

# MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Davidson, Harmer, Mordue and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the September 20<sup>th</sup>, 2023 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. September 6<sup>th</sup>, 2023 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the September 6<sup>th</sup>, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Public Meetings

### a. Public Meeting Under the Planning Act

- i. Application for Official Plan Amendment – OP23-06-1 (Township of Blandford-Blenheim)

#### **RESOLUTION #3**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for official plan amendment:

OP23-06-1 (Township of Blandford-Blenheim);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The planner presented the report, recommending approval. Council did not have question or comment. The applicant was present. No one spoke for or against the application.

#### **RESOLUTION #4**

Moved by – Councillor Barnes  
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

#### **RESOLUTION #5**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim adopt the Drumbo Secondary Plan, as prepared by MHBC; and,

That the Council of the Township of Blandford-Blenheim recommends that Oxford County Council approve the application to amend the Official Plan initiated by the Township regarding the Drumbo Secondary Plan, to implement the Drumbo Secondary Plan.

.Carried

## 8. Delegations / Presentations

- a. Larry Balkwill, Ken Whytock, & Tom Dezell, Drumbo Lion's Club, Re: Renovation and Addition to the old Drumbo Park Pavilion

**RESOLUTION #6**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that Council endorse the Drumbo Lions Club proposal to renovate the existing pavilion at the Drumbo Park.

.Carried

## 9. Correspondence

### a. Specific

None.

### b. General

- i. Township of Blandford-Blenheim, Police Services Board, Re: April 26, 2023 Meeting Minutes

**RESOLUTION #7**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

## 10. Staff Reports

### a. Drew Davidson – Director of Protective Services

- i. FC-23-14 – June Monthly

**RESOLUTION #8**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that Report FC-23-14 be received as information.

.Carried

### b. Ray Belanger – Chief Building Official

- i. CBO-23-09 – June Monthly Report

**RESOLUTION #9**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that Report CBO-23-09 be received as information.  
.Carried

**c. Denise Krug – Director of Finance**

i. TR-23-13 – 2024 Budget Survey Results

**RESOLUTION #10**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Report TR-23-13 and the 2024 Budget Survey Responses be received as information.  
.Carried

**d. Sarah Matheson – Deputy Clerk**

i. DC-23-04 – Strategic Planning

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Barnes

Be it hereby resolved that Report DC-23-04 be received as information.  
.Carried

**11. Reports from Council Members**

Councillor Young had a question about Oxford Community Foundations Grant and if the Township has ever applied for one of their grants. The Manager of Community Services was consulted. Mayor Peterson mentioned the Fair this weekend on September 23<sup>rd</sup> and 24<sup>th</sup> in Drumbo Park. Mayor Peterson commended staff and their hard work. Mayor Peterson reported a food drive for Blandford-Blenheim Helping Hands in Drumbo Village on September 30<sup>th</sup> from 10:00 am to 12:00 pm. Councillor Demarest reiterated that this food drive is Blandford-Blenheim wide.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

#### **14. New Business**

None.

#### **15. Closed Session**

- a. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Re: Gravel roads

#### **RESOLUTION #12**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:40 p.m. to discuss:

- a. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Re: Gravel roads

.Carried

#### **RESOLUTION #13**

Moved by – Councillor Banbury  
Seconded by – Councillor Young

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:25 p.m.

.Carried

#### **16. By-laws**

- a. 2387-2023, Being a By-law to amend By-law Number 2088-2018 to fix salaries and wages to be paid to employees of the municipality effective January 1, 2024;
- b. 2388-2023, Being a By-law to confirm the proceedings of Council.

**RESOLUTION #14**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a first and second time: 2387-2023, 2388-2023.

.Carried

**RESOLUTION #15**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a third and final time: 2387-2023, 2388-2023.

.Carried

**17. Other Business**

None.

**18. Adjournment and Next Meeting**

**RESOLUTION #16**

Moved by – Councillor Young  
Seconded by – Councillor Barnes

Whereas business before Council has been completed at 5:26 p.m.; and,

That Council adjourn to meet again on Wednesday, October 4<sup>th</sup>, 2023 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue, CAO/Clerk  
Township of Blandford-Blenheim