

Wednesday, June 18<sup>th</sup>, 2025  
Council Chambers  
47 Wilmot St. S. Drumbo, ON  
Streamed live to Township of Blandford-Blenheim YouTube Channel  
4:00 p.m.

# MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Brick, Davidson, Degier, Krug, Law, and Matheson.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Demarest  
Seconded by Councillor Young

Be it hereby resolved that the agenda for the June 18<sup>th</sup>, 2025 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. June 4<sup>th</sup>, 2025, Regular Meeting Minutes of Council

### RESOLUTION #2

Moved by – Councillor Banbury  
Seconded by – Councillor Barnes

Be it hereby resolved that the minutes of the June 4<sup>th</sup>, 2025 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

### a. Public Meeting under the Planning Act, Zone Changes

#### RESOLUTION #3

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider two applications for Zone Change:

ZN1-25-03 (Dayle and Dana Reibling); and,

ZN1-25-04 (Cole and Jaynee Janscar);

And that Mayor Peterson Chair the Public Meeting.

.Carried

#### RESOLUTION #4

Moved by – Councillor Barnes  
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

#### RESOLUTION #5

##### i. Application for Zone Change, ZN1-25-03, Dayle and Dana Reibling

The Planner presented the Report, recommending deferral. The applicant was in attendance. The applicant discussed aspects of the property and expressed his willingness to find another location for the septic tank on the property if needed. Mayor Peterson expressed concerns over the location of the proposed structure. No one in attendance spoke further for or against the application. The decision was unanimous to defer the application.

Moved by – Councillor Young  
Seconded by – Councillor Demarest

Be it hereby resolved that Council defer the Zone Change Application submitted by Dayle and Dana Reibling, whereby lands described as S ½ Lot 8, Concession 13 (Blandford), in the Township of Blandford-Blenheim,

to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to permit a detached additional residential unit (ARU) on the subject lands; and further,

That Council directs the applicants to review and consider alternative locations for an ARU, in order to reduce the maximum distance between an ARU and a principal dwelling, and return to a subsequent meeting.

.Carried

**RESOLUTION #7**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider one application for Zone Change:

ZN1-25-04 (Cole and Jaynee Janscar);

And that Mayor Peterson Chair the Public Meeting.

.Carried

**RESOLUTION #8**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the Public Meeting be adjourned, and that the Regular Meeting of Council reconvene.

.Carried

ii. Application for Zone Change, ZN1-25-04, Cole and Jaynee Janscar

The Planner presented the Report, recommending approval. The applicant was in attendance. The applicant discussed the value the property holds to his family. No one in attendance spoke further for or against the application. The decision was unanimous to approve-in-principle the application.

**RESOLUTION #9**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Council approve-in-principle the Zone Change Application submitted by Cole and Jaynee Janscar, whereby the lands described as Part Lot 23, Concession 12 (Blenheim) as in A1805, in the Township of Blandford-Blenheim are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to facilitate the construction of a single detached dwelling on an undersized agricultural parcel.

.Carried

## 8. Delegations / Presentations

- a. Christene Scrimgeour, Auditor, Scrimgeour & Company, re: 2024 Township Financial Statements (4:00 p.m.)

Christene Scrimgeour presented the Draft 2024 Financial Statements to Council. Scrimgeour discussed the breakdown of the Township's financial statements.

### **RESOLUTION #6**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that the Draft 2024 Financial Statements as presented by Christne Scrimgeour of Scrimgeour & Company be adopted, as printed and circulated.

.Carried

- b. Peter Wright, Resident, re: Concerns regarding Federation of Canadian Municipalities and Partners for Climate Protection Programming

Peter Wright discussed his concerns regarding local participation with Federation of Canadian Municipalities and Partners for Climate Protection Programming.

### **RESOLUTION #10**

Moved by – Councillor Barnes  
Seconded by – Councillor Banbury

Be it hereby resolved that the delegation from Peter Wright regarding concerns about the Federation of Canadian Municipalities and Partners for Climate Protection Programming, be received as information.

.Carried

## 9. Correspondence

### a. Specific

- i. Kristine Derozario, Resident, re: Fence Proposal Letter

**RESOLUTION #11**

Moved by – Councillor Barnes  
Seconded by – Councillor Banbury

Be it hereby that the specific correspondence be received as information; and further,

That Council direct staff to bring a report back to a subsequent meeting.

### b. General

- i. Oxford O.P.P. Detachment Board 2, re: Minutes of Meeting on March 19, 2025;
- ii. Frank Gross, Senior Manager of Transportation and Waste Management Services, Oxford County, re: 2024 Storm Water System Performance; and,
- iii. Rural Oxford Economic Development Corporation, re: Mid-November 2024 to Mid-April 2025 Economic Development Activity Reports.

**RESOLUTION #12**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the general correspondence be received as information.

.Carried

## 10. Staff Reports

### a. Dustin Robson – Planner

- i. CP-2025-177 – Request for Extension of Draft Approved Plan of Subdivision SB10-06-1 – Westside Communities (Plattsville) Inc.

**RESOLUTION #13**

Moved by – Councillor Barnes  
Seconded by – Councillor Young

Be it hereby resolved that Council advise Oxford County that the Township supports a one year extension of draft approval for the plan of subdivision submitted by West Side Communities (Plattsville) Inc. (SB10-06-1), for lands described as Part Lots 16 & 17, Concession 12 (Blenheim) and Parts 1 & 2, Plan 41R-8446, Township of Blandford-Blenheim, to August 31, 2026 to provide additional time to register the plan or subdivision or process submitted applications for draft plan of subdivision, official plan amendment, and zone change.

.Carried

**b. Jordon Sangers – Supervisor of Asset Management, Oxford County**

i. TR-25-08 – 2025 Asset Management Report

**RESOLUTION #14**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-25-08 be received as information;  
and further,

That the 2025 Asset Management Report be adopted.

.Carried

**c. Drew Davidson – Director of Protective Services**

i. FC-25-09 – Monthly Report

**RESOLUTION #15**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that Report FC-25-09 be received as information.

.Carried

**d. Ray Belanger – Chief Building Official**

i. CBO-25-06 – Monthly Report

**RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-25-06 be received as information.

.Carried

**e. Jim Borton – Director of Public Works**

i. PW-25-09 – Princeton Fill

**RESOLUTION #17**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-25-09 be received as information.

.Carried

ii. PW-25-10 – Fennel St. 3-way Stop

**RESOLUTION #18**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that Report PW-25-10 be received as information;  
and,

That Council direct staff to proceed with the installation of two 3-Way Stops, one at the Todd Way/Fennel Street intersection and one at the Applewood Street / Fennel Street intersection, with funding to come from the Signs/Safety devices Public Works Operating Budget line; and further,

That staff assess and report to Council the traffic calming effect of the stop signs, once installed, with decision to come in the future regarding the proposed Fennel Street table top cross walk.

.Carried

**f. Denise Krug – Director of Finance**

i. TR-25-09 – Recommendation re: Use of 2024 Surplus

**RESOLUTION #19**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-25-09 be received as information;  
and further,

That the 2024 surplus of \$640,095 be allocated as follows:

Tax Stabilization Reserve	\$33,366
Working Capital Reserve	\$606,729.

.Carried

## 11. Reports from Council Members

Councillor Young reported regarding the 2025 Plattsville Community Day, citing its success despite a slightly lower turnout than the previous year. Councillor Young mentioned the upcoming weekly Music in the Park in Princeton (Thursdays), weekly Barbeque and Music in the Park in Plattsville (Thursdays) and the upcoming breakfast at the Bright Fire Station. Councillor Barnes cited the success of the car show at the 2025 Plattsville Community Day. Councillor Demarest congratulated Councillors Barnes and Young on their work done for the Plattsville Community Day. Councillor Demarest reported her appreciation for the accessible Plattsville playground. Mayor Peterson cited the success and beautiful weather at the Co-ed Slo-Pitch Tournament ran by the Drumbo Firefighters Association and the large turnout at the Drumbo splashpad. Mayor Peterson reminded Council of the Canada Day celebration the Drumbo Heritage Society is hosting, mentioning children's activities and displays will be at the event.

## 12. Unfinished Business

None.

## 13. Motions and Notices of Motion

None.

## 14. New Business

- a. Princeton Crosswalk Construction

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

**RESOLUTION #20**

WHEREAS pedestrian safety is a key priority for the residents of the Village of Princeton and the Township of Blandford-Blenheim, and improved connectivity between the east and west sides of the village is essential to ensure safe and equitable access for all;

AND WHEREAS the proposed location of a pedestrian crosswalk in the Village of Princeton will optimally serve the majority of pedestrian traffic, particularly those travelling from the residential areas on the east side to key community amenities located on the west side of the village, including the Princeton Library Branch, Princeton Park, playground, multipurpose pad, and the walking trails;

AND WHEREAS a centrally located crosswalk would provide safer and more direct pedestrian access for residents, including children and seniors, and better align with pedestrian traffic patterns within the village;

AND WHEREAS Council believes that effective pedestrian safety infrastructure must include more than basic pavement markings and signage, and should incorporate illuminated warning lights and prominent visual cues to ensure high visibility and compliance by motorists;

THEREFORE, Be it hereby resolved that the Council of the Township Blandford-Blenheim formally request that Oxford County locate the proposed crosswalk at the Elgin Street crossing, as outlined in the attached map, in order to better serve the needs and safety of pedestrians; and further,

THAT the Township requests that the crosswalk design include, at a minimum, the following safety features:

- Illuminated pedestrian-activated warning lights,
- High-visibility signage on both approaches,
- Standard road painting for crosswalk delineation; and,

THAT a copy of this motion be forwarded to Oxford County Council.

## **15. Closed Session**

a. CAO-25-15, A proposed or pending acquisition or disposition of land by the municipality [s. 239 (2) (c)].

Re: Pending Acquisition/ Disposition of Lands

b. CAO-25-16, Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality. [s. 239 (2) (e)]

Re: Legal Advice re: Enforcement

**RESOLUTION #23**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 5:44 p.m. to discuss:

a. CAO-25-15, A proposed or pending acquisition or disposition of land by the municipality [s. 239 (2) (c)].

Re: Pending Acquisition/ Disposition of Lands

b. CAO-25-16, Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality. [s. 239 (2) (e)]

Re: Legal Advice re: Enforcement

.Carried

**RESOLUTION #24**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:22 p.m. and reports the following:

That Council provided direction to staff regarding Report CAO-25-15 & CAO-25-16.

.Carried

**16. By-laws**

**RESOLUTION #21**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that the following By-laws be now read a first and second time:

a. 2501-2025, Being a by-law to amend Zoning By-law Number 1360-2002, as amended (ZN1-21-01);

b. 2502-2025, Being a By-law to confirm the proceedings of Council

.Carried

**RESOLUTION #22**

Moved by – Councillor Demarest

Seconded by – Councillor Young

Be it hereby resolved that the following By-laws be now read a third and final time:

a. 2501-2025, Being a by-law to amend Zoning By-law Number 1360-2002, as amended (ZN1-21-01);

b. 2502-2025, Being a By-law to confirm the proceedings of Council

.Carried

**17. Other Business**

None.

**18. Adjournment and Next Meeting**

**RESOLUTION #25**

Moved by – Councillor Young

Seconded by – Councillor Banbury

Whereas business before Council has been completed at 6:23 p.m.;

Be it hereby resolved that Council adjourn to meet again on Wednesday, July 2<sup>nd</sup>, 2025, at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Sarah Matheson, Clerk  
Township of Blandford-Blenheim