interpretation set out in Section 2.3 of the Township's Zoning By-law, staff are of the opinion that it is appropriate that the reconfigured 955135 Canning Road be subject to one zone to avoid unnecessary delays should new buildings or structures be proposed for the property. Having one (1) consistent zoning would allow the lands to function wholly as one (1) lot rather than two (2) separate lots due to multiple zonings as is currently the case.

Unlike the A2 zone, the A1 zone permits a single detached dwelling that is not accessory to a farming operation, which is currently the situation at 955135 Canning Road and would continue. The location of the existing dwelling in relation to the line delineating the A1 and A2 zone on the subject lands would limit either replacement or enlargement as it would be deficient the required setbacks. Staff are of the opinion that it is good planning to have one (1) consistent zoning on the subject lands to avoid unnecessary complications for the landowner moving forward.

The subject zone change application is not anticipated to result in negative land use impacts as the existing use of a single detached dwelling will continue and is permitted by the policies of the Official Plan and PPS. No objections to the application were raised during agency or public circulation.

In light of the foregoing, it is the opinion of this Office that the application is consistent with the policies of the PPS and maintains the general intent and purpose of the Official Plan. As such, Planning staff are satisfied that the application can be given favourable consideration.

Report No: CP 2023-46
COMMUNITY PLANNING

Council Date: February 15, 2023

#### **RECOMMENDATIONS**

1. It is recommended that the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Brock Murray, whereby the lands described as Part Road Allowance Between Concession 1 & Concession 2, & Part Lots 1-3, Concession 2 as in SS18755 (Blenheim), in the Township of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Limited Agricultural Zone (A1).'

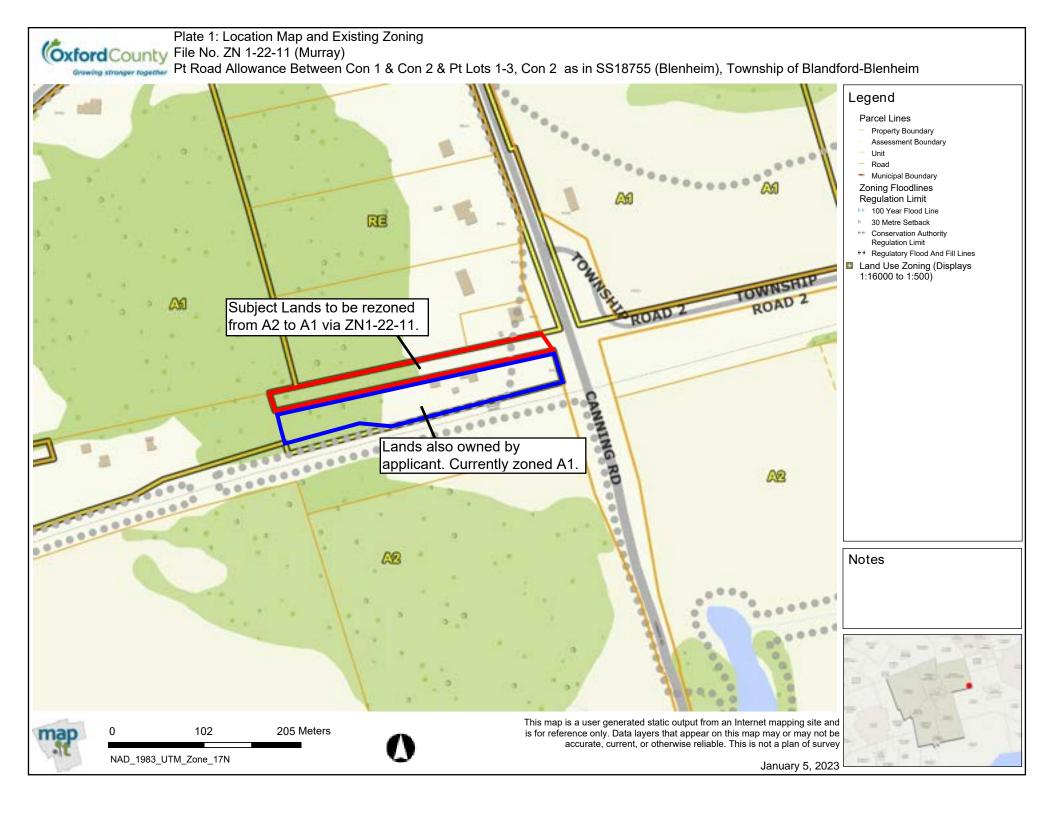
#### **SIGNATURES**

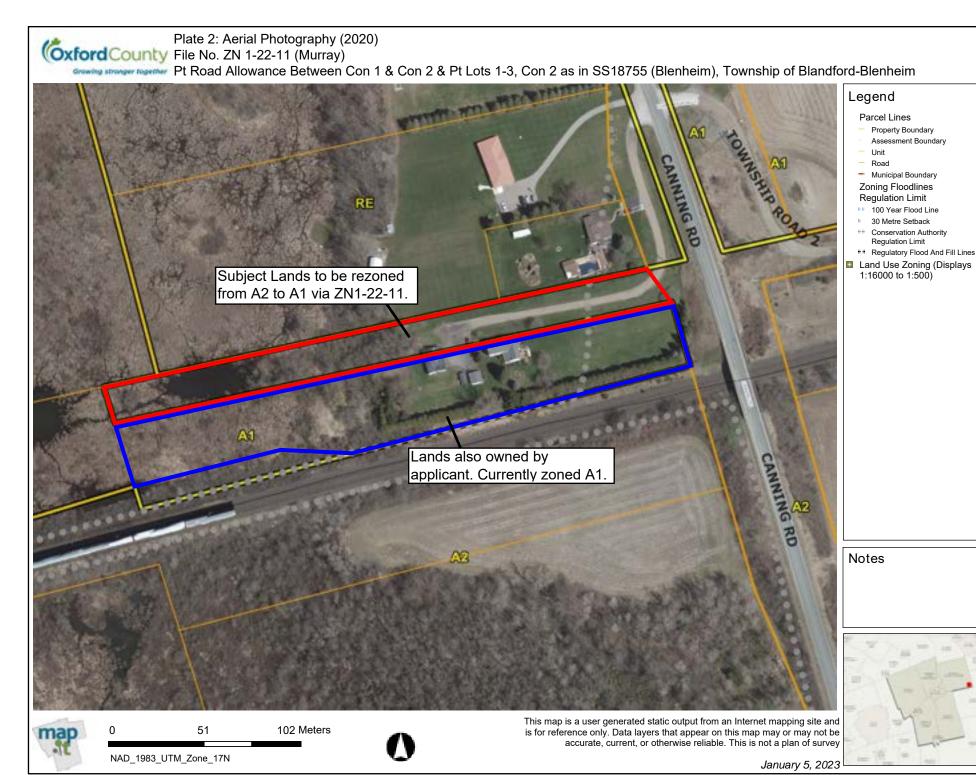
Authored by: original signed by Dustin Robson, MCIP, RPP

Development Planner

Approved for submission: original signed by Gordon K. Hough, RPP

Director, Community Planning





File No. ZN 1-22-11 (Murray) Pt Road Allowance Between Con 1 & Con 2 & Pt Lots 1-3, Con 2 as in SS18755 (Blenheim), Township of Blandford-Blenheim

Plate 3: Applicant's Sketch

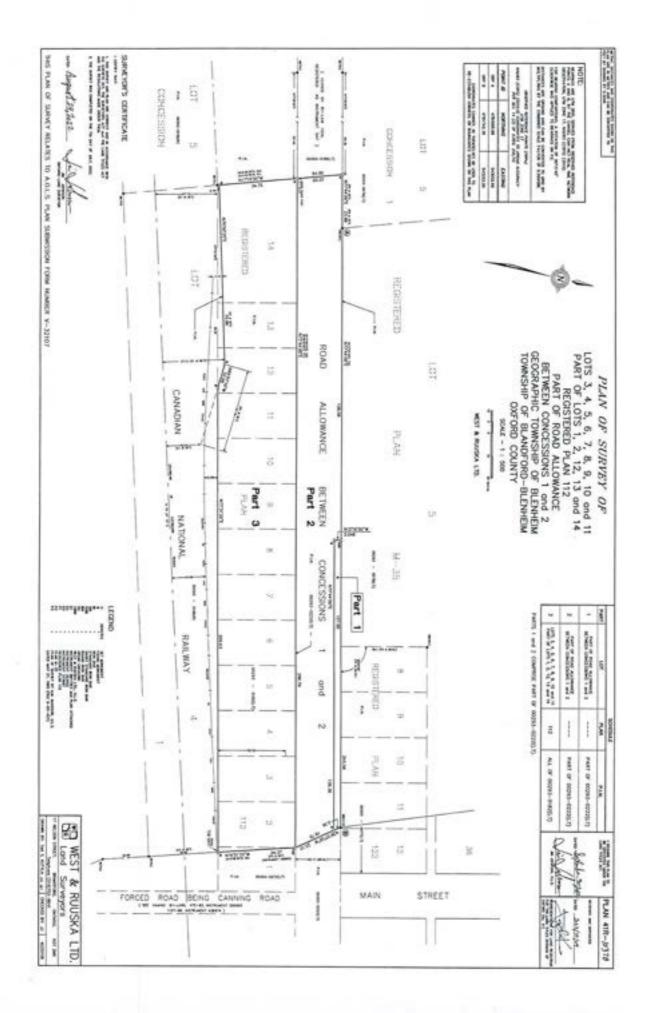
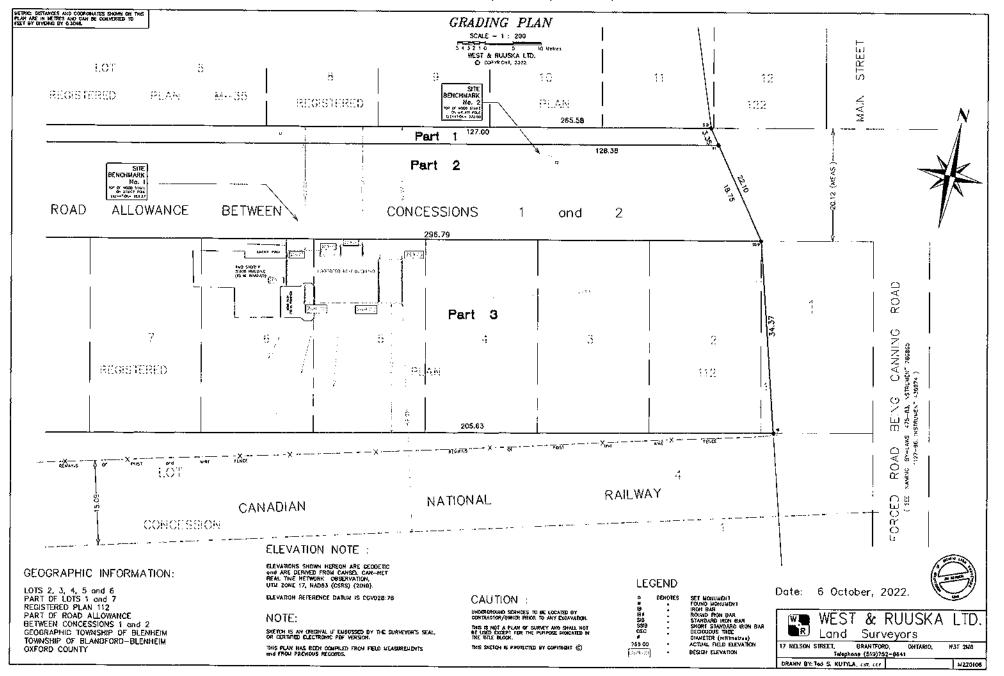


Plate 4: Applicant's Sketch (Zoomed In) File No. ZN 1-22-11 (Murray)

Pt Road Allowance Between Con 1 & Con 2 & Pt Lots 1-3, Con 2 as in SS18755 (Blenheim), Township of Blandford-Blenheim



# Speed & Road Safety Review Post Monitoring

Drumbo, Oxford Road 3 & Oxford Road 29 Plattsville, Oxford Road 8 (Albert Street) Bright, Oxford Road 8 & Oxford Road 22

Presentation to Township of Blandford-Blenheim Council February 15, 2023

Frank Gross, Oxford County Manager of Transportation and Waste Management Services



# Drumbo Traffic Calming Implementations

### **Historical Findings (2019)**

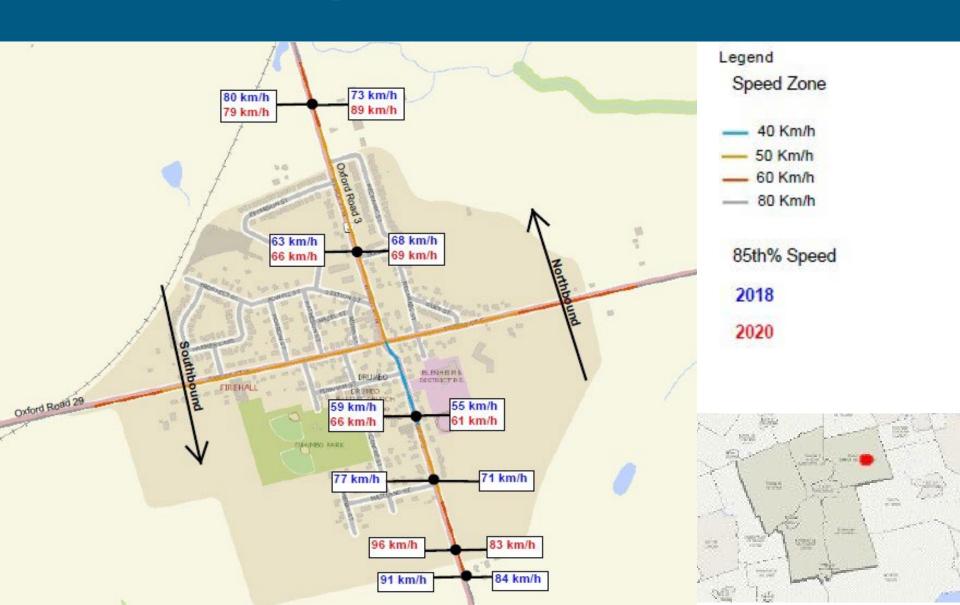
- Marginally excessive speeds at approaches
- Speeds within village not excessive

### **Traffic Calming Implementation Measures**

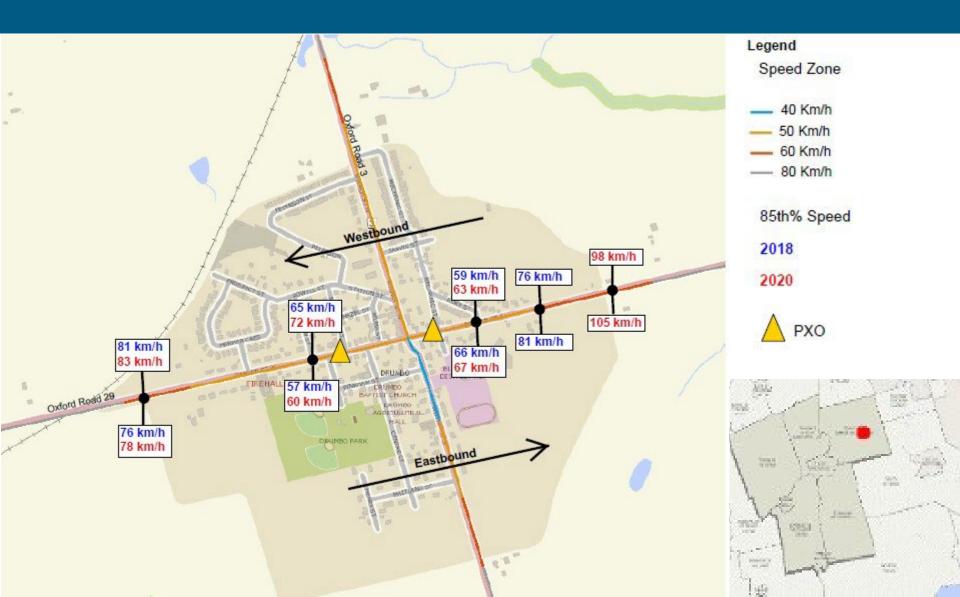
- 60km/hr transition zone adjusted at south limit (July 2019)
- PXOs installed Oxford St at Matheson St & Mechanics St (2020)



## Pre/Post Speed Data - OR 3



## Pre/Post Speed Data - OR 29



# **Drumbo Post Monitoring Review Findings**

- Excessive speeds at approaches incoming/outgoing
- Excessive speeds WB after all-way stop
- Excessive speeds through 40km/hr school zone on Wilmot St

 Speed transition zones at approaches are ineffective in reducing speeds



## **Posted Speed Limits – OR 3**

SEGMENT	POSTED SPEED (KM/H)	TAC RECOMMENDED POSTED SPEED* (KM/H)	DIFFERENCE (KM/H)	OXFORD COUNTY RECOMMENDED POSTED SPEED (KM/H)
Twp Road 6 and 50m south of Maitland Street – Rural	60/80	80	+20/0	80
50m south of Maitland Street and Taylor Street – Urban	40/50	60	+20/+10	50
Taylor Street and Twp Road 8 – Rural	60/80	80	+20/0	80

<sup>\*</sup>TAC Canadian Guideline for Establishing Posted Speed Limits (2009)



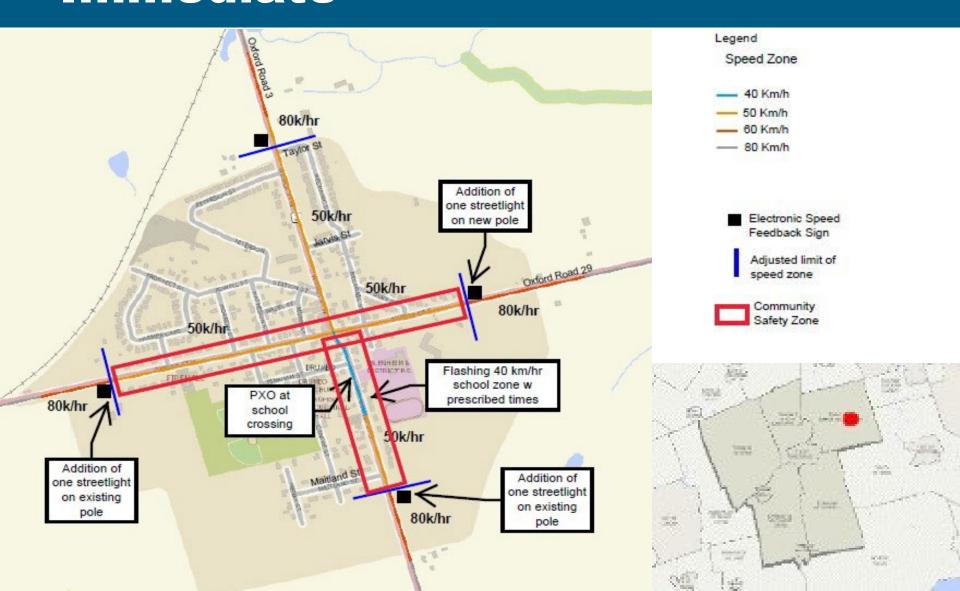
## **Posted Speed Limits – OR 29**

SEGMENT	POSTED SPEED (KM/H)	TAC RECOMMENDED POSTED SPEED* (KM/H)	DIFFERENCE (KM/H)	OXFORD COUNTY RECOMMENDED POSTED SPEED (KM/H)
Goble Road and 630m west of OR 3 – Rural	60/80	80	+20/0	80
630m west of OR 3 and 405m east of OR 3 – Urban	50	60	+10	50
405m east of OR 3 and Motheral Road – Rural	60/80	80	+20/0	80

<sup>\*</sup>TAC Canadian Guideline for Establishing Posted Speed Limits (2009)



# Drumbo Recommendations – Immediate



## Plattsville Traffic Calming Implementations

### **Historical Findings (2016)**

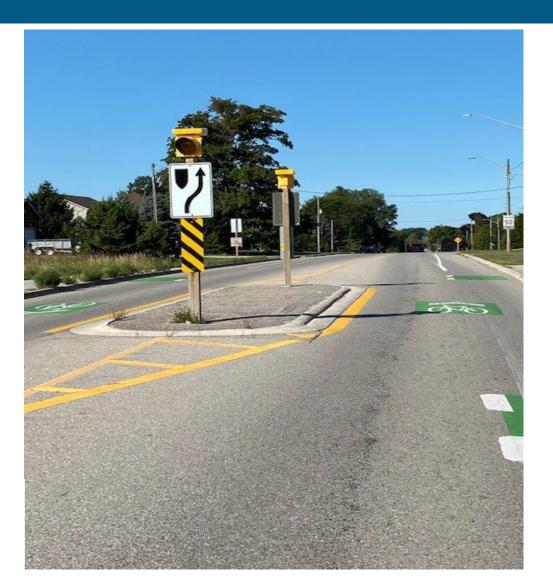
Excessive speeds at east end

### **Traffic Calming Implementation Measures**

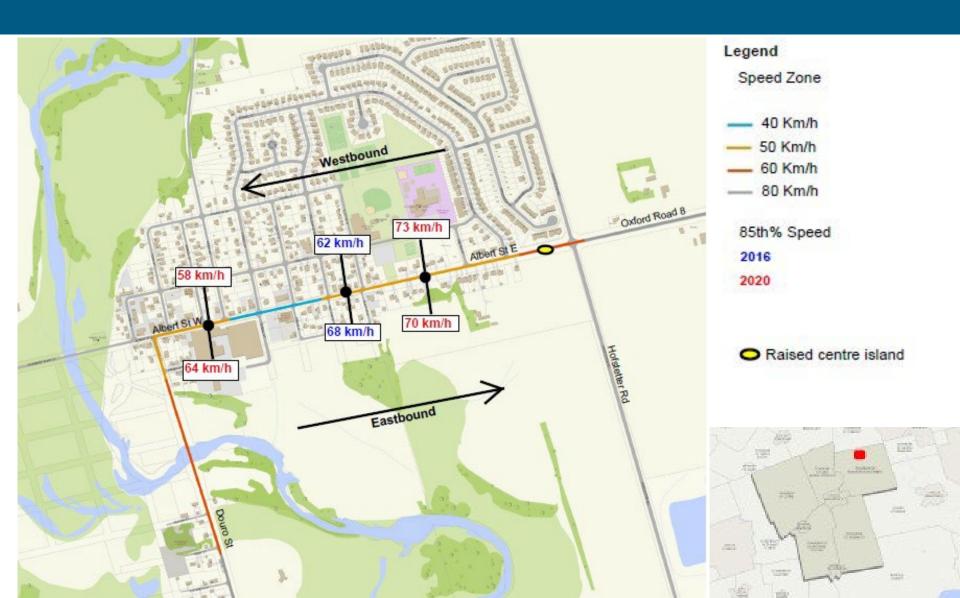
- 10m raised centre island installed, east end (2016)
- Street lighting extended to illuminate traffic island (2016)



## Plattsville Raised Centre Island



## **Pre/Post Speed Data**



# Plattsville Post Monitoring Review Findings

- Traffic island had minimal impact on reducing speeds
- Vehicles able to maintain speed through traffic island by encroaching bike lanes
- Excessive speeds in 50km/hr zone at east end



## Posted Speed Limits - OR 8

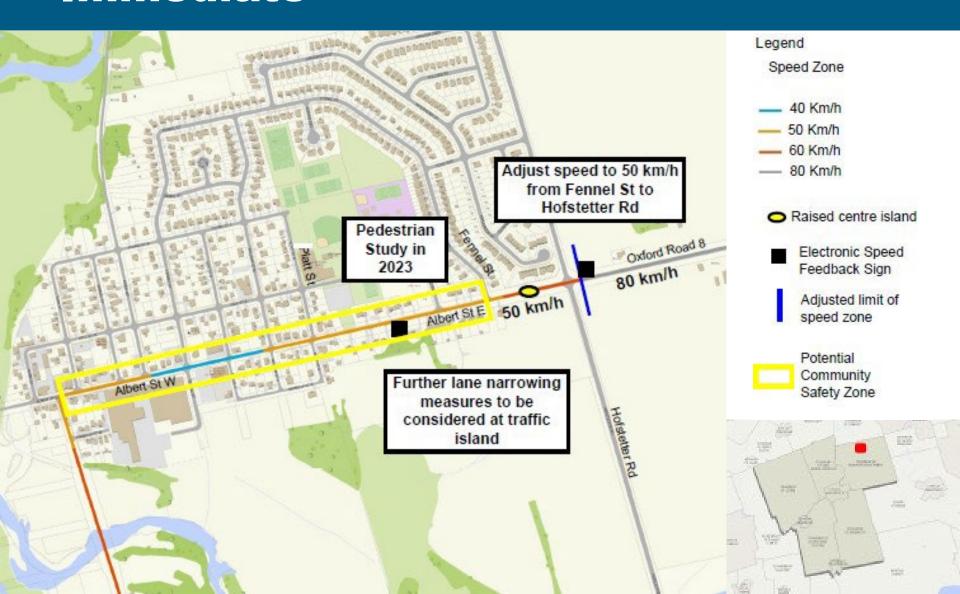
SEGMENT	POSTED SPEED (KM/H)	TAC RECOMMENDED POSTED SPEED* (KM/H)	DIFFERENCE (KM/H)	OXFORD COUNTY RECOMMENDED POSTED SPEED (KM/H)
Douro Street and Hofstetter Road – Urban	50 <sup>1</sup> /60	60	+10/0	50
Hofstetter Road and 350m east of OR 3 – Rural	80	80	0	80

<sup>1</sup> A "40 km/h when flashing" zone is present in this segment of OR 8 fronting Plattsville Christian School.



<sup>\*</sup>TAC Canadian Guideline for Establishing Posted Speed Limits (2009)

## Plattsville Recommendations – Immediate



# Bright Traffic Calming Implementations

### **Historical Findings**

- Excessive speeds at east/west approaches
- Marginally excessive speeds at north/south approaches

### **July 2019**

Adjusted speed zones on OR 8 to limits of built up areas



## **Pre/Post Speed Data**



# **Bright Post Monitoring Review Findings**

Excessive speeds at approaches

 Excessive speeds EB & WB after allway stop



# **Posted Speed Limits – OR 8**

SEGMENT	POSTED SPEED (KM/H)	TAC RECOMMENDED POSTED SPEED* (KM/H)	DIFFERENCE (KM/H)	OXFORD COUNTY RECOMMENDED POSTED SPEED (KM/H)
215m west of Cuthbertson Street to 125m east of Hewitt Street – Urban	50/60	60	+10/+20	50

<sup>\*</sup>TAC Canadian Guideline for Establishing Posted Speed Limits (2009)



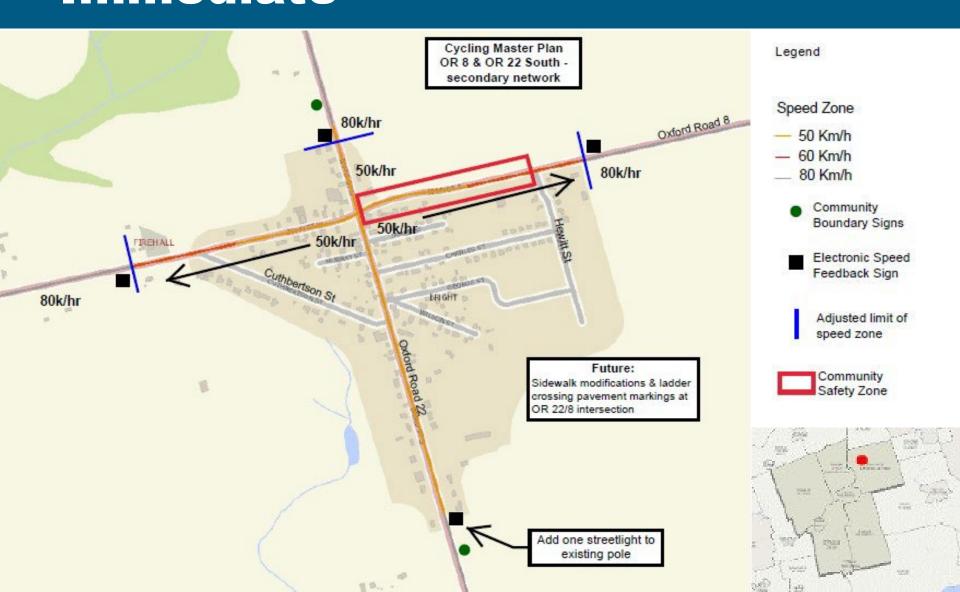
# **Posted Speed Limits – OR 22**

SEGMENT	POSTED SPEED (KM/H)	TAC RECOMMENDED POSTED SPEED* (KM/H)	DIFFERENCE (KM/H)	OXFORD COUNTY RECOMMENDED POSTED SPEED (KM/H)
865m south of OR 8 to 200m north of OR 8 – Urban	50	60	+10	50

<sup>\*</sup>TAC Canadian Guideline for Establishing Posted Speed Limits (2009)



# Bright Recommendations – Immediate



### **Future Implementation Measures**

- Physical features at village limits
  - Centre traffic island
  - Lateral lane shifts
  - Flexible centerline delineators
- Curb extensions (bump outs)
- Ongoing Police enforcement and speed data sharing
- Automated speed enforcement in school zones and CSZ



## **Next Steps**

- Public Communication (mailouts)
- Report to County Council March 22, 2023
- Implementation of immediate measures
  - Speed zone adjustments
  - Installation of speed feedback signs
  - Addition of street lighting
  - Community Safety Zone implementation (where warranted)
- Post Monitoring



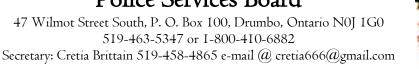
# **Speed & Road Safety Review Post Monitoring**

# **THANK YOU**





#### Blandford-Blenheim Township Police Services Board





Township Office Drumbo, Ontario Wednesday, September21, 2022, 1pm

#### **PSB MINUTES**

The Police Services Board Meeting was called to order at 1:03pm by Bev

Present: Bev Beaton, Mark Peterson, A/S/Sgt Mike Salmien, Rodger Mordue and Cretia Brittain.

Regrets: none

**Declaration of Pecuniary Interests: None** 

Agenda: Moved by Mark and seconded by Bev that the PSB Agenda for September 21st be approved. Carried

Minutes: Moved by Mark and seconded by Bev that the PSB Minutes for June 22<sup>nd</sup>be approved with addition of Mark

PetersOn in attendance Carried

#### **Business Arising from the Minutes**

May 30<sup>th</sup> attempted bank robbery Drumbo A young offender has been arrested and charged.

#### **New Business**

**Provincial Appointee** 

In process on how to proceed. Things are available online. Post on township website. It is a long process.

Police Presence

It is the same in all communities. The new model would address it will be brought up at budget. We need more info on how it is going in EZT

#### Presentation/Delegations/Petitions:

#### **Correspondence:**

1. none

Detachment Commanders Report: (June, July, August) A/S/Sgt Mike Salmien

1. Public Complaints – 0/0/0 in June July August

2. Secondary Employment – 0/0 /0 new request in June July August

3. Patrol Hours – 164/7, 164/2.5, 164.5/.75, cruiser patrol hours and foot patrol hours in June, July August

4. Calls For Service – There were 62/45/64 calls in June July August

5. Crime Statistics – There were 0 assaults, 0 mischiefs, 2 break & enters, 1 theft, 1 frauds, and 12 MVAs in June, 1 assaults, 1 mischiefs, 2 break & enter, 2 theft, 1 frauds and 7 MVAs in July, 0 assaults, 1 mischiefs, 1 break &

enter, 0 theft, 2frauds and 8 MVAs in August

6. Crime Stoppers -18/2. 21/68 a. 17/0 total/OPP tips via crime stoppers and 0/0, 0/0. 01/2 total cases cleared

and 0, 0, 0 OPP charges laid as of a direct result of crime stoppers tips in June July August

7. Constable Higgins developed a Hate crime brochure now adopted in many counties in Ontario.

#### **Other Business:**

In Camera: None

Next Meeting – Wednesday, January 25th 1pm

Meeting was adjourned by Bev, seconded by Mark at 1:49pm

Submitted by: Cretia Williamson-Brittain



Council Date: February 8, 2023

To:

Warden and Members of County Council

From:

Director of Public Works

#### Community Safety Zone Implementation

#### RECOMMENDATIONS

- That County Council authorize the implementation of Community Safety Zones as described in Report No. PW 2023-05, titled 'Community Safety Zone Implementation';
- 2. And further, that a by-law be presented to County Council at the February 22, 2023 Council meeting to repeal By-law No. 4015-2000 and designate Community Safety Zones on parts of the County road network as outlined in Report No. PW 2023-05.

#### REPORT HIGHLIGHTS

- The purpose of this report is to seek County Council authorization for the implementation of Community Safety Zones (CSZs) in designated areas on the County road network through enactment of an applicable by-law.
- A total of 21 locations throughout the County are proposed for CSZ implementation following a comprehensive evaluation that was completed in 2022 in accordance with the County's CSZ criteria and warrant process adopted by County Council in 2021 (Report No. PW 2021- Designated CSZs will also be eligible for Automated Speed Enforcement (ASE) applications should a potential future County-wide ASE program be adopted.
- If approved, CSZ implementation will be initiated in 2023 with installation of regulatory signage in accordance with the Highway Traffic Act (HTA) and Ontario Traffic Manual (OTM).

#### Implementation Points

If approved, CSZs will be identified with the installation of appropriate regulatory signage in accordance with the HTA and OTM. Minimum signage requirements include delineation of the zone limits with Begins/Ends sign tabs. Additional signage within a CSZ is required for zone lengths greater than 1,000m and following main intersections.



Council Date: February 8, 2023

#### **Financial Impact**

Implementation of the CSZs is estimated to cost \$25,000 - \$30,000 with approved funding available in the 2023 Business Plan and Budget.

#### Communications

The results of the 2022 CSZ evaluation were shared with Area Municipality staff and Police (OPP and Woodstock Police Services) on January 17, 2023 for comment. This was intended to be an initial County-wide assessment for potential CSZ implementation. Other areas identified now or in the future by Area Municipality staff and/or Police will be assessed using the County's CSZ criteria and warrant process.

Report No. PW 2023- 05 will also be forwarded to Area Municipalities and Police pending adoption by County Council.

Implementation of CSZs represent a change for communities. A detailed communications plan will be developed to help inform residents about these changes, encompassing social media, media materials, advertisements, Speak Up Oxford!, and information posted to the County website. All materials will be shared with affected Area Municipalities in advance.

#### Strategic Plan (2020-2022)

X.	韓			17	6
WORKS WELL TOGETHER	WELL CONNECTED	SHAPES THE FUTURE	INFORMS & ENGAGES	PERFORMS & DELIVERS	POSITIVE IMPACT
	2.i.	3.iii.			

#### DISCUSSION

#### Background

In 2022, a County-wide CSZ evaluation was undertaken by staff utilizing the CSZ criteria and warrant process adopted by County Council on September 8, 2021 (Report No. PW 2021-31).

The CSZ criteria and warrant process was developed to provide an evidence based approach for the assessment and potential CSZ implementation at designated areas along the County road network. As part of County-wide speed management, traffic calming and road safety initiatives, CSZ implementation across the County road network combined with the use of Automated Speed Enforcement (ASE) has been identified as potential traffic calming and road safety measures for future implementation.

Council Date: February 8, 2023

The Ontario Highway Traffic Act (HTA) permits the use of ASE in school zones and CSZs and gives authority to municipal Councils to designate a part of a highway as a CSZ where public safety is of a special concern. The HTA also allows for increased monetary penalties for speeding infractions within CSZs in order to promote deterrence of speeding behaviour.

#### CSZ Criteria and Warrant Process

The CSZ criteria and warrant process adopted by County Council (Report No. PW 2021-31) involves a two-stage process where designated areas of special consideration are identified (Warrant 1) and then further evaluated to determine if they meet Warrant 2. As per the previously Council approved identification process, only areas within the County road network that meet both warrants will be considered for CSZ designation.

Designated areas of special consideration as part of Warrant 1 include areas along the County road network where posted speeds are 70km/hr or less and that meet the following criteria:

- Elementary or Secondary Schools (including those with identified official school zones);
- · Community centres, recreation areas, playgrounds, hospitals;
- High pedestrian traffic locations (100 pedestrians in any 8 hour period);
- · Senior centres/residences; and
- Areas identified by Police.

Locations that meet Warrant 1 require further assessment using the road safety and collision safety components as part of the Warrant 2 analysis. Designated areas with a safety risk scoring of 13 or greater or a collision ratio of less then 1:900 are considered to meet Warrant 2 criteria.

#### 2022 County-wide CSZ Evaluation

The above noted CSZ criteria and warrant process was applied by staff on a County-wide basis in 2022. This evaluation initially involved identification of areas of special consideration along the County road network in accordance with CSZ Warrant 1 criteria. Study area limits were then established for each location that would coincide with potential CSZ limits with consideration given to a minimum zone length of 500m, nearest main intersections, approaches to areas of special consideration, and speed zone limits. Each study area was further assessed using the road safety scoring matrix and the collision ratio as part of the Warrant 2 analysis.

#### Comments

#### CSZ Evaluation Findings and Results

The results of the 2022 CSZ evaluation are provided in Attachment 1. Study areas that are highlighted in green meet Warrant 2 criteria and are being proposed for CSZ implementation. Locations highlighted in yellow could potentially meet Warrant 2 criteria; however, they require additional data collection for specific road safety parameters where data was not available at the time of the evaluation.

Council Date: February 8, 2023

Each area of special consideration (Warrant 1) was identified with specific details such as location (road, municipality), facility type/name (school, park, etc.), posted speed, and zone limits/length, as well as the road safety score and collision ratio as part of Warrant 2. Where traffic data was not available for some of the specific road safety parameters, the lowest score was applied.

Detailed mapping is provided in Attachment 2 and includes an overall County-wide map and individual maps for each study area identifying proposed CSZs.

The key findings of the CSZ evaluation are summarized below:

- 28 locations were identified as meeting Warrant 1 (areas of special consideration);
- · 21 locations met Warrant 2 road safety component (score of 13 or greater);
- Collision component threshold was not met for any of the 28 locations (collision ratio < 1:900); and,</li>
- 7 locations did not meet Warrant 2 road safety component (score of 13 or greater) and require additional data collection for specific scoring matrix criteria where lowest score was applied due to unavailable information.

From the above, 21 locations met the CSZ criteria and warrant process thresholds required to be designated as a CSZ and carried forward for implementation.

#### CSZ By-law Enactment

CSZs must be designated by a municipal by-law in order to be enforceable and must identify the specific zone limits and time periods (times/days/months) when increased penalties are in effect. If approved by County Council, a by-law will be prepared to designate CSZs at the 21 locations that meet both Warrant 1 and 2 of the County's CSZ warrant process. Proposed CSZs are recommended to be in effect 24 hours/7 days a week to avoid any confusion for traditional and automated enforcement activities.

Staff recommends repealing the County's existing CSZ By-law No. 4015-2000 and replacing it with an updated by-law as per the recommendations contained in this report. By-law No. 4015-2000 was enacted in May 2000 to designate CSZs on Oxford Road 119 through Kintore and on Oxford Road 12 through Sweaburg for a one year trial period. There are no records of any data collection during the one-year trial period and/or subsequent reports; however, the CSZ regulatory signage has remained in place. No further CSZ designations have been implemented on County roads since that time.

Council Date: February 8, 2023

#### Conclusions

Implementation of CSZs at designated areas where safety is of a greater concern, validated through the County's CSZ criteria and warrant process, will increase safety and assist in deterring speed related infractions through traditional and automated enforcement, if implemented in the future.

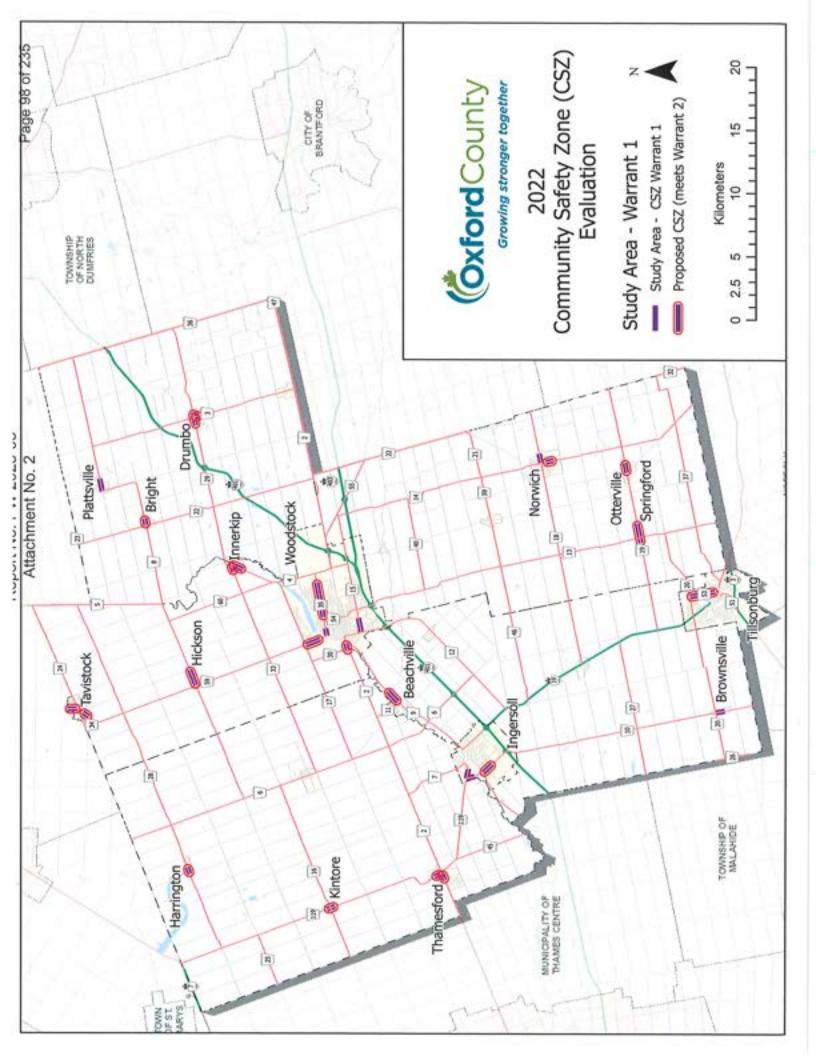
SIGNATURES	
Report Author:	
Frank Gross, C. Tech Manager of Transportation and Waste Management Services	
Departmental Approval:	
David Simpson, P.Eng., PMP Director of Public Works	
Approved for submission:	
Benjamin R. Addley Interim Chief Administrative Officer	
ATTACHMENTS	

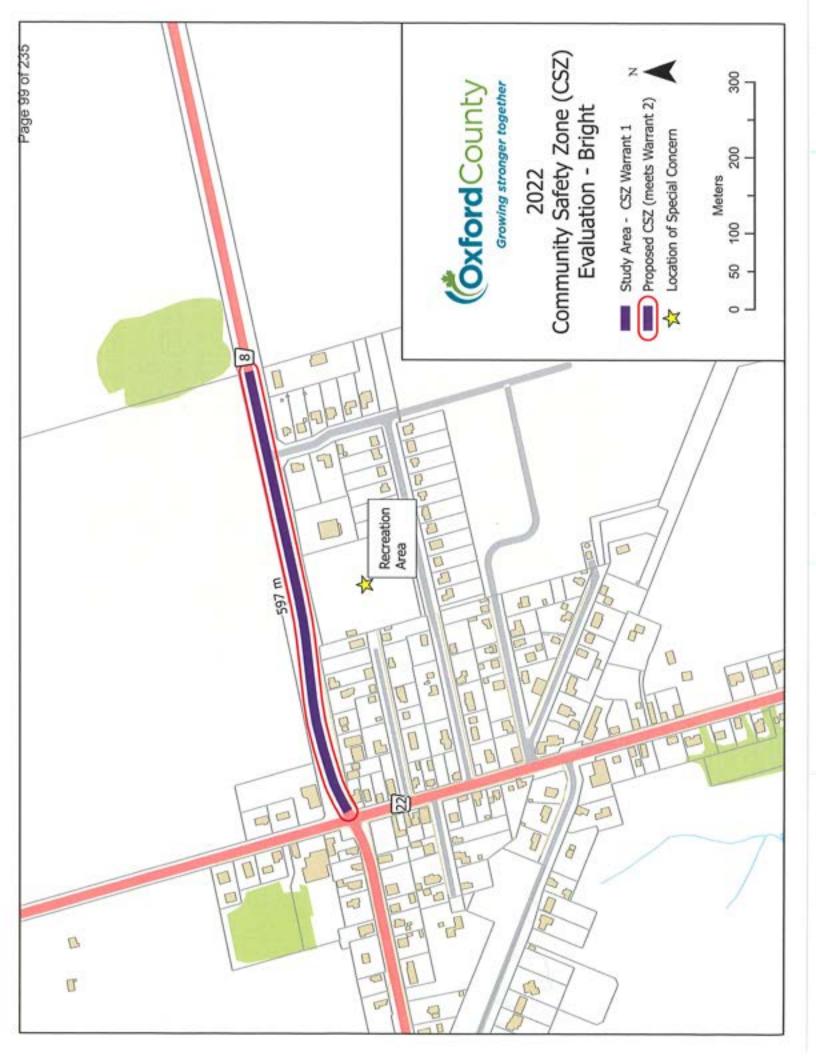
# 2022 Oxford County CSZ Evalutation

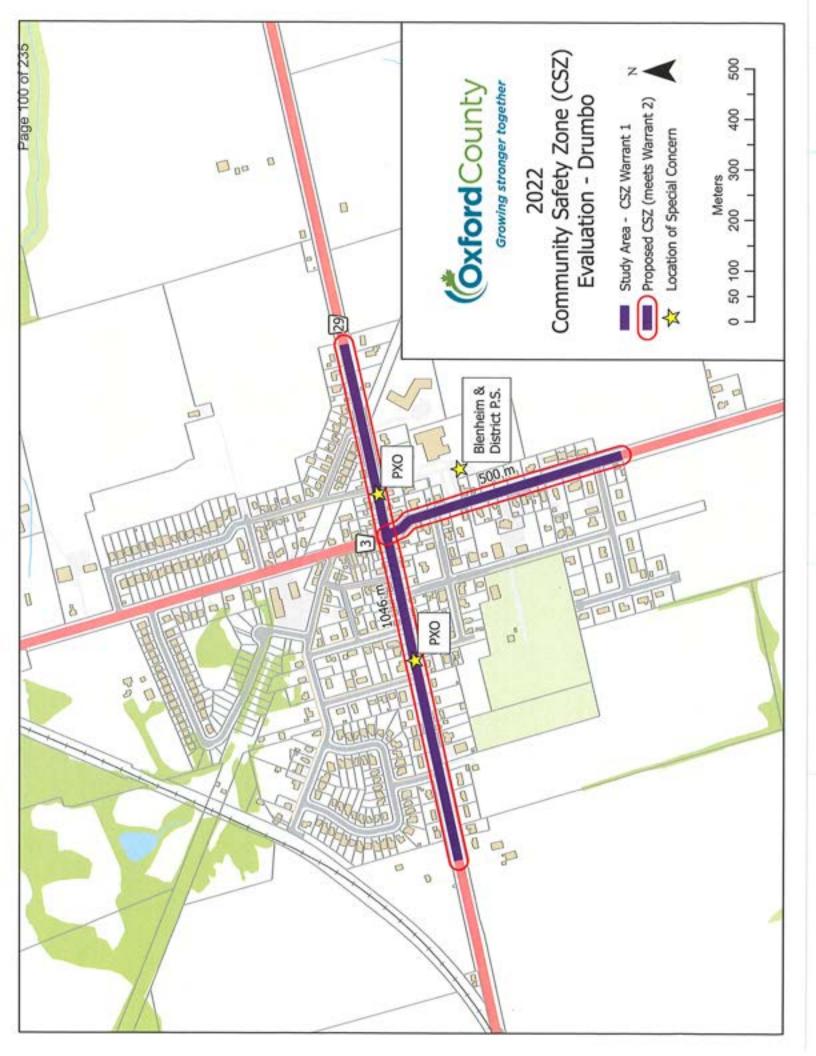
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Area of Special Consideration (CSZ Warrant 1)	Facility Name	Receptation Appa	Stenbeim & Dinnica P.S.	ORE	Plattsville Christian School	Hickory Central Public School	Inserting Control Public School	monto bat	Optimiza Pars.	R	Ingernal Services for Seniors/ Cami Soccer Park	Woodhatch Park/ Unifor Baseball Diamond	DXO	Critium Christian Retirement Home/ Rehoboth Christian School	Emity Stews Public School/ Norwich Community Centre/ Utilies Park
	Type of Facility	Park	Schauf	Mayb Red Volume	School	School	School	12	Park	Migh Fred Walame	Senior Control Pack	Park	High Ped Volume	Retirement Home/ School	School/ Community Centre/ Park
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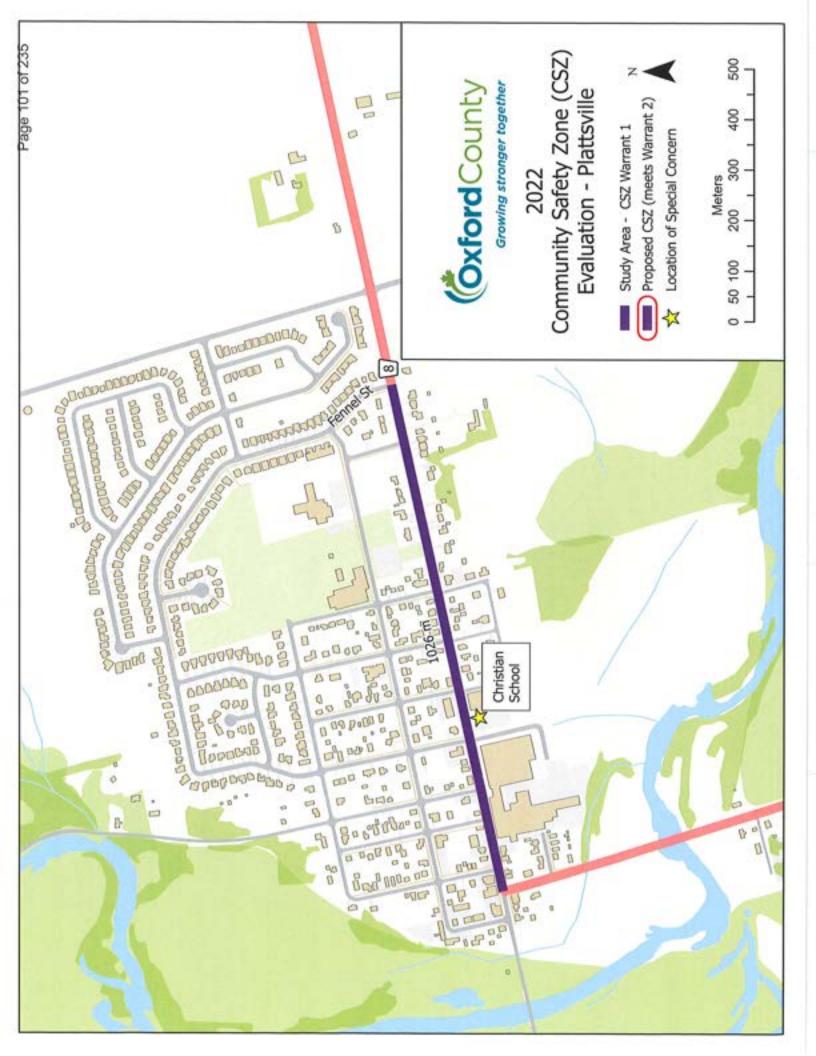
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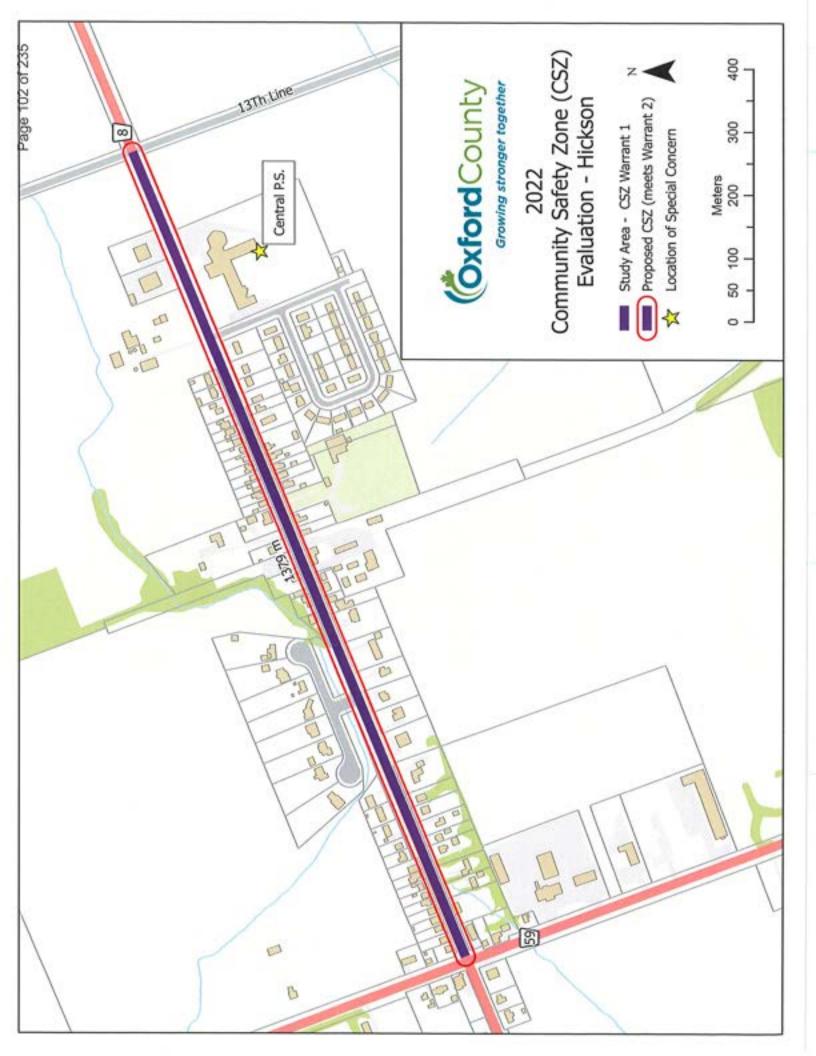
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Warrant 1)	Facility Name	Amadale B.S. FXC Trail Cooking	Charle Tetham Park Millerham Trail Streetlard Train Italia	Southside Public School/ St. Patrick's/ Kintrea Park / Southside Park	Chartwell Oxford Gardens Retirement Residence	Der Cook Park/ St. Mathaue's Catheir Elementury School/ Notice Dame Cathele Secondary School/ Cowan Feldti	Cours Spertiples Trai Cossing	Hamington Community Park // Hamington School Huma (Community Center)	At Saker Public School	PXO	Themselvel Public School
onsideration (CS	Type of Facility	School	Part/Trailmode	Schools/Park	Retirement Centre	Pset/ School	Parey/ Community Control	Fact / Semmunity Centre	Sthool	High Ped Volume	Shoo
Area of Special Consideration (CSZ Warrant 1)	Area Manicipality	Trittonburg	Woodnook	Woodstock	Woodstock	Weodanock	Windited	Zoera (Harfingtan)	Soma (Kreime)	Therestered	Zora
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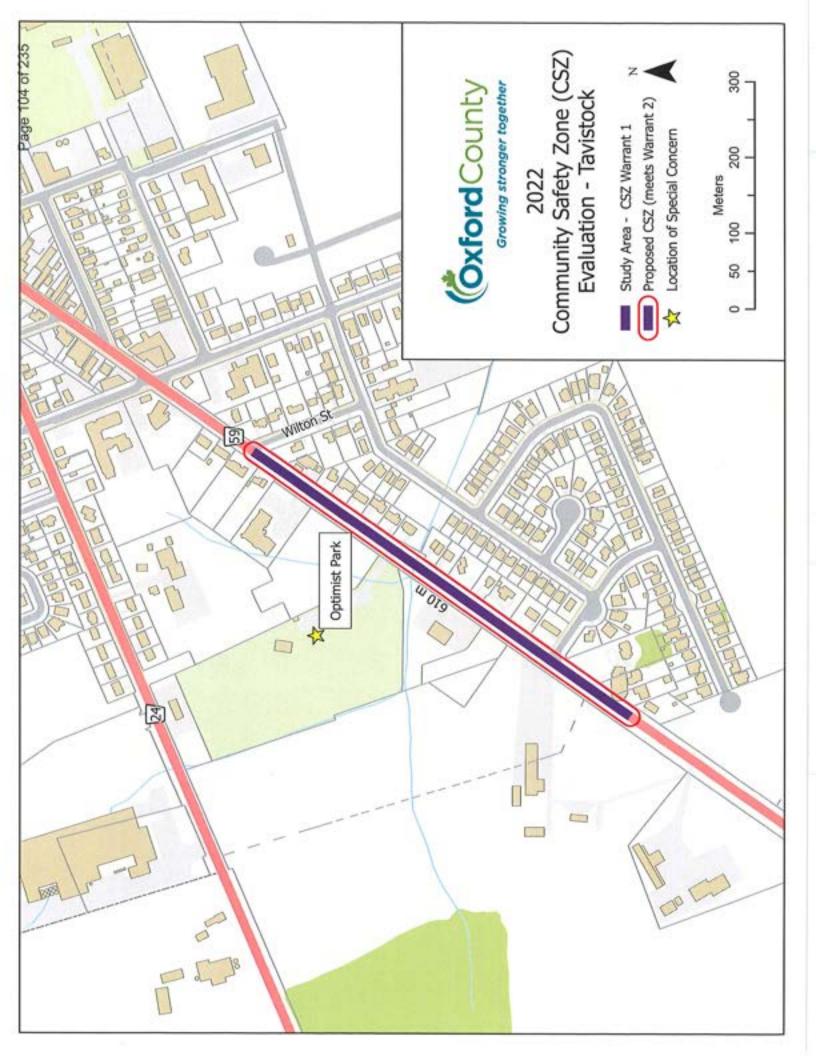


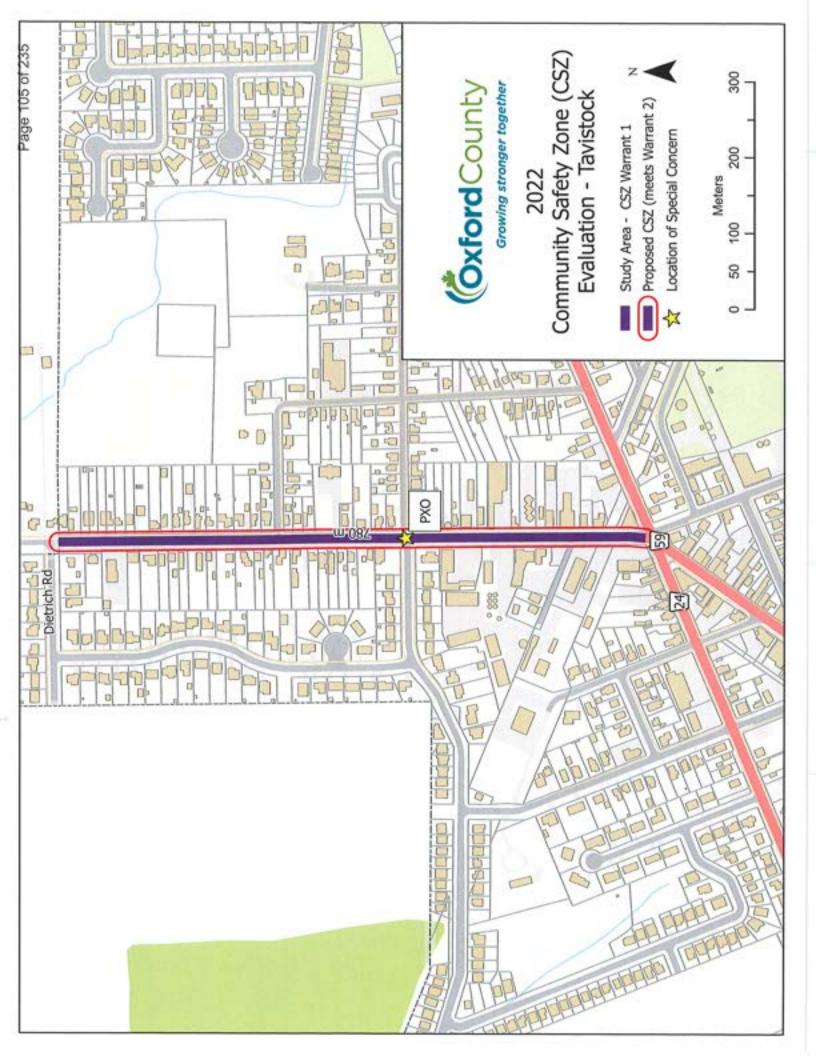


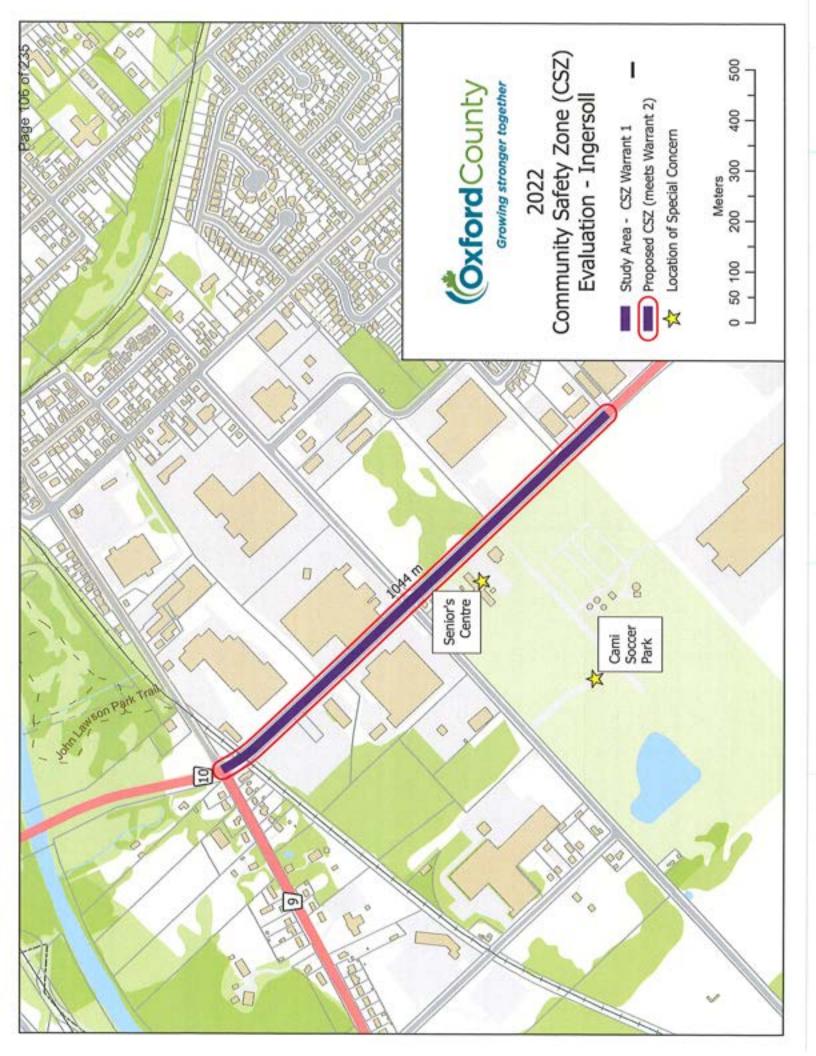


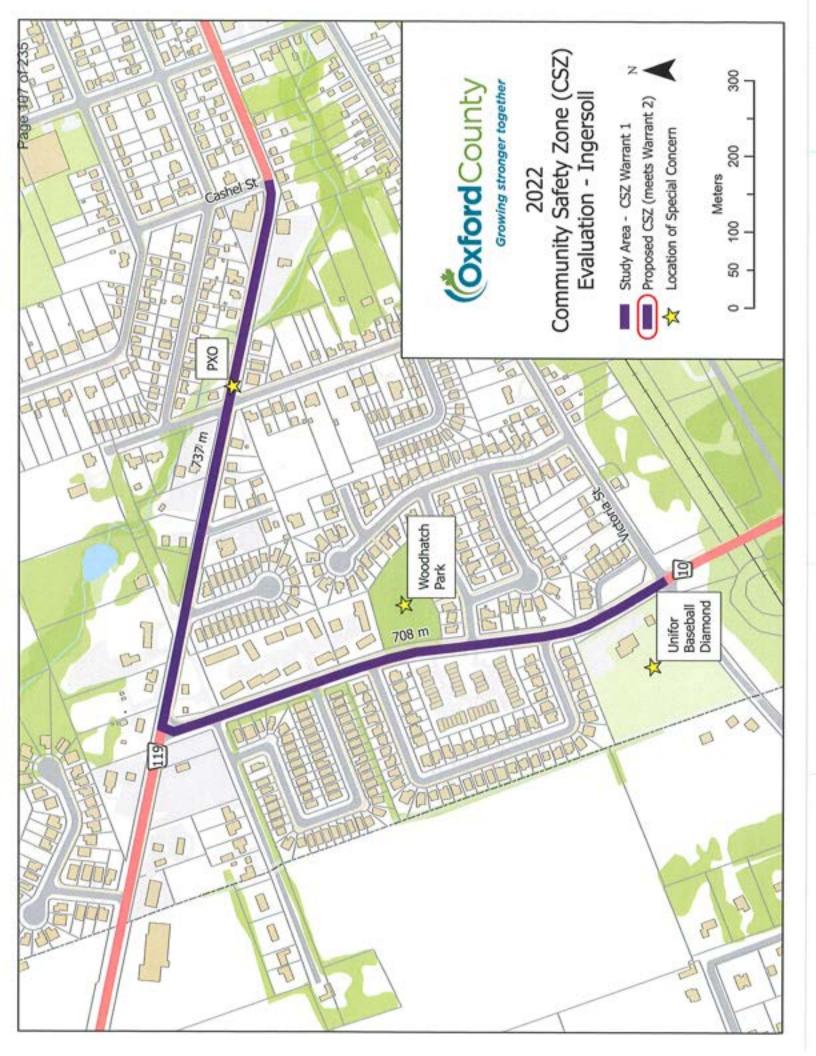


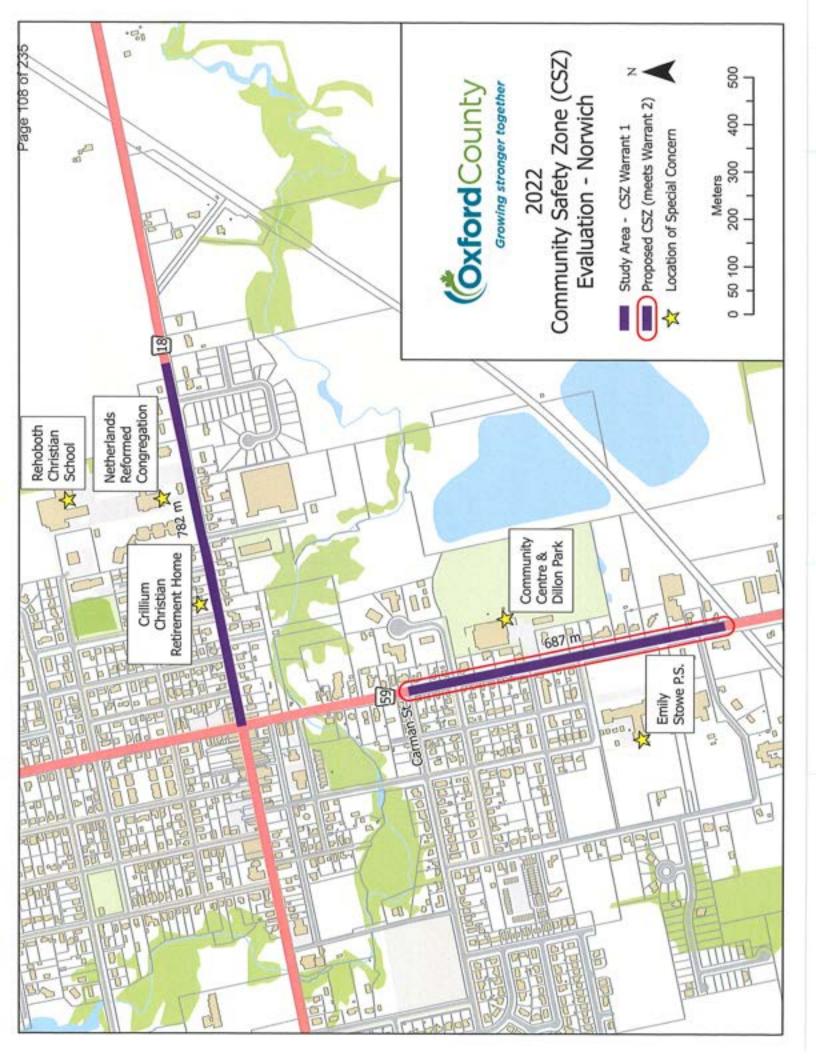


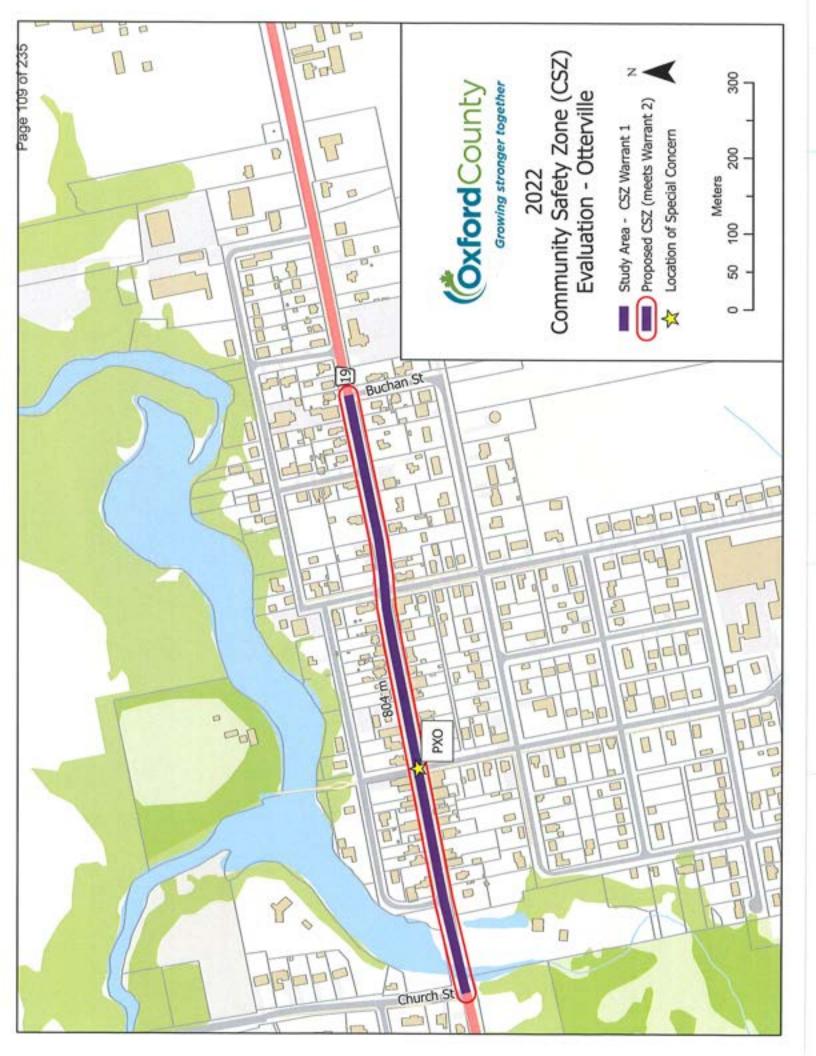




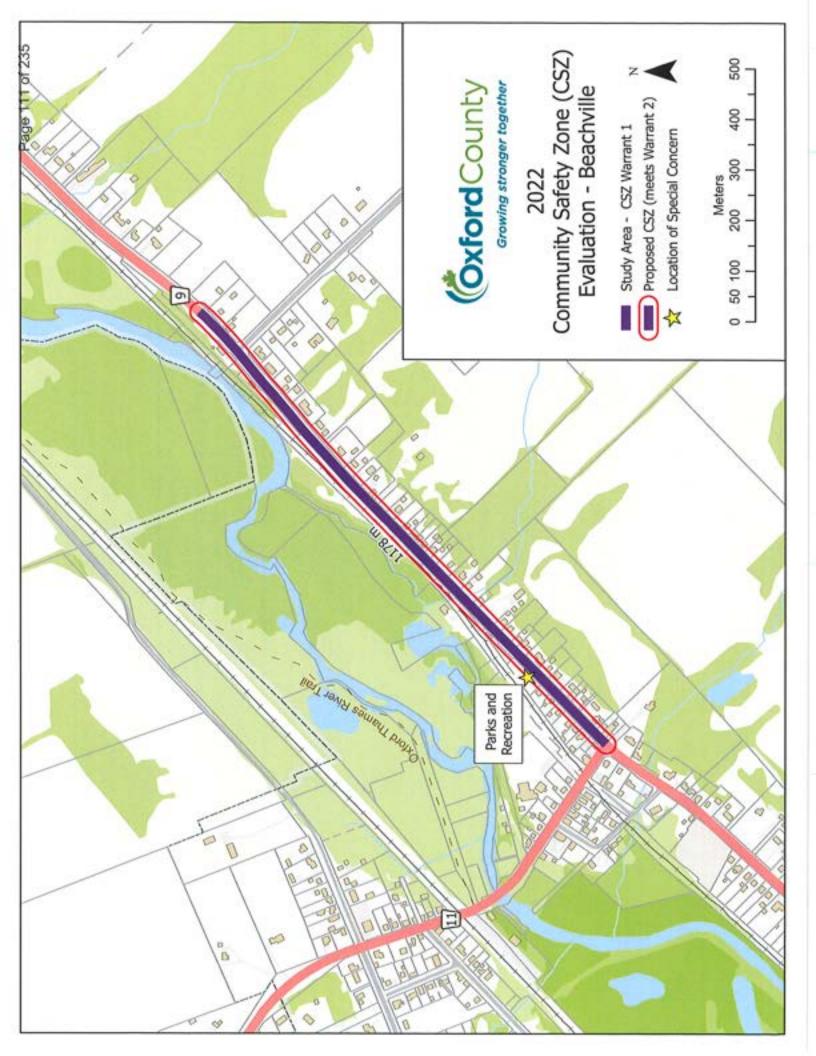


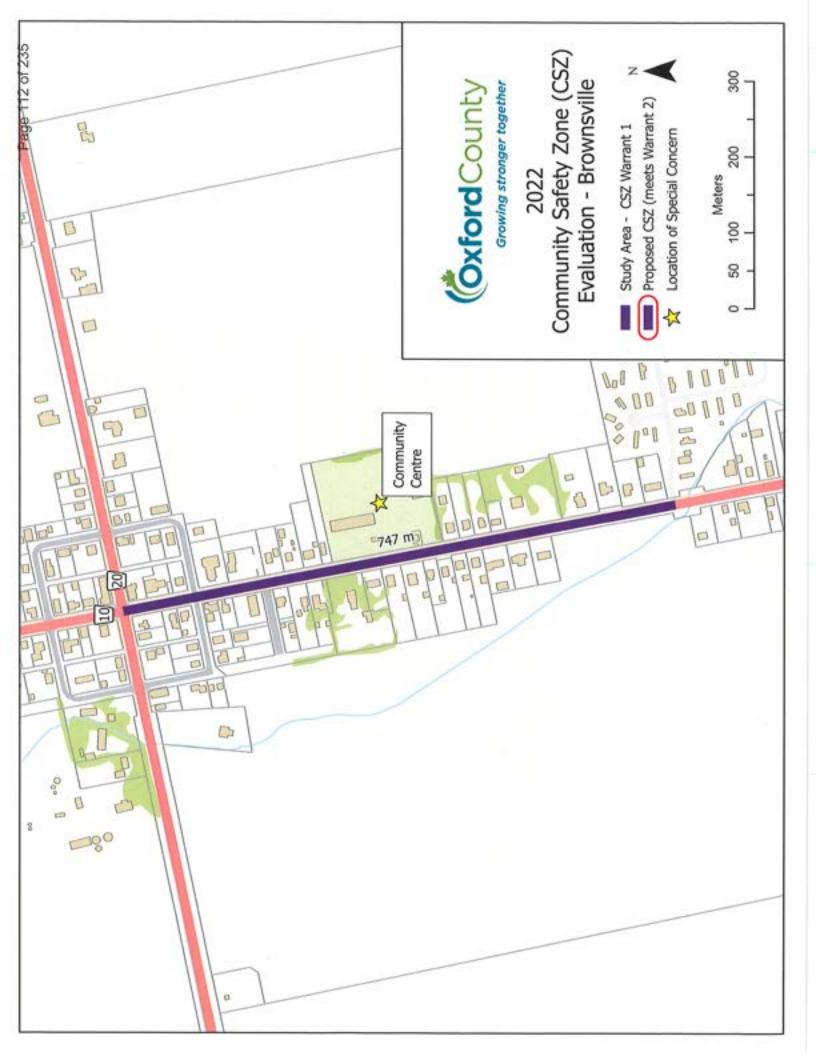




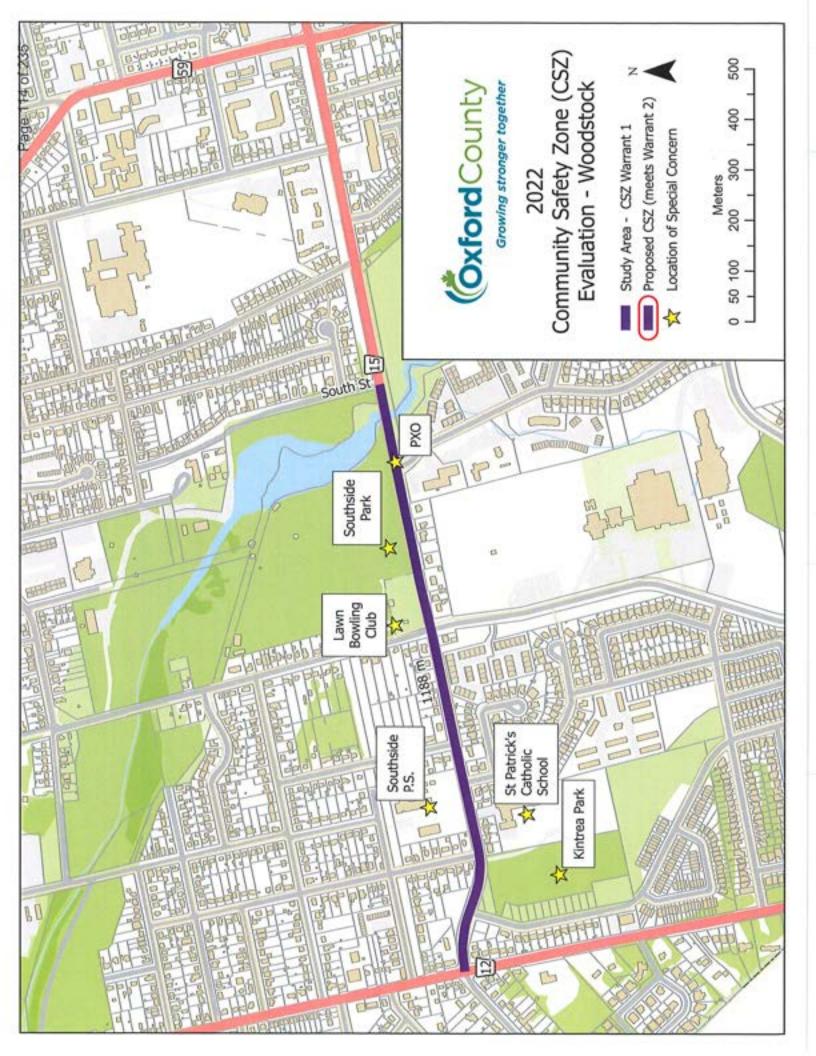


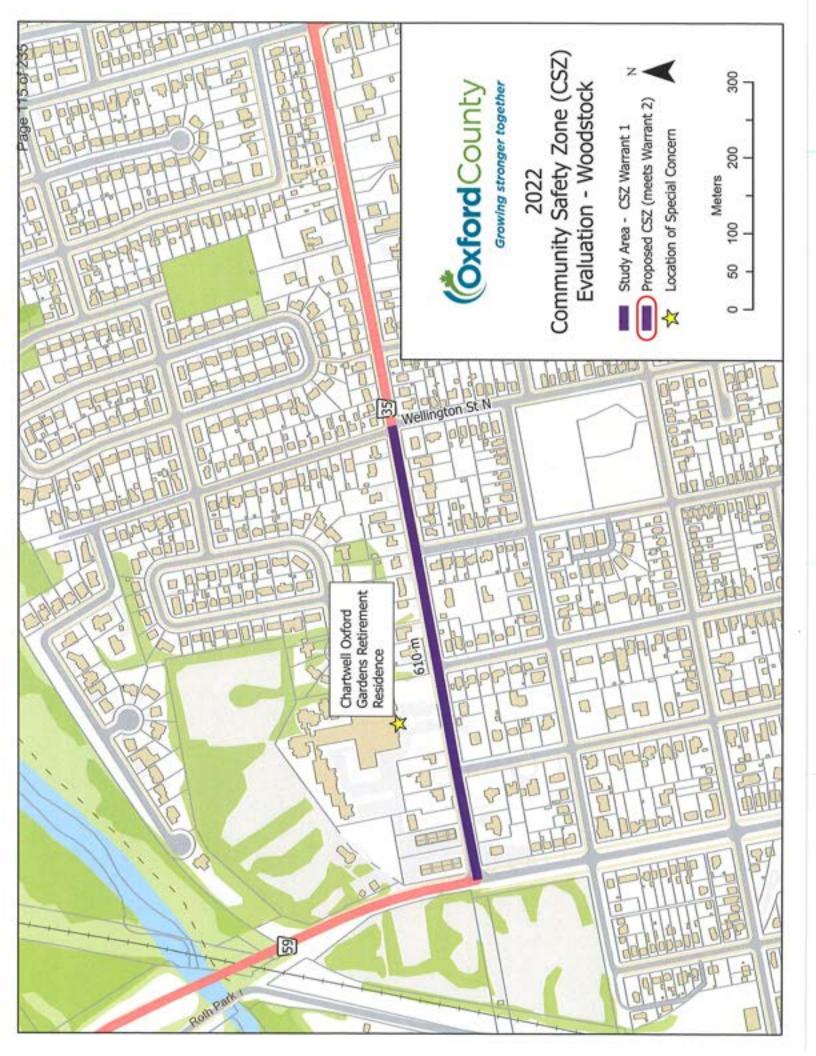


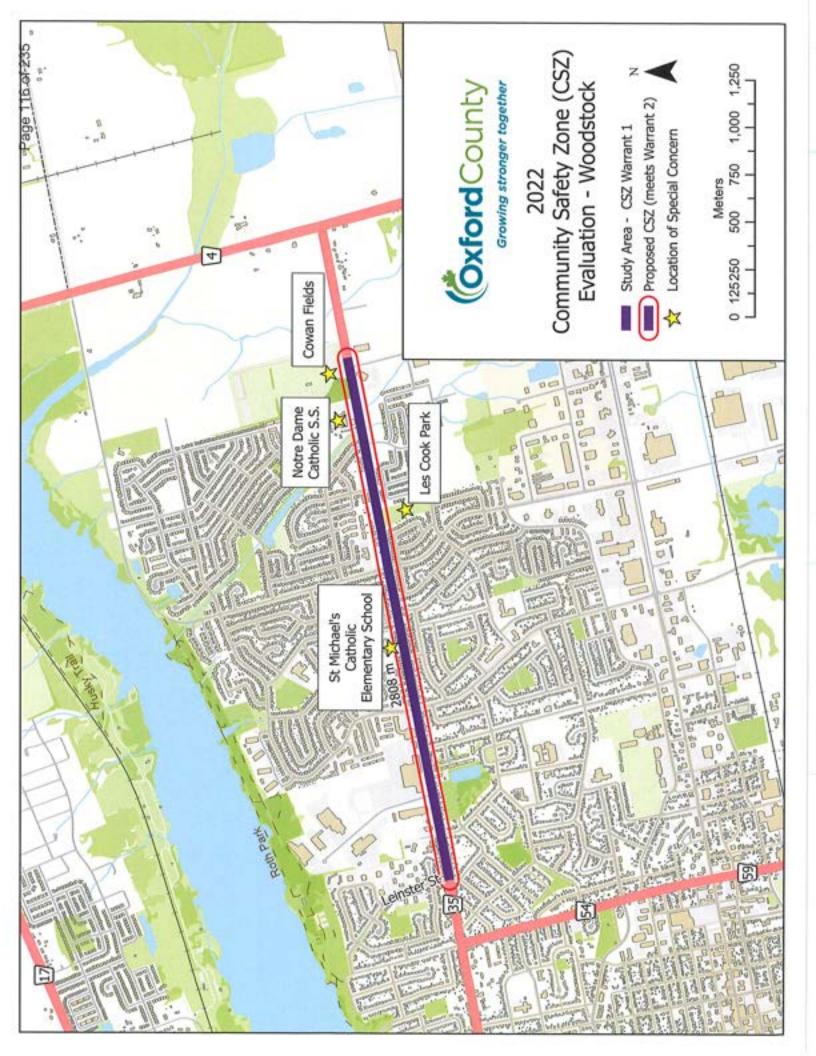




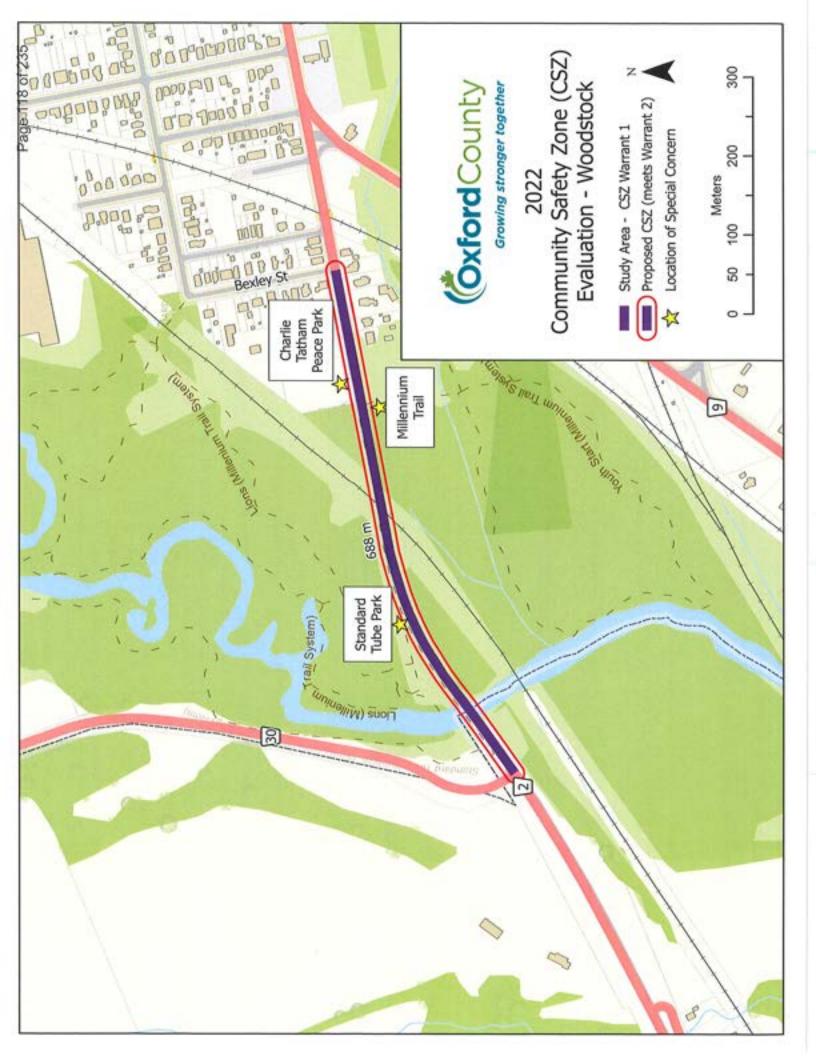


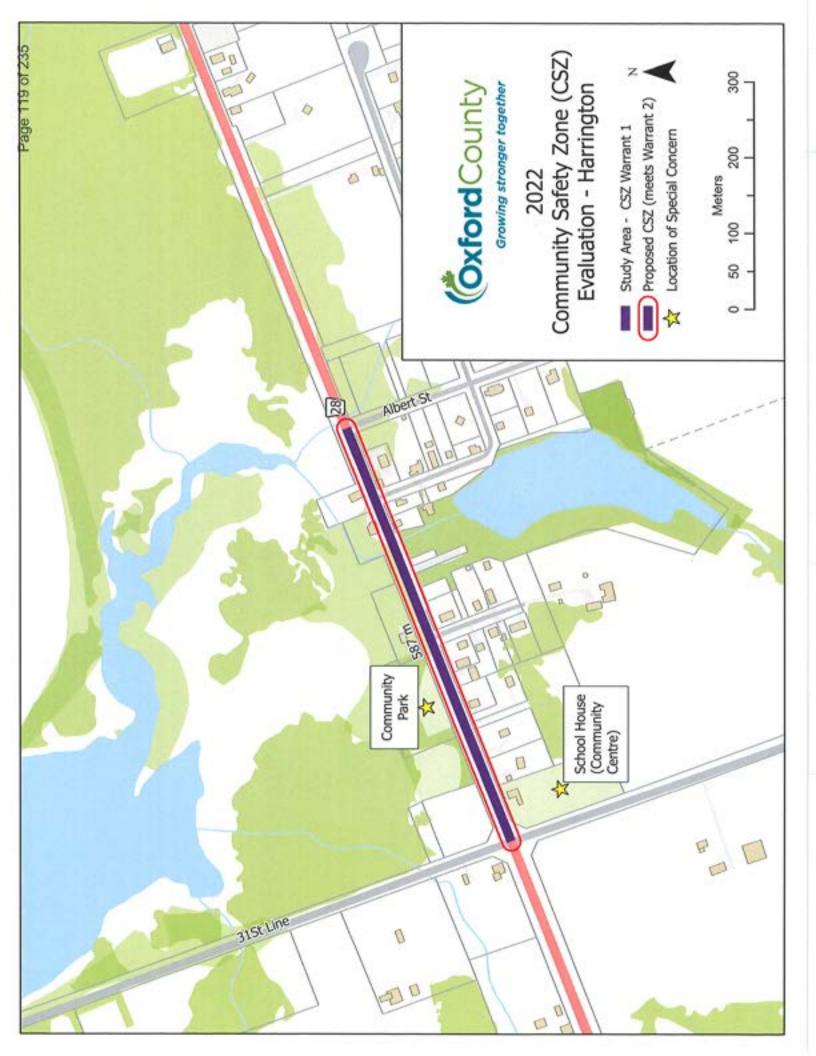


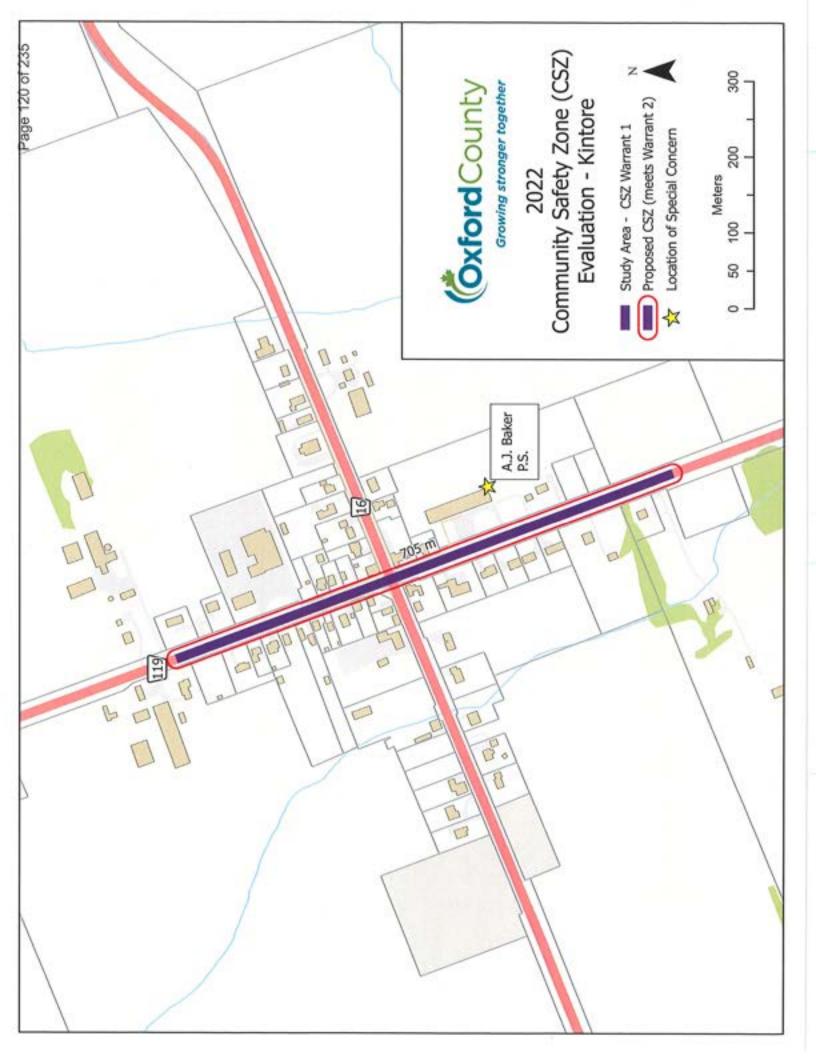


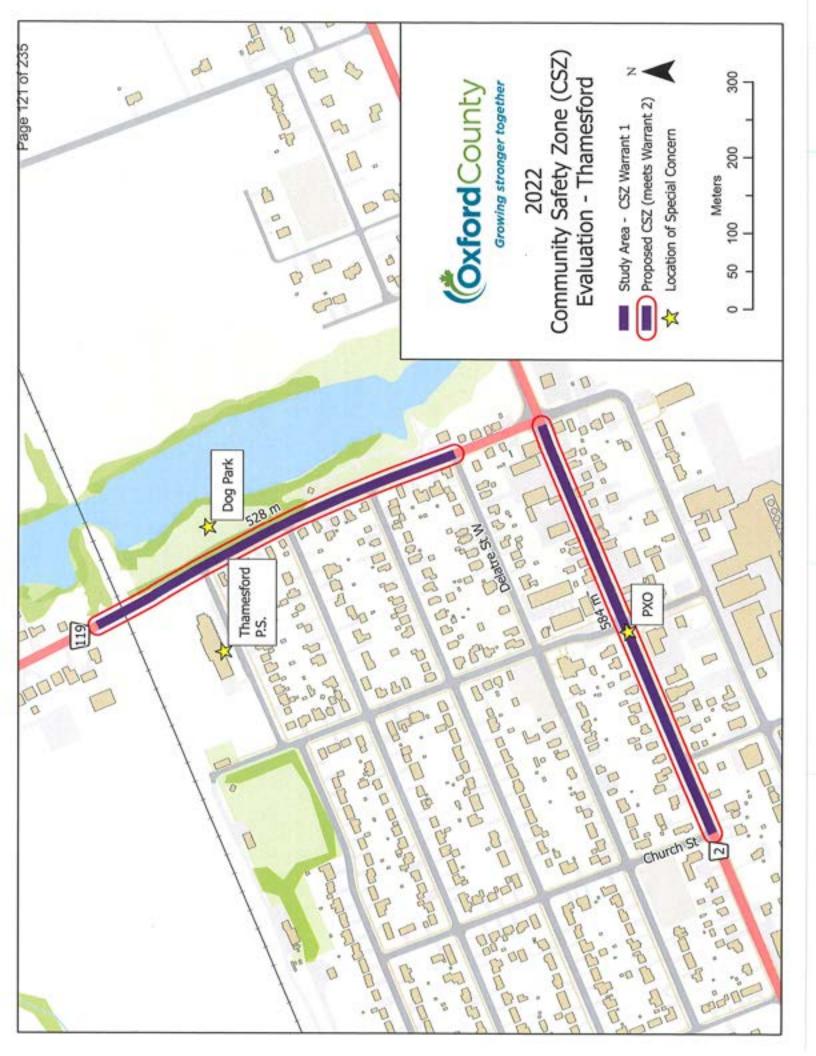














#### Agenda Item

**To:** Members of Council **From:** Trevor Baer

**Reviewed By:** Rodger Mordue **Date: Feb 13**, 2023

Subject: LED Baseball lighting

Council
Meeting Date:

Feb 15 2023

**Report #:** CS-23-03

#### **Recommendation:**

That report CS-23-03 be received; and,

That Council accept the recommendation of tender from Spenergy for the project to supply and installation LED lighting in the 4 baseball diamonds in the Township.

#### **Background:**

The Township staff released a tender for supply and installation of LED lighting in 4 baseball diamond, on Jan 15 2023. The tender closed Feb 13 at 12pm.

#### **Analysis/Discussion:**

With the successful application we are now in a position to move forward with the LED project for the 4 township baseball diamonds. A tender was recently issued for this project and at the time of closing nine companies submitted bids.

On Feb 13 and 14, Township staff reviewed all tenders and proposals with a criteria score card matrix. This was done so staff can make a recommendation to Council, for the successful contractor. Proposals were graded on the following criteria:

Criteria	Maximum Score
Experience with similar projects	20
Understanding of project scope and proposal quality	20
Equipment output/ lighting design	40
Equipment warranties	10
Project cost	10
Total	100

From the criteria scoring card, Spenergy got the highest points. Township staff are recommending Spenergy to get award this tender at the price of \$85 252.00.

#### **Financial Considerations:**

The estimated cost of the project is \$85 252.00. The funding for this project will come from;

Grant	90%
Township	10%

#### **Attachments:**

N/A

Respectfully submitted by:

Trevor Baer



Agenda Item

To: Members of Council From: Trevor Baer

**Reviewed By:** Rodger Mordue, CAO/Clerk **Date:** Feb 8 2023

Subject: Request for flower bed and

plaque Vink estates

Council Meeting Date:

Feb 15 2023

**Report #:** CS-23-04

#### **Recommendation:**

That Report CS-23-04 be received as information; and,

That Ron Vink be granted approval to have small garden and dedication stone installed in the park in the Vink Estates subdivision.

#### **Background:**

The township received a request to add a flower bed, and plaque with info about the Vink Estates, to be put in the Vink Estates subdivision.

#### **Analysis/Discussion**

Township received a request for a flower bed and plaque at the Vink Estates. Here is the letter:

Township of Blandford-Blenheim 47 Wilmot Street South Drumbo, ON NOJ 1G0 January 25, 2023

Attn: Mayor Peterson, Members of Council

My name is Ron Vink, my family and I have resided in the Vink Estates subdivision in Innerkip since 1999. Years ago, in the 1970's, this subdivision was developed by my parents Jack and Lisa Vink. In consideration of their efforts, I would like to request permission to place a dedication stone to recognize the subdivision name, when it was developed and by whom it was developed. While my father has recently passed (2019), I would like to have this in place for my mother who is 87 to appreciate.

Within our subdivision there is an open space park with green space and in the centre of the park there is a flag pole where we proudly fly the Canadian flag. Over the years I have taken it upon myself to diligently replace the flag as it has deteriorated. I am proposing to create a small woodchip garden around the flagpole within which a dedication stone can be placed. I would assume the costs to create the garden and the purchase and placement of the stone. I would also assume any costs to the maintenance of the garden or stone as required annually, there would be no cost to the township. The garden would be simple in nature with a perimeter designed to not inhibit grass maintenance for township staff.

I trust that this will be well received and hope to obtain your approval. Should you have any questions please don't hesitate to contact me.

#### **Staff Recommendation**

Staff do not see a problem with this, staff will have meeting with Ron to ensure that all companies that perform work on township property will have proper insurance and WSIB info. Also, if area does not get maintained, that it will be removed. This project will not be adding any work on to township staff. If they agree to this, then Township staff do not have a problem with this project moving forward.

Thanks

**Trevor Baer** 



#### Agenda Item

To: Members of Council From: Jim Borton

Director of Public Works

**Reviewed By:** Rodger Mordue **Date:** February 8, 2023

Subject: Hubbard Road Council

(Twp Rd 12 – Oxford Rd 8) Meeting Date: February 15, 2023

**Report #:** PW-23-03

#### Recommendation:

That Report PW-23-03 be received for information;

And further that the Township change the posted allowable speed limit along Hubbard Road between Township Road 12 & Oxford Road 8 to 60 km.

#### **Background:**

Township staff was contacted by residence and the operator of RR Sand & Gravel in regards to the speed limit along Hubbard Road. With the speed limit being 60 km along Township Road 12 they would like to see the speed limit along Hubbard changed to be the same.

#### **Analysis/Discussion:**

Hubbard Road is primary used by trucks going to and coming from the gravel pit. There are only 3 residences along this section of the road. Although they are set back off of the road there is still a concern for safety with pedestrians and other vehicles using the road. This section of Hubbard Road has been given exemption status to the half load season, by reducing the speed it will also help preserve the consistency of the road. Township staff can install/replace the signs and there will be no affect on the current budget.

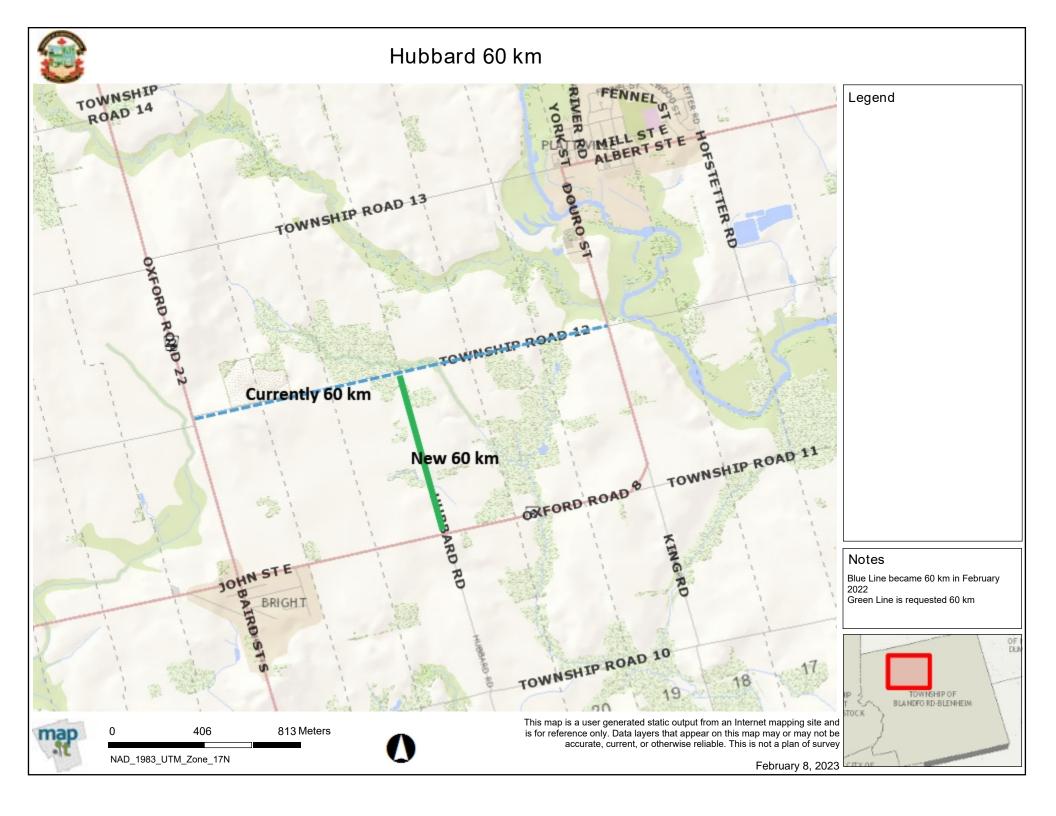
#### **Financial Considerations:**

Sign replacement \$200.00 from current inventory.

**Attachments:** Map

Respectfully submitted by:

Jim Borton, C.R.S.I Director of Public Works





#### Agenda Item

**Drew Davidson** 

Members of Council From: Director of Protective

Services

**Reviewed By:** Rodger Mordue **Date:** February 7<sup>th</sup> 2023

Subject: January Monthly Report Council Meeting Date: February 15<sup>th</sup> 2023

**Report #:** FC-23-02

.....

#### **Recommendation:**

That Report FC-23-02 is received as information.

#### **Background:**

To:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of January 2023.

#### **Analysis/Discussion:**

#### Fire:

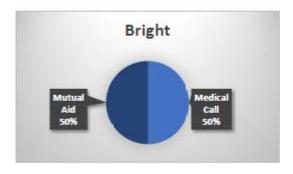
- (18) burn permits were issued in January 2023
- January 2023 monthly fire calls (included)
- Fire calls 2022 vs 2023 (included)

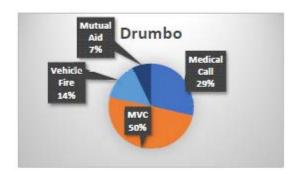
#### **Meetings, Courses and Training Attended:**

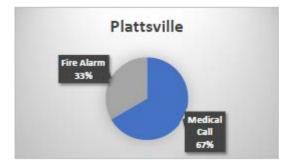
- Pleased to announce the promotion of Firefighter Bob Cadwell to the position of Deputy Chief of the Princeton Station
- Pleased to announce the promotion of Captain Rob Campbell to the position of Deputy Chief of the Drumbo Station
- January 4<sup>th</sup> staff attended recruitment orientation night at the Embro Community Centre
- Blandford-Blenheim has ten recruits who have completed six training sessions to date
- January 5<sup>th</sup> staff attended monthly RFSOC Chief's meeting in Norwich
  - Enrollment is up in a number of courses
  - Medical training has been coordinated with Oxford EMS with Blandford-Blenheim completing this in the month of March
  - Staff has completed the first copy of dispatch sheets to be supplied to Tillsonburg
    Dispatch with the anticipation of meeting our March 1<sup>st</sup> change over date
- Staff attended the Incident Safety Officer course January 20<sup>th</sup> and 21<sup>st</sup> presented by RFSOC at the Plattsville fire station

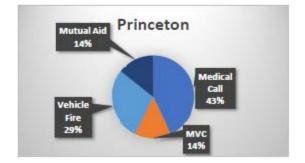
- January 24<sup>th</sup> staff held a Camp 85 meeting, great strides have been made in the anticipation of this great event. Our goal is to host our orientation night at the Plattsville Station on March 27<sup>th</sup> starting at 6:30 p.m.
- Staff has worked with by-law and the County to mitigate parking issues around the
  Princeton Station in anticipation of a busy baseball season. The County has agreed to
  install no parking signs on the west side of Main Street Princeton around the fire station
  entrance. By-law has recommended the proper signage so tickets can be issued in the
  event of non-fire personnel parking in the fire station parking lot.

January 2023	Total Calls
Bright	2
Drumbo	14
Plattsville	3
Princeton	7
EZT	0
North Dumfries	0
Wilmot	<u>0</u>
	20









BB Fire Calls as of January

	<u>2022</u>		<u>2</u>	<u>023</u>
	<u>Medical</u>	Medical Total Calls N		<u>Total Calls</u>
Bright	0	3	1	2
Drumbo	1	11	4	15
Plattsville	0	7	2	3
Princeton	2	7	3	7
EZT	0	3	1	1
North Dumfries	0	0	0	0
Wilmot	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	3	31	11	28

#### **By-Law Enforcement – January 2023**

Property Standards - 4
Soil dumping - 1
Parking tags - 11
Land clearing and dumping - 1
Parking complaints - 4
Parking survey - Princeton Fire Hall
Noise/ barking dog - 2

#### **CEMC-January 2023**

- Monitor weather advisories and share via social media
- UTRCA Flood Coordinator meeting

Respectfully submitted by:

Drew Davidson

Drew Davidson
Director of Protective Services



From:

Agenda Item

John Scherer, CBO/

Manager of Building

Services

**Reviewed By:** Rodger Mordue, CAO/Clerk **Date:** February 9, 2023

Subject: Monthly Report to Council

Members of Council

Meeting Date:

February 15, 2023

**Report #:** CBO-23-02

#### Recommendation:

That Report CBO – 23 - 02 be received as information.

#### Background:

To:

To provide Council with an update, regarding the monthly Building activities for the period ending January 31, 2023.

#### **Building Updates:**

- None.

#### **Legislative Updates:**

- None.

#### **Property Standards/By-Law Updates:**

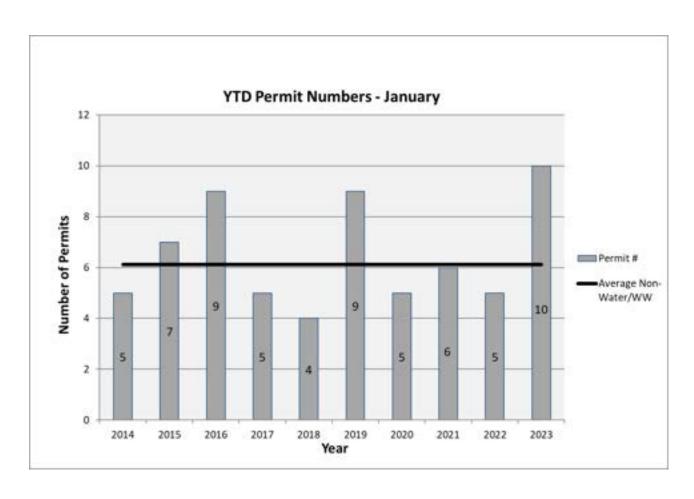
OPEN PROPERTY STANDARDS ISSUES					
Ref Number	Ref Number Area Type Notes				
	July 2022				
PS2022-10	Princeton	Weeds & unplated Autos	With Bylaw Officer		
PS2022-11	Princeton	Partially Destroyed Structure	Clean up has begun		

#### **Monthly Permit Activity**

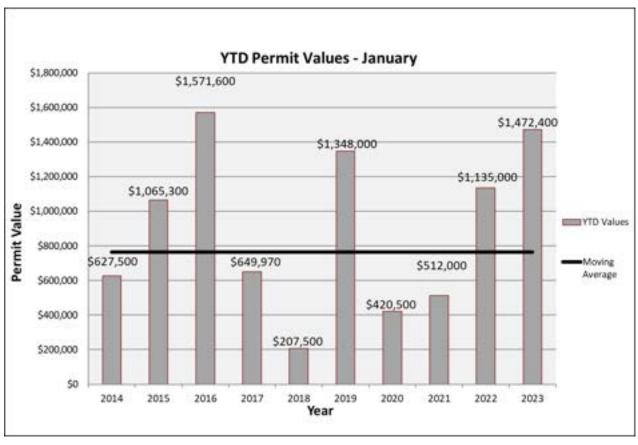
	# Permits	Const. Value	Permit Fees	
January 2023	10	\$ 1,472,400.00	\$ 14,502.90	
Year to Date - January 31, 2023	10	\$ 1,472,400.00	\$ 14,502.90	

CBO-23-02 Monthly Report to Council –February 15, 2023

Building Description			Pe	rmit Fee	Pe	rmit Value
ential building	Addition	Single Detached Dwelling	\$	505.86	\$	32,000.00
Residential building	New	Single Detached Dwelling	\$	4,327.79	\$	500,000.00
Demolition	Full Demolition	Single-family dwelling	\$	116.00	\$	15,000.00
Sewage system	New	Septic	\$	635.00	\$	25,000.00
Residential building	New	Single Detached Dwelling	\$	5,547.48	\$	700,000.00
Sewage system	New	Septic	\$	635.00	\$	15,000.00
Accessory structures	New	Garage - Residential	\$	1,060.77	\$	50,000.00
ential building	Finished basement	Single-family dwelling	\$	578.00	\$	95,000.00
;e system	New	Septic	\$	519.00	\$	11,400.00
ory structures	Alteration	Building	\$	578.00	\$	29,000.00
	TOTALS			\$14,502.90	\$	1,472,400.00



CBO-23-02 Monthly Report to Council –February 15, 2023



Respectfully submitted by:

John Scherer

Manager Building Services/CBO



#### Agenda Item

To: Members of Council From: Denise Krug, Director of

Finance

**Reviewed By:** Rodger Mordue **Date:** February 8, 2023

Subject: 2023 Council Grant & Council February 15, 2023

Subsidy Requests Meeting Date:

**Report #:** TR-23-02

#### **Recommendation:**

That Report TR-23-02 be received as information; and,

That Council direct staff to allocate Grant & Subsidy Funds as recommended.

#### **Background:**

The Council Grants & Subsidy Program Policy was approved August 5, 2015 and sets out the requirements for qualification. The scope states that "Only groups and/or organizations based and operating in the Township of Blandford-Blenheim are to be considered for any financial assistance." The policy also states that the purpose is "to provide support to facilitate and ensure effective citizen involvement in community events relevant to improving the well-being of citizens and contributing to the quality of life in the Community" The purpose is to "provide leisure related activities through a community development approach to improve the quality of life within the Municipality, and to promote the identity and enhance the image of the Municipality."

The chart below is a summary of all organizations that have submitted a 2023 Council Grant & Subsidy Application. The total of all 2023 grant & subsidy requests is \$12,000.

On February 10, 2016, the following resolution was passed by Council:

"That Council establish a budget cap of up to \$10,000 as the total annual maximum amount available through the Municipal Grants and Subsidy Program; and,

That the annual allocation to each organization receiving funding through the Municipal Grants and Subsidy Program be limited to a maximum of up to \$1,000 per organization."

The Applications were provided to Council separately to respect the organizations' privacy.

## Analysis/Discussion:

Organization Name	Purpose of 2023 Funding Request	Staff Recommended Grant/Subsidy
Drumbo Agricultural	<u> </u>	· · · ·
Society	Assistance with Entertainment at Drumbo Fair	\$1,000
Drumbo & District Heritage Society	Historical Settlement signs	\$1,000
Plattsville & District Heritage Society	Memorial Gates at Plattsville Park	\$1,000
Plattsville & District Lions	Use of hall at Plattsville Arena	\$1,000
Blandford-Blenheim Fire Dept – Drumbo	Materials for outdoor ice rink	\$1,000
Blandford-Blenheim Fire Dept – Princeton	Materials for outdoor ice rink	\$1,000
Blandford-Blenheim Fire Dept – Plattsville	Transfer carry sheet with handles and power tools	
Blandford-Blenheim Fire Department	Camp 85 – 1 week summer camp for teenage girls	
Pound Dog Rescue	Administration Costs for dog rescue program (Head office in Drumbo, operates in SW Ontario)	
Princeton Firework Committee	Fireworks for Victoria Day weekend	\$1,000
Princeton & District Museum/Library Association	Fundraising for new furnaces & AC units	\$1,000
Plattsville Evangelical Missionary Church		
(received Feb 8/23)	Plattsville Day Camp	\$1,000

Staff is recommending that Council approve \$9,000 in grants and subsidies as per the chart above.

Staff reviewed all applications and felt that 3 of the applications did not qualify for the program for the following reasons:

Blandford-Blenheim Fire Dept - Plattsville Station – staff felt that this application did not fulfil the purpose of the grant & subsidy program and that funds for equipment should be requested through the department head as part of the Township's operating budget process.

Blandford-Blenheim Fire Department – Camp 85 Program – this program was also allocated funds through the operating budget process, as it is part of the Township's fire program.

Pound Dog Rescue – staff felt that this application also did not fulfil the purpose of the grant & subsidy program.

#### **Attachments:**

None.

Respectfully submitted by:

Denise Krug Director of Finance/Treasurer



#### Agenda Item

To: Members of Council From: Rodger Mordue, CAO/Clerk

**Reviewed By:** N/A **Date:** February 6, 2023

Subject: Plattsville Estates Phase 5 Council

Subdivision street naming

**Report #:** CAO-23-05

Council February 15, 2023

#### **Recommendation:**

That Report CAO-23-05 be received as information; and,

That the streets in the Plattsville Estates, phase 5 subdivision development be named as follows:

Hilborn Street from Hofstetter Road to Quandt Drive

Quandt Drive from Applewood Street to Hilborn Street

Workman Crescent from Quandt Drive to Hilborn Street

#### Background:

The Township's standard subdivision agreement provides an opportunity for the streets to be named in new developments to the satisfaction of the Township. The developer has offered three street names for the new development on the north end of Plattsville off Hofstetter Road.

#### **Analysis/Discussion:**

Council has the opportunity to name the three streets in phase 5 of the Plattsville Estates subdivision. The names being suggested by the developer are Hilborn Street, Quandt Drive and Workman Crescent. Staff have reviewed these names and have no issue with what is being suggested.

The Township has a registry where names submitted by the public are vetted by staff and preapproved by Council. Currently only two names are on that list, Hilborn and Swan. The Plattsville & District Heritage Society which provided those two names have suggested that the name Hilborn be used for an asset in the Plattsville area and Swan be used for something in the Bright area.

Hilborn is one of the two names currently in the Township's names registry for Township
assets. This name was approved for addition to the registry in 2021 at the suggestion of
the Plattsville & District Heritage Society. At the time they provided the following
background:

"HILBORN -P.R. Hilborn started a sand paper company during the early years of the depression when work was not available, he was greatly concerned about the welfare of the people in the village of Plattsville. In November of 1931 the first sheet of sand paper bearing the trademark "Diamond Grit" was produced. For the first three years progress was slow. In 1948 a three-story brick building was added adjoining the old Baird factory. Shortage of raw materials was the reason for incorporation in 1951 with the Carborundum Company. The company expanded rapidly. Today, sand paper continues to be manufactured in Plattsville under the French umbrella company -Saint Gobain Abrasives. (details from the History of Canada Sand Papers Ltd. By P.R. Hilborn from the Plattsville Echoes, 1967)"

- Although the name Quandt is not in the registry it was suggested by the Plattsville &
  District Heritage Society when staff reached out to them recently. Quandt was the name
  of an early lamplighter and the owner of a tin smithing shop. The family has roots to
  Plattsville dating back to 1857
- A third street name is required and the developer has suggested the name Workman. This is the name of an undeveloped and closed street in the Workman Block plan filed in 1859 for the lands south of Albert Street, east of Douro Street and west of Platt Street.

#### **Financial Considerations:**

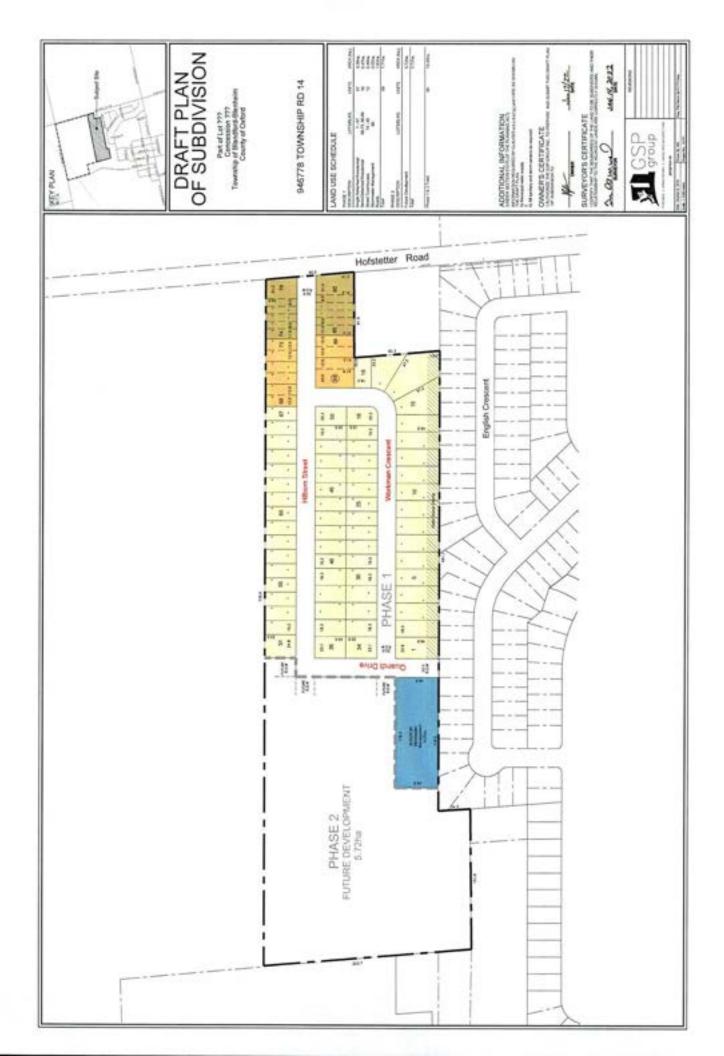
. N/A

#### Attachments:

Map of subdivision

Respectfully submitted by:

Rodger Mordue CAO/Clerk



# THE CORPORATION OF THE TOWNSHIP OF BLANDFORD-BLENHEIM BY-LAW NUMBER 2346-2023

A By-law to amend Zoning By-Law Number 1360-2002, as amended.

WHEREAS the Municipal Council of the Corporation of the Township of Blandford-Blenheim deems it advisable to amend By-Law Number 1360-2002 as amended.

THEREFORE, the Municipal Council of the Corporation of the Township of Blandford-Blenheim, enacts as follows:

- 1. That Schedule "A" to By-law Number 1360-2002, as amended, is hereby further amended by changing to 'A1' the zone symbol of the lands so designated 'A1' on Schedule "A" attached hereto.
- 2. This By-law comes into force in accordance with Sections 34(21) and (30) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 15th day of February, 2023.

READ a third time and finally passed this 15<sup>th</sup> day of February, 2023.

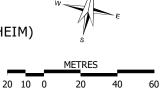
	Mark Peterson – Mayor
NL)	
	Rodger Mordue, CAO/Clerk

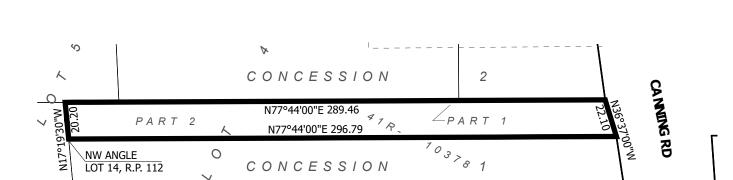
## SCHEDULE "A"

TO BY-LAW No. <u>2346-20</u>23

PT OF ROAD ALLOWANCE BETWEEN CONCESSIONS 1 AND 2 (BLENHEIM) PARTS 1 AND 2, REFERENCE PLAN 41R-10378

TOWNSHIP OF BLANDFORD-BLENHEIM



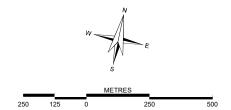


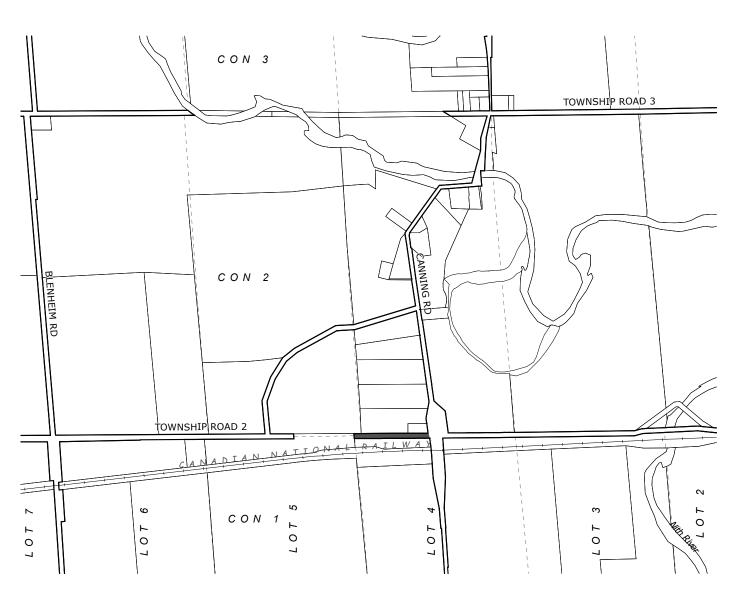
CONCESSION

	AREA OF ZONE CHANGE TO A1
NOTE:	ALL DIMENSIONS IN METRES
	fordCounty Growing stronger together
Produced By	The Department of Corporate Services Information Services ©2023

	THIS	IS SCHEE	DULE "A"
то ву	-LAW No	2346-2023	, PASSED
THE	DA	Y OF	, 2023
			MAYOR
		C	AO/CLERK

# **KEY MAP**









#### BY-LAW NUMBER 2346-2023

#### **EXPLANATORY NOTE**

The purpose of By-law Number 2346-2023 is to rezone the subject property from 'General Agricultural Zone (A2)' to 'Limited Agricultural Zone (A1).' The purpose of the rezoning is to implement consistent zoning across the whole of a recently reconfigured lot that is currently split zoned.

The subject lands are described as Part Road Allowance Between Concession 1 & Concession 2, & Part Lots 1-3, Concession 2 as in SS18755. The lands are located on the west side of Canning Road, lying between Township Road 2 and Township Road 3.

Any person wishing further information regarding Zoning By-Law Number 2346-2023 may contact the undersigned.

Mr. Rodger Mordue, CAO/Clerk Township of Blandford-Blenheim 47 Wilmot Street South Drumbo, Ontario N0J 1G0

Telephone: 463-5347

#### THE CORPORATION OF THE

#### TOWNSHIP OF BLANDFORD-BLENHEIM

#### BY-LAW NUMBER **2347-2023**

Being a by-law to adopt the estimates of all sums required for 2023 for Township purposes.

WHEREAS Section 290 of the Municipal Act S.O. 2001, and amendments thereto, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including (a) amounts sufficient to pay all debts of the municipality falling due within the year; (b) amounts required to be raised for sinking funds or retirement funds; and (c) amounts required for any board, commission or other body;

**AND WHEREAS** the Council of the Corporation of the Township of Blandford-Blenheim has prepared such an estimate of all sums required during the year of 2023;

**NOW THEREFORE** the Council of the Corporation of the Township of Blandford-Blenheim enacts as follows:

- 1. The estimate of all sums required for Township purposes for the Corporation of the Township of Blandford-Blenheim for the year 2023 is hereby adopted.
- 2. The estimate of all sums required for Township purposes, including estimates for all taxation purposes, for the Corporation of the Township of Blandford-Blenheim for the year 2023, also called the 2023 Budget, is attached hereto as Schedule "A" and forms part of this By-law.
- 3. This By-law shall come into force and take effect upon being passed by Council.

By-law **READ** a **FIRST** and **SECOND** time this 15th day of February 2023.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 15th day of February, 2023.

Mark Peterson, Mayor
Mark i Otoroon, Mayor
5 1 11 1 010/01 1
Rodger Mordue, CAO/Clerk

## Schedule "A"

## By-law Number 2347-2023

## Local Estimates for Tax Purposes

Purpose	Amount
General Government	(428,153)
Protective Services	1,149,919
External Agencies / Boards	930,827
Building / Drainage Services	130,651
Public Works	3,892,575
Community Services	960,680
Total	6,636,499

# THE CORPORATION OF THE TOWNSHIP OF BLANDFORD-BLENHEIM

By-Law No. 2348-2023

BEING A BY-LAW TO AMEND BY-LAW 1864-2014
BEING A BY-LAW TO PRESCRIBE AND REGULATE THE SPEED OF MOTOR
VEHICLES ON ROADS IN THE TOWNSHIP OF BLANDFORD-BLENHEIM.

WHEREAS the Council of the Township of Blandford-Blenheim wishes to amend By-law No. 1864-2014.

NOW THEREFORE the Council of the Township of Blandford-Blenheim enacts as follows:

1. That the existing Schedule "A" "Authorized Rates of Maximum speed - 60 kilometers per" to said By-law 1864-1014 be amended as attached.

AND FURTHER THAT this By-law come into effect on the day of passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS

15<sup>th</sup> DAY OF February, 2023.

Mayor	

### SCHEDULE "A" TO BY-LAW NO. 1864-2014

## Authorized Rates of Maximum speed - 60 kilometres per hour

HIGHWAY	FROM	ТО
Hofstetter Road	Oxford Road 8	730 metres north
Oxford-Waterloo Road	250 m east of Queen St.	250 m west of Queen St.
Township Road 12	Oxford Road 22	Oxford Road 8
Hubbard Road	Oxford Road 8	Township Road 12

#### THE CORPORATION OF THE

#### TOWNSHIP OF BLANDFORD-BLENHEIM

#### BY-LAW NUMBER **2349-2023**

Being a By-law to confirm the proceedings of Council.

**WHEREAS** by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

**AND WHEREAS** by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

- 1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on February 15, 2023 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
- 2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
- 3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 15 day of February, 2023.

By-law read a third time and finally passed this 15 day of February, 2023.

MAYOR	CAO / CLERK
MARK PETERSON	RODGER MORDUE