

Wednesday, March 19<sup>th</sup>, 2025  
Council Chambers  
47 Wilmot St. S. Drumbo, ON  
Streamed live to Township of Blandford-Blenheim YouTube Channel  
4:00 p.m.

# MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Brick, Davidson, Degier, and Matheson.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the March 19<sup>th</sup>, 2025 Regular Meeting of Council be adopted, as amended, with the addition of item 16. c.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### RESOLUTION #2

Moved by – Councillor Barnes  
Seconded by – Councillor Young

Be it hereby resolved that the minutes of the March 5<sup>th</sup>, 2025 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

None.

## 8. Delegations / Presentations

None.

## 9. Correspondence

### a. Specific

None.

### b. General

- i. Ronda Stewart, Economic Development Director, Rural Oxford Economic Development Committee, re: 2024 Rural Oxford EDC Year in Review
- ii. Ronda Stewart, Economic Development Director, Rural Oxford Economic Development Committee, re: Mid-November 2024 to Mid-February 2025 Economic Development Activity Report
- iii. Shawn Vanacker, Supervisor of Transportation, Public Works, Oxford County, re: Reduced Load Limit By-Law Amendment

### **RESOLUTION #3**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the general correspondence items be received as information.

.Carried

## 10. Staff Reports

### a. Drew Davidson – Director of Protective Services

- i. FC-25-04 –Monthly Report

### **RESOLUTION #4**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report FC-25-04 be received as information.

.Carried

### b. Ray Belanger – Chief Building Official

- i. CBO-25-03 – Monthly Report

### **RESOLUTION #5**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-25-03 be received as information.

.Carried

**c. Denise Krug – Director of Finance**

- i. TR-25-06 – 2024 Development Charges Annual Report

**RESOLUTION #6**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that Report TR-25-06 be received as information;  
and further,

That the Annual Development Charges Report for 2024 is posted to the  
website for public information.

.Carried

**d. Josh Brick – Chief Administrative Officer**

- i. CAO-25-06 – Ontario Living Wage Network Initiative

**RESOLUTION #7**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that Report CAO-25-06 be received as information;  
and further,

That Council directs staff to take the necessary steps to formalize  
Township of Blandford-Blenheim participation with the Ontario Living  
Wage Network.

.Carried

**11. Reports from Council Members**

Mayor Peterson reported regarding the Lions Auction upcoming in April. Mayor Peterson also reported that Minor Hockey night is March 29<sup>th</sup> at the Plattsville Arena. Mayor Peterson noted that the Drumbo Firefighters Fundraising event is also happening Saturday, March 29<sup>th</sup> at the Plattsville Arena.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

**RESOLUTION #8**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:20 p.m. to discuss:

- a. Report CAO-25-07 – Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239 (2)(f)]

Re: Legal Advice – Enforcement

.Carried

**RESOLUTION #9**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 4:49 p.m. and reports the following:

That Council provided direction to staff regarding Report CAO-25-07.

.Carried

**16. By-laws**

**RESOLUTION #10**

Moved by – Councillor Barnes  
Seconded by – Councillor Young

Be it hereby resolved that the following By-law be now read a first and second time:

- a. 2487-2025, Being a By-Law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-24);
- b. 2488-2025, Being a By-law to confirm the proceedings of Council; and,
- c. 2489-2025, Being a By-law to amend By-law Number 506-83, as amended, being a By-law to appoint certain municipal officials (Fernandes – Deputy Treasurer).

.Carried  
**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-law be now read a third and final time:

- a. 2487-2025, Being a By-Law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-24);
- b. 2488-2025, Being a By-law to confirm the proceedings of Council; and,
- c. 2489-2025, Being a By-law to amend By-law Number 506-83, as amended, being a By-law to appoint certain municipal officials (Fernandes – Deputy Treasurer).

.Carried

## **17. Other Business**

None.

## **18. Adjournment and Next Meeting**

**RESOLUTION #12**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:51 pm;

That Council adjourn to meet again on Wednesday, March 25<sup>th</sup>, 2025 at 2:30 p.m. for a Strategic Planning Exercise.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Sarah Matheson, Clerk  
Township of Blandford-Blenheim