



**PRINCETON WATER SUPPLY SYSTEM  
TOWNSHIP OF BLANDFORD-BLENHEIM**

---

**WATER CONNECTION INFORMATION**

---

**BACKGROUND**

In August 2006, Oxford County completed a Class Environmental Assessment (Class EA) recommending a municipal water system that would service all properties in the community of Princeton.

The recommended water system includes:

- Connection to the Drumbo water system via a 6.5km transmission main
- A distribution system within the community of Princeton
- A Pressure Reducing / Re-chlorination facility in Princeton
- Upgrades to the Drumbo water system (pump upgrades, reservoir expansion, well upgrades)

To protect public health and meet the requirements of the Class Environmental Assessment, connections to the system are mandatory.

The purpose of this notice is to provide Princeton residents with a project update, as well as to provide information for residential connections to the municipal water system upon completion.

**PROJECT SCHEDULE**

The first phase of the project was the construction of a water distribution system within Princeton, and a transmission watermain connecting Princeton to the Drumbo water system. This work was completed in 2010.

The second phase of the project included upgrades to the Drumbo water system (well, pump and reservoir upgrades) and the construction of a Pressure Reducing/Re-chlorination Facility near the northern boundary of Princeton on Oxford Road 3. Construction is scheduled to be completed in early-mid May 2012, which will be followed by final commissioning of the Princeton water system.

***Property owners within Princeton will be allowed to connect to the water system beginning on May 22, 2012.***

More information regarding the residential connection procedure is provided in this package.

## ***COST & BILLING***

The Class Environmental Assessment provided a cost estimate of \$12,832 per household (2006 Dollars) for each water service. Existing residences would be eligible to receive a 25% grant towards this cost from the Community Servicing Assistance Program (CSAP). This would have made the cost to each residential property approximately \$9,600.

With construction nearing completion, the actual cost to construct the Princeton water system can now be estimated with a greater degree of certainty. The connection cost for each water service (typical single family household) will be approximately \$16,500, not including the CSAP grant.

In March 2012, Oxford County staff and Council reviewed the CSAP program, and subsequently approved revisions to the program. Specifically, the cost for a new water service for a single family residential unit was capped at \$9,500 (with annual increases beginning in 2013). **Therefore, a typical single family residence in Princeton will be charged \$9,500 for a water service.** The remainder of the total of \$16,500 will be covered by a CSAP grant. Multiple use properties will have a higher fee based on their anticipated water use.

Once actual costs are finalized in spring 2012, property owners will receive pre-financing notices from Oxford County that will detail payment options. Options will include:

1. Lump-sum payment of the total;
2. Payment of 50% of the total, with the remainder debentured on property taxes for 5 years; or
3. Debenture the entire amount on property taxes over 10 years.

Home owners will have until mid 2013 to connect to the system, following which; a mandatory connection will be imposed. Residents will be notified of the mandatory connection date in the financing notices.

Property owners will receive regular monthly water bills once the property has been connected to the system, or following the mandatory connection deadline.

By-law 5308-2011 (November, 2011) provides information on current water rates in Oxford County. The Princeton water system will be comparable to a Township water system, with a typical residential monthly water bill of approximately \$50.00/month.

## ***WATER SERVICE CONNECTIONS***

A typical water service is a 19mm (3/4 inch) pipe that connects the watermain in the roadway to a building's plumbing system. The water service is comprised of two sections; the service stub and the service extension. The service stub is the section from the watermain to a curb stop valve located on the front property line of a property. The service extension is the section on private property from the curb stop valve to the residence or building. The service stub will be installed as part of the distribution system that is being constructed, but the service extension must be installed by the property owner, following completion of the municipal water system. The property owner must retain a qualified plumber/contractor to install the service extension in accordance with the plumbing code.

A meter gap is required inside the building on all new water service connections. The meter gap is installed to allow for future placement of a water meter. The County may implement metered rates for water consumption at a later date, when meters are installed. Meter gaps and remote wiring will be made available when a plumbing permit is obtained from the Township of Blandford-Blenheim.

## ***PLUMBING PERMITS AND INSPECTION REQUIREMENTS***

A plumbing permit must be obtained from the Township of Blandford-Blenheim for work on private property. Please call Jim Watson or Michael Romashyna at 519-463-5347 between the hours of 8:30 am and 4:30 pm, Monday to Friday. Forty-eight (48) hours notice is required for inspections. The attached permit application form must be submitted to obtain the permit.

Oxford County staff is responsible for the inspection of the connection at the property line. To arrange an inspection appointment, please call 519-539-9800 between the hours of 8:30 am to 4:30 pm, Monday to Friday. Forty-eight (48) hours notice is required for inspections. Only licensed Oxford County water operators are permitted to operate curb stops.

During inspections, County staff will:

- provide inspection at the curb stop for connection to the Community water system;
- inspect the meter gap spacer;
- ensure chlorine disinfection residual is present in the water supplied; and
- provide a flushing procedure for the homeowner to flush the existing plumbing.

## ***PRIVATE WATER SYSTEMS***

There must not be any cross-connection between a private water system and the new municipal system. The disconnection of any private water must take place outside of your residence as a condition of servicing.

Existing well systems that do not meet Ontario Regulation 903 and Building Code requirements are required to be abandoned. Homeowners wishing to retain their wells must comply with all separation requirements outlined above and complete the OGWA Water Well Record form attached. This form is to be completed by a licensed Well Technician prior to requesting your plumbing permit.

## ***QUESTIONS***

For more information, or to provide comment, please contact one of the following:

### ***Mark Maxwell***

*Project EIT*

*Telephone: (519) 539-9800 ext 3195*

*Email: [mmaxwell@oxfordcounty.ca](mailto:mmaxwell@oxfordcounty.ca)*

### ***Kevin Warboys***

*Water Distribution Supervisor*

*Telephone: (519) 539-9800 ext 3105*

*Email: [kwarboys@oxfordcounty.ca](mailto:kwarboys@oxfordcounty.ca)*

### ***Deborah Goudreau***

*Manager of Water Services*

*Telephone: (519) 539-9800 ext 3116*

*Email: [dgoudreau@oxfordcounty.ca](mailto:dgoudreau@oxfordcounty.ca)*



**Township of Blandford-Blenheim**  
**AUTHORIZATION FORM**  
**Building Department**

Please complete if the person applying for the building permit is *not the property owner*, or if there is *multiple owners of a property and one owner is applying for a permit*. If your contractor or agent is filling out your permit application, this form must be completed.

Municipal Address: \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
Permit Application No.: \_\_\_\_\_

This document shall serve to notify the Township of Blandford-Blenheim that I am/we are the legal owner(s) of the property described above and do authorize the person indicated below ("Authorized Agent") to act on my/our behalf on all matters pertaining to the Building Permit Application and authorize the Authorized Agent to sign all related documents on my/our behalf

Name of Property Owner(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Signature of Property Owner(s): \_\_\_\_\_  
Signature of Property Owner(s): \_\_\_\_\_

Name of Authorized Agent: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Signature of Authorized Agent: \_\_\_\_\_

*Note: All registered owners of the property shall sign this Authorization Form. Use additional sheets if necessary. A new Authorization Form shall be submitted to the Township if ownership of the property changes prior to issuance of the building permit or before final approval is granted.*

Personal information contained in this form is collected under the authority of Subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the Act, and the OBC. Questions about the collection of personal information may be addressed to the Chief Building Official of the Township of Blandford-Blenheim.

Form effective July 1, 2013.

# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the Building Code Act.

For use by Principal Authority			
Application number:		Permit number (if different):	
Date received:		Roll number:  3245-	
Application submitted to: <u>The Township of Blandford-Blenheim</u> (Name of municipality, upper-tier municipality, board of health or conservation authority)			
<b>A. Project information</b>			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m <sup>2</sup> )	
<b>B. Purpose of application</b>			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit			
Proposed use of building		Current use of building	
Description of proposed work			
<b>C. Applicant</b> Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number (   )	Fax (   )	Cell number (   )	
<b>D. Owner (if different from applicant)</b>			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number (   )	Fax (   )	Cell number (   )	





## Application for Connection of Water and Sanitary Sewer

F027 Rev 1.3 20 Feb 2013

PART 1 – To Be Completed by Landowner	
Name:	Phone #:
Address of Property to be Serviced	Mailing Address
911/Municipal #:	911/Municipal #:
Street:	Street:
Lot #:	P. O. Box:
City/Town:	City/Town:
Postal Code:	Postal Code:
Type of Building:	
Connection Required: Water <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/>	

### PART 2 – To Be Completed by Oxford County and/or Service Provider

\*\*\*PLEASE NOTE: Development Charges are collected by the area municipality.\*\*\*

Water Connection Fee (\$):	<input type="checkbox"/> Developer Paid	Deposit: Yes <input type="checkbox"/> No <input type="checkbox"/>
Sewer Connection Fee (\$):	<input type="checkbox"/> Developer Paid	Deposit: Yes <input type="checkbox"/> No <input type="checkbox"/>
Water Meter Fee (\$):	<input type="checkbox"/> Not applicable	
Other Fees (\$):	<input type="checkbox"/> Not applicable	
Total Due (payable to Oxford County) (\$):	Financing Available?: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Name: PLEASE PRINT	Signature:	Date:

### PART 3 – Customer Acceptance

Method of Payment:	Request Financing: <input type="checkbox"/> (see part 2 for availability)	Cheque: <input type="checkbox"/> (payable to Oxford County)
Owner(s) Signature:		Date:
Owner(s) Signature:		Date:

The collection of personal information on this form is necessary for the proper administration of a lawfully authorized activity under S86 (1) and S 83 of the Municipal Act, 2001 and will be used for the purposes of connecting to County utilities and for billing purposes. For more information about this collection, please contact Customer Service at 21 Reeve Street, P.O. Box 1614, Woodstock, ON, N4S 7Y3 at 519-539-9800 or 1-866-537-7778.