

# MINUTES

Council met at 4:00 p.m. for their sole Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Davidson, Harmer, Mordue and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the July 5<sup>th</sup>, 2023 Regular Meeting of Council be adopted with the addition of item 9. a. ii.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. June 21, 2023 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the June 21<sup>st</sup>, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

### a. Public Meeting Under the Planning Act

#### i. Application for Zone Change – ZN-23-09 (Alalea Farms Ltd. & Carol Brittain)

#### RESOLUTION #3

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-23-09 – Alalea Farms Ltd. & Carol Brittain;

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report, recommending approval. The applicants were in attendance. Council did not ask questions or make comment. No one in attendance spoke for or against the application. Council did not receive any comments from the public respecting this application.

#### RESOLUTION #4

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

#### RESOLUTION #5

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve-in-principle the Zone Change Application submitted by Alalea Farms Ltd. and Carol Brittain whereby the lands described as Part Lot 10, Concession 2 (Blenheim), Township of Blandford-Blenheim are to be rezoned from 'General Agricultural Zone (A2)' to 'Special Rural Residential Zone (RR-sp)'.

.Carried

## 8. Delegations / Presentations

None.

## 9. Correspondence

### a. Specific

- i. Liz MacAlpine, Resident, Re: Walking Trail in Princeton

**RESOLUTION #6**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the correspondence from Liz MacAlpine be received; and,

That staff be instructed to investigate the feasibility of including a walking trail around the stormwater pond currently under construction in Princeton.

.Carried

- ii. Alex Chesney, President, Thames River Melons, Re: Harvest Dinner

**RESOLUTION #7**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that whereas Regulation 389/91 of the Liquor License Act was amended in 2011; and,

Whereas Regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

Be it hereby resolved that the Thames River Melon's August 9, 2023 Harvest Dinner at the 775530 Blandford Road in Innerkip be declared an event of municipal significance.

.Carried

### b. General

- i. Scott Alexander, By-law Compliance Officer, Backflow Prevention and Source Water Protection, Oxford County, Re: Backflow Prevention Program By-law Update

**RESOLUTION #8**

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

## 10. Staff Reports

### a. Drew Davidson – Director of Protective Services

- i. FC-23-11 – Burn By-law

#### **RESOLUTION #9**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that Report FC-23-11 be received as information;

And further that Council adopt Burn By-law 2378-2023.

.Carried

### b. Dustin Robson – Planner

- i. CP2023-193 – Request for Extension of Draft Approved Plan of Subdivision SB10-06-1 – Westside Communities (Plattsville) Inc.

#### **RESOLUTION #10**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that the Council of the Township of Blandford-Blenheim advise Oxford County that the Township supports a two (2) year extension of draft approval for the plan of subdivision submitted by West Side Communities (Plattsville) Inc. (SB10-06-1), for lands described as Part Lots 16 & 17, Concession 12 (Blenheim) and Parts 1 & 2, Plan 41R-8446, Township of Blandford-Blenheim, to August 31, 2025 to provide additional time to process submitted applications for draft plan of subdivision, official plan amendment, and zone change.

.Carried

### c. Jim Borton – Director of Public Works

- i. PW-23-14 – Monthly Report

#### **RESOLUTION #11**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-14 be received as information.  
.Carried

**d. Jim Harmer – Drainage Superintendent**

i. DS-23-09 – Monthly Report

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report DS-23-09 be received as information.  
.Carried

**e. Trevor Baer – Manager of Community Services**

i. CS-23-10 – Monthly Report

**RESOLUTION #13**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report CS-23-10 be received as information.  
.Carried

**f. Denise Krug – Director of Finance**

i. TR-23-11 – Funding of the 2022 Deficit

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report TR-23-11 be received as information;

And further that the 2022 general deficit of \$31,185.60 be funded from the Tax Rate Stabilization Reserve and the building department deficit of \$39,619 be funded from the Building Reserve.

.Carried

**g. Rodger Mordue – Chief Administrative Officer / Clerk**

i. CAO-23-14 – Unopened Road Allowance in Lot 13 Concession 6

**RESOLUTION #15**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that Report CAO-23-14 be received as information;  
and,

That Council direct staff to prepare a by-law to close up the original road allowances in Lot 13, Concession 6.

.Carried

## **11. Reports from Council Members**

Councillor Demarest reported that she was elected the chair of ROEDC. Councillor Young reported she attended the Dumbo Heritage Society event on Canada Day. Mayor Peterson reminded everyone that the week of the 11<sup>th</sup> to the 15<sup>th</sup> of July is the Township's Camp 85.

## **12. Unfinished Business**

None.

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

Mayor Peterson read a prepared statement regarding materials found on Township roads.

## **15. Closed Session**

None.

## **16. By-laws**

a. 2377-2023, Being a By-law to stop up and close the unopened road allowances of Catherine Street, South Street and Part of Henry Street within Lot 13 Concession 6, formerly in the Township of Blenheim, now in the Township of Blandford-Blenheim, County of Oxford. More particularly described as Parts 5, 6, 8 and 11, Plan 41R-10506;

b. 2378-2023, Being a By-law to provide for regulation and control for the setting of and prevention of fires;

c. 2379-2023, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended; and,

d. 2380-2023, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #16**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a first and second time: 2377-2023, 2378-2023, 2379-2023 & 2380-2023.

.Carried

**RESOLUTION #17**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a third and final time: 2377-2023, 2378-2023, 2379-2023 & 2380-2023.

.Carried

**17. Other Business**

None.

**18. Adjournment and Next Meeting**

**RESOLUTION #18**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Whereas business before Council has been completed at 5:00 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, August 2<sup>nd</sup>, 2023 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue, CAO/Clerk  
Township of Blandford-Blenheim