

TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA - *AMENDED*

Wednesday, June 15th, 2022

Watch via Live Stream on Township's YouTube:
<https://www.youtube.com/channel/UCdKRV0GAEuFaGbwHRPzoEXA>

4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the June 15th, 2022 Regular Meeting of Council be adopted.

4. Disclosure of Pecuniary Interest

5. Minutes

a. [June 1st, 2022 Minutes of Council](#)

Recommendation:

That the minutes of the June 1st, 2022 Meeting of Council be adopted, as printed and circulated.

6. Business Arising from the Minutes

7. Public Meetings

None.

8. Delegations / Presentations

- a. [Rick Richardson, Director of Protective Services, Re: Long Service Award to Ron Behm with the Bright Fire Department for 25 Years](#)**

9. Correspondence

a. Specific

- i. [John W. Klinck, District Chair, The District Municipality of Muskoka, Re: Annual Emergency Exercise Exemption](#)

Recommendation:

That Council support the resolution of the District of Muskoka requesting that the Province of Ontario amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have enacted their Emergency Control Group and/or Emergency Response Plan during that calendar year.

- ii. [Danielle Manton, City of Cambridge Clerk, Re: Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability](#)

Recommendation:

That Council support the resolution of the City of Cambridge calling on the Province of Ontario to review the recommendations of the Association of Municipalities of Ontario regarding insurance issues facing municipalities in Ontario.

- iii. [Michael de Rond, Town Clerk, Town of Aurora, Re: Private Member's Bill C-233 "Keira's Law"](#)

Recommendation:

That Council support the resolution of the Town of Aurora calling on members of the House of Commons to support Member of Parliament Anju Dhillon's Private Member's Bil C-233, that will raise the level of education on domestic violence and coercive control for federally appointed judges.

b. General

- i. [Oxford County Council, Re: PW2022-26 – Speed Management and Road Safety Reviews Princeton, Plattsville, Woodstock and Zorra Resolution](#)

Recommendation:

That the general correspondence items be received as information.

10. Staff Reports

a. Rick Richardson – Director of Protective Services

- i. [FC-22-12 –Monthly Report](#)

Recommendation:

That Report FC-22-12 be received as information.

- ii. [FC-22-13 –ATV Noise Exemption](#)

[Township of Blandford-Blenheim Website](#)

Recommendation:

That Report FC-22-13 be received as information; and,

Further that Council directs staff to permit the Great Lakes ATV Club an exemption to the township Noise & Vibration By-Law between the hours of 7pm -11pm on August 20th ,2022 to permit their members to ride their ATV on a private trail within the township.

b. John Scherer – Chief Building Official

i. CBO-22-07 – Monthly Report

Recommendation:

That Report CBO-22-07 be received as information.

c. Jim Harmer – Drainage Superintendent

i. DS-22-13 – Petition for Drainage Hotson Drain

Recommendation:

That Report DS-22-13 be received as Information; and,

That Council accepts the petition for drainage works from W.A. Chesney & Sons Limited for repair and improvements of the Hotson Drain at N pt. of lot 6 con 7 at 825996 Township Road 8; and,

That the Clerk notify the Upper Thames River Conservation Authority that it has received a petition for drainage work and that they intend to proceed with this petition.

d. Sarah Matheson – Deputy Clerk

i. DC-22-03 – Joint Compliance Audit Committee

Recommendation:

That Report DC-22-02 be received as information; and,

AND THAT Council approve the formation of a Joint Compliance Audit Committee with the other Oxford County municipalities for the 2022-2026 term;

AND THAT the following members be appointed to the 2022 Joint Compliance Audit Committee:

- David Morris
- Carol Symons
- Keith Reibling

- Joyce McAndrew
- Christene Scrimgeour

AND FURTHER THAT the above appointments be formalized via by-law 2304-2022.

e. Denise Krug – Director of Financial Services

[i. TR-22-09 – Recommendation re: Use of 2021 Surplus](#)

Recommendation:

That Report TR-22-09 be received as information;

And further that the 2021 surplus of \$314,908 be allocated as follows:

Tax Stabilization Reserve	\$ 36,396
Working Capital Reserve	\$278,512.

[ii. TR-22-10 – Additional 2022 Council Grant & Subsidy Request](#)

Recommendation:

That Report TR-22-10 be received as information; and,

That Council give direction in regards to the Drumbo Lions Club's grant and subsidy request for financial assistance in the amount of \$1,000.

f. Rodger Mordue – Chief Administrative Officer / Clerk

[i. CAO-22-10 – Princeton Fire Station Committee Findings](#)

Recommendation:

That Report CAO-22-10 be received; and,

That Council direct staff to begin the search for a property which will eventually be the location of a new fire station for Princeton

[ii. CAO-22-12 – Request for Closure and Transfer of Mill Street, Drumbo](#)

Recommendation:

That Report CAO-22-12 be received; and,

That a portion of the unopened road allowance known as Mill Street located between 71 and 75 Prospect Street Drumbo be declared surplus; and,

That staff be instructed to being the process of closing and transferring the property to the abutting property owner provided that all costs associated with the conveyance and closure be borne by the party receiving the land.

g. Trevor Baer – Manager of Community Services

i. CS-22-08 - Splash Pad Plattsville

Recommendation:

That Report CS-22-08 be received as information.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Re: Review of correspondence received and comment from Township solicitor

16. By-laws

- a. [2304-2022, Being a By-law to appoint a Joint Compliance Audit Committee; and,](#)
b. [2305-2022, Being a By-law to confirm the proceedings of Council.](#)

Recommendation:

That the following By-laws be now read a first and second time: 2304-2022 and 2305-2022.

Recommendation:

That the following By-laws be now given a third and final reading: 2304-2022 and 2305-2022.

17. Other

18. Adjournment and Next Meeting

Wednesday, July 6th, 2022

Recommendation:

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, July 6th 2022 at 4:00 p.m.

MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest, and Read.

Staff: Baer, Harmer, Krug, Matheson, Mordue, and Richardson.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the amended agenda for the June 1st, 2022 Regular Meeting of Council be adopted with the addition of item 9, a, i.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. May 18th, 2022 Minutes of Council

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the May 18th, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meeting

- a. Public Meeting under the Planning Act
 - i. Application for Zone Change – ZN 1-21-14 (PVW Legacy)
 - ii. Application for Zone Change – ZN 1-22-03 (Robert & Marlene Ritzmann)

RESOLUTION #3

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider applications for Zone Change:

ZN 1-21-14, PVW Legacy, &

ZN 1-22-03, Robert & Marlene Ritzmann,

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report for ZN1-21-14, recommending to approve-in-principle. Council did not ask any questions. The applicant was present but did not speak. No one spoke further in favour or opposition of the application.

The Planner presented the report for ZN-22-03, recommending approval. Council did not ask any questions. The applicant was present and spoke to the reason for the application. No one spoke further in favour or opposition of the application.

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #5

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve-in-principle Zone Change Application ZN 1-21-14 submitted by PVW Legacy Inc., whereby the lands described as Part Lot 12, Concession 1 (Blenheim), Township of Blandford-Blenheim are to be rezoned from 'Special Highway Commercial Zone (HC-3)' to 'Residential Type 1 Zone (R1)' to recognize the use of the lands for residential uses.

And Further, that the Council of the Township of Blandford-Blenheim approve-in-principle Zone Change Application ZN 1-21-14 submitted by PVW Legacy Inc., whereby the lands described as Part Lot 12, Concession 1 (Blenheim), Township of Blandford-Blenheim to amend the 'Special Highway Commercial Zone (HC-3)' to permit a reduced minimum lot area of 3.6 ha (9.1 ac) and a minimum interior side yard width of nil (0 ft).

.Carried

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that That the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Robert & Marlene Ritzmann whereby the lands described as Part Lot 5, Concession 9 (Blenheim), Pt 1, RP 41R5559, Township of Blandford-Blenheim are to be rezoned from 'Residential Existing Lot Zone (RE)' to 'Special Residential Existing Lot Zone (RE-G4)' to permit a garden suite for a temporary time period of 10 years.

.Carried

8. Delegations / Presentations

- a. Christene Scrimgeour, Auditor, re: 2021 Township of Blandford-Blenheim Draft Financial Statements
- b. April Nix, Development Planner – Policy Focus, Oxford County, re: Oxford Official Plan Update – Phase 2, Environmental Policies

Ms. Scrimgeour, Auditor presented the Draft Financial Statements for the Township of Blandford-Blenheim for the 2021 year.

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that the Draft 2021 Financial Statements as presented by Christene Scrimgeour of Scrimgeour & Associates be adopted as printed and circulated.

.Carried

April Nix, Development Planner presented the introduction to Phase 2 of the Official Plan update, specifically Environmental Policies.

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that the Presentation from April Nix, Development Planner, Oxford County re: the Oxford Official Plan Update – Phase 2 Environmental Policies be received as information.

.Carried

9. Correspondence

a. Specific

i. Gregory F. Stewart, Donnelly Murphy Lawyers Professional Corporation, Integrity Commissioner, Re: Integrity Commissioner Complaint

RESOLUTION #9

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that the comments on the Integrity Commissioner Complain Request be received as information.

.Carried

b. General

i. Princeton Firehall Committee, Re: Minutes of their May 3, 2022 Meeting

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved the general correspondence items be received as information.

.Carried

10. Staff Reports

a. Trevor Baer – Manager of Community Services

- i. CS-22-07 – Monthly Report

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CS-22-07 be received as information.

.Carried

b. Jim Borton – Director of Public Works

- i. PW-22-13 –Monthly Report

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-22-13 be received as information.

.Carried

c. Jim Harmer – Drainage Superintendent

- i. DS-22-11 – Petition for Drainage

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DS-22-11 be received as information; and,

That Council accepts the petition for drainage works from the Township Director of Public Works Jim Borton; and,

That the Clerk notify the Grand River Conservation Authority that it has received a petition for drainage work and that they intend to proceed with this petition.

.Carried

- i. DS-22-12 – Monthly Report

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DS-22-12 be received as information.

.Carried

d. Sarah Matheson – Deputy Clerk

- i. DS-22-02 –Right to Disconnect from Work Policy

RESOLUTION #15

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report DS-22-02 be received as information; and,

That Council accept the Right to Disconnect from Work Policy as presented, effective June 2, 2022.

.Carried

e. Rodger Mordue – Chief Administrative Officer / Clerk

- i. CAO-22-11 – 687003 Highway 2, Princeton Severance Agreement

RESOLUTION #16

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report CAO-22-11 be received; and,

That Council authorize the Mayor and Clerk to sign a severance agreement with PVW Legacy Inc. in accordance with County of Oxford Land Division Committee decision dated May 5, 2022

.Carried

11. Reports from Council Members

Councillor Balzer noted he was encouraged to see online that community members were helping each other out during the recent storm and thereafter, he recognized how the kind spirit in our community was excellent to observe.

Mayor Peterson commending the Princeton Fireworks and those who put on that show. Mayor Peterson noted Plattsville Pancake Breakfast went well. Peterson reminded of the Bright Pancake Breakfast and Bottle Drive is this Saturday, June 4th.

12. Unfinished Business

None.

13. Closed Session

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Re: Road Closure

RESOLUTION #17

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of section 239 of the Municipal Act at 4:58 p.m. to discuss:

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Re: Road Closure

.Carried

RESOLUTION #18

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:29 p.m.

.Carried

14. Motions and Notices of Motion

- a. Councillor Banbury to present a Motion to Reconsider the following motion passed on the Council Meeting of May 18, 2022

Withdrawn.

15. New Business

None.

16. By-laws

- a. 2302-2022, Being a By-Law to amend Zoning By-Law Number 1360-2002, as amended (ZN-1-22-03); and,
- b. 2303-2022, Being a By-law to confirm the proceedings of Council.

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2302-2022 & 2303-2022.

.Carried

RESOLUTION #20

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2302-2022 & 2303-2022.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #21

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

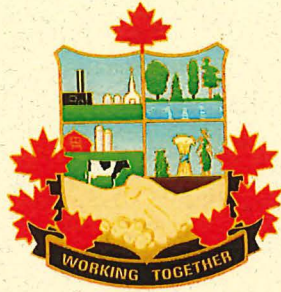
Whereas business before Council has been completed at 5:33 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, June 15th, 2022 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim



Township of Blandford-Blenheim

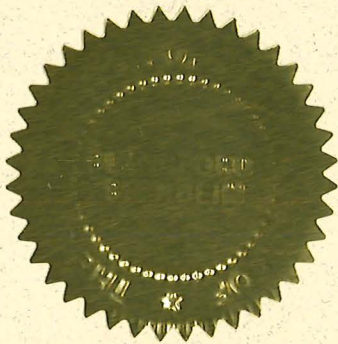
Congratulations

presented to:

Ron Behm

*In Recognition of your 25 Years of Dedicated Service
with the*

Bright Fire Station



Mayor Mark Peterson

June 2022



Office of the District Chair

SENT VIA EMAIL (premier@ontario.ca)

June 1, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

RE: Annual Emergency Exercise Exemption

On behalf of The District Municipality of Muskoka, I am writing to express key concerns regarding the requirement for Ontario municipalities to conduct an annual practice exercise for a simulated emergency incident as prescribed by Regulation 380/04. The simulations aim to validate response plans and procedures, train staff and identify areas of improvement to ensure emergency response is delivered at optimal levels. Exemptions are not currently permitted under this legislation. While the District of Muskoka acknowledges and supports the need for emergency exercises, Muskoka District Council strongly encourages the amendment of Regulation 380/04 to permit exemptions for municipalities who have responded to an actual emergency during the respective calendar year. A copy of the District's Health Services Committee resolution, as adopted by Muskoka District Council, is attached as Appendix I.

In 2021, The District's Emergency Control Group (ECG) convened twenty-four (24) times amounting to approximately 435 hours spent on emergency related activities. One of these incidents involved a watermain break in the Town of Bracebridge. Murray Advisory Services performed a critical analysis of the event and confirmed that the goals of an emergency exercise were achieved. The firm's final report included twelve (12) recommendations that helped improve the outcomes of a second water disruption event in the Town of Gravenhurst a few weeks later.

Despite the volume of actual emergencies managed by the ECG, the District of Muskoka must still conduct an annual exercise to remain compliant with the Regulation. This is not an efficient use of municipal resources and does not serve as a useful training mechanism for staff who have been over-extended by the emergency situations they have managed over the past year.

THE DISTRICT MUNICIPALITY OF MUSKOKA

70 Pine Street, Bracebridge, Ontario P1L 1N3

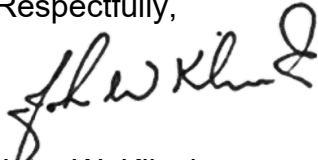
Phone: 705-645-2231 Toll-Free: 1-800-461-4210 (within 705) Fax: 705-645-5319

Email: info@muskoka.on.ca Website: www.muskoka.on.ca

The Solicitor General granted a one-time exemption to municipalities in 2020 recognizing that municipalities were actively engaged in and managing various COVID-19 related initiatives. If pandemic management warrants an exemption to the annual simulation, surely there must be grounds to grant an exemption for the management of other emergency situations.

On behalf of Muskoka District Council, your consideration of this matter is appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "John W. Klinck". The signature is fluid and cursive, with a large initial "J" and "K".

John W. Klinck
District Chair

THE DISTRICT MUNICIPALITY OF MUSKOKA

Cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Honourable Sylvia Jones, Solicitor General
Norm Miller, MPP Parry Sound-Muskoka
All Municipalities in Ontario

Appendix I

R10/2022-HS

The District Municipality of Muskoka

Health Services Committee
February 24, 2022

Moved By: J. Klinck

Seconded By: R. Nishikawa

WHEREAS Ontario Regulation 380/04: Standards under the Emergency Management and Civil Protection Act sets the municipal standards for emergency management programs in Ontario and requires municipalities to conduct an annual exercise with their Emergency Control Group in order to evaluate the municipality's emergency response plan and procedures, O. Reg. 380/04, s. 12 (6);

AND WHEREAS Emergency Management Ontario previously granted municipalities exemption for the annual exercise requirement when the municipality experienced an actual emergency with documented proof of the municipality actively engaging their emergency management procedures and plan in response to the emergency;

AND WHEREAS on August 5, 2021 the Chief, Emergency Management Ontario (EMO) issued a memo to Community Emergency Management Coordinators stating that effective immediately, the Chief, EMO would no longer be issuing exemptions to the O. Reg. 380/04 requirement to conduct an annual exercise;

AND WHEREAS municipalities experience significant costs and burden to staff resources when faced with the response to an actual emergency and activation of their Emergency Control Group and/or Emergency Operations Centre;

AND WHEREAS a municipality's response to an actual emergency is more effective than an exercise in evaluating its emergency response plan and procedures as mandated by O. Reg. 380/04;

Appendix I

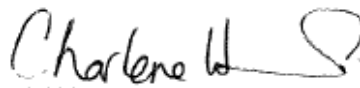
The District Municipality of Muskoka

AND WHEREAS planning, conducting and evaluating an emergency exercise requires significant time and effort for the Community Emergency Management Coordinator and Municipal Emergency Control Group that is duplicated when the municipality experiences a real emergency;

NOW THEREFORE, BE IT RESOLVED THAT Muskoka District Council hereby **requests** the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures;

AND THAT a copy of this resolution **be forwarded** to the Honourable Doug Ford, Premier of Ontario; the Honourable Norm Miller, MPP for Parry Sound-Muskoka; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Sylvia Jones, Solicitor General; and all other municipalities of Ontario.

Carried ✓
Defeated


Deputy Clerk

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca**

June 1, 2022

Re: Motion from Councillor Liggett – Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability

At the Special Council Meeting of May 31, 2022, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS the cost of municipal insurance in the Province of Ontario has continued to increase with especially large increases going into 2022; and

WHEREAS Joint and Several Liability continues to ask property tax payers to carry the lion's share of a damage award when a municipality is found at minimum fault; and

WHEREAS these increases are unsustainable and unfair and eat at critical municipal services; and

WHEREAS the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

1. That the Provincial Government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.


5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its own and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the City of Cambridge call on the Province of Ontario to immediately review these recommendations despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities and

BE IT FURTHER RESOLVED that this motion be provided to the Premier of Ontario, the Minister of Finance, the Attorney General, the Council of the Region of Waterloo, all Ontario municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Hon. Premier Ford
Ontario Minister of Health, Christine Elliot
Association of Municipalities of Ontario
City of Cambridge Council



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

May 31, 2022

Delivered by email
justin.trudeau@parl.gc.ca
karina.gould@parl.gc.ca

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Karina Gould, P.C., M.P.
Minister of Families, Children and Social Development
House of Commons
Ottawa, ON K1A 0A6

Dear Prime Minister Trudeau and Minister Gould:

Re: Town of Aurora Council Resolution of May 24, 2022
Motion 10.1 - Councillor Humfryes; Re: Private Member's Bill C-233 "Keira's Law"

Please be advised that this matter was considered by Council at its meeting held on May 24, 2022, and in this regard, Council adopted the following resolution:

Whereas violence against women is a Canadian public health crisis that demands urgent action; and

Whereas one in four women experience domestic violence in their lifetime. One woman or girl is killed every other day, on average, somewhere in our country; and

Whereas the most dangerous time for a victim of abuse is when she separates from her partner. According to research from the U.S. Centre for Disease Control and Prevention, when there is a history of coercive control, violence and a recent separation, a woman's risk of domestic homicide goes up 900 times; and

Whereas the current Canadian court system is not equipped to protect women. According to the National Judicial Institute, there is no mandatory education for Judges on domestic violence. Judges need education on what constitutes domestic violence or coercive control. A formal education program would ensure

another line of defense for victims, as well as preventing violence and abuse before it happens; and

Whereas the COVID-19 pandemic has only exacerbated the domestic violence crisis. Women's shelters and crisis centres have reported a marked increase in requests for services this year. The concerns for children are significant. According to recent research from The Children's Hospital of Eastern Ontario, doctors have seen more than double the number of babies with serious injuries as this time last year. These include head injuries, broken bones or in some cases death. Institutions across the country are reporting a similar trend; and

Whereas, according to Article 19 of the UN Convention on the Rights of the Child, children must be protected from "all forms of physical or mental violence, injury or abuse, neglect or negligent treatment, maltreatment or exploitation, including sexual abuse, while in the care of parent(s), legal guardian(s) or any other person who has care of the child." Our current family justice system often fails our children in this regard; and

Whereas, in worst case scenarios, children are killed by a violent parent. As reported by the Canadian Domestic Homicide Prevention Initiative, recent separation and domestic violence are the two biggest risk factors for domestic violence related child homicides; and

Whereas custody disputes are an additional risk factor. Each year in Canada, about 30 children are killed by a parent. Mothers are responsible about 40 per cent of the time, often due to postpartum depression or mental illness. In the 60 per cent of cases where fathers are the murderers, anger, jealousy or post-separation retaliatory revenge are the usual motivations; and

Whereas Keira's Law is named after four-year-old Keira Kagan, who was killed while in the custody of her father, in 2020; and

Whereas many cases of domestic violence are inappropriately labelled as "high conflict" in the family court system. According to research by Rachel Birnbaum, a Social Work Professor at the University of Western Ontario who specializes in child custody, approximately one third of cases called "high conflict" by the court had substantiated evidence of valid concerns about domestic violence. These cases must be recognized and treated differently by judges; and

Whereas voting in favour of "Keira's Law", contained in Private Member's Bill C-233, will not only protect victims of violence and children, it will save lives by

amending the *Judges Act* to establish seminars for judges on intimate partner violence and coercive control;

- 1. Now Therefore Be It Hereby Resolved That Aurora Town Council calls upon the House of Commons to support Member of Parliament Anju Dhillon's Private Member's Bill C-233, that will raise the level of education on domestic violence and coercive control for federally appointed Judges; and**
- 2. Be It Further Resolved That a copy of this resolution be sent to: The Right Honourable Justin Trudeau, Prime Minister of Canada; The Honourable Karina Gould, MP, Minister of Families, Children and Social Development; The Honourable Candice Bergen, Interim Leader of the Conservative Party of Canada; Yves-Francois Blanchet, MP, Leader of the Bloc Quebecois; Jagmeet Singh, MP, Leader of the New Democratic Party; MP Tony Van Bynen; and MP Leah Taylor Roy; and**
- 3. Be It Further Resolved That a copy of this resolution be circulated to all Ontario municipalities and the Federation of Canadian Municipalities (FCM).**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond
Town Clerk
The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Candice Bergen, M.P., Interim Leader of the Conservative Party of Canada
Yves-François Blanchet, M.P., Leader of the Bloc Québécois
Jagmeet Singh, M.P., Leader of the New Democratic Party of Canada
Tony Van Bynen, M.P. Newmarket—Aurora
Leah Taylor Roy, M.P. Aurora—Oak Ridges—Richmond Hill
Federation of Canadian Municipalities (FCM)
All Ontario municipalities

Municipal Council of the County of Oxford
Council Meeting - Oxford County

Date: Wednesday, May 25, 2022

Moved By: Mark Peterson

Seconded By: Sandra Talbot

Resolved that the recommendations contained in Report No. PW 2022-26 titled "Speed Management and Road Safety Reviews - Princeton, Plattsville, Woodstock and Zorra" be subject to maintaining the speed limits and speed zones currently in place on Oxford Road 2, Princeton and Douro Street, Plattsville.

DISPOSITION: Motion Carried *Chloe Senior*



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	June 2 nd , 2022
Subject:	May Monthly Report	Council Meeting Date:	June 15 th , 2022
Report #:	FC-22-12		

Recommendation:

That Report FC-22-12 is received as information.

Background:

To provide Council with an update regarding the activities of the Protective Services Department, for the month of May 2022

Analysis/Discussion:

Fire:

- (45) burn permits were issued in May 2022
- May 2022 monthly fire calls (included)
- Fire calls 2021 vs 2022 (included)

Meetings, Courses and Training Attended:

- May 2nd completed interviews for Bright Station Chief vacancy. I would like to advise Council that Bright Captain Don Arsenault has been selected as the new Bright Station Chief effective July 1st, 2022
- May 3rd staff attended Drumbo Station to meet with the Drumbo Officers to discuss storage of equipment on the Drumbo Rescue
- May 4th staff attended Council meeting
- May 10th attended Enbridge Gas along with Township Firefighters for a tour of their facility and bar-b-que
- May 11th attended monthly staff meeting
- May 12th attended our monthly RFSOC meeting in Burgessville Fire Station to discuss upcoming recruit training, fire communication towers, fire dispatch and tiered response
- May 14th attended Hickson Station to assist with RFSOC recruit training
- May 16th attended Princeton Fire Station committee meeting
- May 18th attended Council meeting

- May 25th attended Bright Station along with a number of instructors to set up for the RFSOC recruit training weekend
- May 27th and 28th staff attended Bright Station to host the RFSOC recruit training weekend. Our instructors provided NFPA certified training to 41 recruits in total. These recruits spent Friday evening cutting through doors and operating lighting equipment and the use of hand tools. Saturday these same recruits enjoyed cutting up 12 cars using heavy hydraulics and hand tools plus breaking glass
- May 31st staff attended Thamesford Fire Station along with the RFSOC Chiefs to complete interviews to select our first shared Fire Prevention Officer. This person's name will be announced at the next Council meeting

May 2022 Fire Call Report

Bright

9	07-May	Twp Rd 8	Field Fire Assist
10	09-May	Blenheim Rd	Structure Fire
11	13-May	Blandford Rd/Oxford 8	MVC
12	21-May	Baird St S	Fire Investigation
13	25-May	Dundas St W	Structure Fire - False Alarm

Drumbo

33	02-May	Hwy 401 Km 252	MVC
34	07-May	Hwy 401 Km 252	Field Fire
35	08-May	Twp Rd 2	Grass Fire - Assist
36	09-May	Blenheim Rd	Structure Fire - false alarm
37	12-May	Blenheim Rd	Hydro Lines arcing
38	20-May	Oxford Rd 29	MVC
39	20-May	Brant-Oxford Rd	MVC
40	21-May	Twp Rd 10	Hydro Lines arcing
41	21-May	Oxford Rd 29	MVC
42	21-May	Twp Rd 10	Hydro Lines arcing
43	23-May	Hwy 401 Km 243	MVC
44	25-May	Hwy 401 Km 258	MVC
45	25-May	Dundas St W	Structure Fire - False Alarm

Plattsville

23	07-May	Twp Rd 8	Corn Field Fire
24	09-May	Blenheim Rd	Structure Fire - False Alarm
25	13-May	Blandford Rd	MVC Assist
26	15-May	Albert St W	Medical Call
27	20-May	Ann St N	Medical Call
28	21-May	Douro St	Hydro Lines
29	21-May	Young St W	Hydro Lines
30	21-May	Baird St S	Fire Investigation
31	25-May	Hwy 401 Km 258	MVC Assist
32	25-May	Dundas St W	Structure Fire - False Alarm
33	28-May	Young St E	Gas Line Rupture

Princeton

24	03-May	Twp Rd 3	Medical Call
25	07-May	Twp Rd 8	Corn Field Fire
26	08-May	Twp Rd 2	Bush Fire
27	09-May	Blenheim Rd	Structure Fire

Report FC-22-12**June 15th ,2022**28 20-May Oxford Rd 29
29 25-May Dundas St WMVC Assist
Structure Fire - false alarm**EZT**

4 calls to date

North Dumfries

0 calls to date

Wilmot

0 calls to date

BB Fire Calls as of January-May

	<u>2021</u>		<u>2022</u>	
	<u>Medical</u>	<u>Total Calls</u>	<u>Medical</u>	<u>Total Calls</u>
Bright	1	8	2	13
Drumbo	4	23	5	45
Plattsville	1	20	6	33
Princeton	2	22	4	29
EZT	0	2	1	3
North Dumfries	0	0	0	0
Wilmot	0	0	0	0
	8	75	18	123

By-Law Enforcement – May 2022**2022**

- 01 Cats
- 02 Noise – dogs
- 03 Dogs running at large
- 04 Noise
- 05 Dogs running at large
- 06 Dog bite
- 07 Dogs running at large
- 08 Noise
- 09 Noise
- 10 Parking

CEMC-May 2022

- COVID-19 – Monthly conference calls with Southwestern Public Health
- Emergency Preparedness Week – prepared and published social media messaging

Respectfully submitted by:

Rick Richardson

Rick Richardson
Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Rick Richardson – Director of Protective Services
Reviewed By:	Rodger Mordue	Date:	May 24 th ,2022
Subject:	ATV Noise Exemption	Council Meeting Date:	June 15 th ,2022
Report #:	FC-22-13		

Recommendation:

That Report FC-22-13 be received;

And further that Council directs staff to permit the Great Lakes ATV Club an exemption to the township Noise & Vibration By-Law between the hours of 7pm -11pm on August 20th ,2022 to permit their members to ride their ATV on a private trail within the township.

Background:

On May 5th ,2022 Great Lakes ATV Club contacted staff by email requesting an exemption from our current Township Noise By Law 2182-2020 for August 20th ,2022. This ATV Club host club member rides occasionally to collect donations for special projects or food items for the local food bank.

Analysis/Discussion:

Great Lakes ATV Club have hosted this evening members ride every year since 1998 without any issues. They will ride on a small private trail north of Township Road 9 and then cross over the Township Road 9 for a very short distance to access the larger private trail on the south side of Township Road 9. Great Lakes ATV Club vice president have stated that all ATV members will cease any noise at 10:30 pm and start loading their ATV on their trailers. (ATV trail map attach)

Financial Considerations: NA

Respectfully submitted by:

Rick Richardson

Director of Protective Services



I hope this information helps with your report. Let me know if you need anything else.

Regards,
Lisa

From: Rick Richardson <rrichardson@blandfordblenheim.ca>
Sent: May 18, 2022 8:46 AM
To: Great Lakes ATV <greatlakesatv@hotmail.com>
Subject: RE: Permit

Good Morning Lisa



Great Lakes ATV Club
PO Box 331
Innerkip ON N0J 1M0

Sarah Matheson
Deputy Clerk
Township of Blandford-Blenheim
47 Wilmot Street South
Drumbo ON, N0J 1G0

May 5th, 2022

Dear Ms Matheson,

Great Lakes ATV Club would like to apply for an exemption permit to the Noise or Vibration By-Law NUMBER 2182-2020 for the date of August 20, 2022, for the club leadership to host a members ride from 7pm to 11pm.

In the past our club has hosted successful rides like this giving us the ability to gear up and support the local community by collecting donations or raising money for specific groups, like the Blandford Blenheim Food Bank.

To respect to the neighbours of the trail property we will organize the ride to terminate at 10:30pm where all ATVs will be back at the parking lot and loaded on their respected trailers ensuring that all noise from exhausts or motors will be ceased by 11pm. We also plan to limit the rider attendance to 30 ATVs MAX, splitting the group into smaller riding packs.

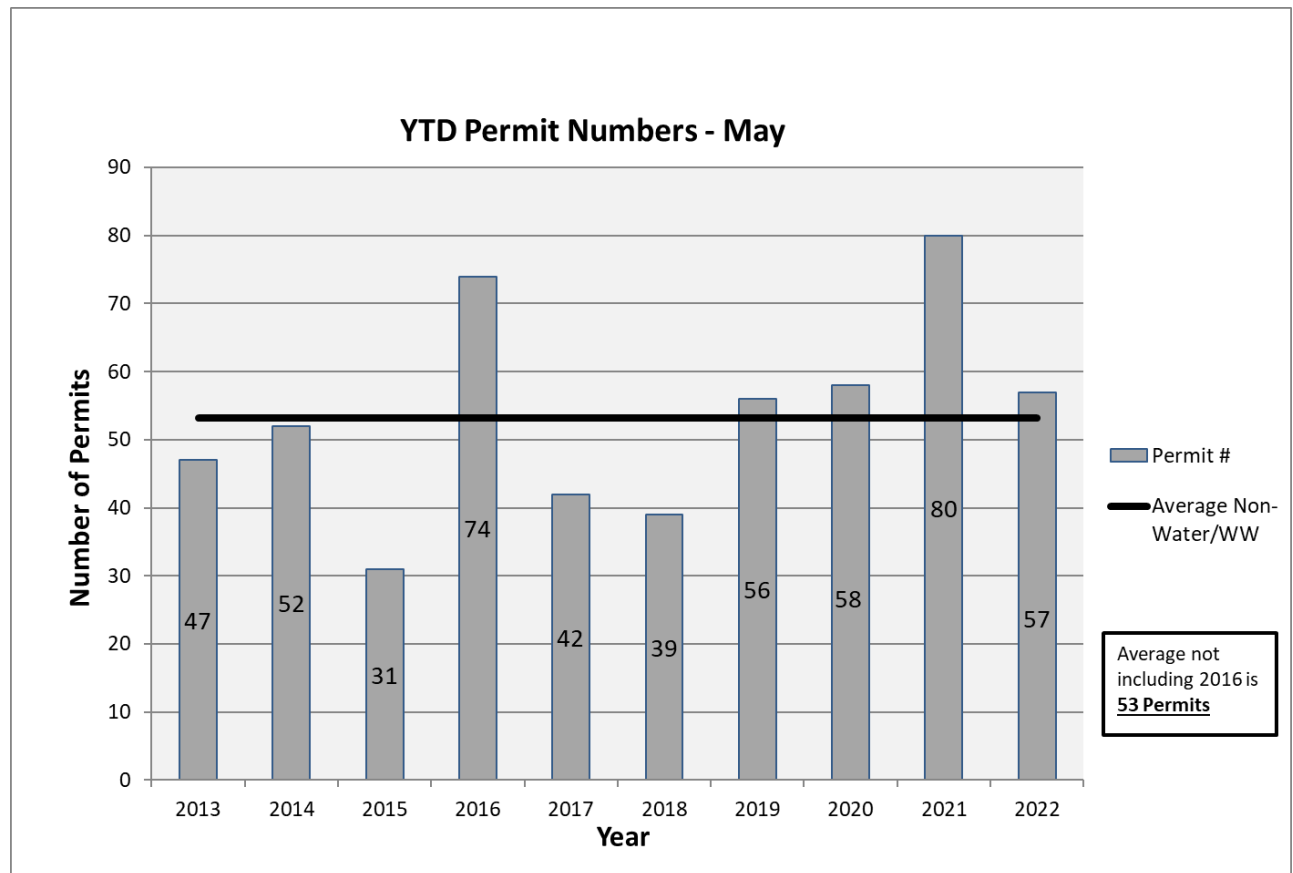
We look forward to hearing your feedback on this request for the night time ride.

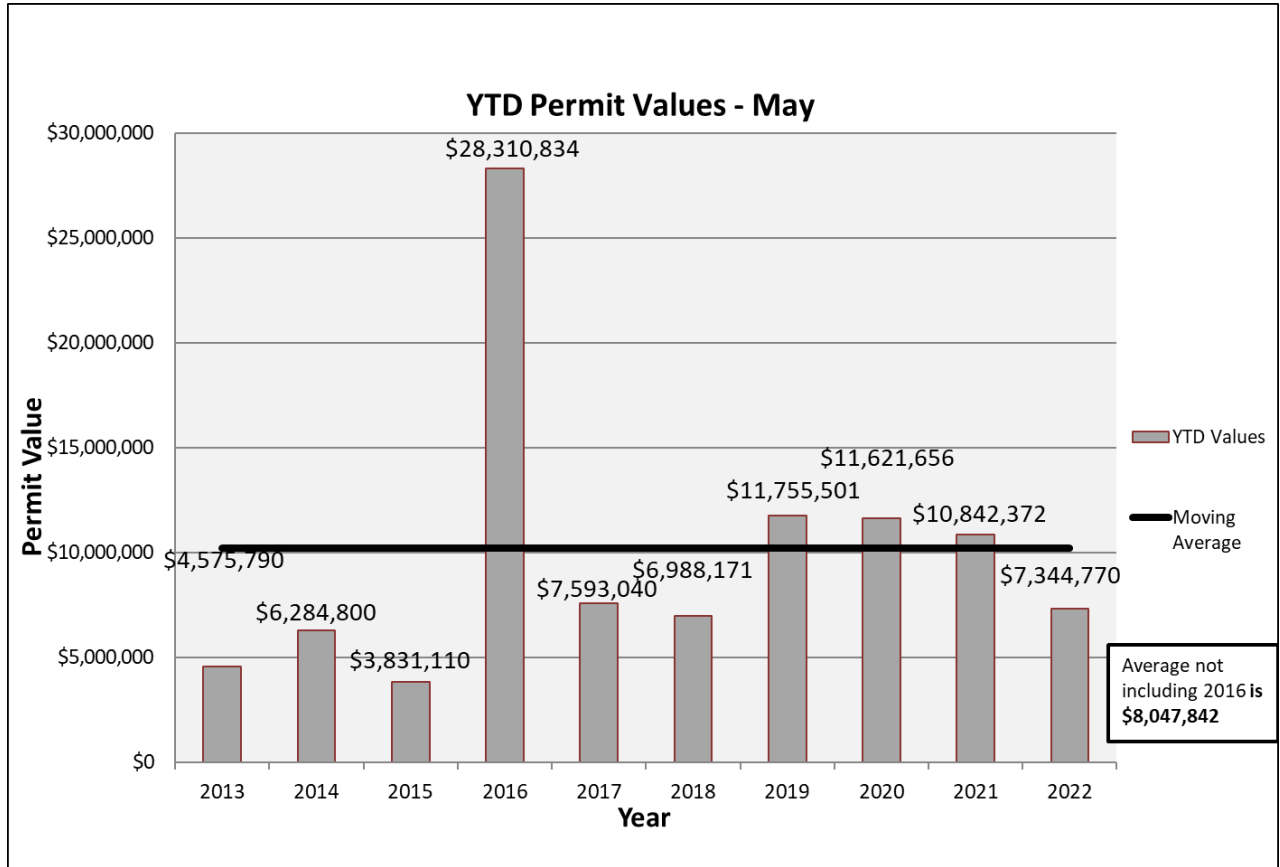
Sincere Regards,

Great Lakes ATV Club
c/o Lisa Rocheleau, Club Vice President

Monthly Report to Council – June 15, 2022

Building Description			Permit Value	Permit Fee
Sewage system	New	Single-family dwelling	\$ 15,000.00	\$ 635.00
Residential building	Addition	Single-family dwelling	\$ 250,000.00	\$ 2,121.85
Residential building	New	Modular home	\$ 100,000.00	\$ 878.00
Sewage system	Replacement	Single-family dwelling	\$ 20,000.00	\$ 387.90
Pools	New	Residential - Inground	\$ 200,000.00	\$ 116.00
Accessory structures	Addition	Porch	\$ 8,000.00	\$ 1,487.93
Demolition	Full Demolition	Single-family dwelling	\$ 15,000.00	\$ 232.00
Accessory structures	New	Shed	\$ 20,000.00	\$ 578.00
Agricultural	New	Machine storage	\$ 135,000.00	\$ 289.00
Pools	New	Residential - Above Ground	\$ 20,000.00	\$ 232.00
Agricultural	Addition	Barn	\$ 50,000.00	\$ 1,028.60
Residential building	Finished basement	Single-family dwelling	\$ 53,000.00	\$ 216.00
Signs	Replacement	Sign	\$ 15,000.00	\$ 550.00
Pools	New	Residential - Above Ground	\$ 3,000.00	\$ 578.00
Pools	New	Residential - Inground	\$ 101,000.00	\$ 262.00
TOTALS			\$1,005,000.00	\$ 9,592.28





Respectfully submitted by:

John Scherer
Manager Building Services/CBO



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	June 7, 2022
Subject:	Petition for Drainage Hotson Drain	Council Meeting Date:	June 15, 2022
Report #:	DS-22-13		

Recommendation:

That Report DS-22-13 be received as Information; and,

That Council accepts the petition for drainage works from W.A. Chesney & Sons Limited for repair and improvements of the Hotson Drain at N pt. of lot 6 con 7 at 825996 Township Road 8

That the Clerk notify the Upper Thames River Conservation Authority that it has received a petition for drainage work and that they intend to proceed with this petition

Background:

The Township has received a signed petition for repair and improved drainage of the Hotson Drain at N pt. of lot 6 con 7 at 825996 Township Road 8. This was last improved in 1966.

Analysis/Discussion:

A petition, as per Section 4 of the Drainage Act, petition may be signed by majority of the landowner or 60% of the land area in the area requiring drainage.

I believed that the petition received meets the requirements of Section 4(1)(a)(b)

Therefore, council should send notice to the Petitioner and the Conservation Authority (UTRCA) that may be affected by the petition that they intend to proceed with the petition in accordance with Section 5 of the Drainage Act

Financial Considerations:

The cost of all municipal drain are assessed to effected landowner in the area requiring drainage

Attachments:

Copy of petition received May 31st , 2022

PDF of the Hotson Drain watershed

Respectfully submitted by:

Jim Harmer

Jim Harmer



Hotson Drain
petition.pdf



hotson dr plan.pdf

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Blandford Blenheim

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)
repair and improvements of the Hotson Drain and to reduce the erosion on N pt lot 6 Con 7 at 825996 Township Road 8

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) Chesney	(First Name) Bill	Telephone Number 519 533-2469 ext.
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Address	
Road/Street Number 825996	Road/Street Name Township Road 8

Location of Project			
Lot n pt lot 6	Concession 7	Municipality Blandford Blenheim	Former Municipality (if applicable) Blandford

What work do you require? (Check all appropriate boxes)

- Construction of new open channel
- Construction of new tile drain
- Deepening or widening of existing watercourse (not currently a municipal drain)
- Enclosure of existing watercourse (not currently a municipal drain)
- Other (provide description ▼)

Hotson Drain

Name of watercourse (if known)
350 meters

Estimated length of project
sandy loam

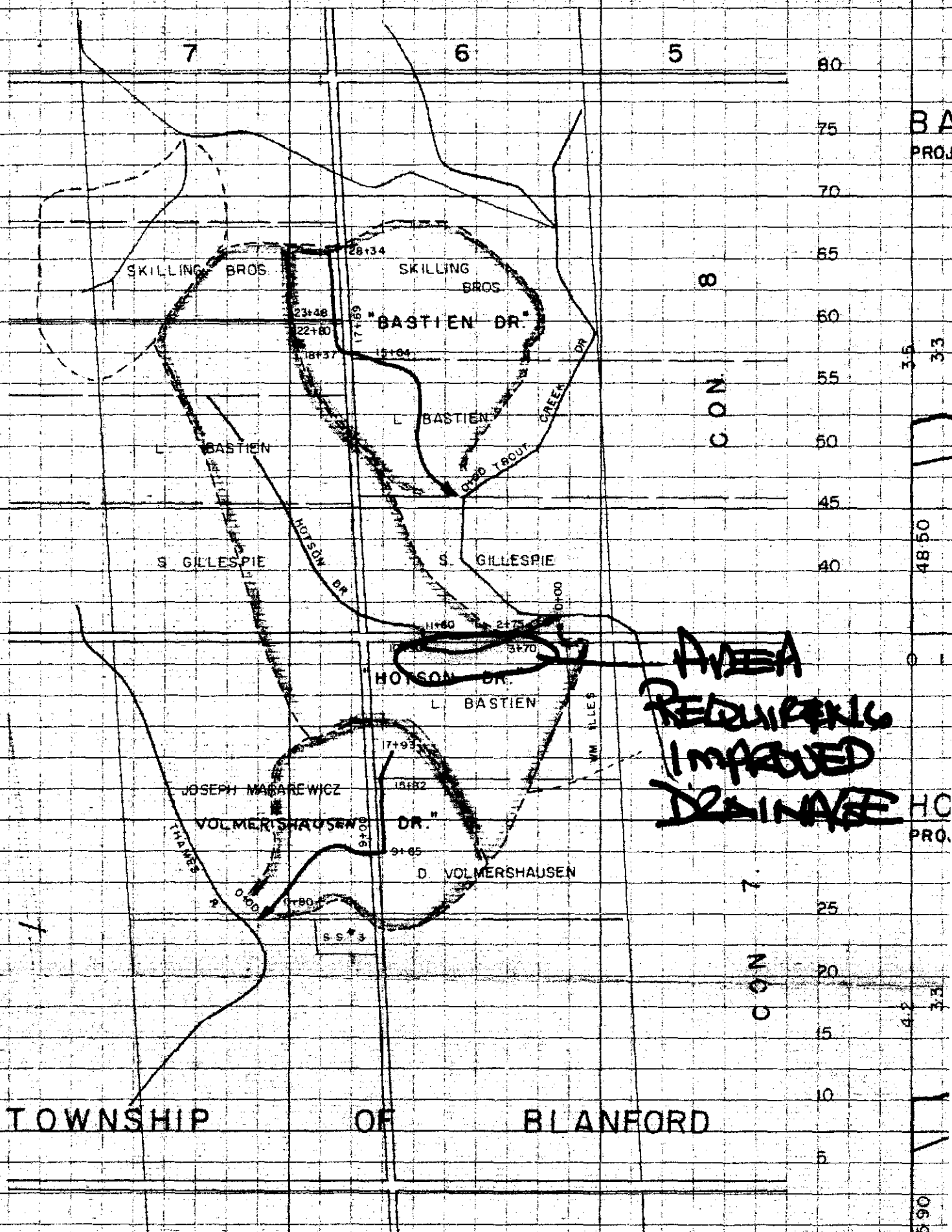
General description of soils in the area
repair and improvement of Hotson Drain to reduce erosions caused by surface water

What is the purpose of the proposed work? (Check appropriate box)

- Tile drainage only
- Surface water drainage only
- Both

Petition filed this 31st day of May, 2022

Name of Clerk (Last, first name) <u>MORQUE, RODGER</u>	Signature 
---	--



TOWNSHIP OF BLANFORD

**AREA
REQUIRING
IMPROVED
DRAINAGE**

BA
PROJ

HC
PROJ

590

48.50
3.5
3.3

4.2
3.3

CON

CON



TOWNSHIP OF BLANDFORD-BLENHEIM

To:	Members of Council	From:	Sarah Matheson, Deputy Clerk
Reviewed By:	Rodger Mordue, CAO/Clerk	Date:	May 27 th , 2022
Subject:	Joint Compliance Audit Committee	Council Meeting Date:	June 15 th , 2022
Report #:	DC-22-03		

Recommendation:

That Report DC-22-02 be received as information; and,

AND THAT Council approve the formation of a Joint Compliance Audit Committee with the other Oxford County municipalities for the 2022-2026 term;

AND THAT the following members be appointed to the 2022 Joint Compliance Audit Committee:

- David Morris
- Carol Symons
- Keith Reibling
- Joyce McAndrew
- Christene Scrimgeour

AND FURTHER THAT the above appointments be formalized via by-law 2304-2022.

Purpose:

To establish a Joint Compliance Audit Committee.

Background:

The *Municipal Elections Act*, 1996 requires municipal Councils to appoint a Compliance Audit Committee (JCAC) prior to October 1st in an election year. The Committee is required by the Act to:

- Receive and review applications from electors requesting an audit of a candidate or registered third party's campaign finances.
- Determine if such applications will be granted or rejected and where granted, appoint an auditor to conduct a compliance audit of the candidate or third party advertiser's campaign finances.

-
- Receive and review the Auditor's report and decide whether legal proceedings should be commenced.
 - Receive and review a report from any of the participating municipalities' Clerks concerning apparent over-contributions to a candidate or third party advertiser and decide whether legal proceedings should be commenced against the contributor.

Committees are appointed for the term of Council and must be composed of not fewer than three (3) and not more than seven (7) members who are responsible for acting in accordance with the powers and obligations as set out in the Act.

As has been done in since 2010, the municipalities of Oxford County have once again agreed to appoint a Joint Compliance Audit Committee for the 2022-2026 term.

Analysis/Discussion:

Members are recommended for appointment to the JCAC based on the knowledge and experience they possesses that would enable fulfilment of the committee's mandate (as detailed in the attached terms of reference).

Given the judicial nature of the committee, the Clerks team sought out individuals with accounting and audit experience, academic qualifications (expertise in political science or local government administration), legal backgrounds, municipal experience and knowledge of campaign financing rules under the Act.

Committee Composition

The individuals recommended for appointment to the 2022-2026 Joint Compliance Audit Committee include three former members and two new appointees, all who possess relevant education and experience to contribute to a well-rounded and competent committee. The individuals recommended for appointment are as follows:

Former Members

1. David Morris – Past CAO of the Town of Tillsonburg and current Director of the Multi-Service Centre;
2. Carol Symons – Member, Woodstock Community Grants Advisory Committee; and
3. Keith Reibling – Past Clerk-Administrator, Township of Blandford Blenheim.

New Members

4. Joyce McAndrew – Former Deputy Treasurer, Town of Ingersoll; and
5. Christene Scrimgeour – Certified Professional Account and active member of various other audit committees.

Financial Implications:

No changes are recommended to the per diem rate for the 2022 term which is proposed to remain at \$150 per meeting, including a compulsory training and orientation session. Thereafter, members will only be required to meet if an audit request is received. The cost of the training and orientation session will be evenly split between all member municipalities, however costs associated with any audit requests or Clerk's report will be borne by the member municipality from which the application or report originates.

Attachments:

Joint Compliance Audit Committee Terms of Reference.

Respectfully submitted by:

Sarah Matheson, Deputy Clerk

COMPLIANCE AUDIT COMMITTEE

Rules of Procedure for the Compliance Audit Committee.

BACKGROUND

- A. Section 88.37 of the *Municipal Elections Act, 1996* requires municipalities to appoint Compliance Audit Committees to deal with matters regarding election campaign finances before October 1 in an election year. These rules of procedure for the Compliance Audit Committee form part of By-law 2022-2304 was passed by the Township of Blandford-Blenheim on June 15th, 2022.**
- B. Subsection 88.37(6) of the *MEA* requires the Clerk to establish administrative practices and procedures for the Committee.**

The following are the procedures of the Compliance Audit Committee (the Procedures")

1. Definitions.

As used in these procedures, the following terms shall have the meanings indicated:

Applicant – An elector who makes an application under s. 88.33 (1) of the *MEA*.

Application – An application accepted by the Clerk pursuant to s. 88.33(2) of the *MEA*.

Candidate – The Candidate whose election campaign finances are the subject of an application.

Chair – The Compliance Audit Committee Chair selected under s. 5 of these Procedures.

Clerk – The Township of Blandford-Blenheim Clerk or the Clerk's designate.

Committee — The Compliance Audit Committee of the Township of Blandford-Blenheim

Council — The Council of the Township of Blandford-Blenheim

MEA – The *Municipal Elections Act, 1996*.

Registered Third Party – The Registered Third Party who is the subject of an application alleging contravention of a provision of the *Municipal Elections Act*, 1996 relating to its campaign finances in relation to third party advertisements.

2. Rules.

The rules in these Procedures shall be observed in all meetings of the Committee.

3. Matters not dealt with in the Procedures.

If these Procedures do not provide for a matter of procedure that arises during a meeting, the practice shall be determined by the Committee, and the Committee may do whatever is necessary and permitted by law to enable it to effectively and completely deal with the matter before it.

4. Meetings.

- A. The Committee shall meet at the request of the Clerk.
- B. The Clerk shall summon a meeting of the Committee when the Clerk considers it necessary, when required by the *MEA* and when requested to do so in writing by a majority of the Committee members.
- C. Meetings of the Committee shall be held at the Township of Blandford-Blenheim Council Chambers or such other location, as the Clerk deems appropriate.
- D. Committee meetings, shall commence at a time and date to be set by the Clerk, and shall be adjourned on a vote of the Committee.
- E. A majority of the Committee members constitutes a quorum at meetings of the Committee.
- F. Meetings of the Committee shall, subject to the exceptions found in the *Municipal Act*, 2001, be open to the public.
- G. Addresses to the Committee shall be no more than five minutes in length.

5. Committee Chair.

- A. At its first meeting the Committee shall elect one of its members as Chair for the term of the Council that appointed the members and until a successor is appointed. When the Chair of the Committee is absent or is otherwise unable to act, the Committee may appoint another member as Acting Chair. While presiding, the Acting Chair shall have all the powers of the Chair.

- B. If the Chair of the Committee resigns as a member of the Committee or resigns as the Chair of the Committee, the Committee shall appoint another member as Chair for the balance of the term of Council and until a successor is appointed.
- C. The Chair is the liaison between the members and the Clerk on matters of policy and process.
- D. The Chair shall enforce the observance of order and decorum among the Committee members and the public at all meetings.

6. Agenda.

- A. Before each meeting the Clerk shall provide an agenda to each member of the Committee.
- B. The agenda shall include a copy of the Application and/or Clerk's report.
- C. The Clerk shall distribute to Committee members before or during a meeting any written submissions, including those of a Candidate/Registered Third Party, in relation to an Application or other item on an agenda.
- D. The first matter of business on each agenda shall be the declaration of any conflict of interest.

7. Lack of Quorum.

If no quorum is present thirty minutes after the time fixed for a meeting of the Committee or the resumption of a meeting after an adjournment, or should a quorum at a meeting be lost for a period of thirty consecutive minutes, the Clerk shall record the names of the members present and the meeting shall stand adjourned until the next meeting day scheduled by the Clerk.

If a meeting is adjourned due to a lack of quorum a new meeting will be called by the Clerk to ensure that the applicable statutory requirement of the MEA is met (s.88.33 (7), 88.34 (8), 88.35 (4), 88.36 (5)).

8. Committee procedures.

- A. Opening statement.

Where the agenda includes consideration of an Application, the Chair will read an opening statement outlining the procedure and format of the Committee meeting.

B. Motions.

Following the opening statement and before considering the substance of agenda items, the Committee members may make preliminary motions, including motions to change the order of business or to defer an agenda item, with respect to any business properly before the Committee.

C. Committee Business

Prior to consideration of an item on the Committee agenda, the Chair will identify, for those present, the agenda item to be considered.

D. Introduction and recording of Applicant and Candidate

Prior to consideration of an Application, the Chair shall request the Applicant and Candidate/Registered Third Party, if present, to identify themselves and to provide their names and mailing addresses to the Clerk during the meeting.

E. Consideration of an Agenda Item

- (1) Any persons present for the item, including the Applicant and the Candidate/Registered Third Party, who have registered with the Clerk, may speak to the item for up to five minutes.
- (2) The Committee members may ask questions of anyone who speaks and of staff.
- (3) Once all of those who have registered have been given an opportunity to speak as permitted by clause 8.E.(1), the committee members will each have an opportunity to speak to the item.
- (4) Committee members may request staff to acquire outside assistance such as legal counsel advice.

F. Voting on an Item

Once the process set out in E. has concluded, Committee members may speak to the matter for a maximum of five minutes each, make motions and vote on the item.

G. Rules of Debate

- (1) When two or more Committee members wish to speak, the Chair shall designate the member who first requested to speak as the member who speaks first.

- (2) A Committee member may ask a question only:
 - a) Of a member who has already spoken on the matter under discussion.
 - b) Of the Chair;
 - c) Of an official of the Township of Blandford-Blenheim; and
 - d) Of any other person addressing the Committee pursuant to these Procedures.
- (3) A Committee member may ask a question only for the purpose of obtaining information relating to the matter then under discussion.
- (4) Every Committee member present at a meeting of the Committee when a question is put shall vote on the question, unless prohibited by law in which case the fact of the prohibition shall be recorded in the minutes of the meeting.
- (5) The matter put to a vote shall be in the form of a motion addressing the matter then under consideration.
- (6) Any Committee member may propose a motion on the matter then under consideration, and the Clerk shall record the motion in writing.
- (7) If there is more than one motion with respect to a matter, the Clerk shall record all motions in writing and read the various motions to the Committee members prior to the vote being taken.
- (8) The following are deemed to be procedural motions and shall be subject to consideration in the following order:
 - a) To change the order of business (not debatable).
 - b) To adjourn and amendments thereto (not debatable).
 - c) That the vote be now taken (not debatable).
 - d) To defer.

9. Notice

- (1) The Clerk shall give notice of a Committee meeting generally in accordance with the procedural by-law of the Township of Blandford-Blenheim.

- (2) Where an Application will be considered at a meeting, the Clerk shall give reasonable notice to the Applicant and Candidate/Registered Third Party of the time, place and purpose of a meeting and of the fact that if either party fails to attend the meeting the Committee may proceed in the party's absence and the party will not be entitled to further notice in relation to the meeting or subsequent meetings at which the application is considered. The notice shall include the reasons given in the Application. The Candidate/Registered Third Party shall be requested to respond to the Application in writing. The written response shall be submitted to the Clerk a minimum of two days prior to the Committee meeting at which the Application will be considered.
- (3) The Clerk will forward notice of the committee's decision to the Applicant and the Candidate/Registered Third Party at the mailing address provided to the Clerk as required by these Procedures.

10. Committee decisions under MEA.

- (1) In accordance with s. 88.33(7) of the MEA, within 30 days of receipt of the Application, the Committee shall consider the application and decide whether to grant or reject the Application.
- (2) If the Committee decides to grant the Application it shall by resolution appoint an auditor licensed under the *Public Accounting Act, 2004* to conduct a compliance audit of the Candidate's election campaign finances.
- (3) In accordance with s. 88.33(17) of the MEA, within thirty days after receiving a report of an auditor submitted under s. 88.33(13) of the MEA, the Committee shall consider the report and determine whether or not the act has been contravened.
- (4) If the committee feels the act has been contravened the committee must determine whether to proceed with legal action.
- (5) If the report finds that the act was not contravened the committee needs to determine if the applicant had reasonable grounds and where costs could be attributed.
- (6) Clauses 10 (1) through (5) shall apply to Applications concerning Registered Third Parties in accordance with s. 88.35 (4) of the MEA.
- (7) In accordance with s. 88.34 (8) and 88.36 (5) of the MEA, within 30 days of receipt of the Clerk's report, the Committee shall consider the report and decide whether to commence a legal proceeding against a contributor for an apparent contravention.

11. Grant exceptions from Procedures

The Committee may waive any rule of procedure in this by-law, as it considers appropriate to ensure that the real questions in issue are determined in a just manner.

12. Voting

In the case of a tie vote, the motion or question shall be deemed to have been lost.

13. Minutes

The Clerk shall prepare minutes of each meeting of the Committee and shall provide members with a copy of the minutes, as soon as the minutes are available.

The Committee members shall each review and sign the minutes to confirm that the minutes reflect the Committee's actions.

14. GENERAL

This shall come into force on the date of its enactment.
Dated the 15th day of June, 2022.

Committee Chair

Clerk

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2304-2022

Being a by-law to appoint a Joint Compliance Audit Committee

WHEREAS Section 88.37 of the *Municipal Elections Act, 1996* requires municipalities to appoint Compliance Audit Committees to deal with matters regarding election campaign finances before October 1 in an election year;

AND WHEREAS the Township of Norwich, Township of Southwest Oxford, Township of Zorra, Township of East Zorra-Tavistock, Township of Blandford-Blenheim, Town of Tillsonburg, the City of Woodstock and Town of Ingersoll deem it expedient to establish a Joint Compliance Audit Committee.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF INGERSOLL ENACTS AS FOLLOWS:

1. THAT a Committee, to be known as the Joint Compliance Audit Committee, is hereby established to deal with the matters provided for in Section 88.33 to 88.36 of the *Municipal Elections Act, 1996*.
2. THAT the Joint Compliance Audit Committee shall consist of the individuals listed in Schedule "A" and will be utilized to deal with each compliance audit request in accordance with the Terms of Reference attached hereto as Schedule "B."
3. THAT the business of the Joint Compliance Audit Committee be conducted in accordance with the Terms of Reference, set out in Schedule "B" attached hereto, which shall form part of this By-law.
4. AND THAT this By-law shall come into force and take effect on the date of passage.

By-law read a first and second time this 15th day of June, 2022.

By-law read a third time and finally passed this 15th day of June, 2022.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE

SCHEDULE "A"

Carol Symons

David Morris

Keith Reibling

Joyce McAndrew

Christene Scrimgeour

Recommendation for the use of the 2021 operating surplus:

Reserve	December 2021 Reserve Balance	Additional amount recommended	Comments
Tax Rate Stabilization Reserve	\$285,166.10	\$36,396	This will bring the balance of this reserve to \$321,562.30, the maximum suggested value = 10% of 2022 budgeted property tax funded operating expenditures net of transfers to reserves.
Working Capital Reserve	\$848,111.27	\$278,512	This account is used to fund capital projects approved by Council. There are several large capital projects in our long term capital plan and Council can decide which projects will be funded using this reserve..

Financial Considerations:

See Above

Attachments:

None

Respectfully submitted by:

Denise Krug
 Director of Finance/Treasurer

On March 2, 2002, Council approved an additional \$1,000 grant to the Plattsville Fire Department Association for start up costs for an outdoor ice rink in Plattsville.

Total 2022 Council Approved Grants to date	\$6,000.00
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We have now received an additional funding request from the Drumbo Lions Club. The application has been provided separately to Council to respect the organization's privacy.

Analysis/Discussion:

On February 16, 2022 Council passed By-law 2288-2022 approving the budget which included a total of \$10,000 for grants & subsidies, \$5,000 of which was allocated on February 16th, and an additional \$1,000 allocated on March 2, 2022, leaving \$4,000 currently unallocated.

The Drumbo Lions Club is requesting financial assistance for a Canada Day Hot Air Balloon Glow.

Financial Considerations:

If Council approves the Drumbo Lions Club request for \$1,000.00, there will be no effect to the current budget as there is \$4,000 unallocated grant and subsidy at this time. If approved, this will leave \$3,000 unallocated.

Attachments: NA

Respectfully submitted by:

Denise Krug
Director of Finance/Treasurer



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council
Reviewed By: Rick Richardson
Subject: Princeton Fire Station Committee findings
Report #: CAO-22-10

From: Rodger Mordue, CAO/Clerk
Date: June 2, 2022
Council Meeting Date: June 15, 2022

Recommendation:

That Report CAO-22-10 be received; and,

That Council direct staff to begin the search for a property which will eventually be the location of a new fire station for Princeton.

Background:

At the April 6, 2022 meeting of Council a report was presented from Fire Chief Rick Richardson about the future of the Princeton Fire Station. The report outlined the options of renovating the existing station or replacing it with a new structure in a new location. At that meeting Council passed the following resolution:

“Be it hereby resolved that Report FC-22-08 be received; and,

That a committee be established to investigate the possible replacement or renovation to the Princeton Fire Station consisting of:

Fire Chief Rick Richardson

Princeton Station Chief Drew Davidson

CAO/Clerk Rodger Mordue

Mayor Peterson

Councillor Demarest”

The Committee has met three times to discuss the various aspects required in a fire station and whether that could be attained through a renovation to the existing structure at the current site or through a new build.

Analysis/Discussion:

The Princeton Fire Station committee which was appointed by Council on April 6, 2022 has met three times. Both operational and employee safety concerns were identified with the existing station. All concerns could be addressed through a new build. The big question was could they be adequately addressed through as renovation of the existing building? The Committee discussed these concerns at length.

- Proximity of bunker gear to truck exhaust. Currently firefighter bunker gear is located at the rear and both sides of the truck bay in the hall. Space is tight and it could be dangerous when people are putting on gear while trucks are getting ready to leave the station. An addition to the station would need to include a dedicated space for bunker gear.
- Washroom and showering facilities. Separate male and female facilities are needed. This could be included in an addition.
- Short apron at the front of the building makes it difficult to back into the station off Main Street. Nothing can be done about this at the current site.
- Truck exhaust goes throughout the building when vehicles are running. Vehicle exhaust is a carcinogen. An adequate CO2 monitoring and ventilation system could be installed in the current building to rectify this.
- Parking. There is not adequate space in the existing lot to accommodate all firefighter vehicles. The existing parking lot can be extended but it would still be inadequate to accommodate all firefighter vehicles.
- Storage space. Currently there is no storage space in the building. Items are stored wherever room can be found which includes pedestrian walkways and stairways. An addition would allow for proper storage of these materials.
- Alternate access for firefighters. Currently when there's a fire call all members enter the building through the front door and travel the length of the building to access their bunker gear at the rear or side of the truck bay. At the same time other members are getting the trucks and equipment ready and exiting the building through that same space. This is a safety hazard. A separate entrance is required and could be accommodated via an addition at the rear of the building.
- Improved water storage. The current 10,000-gallon cisterns on site are not large enough. Also, there are currently four (4) cisterns in the Princeton core that hold 1,000 gallons each but are not accessible due to the weight of the lids. These cisterns will be removed when reconstruction of the Village streets occur. Since there are no hydrants in the area for water supply a new 40,000-gallon water storage could be located on the current site.

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- Backup generator. The station should be equipped with an emergency back-up generator. One would be installed in a renovated station.
 - The existing electrical service in the building is inadequate. Its needs to updated throughout.
 - The existing HVAC system needs to be updated with the addition of air conditioning. Temperatures in the building become unbearable in summer months which not only effects general comfort of those in the building but also effects training exercises.
 - More interior space in general is needed. A proper maintenance room, room for storing and testing of equipment, an area to store bunker suits, training room, improved and additional washroom/shower facilities, a dedicated office for the officers and trainers to do paperwork and additional room on the apparatus floor for trucks. A 50' x 40' addition to the rear of the building could possibly be accommodated on site and could house this.
 - Additional space outside is required. Room is needed for outdoor training exercises. At the current site it is difficult to find adequate room. If an addition goes on the existing station the space that's there now will be drastically reduced.
 - An area is needed for snow storage. This has proven to be a problem in the past and if more of the site area is utilized in the future by an expansion of the building and parking lot this problem will be compounded.

In short, the existing station has deficiencies. Many of the deficiencies to the structure itself could be rectified through a major renovation and the construction of an addition. The site could accommodate an addition roughly 50' x 40' but this work would not happen quickly. While construction is occurring the station would be out of commission.

The Township needs to provide the right tools to its employees so they can do their job. The Township has invested considerable money into firefighter training and equipment. As important as the training, trucks and firefighting tools are in the safe and efficient operation of the department the facility where emergency response is stationed is also an integral part of the equation.

The requirements that are outside beyond the walls of the building cannot be accommodated at the current site:

- There will be growth in Princeton and surrounding area in the future. With growth comes increased demand for services. If an addition/renovation is carried out on the current site it will not be able to handle any further expansion if needed in the future.
- There is no opportunity to acquire more property and expand the present site as the neighbouring properties on all three sides are fully utilized.
- Extensive renovations and an addition are needed to the current building if it is to remain at the current site. There are space limitations that constrain the firefighter's use of the property surrounding the building now and that will be exacerbated with an addition.
- There are ever expanding training and compliance requirements of the volunteer force. On site training is difficult now and it will only become more problematic to find space in the future.
- The composition of the department has changed over the years. Traditionally the volunteer fire department was made up of individuals who largely worked in the area and

were available for daytime calls when the need arose. Increasingly our villages are becoming bedroom communities and members of the department work outside the municipality. Because of this we have needed to increase our compliment of volunteers to ensure adequate daytime coverage.

Given the above the question arises if the municipality would be better served by a larger fire station located elsewhere in the Princeton area. This would mean disposing of the current building. An estimate on the current building places its value at \$500,000 - \$650,000. This money would be used to offset the cost of a new station. One could argue that another use on this site may be more suitable for the community as a whole since it is located in the core of the village.

The Committee recommends that a new build be pursued and that staff be instructed to investigate potential locations for the new station. The current site is 0.35 acres in size and is far too small. Recent construction of new stations in the County have happened on properties that are around 2 acres in size. A site this size will give the municipality ample room for current needs as well as be large enough to accommodate future growth. It is suggested that a building site of approximately 2 acres be purchased.

While the Committee feels that land should be purchased now it is not being suggested that the building be constructed in the immediate future. Too much uncertainty exists in the current economy. Once building prices become more stable and the Township is in a better position to finance construction the project could move forward at the new site. The new build should be placed in the capital budget forecast for construction in 2024. In the meantime the existing station will be maintained until that new station is built.

Financial Considerations:

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Attachments:

- N/A

Respectfully submitted by:

Rodger Mordue
CAO/Clerk



Analysis/Discussion:

An unopened road allowance exists between 71 and 75 Prospect Street Drumbo. It is currently used by the two abutting property owners as a driveway access. In 2021 the house at 71 Prospect Street was destroyed by fire. That structure was legal non-conforming because of the setbacks. To rebuild the structure in the previous location they would need to comply with a number of strict building code requirements such as non-combustible construction materials and no windows being allowed on the west side because of the proximity to the road allowance. If they were to acquire a portion of the road allowance they would have adequate setback to build what they wish. That property owner is requesting to purchase 3 metres of this 12 metre unopened road allowance.

The property owner at 75 Prospect advised staff that as long as they still have access to the rear of their property through a public road allowance then they are not interested in purchasing any of this property. If approved as requested there would still be 9 metres of land between 71 and 75 Prospect Street owned by the municipality.

The Township has a procedure to follow when requests such as this are received. If Council agrees to the sale of this parcel of land the following would happen:

1. Survey of the property would need to be done. Purchasers would be responsible for that cost.
2. Once the survey is complete the actual area of the road allowance would be determined and the matter would come back to Council for a final decision and enactment by-law.

Financial Considerations:

The purchasers would be responsible for all costs associated with the transaction. This would include but is not limited to:

1. Survey.
2. Cost of Land

According to the Township's fees and charges by-law services municipal land has a value of \$2.03 per square foot. The estimated area of land being requested is 1,130 sq ft which translates into \$2,293.90. The actual area would be determined by the survey which would need to be completed.

3. Township legal fees.

Attachments:

Request from property owner at 71 Prospect Street

Respectfully submitted by:

Rodger Mordue
CAO/Clerk

May 20, 2022

To whomever it may concern,

We had a house fire June 29, 2021, and as homeowners of 71 Prospect St., Drumbo, and on behalf of our insurance company, we would like to purchase Mill Street, or part thereof, in accordance to the Township of Blandford-Blenheim.

We have been instructed by our township this is integral if we are to have a new house built complying to safety codes regarding openings and combustibile material facing Mill St.

Please move as quickly as possible in order for our family to move back home.

Thank you for your assistance,

A handwritten signature in black ink that reads "Jason L. Parke". The signature is written in a cursive style with a large, prominent "J" and "P".

Jason Parke

Jennifer Parke

A handwritten signature in black ink that reads "Jennifer Parke". The signature is written in a cursive style with a large, prominent "J" and "P".



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council **From:** Trevor Baer

Reviewed By: Rodger Mordue, CAO/Clerk **Date:** June 12th 2022

Subject: Splash Pad Plattsville **Council Meeting Date:**
June 15 2022

Report #: CS-22-08

Recommendation:

That Report CS-22-08 be received as information.

Background:

The following will provide Council with an update regarding the activities for the splash pad at the Plattsville Park.

Analysis/Discussion

This is to inform council that the township of Blandford Blenheim has secured 75% federal financing for the project. With this commitment, the fundraising committee funding of 15% raised, and the township commitment of 10%, we will be at 100% of funding for this project. With all this in place we will be able to start the tender process for this project. The plan for this project is to release a tender on June 17, have an on-site meeting with contractors June 23 2022 at 2pm, close tender June 30 at 12pm. Have Splash Pad Committee of council review tenders July 2nd, 3rd, or 4th, staff bring back a report of which tender was chosen on July 6th. Have council approval chosen tender, award tender to contractor.

Thanks

Trevor Baer

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2304-2022

Being a by-law to appoint a Joint Compliance Audit Committee

WHEREAS Section 88.37 of the *Municipal Elections Act, 1996* requires municipalities to appoint Compliance Audit Committees to deal with matters regarding election campaign finances before October 1 in an election year;

AND WHEREAS the Township of Norwich, Township of Southwest Oxford, Township of Zorra, Township of East Zorra-Tavistock, Township of Blandford-Blenheim, Town of Tillsonburg, the City of Woodstock and Town of Ingersoll deem it expedient to establish a Joint Compliance Audit Committee.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF INGERSOLL ENACTS AS FOLLOWS:

1. THAT a Committee, to be known as the Joint Compliance Audit Committee, is hereby established to deal with the matters provided for in Section 88.33 to 88.36 of the *Municipal Elections Act, 1996*.
2. THAT the Joint Compliance Audit Committee shall consist of the individuals listed in Schedule "A" and will be utilized to deal with each compliance audit request in accordance with the Terms of Reference attached hereto as Schedule "B."
3. THAT the business of the Joint Compliance Audit Committee be conducted in accordance with the Terms of Reference, set out in Schedule "B" attached hereto, which shall form part of this By-law.
4. AND THAT this By-law shall come into force and take effect on the date of passage.

By-law read a first and second time this 15th day of June, 2022.

By-law read a third time and finally passed this 15th day of June, 2022.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE

SCHEDULE "A"

Carol Symons

David Morris

Keith Reibling

Joyce McAndrew

Christene Scrimgeour

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2305-2022

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on June 15th, 2022 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 15th day of June, 2022.

By-law read a third time and finally passed this 15th day of June, 2022.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE