

MINUTES

Council met at 4:00 p.m. for their Capital Budget and first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Borton, Davidson, Krug, Matheson, Mordue, and Richardson.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the December 7th, 2022 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. November 16th, 2022 Minutes of Council

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the November 16th, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

None.

8. Delegations / Presentations

- a. Denise Krug, Director of Finance, re: 2023 Draft Capital Budget and 10 Year Capital Plan

RESOLUTION #3

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the presentation from Denise Krug, Director of Finance regarding the 2023 Draft Capital Budget and 10 Year Capital Plan be received as information.

.Carried

9. Correspondence

- a. Specific
 - i. Catalina Blumenbery, Clerk, Prince Edward County, re: Response to the *Strong Mayors, Building Act* (Bill 3)
 - ii. Catalina Blumenbery, Clerk, Prince Edward County, re: Response to the *More Homes Built Faster Act* (Bill 23)

RESOLUTION #4

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim supports the resolution from the County of Prince Edward regarding the response to *Strong Mayors, Building Act* (Bill 3).

.Carried

RESOLUTION #5

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim supports the resolution from the County of Prince Edward regarding the response to *More Homes Built Faster Act* (Bill 23).

.Carried

b. General

- i. David Simpson, Director of Public Works, Oxford County, Re: Automated Speed Enforcement (ASE) Update;
- ii. Council, Oxford County, Re: *Better Municipal Governance Act* (Bill 39);
- iii. Paul Michiels, Manager of Planning Policy, Oxford County, Re: Provincial Consultation on Bill 23 *More Homes Built Faster Act*, 2022; and,
- iv. Lisa Teeple, Records Management Coordinator/Executive Assistance, Township of Zorra, Re: Child Care Workforce Shortage.

RESOLUTION #6

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

10. Staff Reports

a. Trevor Baer – Manager of Community Services

- i. CS-22-15 – Beautifying Downtown Villages

RESOLUTION #7

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

That Report CS-22-15 be received as information.

.Carried

- ii. CS-22-16 – Monthly Report

RESOLUTION #8

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

That Report CS-22-16 be received as information.

.Carried

b. Jim Borton – Director of Public Works

- i. PW-22-21 – Monthly Report

RESOLUTION #9

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report PW-22-21 be received as information.

.Carried

c. Jim Harmer – Drainage Superintendent

- i. DS-22-23 – Monthly Report

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DS-22-23 be received as information.

.Carried

d. Sarah Matheson – Deputy Clerk

- i. DS-22-06 – Election Accessibility

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DC-22-06 be received as information.

.Carried

e. Denise Krug – Director of Financial Services

- i. TR-22-16 – 2023 Summer Students

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-22-16 be received as information;

And further that Council authorize the hiring of 5 summer students in 2023 as set out in Report TR-22-16.

.Carried

- ii. TR-22-18 – Asset Management Coordinator Shared Position

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-22-18 be received as information;

AND THAT Council directs staff to include the costs for a Shared Service Asset Management Coordinator position in the draft 2023 Operating Budget;

AND That the Mayor and Clerk are hereby authorized to execute an agreement between the Township of Blandford-Blenheim, and the Township of South-West Oxford, Township of Norwich, and the Township of Zorra.

.Carried

f. Rodger Mordue - Chief Administrative Officer / Clerk

i. CAO-22-25 – Conservation Authority Board Appointments

RESOLUTION #14

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Report CAO-22-25 be received as information;

That Blandford-Blenheim Councillor Bruce Banbury be recommended to the County of Oxford as the County's representative to the Grand River Conservation Authority Board; and,

That East Zorra-Tavistock Council member Scott Zher be recommended to the County of Oxford as the County's representative to the Upper Thames River Conservation Authority.

.Carried

ii. CAO-22-26 – Revision to Animal Care and Control By-law

RESOLUTION #15

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Report CAO-22-26 be received as information;

And, that Staff be instructed to bring forward a By-law to revise the Township's Animal Care and Control By-law (By-law 2277-2021).

.Carried

11. Reports from Council Members

Councillor Demarest reported on the ROEDC project where people are encouraged to open up daycares in their homes. There are grants available for start up costs. Councillor Demarest also reported on the Bright and Plattsville Parades and how well they went. Mayor Peterson reported on the Drumbo Heritage Society Train at 6:00 pm on December 16th. Mayor Peterson reported that the Drumbo Lions serve hot chocolate and have singing that evening as well.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None.

16. By-laws

- a. 2329-2022, Being a By-law to appoint By-law Enforcement Officers;
- b. 2330-2022, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-20-01);
- c. 2331-2022, Being a By-law to appoint Andrew Davidson as a Director of Protective Services / Fire Chief for the Township of Blandford-Blenheim;
- d. 2332-2022, Being a By-law to amend By-law 2275-2022, Being a By-law to regulate animal care and control in the Township of Blandford-Blenheim; and,
- e. 2333-2022, Being a By-law to confirm the proceedings of Council.

RESOLUTION #16

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now Barnes a first and second time: 2329-2022, 2330-2022, 2331-2022, 2332-2022, 2333-2022.

.Carried

RESOLUTION #17

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now Barnes a third and final time: 2329-2022, 2330-2022, 2331-2022, 2332-2022, 2333-2022. .

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #18

Moved by – Councillor Young
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:20 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, December 21st, 2022 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim