

# MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Borton, Davidson, Harmer, Krug, Matheson, and Mordue.

Other: Robson, Planner.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the March 15<sup>th</sup>, 2023 Regular Meeting of Council be adopted as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. March 1<sup>st</sup>, 2023 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the March 1<sup>st</sup>, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

### a. Public Meeting Under the Planning Act

- i. Application for Zone Change – ZN-23-01 (William & Sandy Gillespie)

#### **RESOLUTION #3**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-23-01 – Gillespie;

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report, recommending approval. The applicants were in attendance. No one in attendance spoke for or against the application.

#### **RESOLUTION #4**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

#### **RESOLUTION #5**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the zone change application submitted by William & Sandra Gillespie, whereby the zoning affecting lands described as Part Lot 6, Concession 8 (Blandford), Township of Blandford-Blenheim will be amended to permit a Garden Suite on the subject lands for a ten (10) year period from March 15, 2023 to March 15, 2033.

.Carried

**b. Public Meeting Under the Planning Act, Committee of Adjustment**

**RESOLUTION #6**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that Council move into Committee of Adjustment at 4:07 p.m.

.Carried

**RESOLUTION #7**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the Committee rise at 4:12 p.m. and that the Open Council meeting resumes.

.Carried

The Minutes of the Committee of Adjustment are on the March 15, 2023 Minutes for Minutes of Committee of Adjustment.

**8. Delegations / Presentations**

- a. Larry Vollmershausen, Resident, Re: Condition of the Township Roads

Vollmershausen, a rural resident of the Township presented issues with the Township's rural roads, specifically the gravel source, the crowning of roads, salting in ice events, and grass cutting on the shoulders. Staff and Council addressed the concerns of Vollmershausen. Several other rural residents living on gravel roads, addressed their concerns similar to that of Vollmershausen. Staff and Council addressed their concerns. Council directed staff to check if there is an issue with the crowning of gravel roads.

**RESOLUTION #8**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the delegation from Larry Vollmershausen, Resident, regarding the state of the Township Roads be received as information.

.Carried

## 9. Correspondence

### a. Specific

- i. Amanda Gubbels, CAO/Clerk, Township of Warwick. Re: CN Railway Contribution Requirements under the Drainage Act and Impacts on Municipal Drain Infrastructure in Ontario.

#### **RESOLUTION #9**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim support the resolution of the Township of Warwick calling on CN Rail to act as a partner to municipalities and to the agriculture industry in Ontario and reconsider its position that the Drainage Act does not apply to it as a public entity; and,

That CN Rail contribute their portion to municipal drains in Ontario pursuant to the Drainage Act.

.Carried

- ii. Amy Humphries, Clerk, City of Woodstock Re: Graphic Image Delivery By-law Adopted by the City of Woodstock.

#### **RESOLUTION #10**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim receives the resolution of the City of Woodstock to pass a by-law to regulate the distribution of graphic flyers in the City of Woodstock;

And further, that Council direct staff to prepare a by-law to regulate the delivery of graphic images in the Township of Blandford-Blenheim similar to that of the City of Woodstock.

### b. General

- i. Rural Oxford Economic Development Committee, Re: December 2022 to February 2023 Activity Report;

- ii. Paula Toft, Deputy Clerk, Town of Ingersoll, Re: Diversity and Newcomer Committee; and,
- iii. David Simpson, Director of Public Works, Oxford County, Re: 2022 Drinking water System Performance

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

**10. Staff Reports**

**a. Dustin Robson – Planner, Oxford County**

- i. Drumbo Secondary Plan

**RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report CP 2023-79be received as information;

And further, that Staff Report CP 2023-79 and the attached Drumbo Secondary Plan and associated maps be endorsed by the Council of the Township of Blandford-Blenheim for the purpose of informing the preparation of the Official Plan Amendment (OPA) required to implement the Secondary Plan;

And further, that the Council of the Township of Blandford-Blenheim direct Planning staff to initiate the required Official Plan Amendment (OPA) process and bring the resulting draft OPA to Council for their consideration and endorsement, prior to presenting the Secondary Plan and implementing OPA to County Council for final approval.

.Carried

**b. Drew Davidson – Director of Protective Services**

- i. FC-23-03 – Monthly Report

**RESOLUTION #13**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

That Report FC-23-03 be received as information.

.Carried

**c. John Scherer – Chief Building Official**

i. CBO-23-03 – Monthly Report

**RESOLUTION #14**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report CBO-23-03 be received as information.

.Carried

**d. Jim Borton – Director of Public Works**

i. PW-23-06 – 2023 Surface Treatment Tender Results

**RESOLUTION #15**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-06 be received as information;

And further that Council accept the Surface Treatment tender submitted by Walker Construction, Niagara Falls, ON.

And further that the remaining balance required to complete the work be transferred from the Public Works reserve.

.Carried

ii. PW-23-07 – 2023 Gravel Teender Results

**RESOLUTION #16**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-07 be received as information;

And further that Council accept the tender submitted by Lakeview Sand and Gravel Limited for the supply, crushing and placement of approximately 22,000 Tonnes of granular “A” at a unit price of \$13.00/tonne.

.Carried

**e. Denise Krug – Director of Finance**

- i. TR-23-05 – Additional 2023 Council Grant & Subsidy Requests

**RESOLUTION #17**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report TR-23-05 be received as information;  
and,

That Council give direction in regards to the Friends of Princeton Park grant and subsidy request for waiving of facility fees for Princeton Hall and Princeton Park in the amount of \$1,000.

.Carried

- ii. TR-23-06 – Statement Issued with Respect to 2022 Salaries, Benefits & Expenses

**RESOLUTION #18**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-23-06 be received as information.

.Carried

- iii. TR-23-07 – Indexing of Development Charges

**RESOLUTION #19**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-23-07 be received as information.

.Carried

- iv. TR-23-08 – 2022 Development Charges Annual Report

**RESOLUTION #20**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-23-08 be received as information;  
and,

That Council direct staff to post the report on the website for public information.

.Carried

## **11. Reports from Council Members**

Councillor Young acknowledged that last week was International Women's Day, reporting that she attended an event hosted by Oxford Women in Networking. Councillor Young further reported that she attended a two-day conference regarding disrupting human trafficking in Oxford County. She reported that further meetings will be held regarding this matter. Councillor Banbury reported on the news of gunfire in the community of Plattsville and remarked that crime along the 401 corridor is spreading and expressed his concern. Mayor Peterson reported that the Drumbo Lions Club had an event last Saturday and it was very successful.

## **12. Unfinished Business**

None.

## **13. Motions and Notices of Motion**

None.

## **14. New Business**

None.

## **15. Closed Session**

None.

## **16. By-laws**

- a. 2352-2023, Being a By-law to amend zoning by-law 1360-2002 (Gillespie); and,
- b. 2353-2023, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #21**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2352-2023 & 2353-2023.

.Carried

**RESOLUTION #22**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time: 2352-2023 & 2353-2023.

.Carried

**17. Other Business**

None.

**18. Adjournment and Next Meeting**

**RESOLUTION #23**

Moved by – Councillor Young  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:38 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, April 5<sup>th</sup>, 2023 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Sarah Matheson, Deputy Clerk  
Township of Blandford-Blenheim