

Present:

# MINUTES

Wednesday, September 03, 2025 at 04:00 PM Council Chambers

47, Wilmot St. S. Drumbo, ON

Streamed live to Township of Blandford-Blenheim YouTube Channel

Mayor M. Peterson, Councillor D. Barnes, Councillor N. Demarest, Councillor B. Banbury and Councillor T. Young

Staff:

CAO J. Brick, Clerk S. Matheson, Deputy Clerk K. Brandt, Director of Finance/Treasurer D. Krug, Director of Protective Services D. Davidson, Director of Public Works J. Borton,

Chief Building Official R. Belanger, Director of Community Services T. Baer, Planner D. Robson, and Oxford County Policy Planner H. Yager

1. **Welcome**
2. **Call to Order**
3. **Approval of the Agenda RESOLUTION 2025-09-03-01**

**Moved by -** Councillor Demarest

**Seconded by -** Councillor Young

Be it hereby resolved that the agenda for September 3, 2025 Regular Meeting of Council be adopted as printed, and circulated.

**Carried**

1. **Disclosure of Pecuniary Interest**

None.

1. **Minutes**
   1. **August 6, 2025 Minutes of Council RESOLUTION 2025-09-03-02**

**Moved by -** Councillor Banbury

**Seconded by -** Councillor Barnes

Be it hereby resolved that the minutes of the August 6, 2025 Regular Meeting of Council be adopted, as printed and circulated.

**Carried**

1. **Business Arising from the Minutes**

None.

1. **Public Meetings**

None.

1. **Delegations/Presentations**

None.

1. **Correspondence**
   1. **Specific**

None.

* 1. **General**
     1. **Safe & Well Oxford re: Southwestern Public Health - Household Food Insecurity Presentation**
     2. **County of Oxford re: Single Source Award – Waste Container Inventory Management System**

**RESOLUTION 2025-09-03-03**

**Moved by -** Councillor Demarest

**Seconded by -** Councillor Young

Be it hereby resolved that the general correspondence items be received as information.

**Carried**

1. **Staff Reports**
   1. **Hannelore Yager, Policy Planner, Oxford County**
      1. **CP2025-252, Additional Residential Units (ARUs) – Zoning Review and Initiation of Zoning By-Law Amendments**

**RESOLUTION 2025-09-03-04**

**Moved by -** Councillor Banbury

**Seconded by -** Councillor Young

Be it hereby resolved that Report CP2025-252 be received as information; and further,

That Blandford-Blenheim Council direct staff to proceed with initiating amendments to the Township Zoning By-Law under S. 34 of the Planning

Act, to support improving the implementation of the additional residential dwelling unit policies within the Oxford County Official Plan.

**Carried**

* 1. **Drew Davidson, Director of Protective Services**
     1. **FC-25-12, July Monthly Report RESOLUTION 2025-09-03-05**

**Moved by -** Councillor Barnes

**Seconded by -** Councillor Demarest

Be it hereby resolved that Report FC-25-12 be received as information.

**Carried**

* 1. **Ray Belanger, Chief Building Official**
     1. **CBO-25-07, Monthly Report RESOLUTION 2025-09-03-06**

**Moved by -** Councillor Banbury

**Seconded by -** Councillor Young

Be it hereby resolved that Report CBO-25-07 be received as information.

**Carried**

* 1. **Jim Borton, Director of Public Works**
     1. **PW-25-15, Monthly Report RESOLUTION 2025-09-03-07**

**Moved by -** Councillor Banbury

**Seconded by -** Councillor Demarest

Be it hereby resolved that Report PW-25-15 be received as information.

**Carried**

* 1. **Trevor Baer, Manager of Community Services**
     1. **CS-25-14, Monthly Report RESOLUTION 2025-09-03-08**

**Moved by -** Councillor Barnes

**Seconded by -** Councillor Young

Be it hereby resolved that Report CS-25-14 be received as information.

**Carried**

* + 1. **CS-25-15, OTF Funding RESOLUTION 2025-09-03-09**

**Moved by -** Councillor Demarest

**Seconded by -** Councillor Banbury

Be it hereby resolved that Report CS-25-15 be received as information.

**Carried**

* 1. **Denise Krug, Director of Finance/Treasurer**
     1. **TR-25-11, Debenture – Princeton Drainage System RESOLUTION 2025-09-03-10**

**Moved by -** Councillor Barnes

**Seconded by -** Councillor Young

Be it hereby resolved that Report TR-25-11 be received as information.

**Carried**

1. **Reports from Council Members**

Councillor Banbury reported on the success of Decoration Day held at Princeton Cemetery, and Mayor Peterson extended thanks to the families who participated in the event. Councillor Barnes also noted the upcoming 30th Anniversary celebration of the Drumbo & District Heritage Society, which will take place on September 7, 2025, from 1:00

p.m. to 4:00 p.m. at the Drumbo Agricultural Hall.

1. **Unfinished Business**

None.

1. **Motions and Notices of Motion**

None.

1. **New Business**

None.

1. **Closed Session**

**RESOLUTION 2025-09-03-11**

**Moved by -** Councillor Demarest

**Seconded by -** Councillor Young

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:43 p.m. to discuss:

a.CS-25-16, A position, plan, procedure, criteria or instruction to be applied to negotiations [s. 239 (2)(k)]

Re: Partnership Agreement Negotiations

**RESOLUTION 2025-09-03-12**

**Moved by -** Councillor Banbury

**Seconded by -** Councillor Demarest

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:01 p.m. and reports the following:

That Council provided direction to the CAO regarding Report CS-25-16.

**Carried**

1. **By-laws**
   1. **By-law 2511-2025, Being a By-law to authorize the use of internet voting for municipal elections in the Township of Blandford-Blenheim.**
   2. **By-law 2512-2025, Being a By-law to confirm the proceedings of Council. RESOLUTION 2025-09-03-13**

**Moved by -** Councillor Barnes

**Seconded by -** Councillor Young

Be it hereby resolved that the following By-laws be now read a first and second time:

1. By-law 2511-2025, Being a By-law to authorize the use of internet voting for municipal elections in the Township of Blandford-Blenheim; and,
2. By-law 2512-2025, Being a By-law to confirm the proceedings of Council.

**Carried**

**RESOLUTION 2025-09-03-14**

**Moved by -** Councillor Demarest

**Seconded by -** Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time:

1. By-law 2511-2025, Being a By-law to authorize the use of internet voting for municipal elections in the Township of Blandford-Blenheim; and,
2. By-law 2512-2025, Being a By-law to confirm the proceedings of Council.

**Carried**

1. **Other**

None.

1. **Adjournment and Next Meeting RESOLUTION 2025-09-03-15**

**Moved by -** Councillor Young

**Seconded by -** Councillor Barnes

Whereas business before Council has been completed at 5:03 p.m.;

Be it hereby resolved that Council adjourn to meet again on Wednesday, September 17, 2025 at 4:00 p.m.

**Carried**

Mark Peterson, Mayor

Sarah Matheson, Clerk