

# MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Brick, Davidson, Degier, Krug, and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the April 3<sup>rd</sup>, 2024 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. March 20<sup>th</sup>, 2024 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the March 20<sup>th</sup>, 2024 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

None.

## 8. Delegations / Presentations

- i. U11 LL Team, Re: Good Deeds Cup 3<sup>rd</sup> Place Finalists (5:00 p.m.)
- ii. U13 Rep Team, Re: Good Deeds Cup 1<sup>st</sup> Place Finalists (5:10 p.m.)

Mayor Peterson presented a certificate to a representative of the 3<sup>rd</sup> place finalists from the Good Deeds Cup. Mayor Peterson then presented a certificate to each player of the 1<sup>st</sup> place finalists and made a select player “Mayor of the Day”.

## 9. Correspondence

- a. Specific

None.

- b. General

- iii. Southwestern Public Health, re: Actions to Reduce Alcohol-Related Harms Report;
- iv. Safe & Well Oxford Steering Committee, re: Update and Minutes; and,
- v. David Simpson, Director of Public Works, Oxford County, re: Water Capacity Buy-Back Program Update.

### RESOLUTION #3

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that the general correspondence items be received as information.

.Carried

## 10. Staff Reports

- a. **Adam Degier – Drainage Superintendent**

- i. DS-24-09 – Monthly Report

### RESOLUTION #4

Moved by – Councillor Barnes  
Seconded by – Councillor Banbury

Be it hereby resolved that Report DS-24-09 be received as information.

.Carried

**b. Jim Borton – Director of Public Works**

- i. PW-24-07 – Slide in Water Tank

**RESOLUTION #5**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-24-07 be received as information;  
and further,

That Council accepts the quote submitted by Road Maintenance  
Equipment & Services Inc. for the supply and installation of a 2,600 USG  
slip-in style transport tank.

.Carried

- ii. PW-24-08 – Trackless MT7

**RESOLUTION #6**

Moved by – Councillor Demarest  
Seconded by – Councillor Young

Be it hereby resolved that Report PW-24-08 be received as information;  
and further,

That Council accepts the quote submitted by Work Equipment for a  
Trackless MT7; and further,

That Council instructs staff to purchase the Trackless MT7 through the  
Canoe procurement program.

.Carried

- iii. PW-24-09 – Monthly Report

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-24-09 be received as information.

.Carried

**c. Trevor Baer – Director of Community Services**

- i. CS-24-03 – Monthly Report

**RESOLUTION #8**

Moved by – Councillor Barnes

Seconded by – Councillor Young

Be it hereby resolved that Report CS-24-03 be received as information.

.Carried

**11. Reports from Council Members**

Mayor Peterson reported that the Hugh Hall Celebration will be happening this Saturday, April 6<sup>th</sup> at the Plattsville Arena.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

- a. Report CAO-24-15 - Personal matters about an identifiable individual, including municipal employees [s. 239 (2)(b)]

Re: Staff

**RESOLUTION #9**

Moved by – Councillor Demarest

Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:25 p.m. to discuss:

- a. Report CAO-24-15 - Personal matters about an identifiable individual, including municipal employees [s. 239 (2)(b)]

Re: Staff

.Carried

**RESOLUTION #10**

Moved by – Councillor Young  
Seconded by – Councillor Demarest

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 4:43 p.m.

.Carried

**16. Other Business**

None.

**17. By-laws**

- a. 2416-2024, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Mitchell Drain 2023) (3<sup>rd</sup> & final reading);
- b. 2417-2024, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Baker Drain 2024) (3<sup>rd</sup> & final reading); and,
- c. 2428-2024, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #11**

Moved by – Councillor Barnes  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-law be now read a first and second time:

- c. 2428-2024, Being a By-law to confirm the proceedings of Council.

.Carried

**RESOLUTION #12**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time:

- a. 2416-2024, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Mitchell Drain 2023) (3<sup>rd</sup> & final reading);
- b. 2417-2024, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Baker Drain 2024) (3<sup>rd</sup> & final reading); and,
- c. 2428-2024, Being a By-law to confirm the proceedings of Council.

.Carried

## 18. Adjournment and Next Meeting

### RESOLUTION #13

Moved by – Councillor Barnes  
Seconded by – Councillor Young

Whereas business before Council has been completed at 5:12 p.m.;

Be it hereby resolved that Council adjourn to meet again on Wednesday, April 17<sup>th</sup>, 2024 at 4:00 p.m.

.Carried

---

Mark Peterson, Mayor  
Township of Blandford-Blenheim

---

Sarah Matheson, Clerk  
Township of Blandford-Blenheim