

TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA - *AMENDED*

Wednesday, May 4th, 2022

Watch via Live Stream on Township's YouTube:
<https://www.youtube.com/channel/UCdKRV0GAEuFaGbWHRPzoEXA>

4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the May 4th, 2022 Regular Meeting of Council be adopted.

4. Disclosure of Pecuniary Interest

5. Minutes

a. [April 20th, 2021 Minutes of Council](#)

Recommendation:

That the minutes of the April 20th, 2021 Meeting of Council be adopted, as printed and circulated.

6. Business Arising from the Minutes

7. Public Meetings

None.

8. Delegations / Presentations

a. Lisa Ard, Resident, re: Main Street Princeton Reconfiguration

b. Christine Shea, Resident, re: Main Street Princeton Reconfiguration

9. Correspondence

a. Specific

i. [Drumbo Firefighters Association, Re: Co-ed Slow-pitch Tournament](#)

Recommendation:

Be it hereby resolved that whereas Regulation 389/91 of the Liquor License Act was amended in 2011; and,

Whereas Regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

Be it hereby resolved that the Drumbo Firefighters Association June 25 and 29, 2022 Tournament at the Drumbo Park be declared an event of municipal significance.

b. General

- i. [Amelia Humphires, City of Woodstock Clerk, Re: Oxford County Council Composition Review](#)
- ii. [Julie Middleton, Township of South West Oxford Clerk, Re: Broadband Internet Funding](#)
- iii. [Julie Middleton, Township of South West Oxford Clerk, Re: Broadband Internet Service Condition of Development](#)
- iv. [David Simpson, County of Oxford Director of Public Works, Re: Oxford Road 3/Main Street Reconstruction 2024-2025](#)

Recommendation:

That the general correspondence items be received as information.

10. Staff Reports

a. Trevor Baer – Manager of Community Services

- i. [CS-22-06 – April Monthly Report](#)

Recommendation:

That Report CS-22-06 be received as information.

b. Jim Borton – Director of Public Works

- i. [PW-22-10 - April Monthly Report](#)

Recommendation:

That Report PW-22-10 be received as information.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

None.

16. By-laws

a. 2299-2022, Being a by-law to provide for the adoption of budgetary estimates and tax rates for 2022, and to further provide for penalty and interest in default of payment;

b. 2300-2022, Being a By-law to confirm the proceedings of Council.

Recommendation:

That the following By-laws be now read a first and second time: 2299-2022, & 2300-2022.

Recommendation:

That the following By-laws be now given a third and final reading: 2299-2022, & 2300-2022.

17. Other

18. Adjournment and Next Meeting

Wednesday, May 18th, 2022

Recommendation:

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, May 18th, 2022 at 4:00 p.m.

MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Balzer and Read.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, Richardson and Scherer.

Regrets: Councillor Demarest

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the April 20th, 2022 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. March 2nd, 2022 Minutes of Council

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the April 6th, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meeting

None.

8. Delegations / Presentations

a. Public Meeting under the Planning Act, Committee of Adjustment

i. Minutes

i. April 6th, 2021 Meeting of the Committee of Adjustment

ii. Applications

i. MVA-02-22 Larenwood Farms, 935603 Blenheim Road

RESOLUTION #3

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that Council move into Committee of Adjustment at 4:01 p.m.

.Carried

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Committee rise at 4:54 p.m. and that the Open Council meeting resumes.

.Carried

9. Correspondence

a. Specific

None.

b. General

i. David Simpson, Director of Public Works, Oxford County, Re: Reducing Methane Emissions from Canada's Municipal Solid Waste Landfills Discussion Paper, Environment and Climate Change Canada

ii. David Simpson, Director of Public Works, Oxford County, Re:
Environment Assessment Changes for Advanced Recycling Facilities,
Environmental Registry of Ontario Posting No. 019-4867

RESOLUTION #5

Moved by – Councillor Read
Seconded by – Councillor Balzer

That the general correspondence items be received as information.

.Carried

10. Staff Reports

a. Rick Richardson – Director of Protective Services

i. FC-22-09 – March Monthly Report

RESOLUTION #6

Moved by – Councillor Balzer
Seconded by – Councillor Read

That Report FC-22-09 be received as information.

.Carried

b. John Scherer – Chief Building Official

i. CBO-22-04 – Monthly Report to Council

RESOLUTION #7

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report CBO-22-02 be received as information.

.Carried

c. Jim Harmer – Drainage Superintendent

i. DS-22-08 – Request for Section 78 of the Drainage Act Report for the Holt Drain
Brant County

RESOLUTION #8

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-22-08 be received as information;

And further that council instructs staff to Notify the County of Brant of our request for repair and improvement of the Holt Drain (1957) under Section 78 of the Drainage Act.

.Carried

ii. DS-22-09 – Tile Drainage Application

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report DS-22-09 be received as information;

And that Council approves the application for Tile Drainage Loan from James Elisen at 766914 Township Road 5 part of lots 14 and 15 Con 4; and,

Further that the Clerk notifies the applicant that his application has been approved and is subject to the conditions detailed in staff report DS-22-09 dated April 12, 2022.

.Carried

d. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-22-07 – Blenheim Masonic Lodge Memorialization Request – Princeton Mausoleum

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

Be it hereby resolved that Report CAO-22-07 be received as information; and,

That the Mayor and Clerk be authorized to sign an Agreement with the Blenheim Masonic Lodge #108 for the placement of memorial plaques on the west wall of the mausoleum at the Princeton Cemetery.

.Carried

11. Reports from Council Members

Mayor Peterson reported that the Drumbo Lions auction this past weekend was a success.

Mayor Peterson reminded of the information session on April 21st at the Princeton Hall regarding the Princeton drain project.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None.

16. By-laws

a. 2298-2022, Being a By-law to confirm the proceedings of Council.

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

Be it hereby resolved that the following By-law be now read a first and second time: 2298-2022.

.Carried

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

Be it hereby resolved that the following By-law be now read a third and final reading: 2298-2022.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 5:12 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,
May 4th, 2022 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim



Drumbo Firefighters Association



Register your team for the

11th Annual

Drumbo Firefighters Association Co-ed Slo-pitch Tournament

June 25th and June 26th 2022

Drumbo Park Baseball Diamonds

Registration Fee: \$300.00 per team

Limited to 10 teams

Cash Prizes

Beer Garden and Food Onsite

Rain or Shine



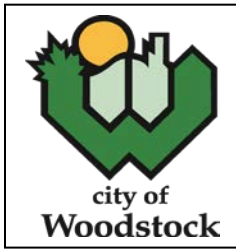
NEW Make sure you join us for our outdoor dance starting at 8:00pm, located at the Drumbo Park Pavilion! Raffles, door prizes, food, music and more!

Entry fee: \$5 per person (18yrs and younger FREE)

Please contact Rob Campbell at (519) 532-9068

Email: campbellexco@outlook.com

The Drumbo Firefighters Association is a non-profit organization. All proceeds raised will go toward the purchase of firefighting equipment and to help fund future community events. Thank you for your support.



Office of the City Clerk
Woodstock City Hall
P.O. Box 1539
500 Dundas Street
Woodstock, ON
N4S 0A7
Telephone (519) 539-1291

April 11, 2021

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Via email - premier@ontario.ca

Re: Oxford County Council Composition Review

At the regular Council meeting held on April 7, 2022, Woodstock City Council passed the following motion:

“WHEREAS Oxford County Council was required to complete a review of regional council composition following the regular election in 2018;

AND WHEREAS such review must either affirm the current council composition or change the number of members of its council that represent the lower-tier municipalities;

AND WHEREAS any affirmation of the status quo or change in the number of members that represent the lower-tier municipality must be supported through a triple majority approval that includes Oxford County Council and its Area Municipal Councils;

AND WHEREAS Oxford County Council advanced the status quo option through the triple majority approval process and this option failed to achieve triple majority support;

AND WHEREAS Ingersoll Town Council advanced a weighted voting system option through the triple majority approval process and this option failed to achieve triple majority support;

AND WHEREAS the Municipal Act requires the County Council to complete this review with triple majority support within two years commencing the day the new County Council was organized in 2018;

AND WHEREAS the County Council has not complied with this requirement;

AND WHEREAS the Municipal Act prescribes that the Minister may make a regulation changing the composition of County Council if the regional municipality fails to comply with this requirement, only after the expiration of the two year period but before the year of the next regular election after which the regional municipality has a duty to conduct a review;

AND WHEREAS the Minister, in recognition of non-compliance to this requirement, has encouraged Oxford County Council to continue working to reach a local consensus for the composition of its council;

AND WHEREAS the authority under the Municipal Act for the Minister to make a regulation changing the composition of County Council for the 2018 term of Council has expired;

AND WHEREAS the Municipal Act does not require another review of County Council composition until the next regular election in 2026;

AND WHEREAS the Municipal Act requires any regulation made by the Minister to change the composition of County Council to have regard to the principle of representation by population;

AND WHEREAS Census 2021 reveals that the current County Council composition does not have regard to the principle of representation by population with one County Councillor representing a population as few as 7,600 and another County Councillor representing a population of 18,600;

AND WHEREAS for further information, the population representation per County Councillor for each lower tier municipality in Oxford County is as follows:

Town of Tillsonburg - 18,615
City of Woodstock - 15,568
Town of Ingersoll - 13,693
Township of Norwich - 11,151
Township of Zorra - 8,628
Township of East Zorra-Tavistock - 7,841
Township of South West Oxford - 7,583
Township of Blandford-Blenheim 7,565

AND WHEREAS population forecasts indicate that this disparity in representation will be further eroded with the release of Census 2026 and the next required review of County Council composition in 2026;

AND WHEREAS the next opportunity for the Minister to make a regulation respecting County Council composition will be 2028;

AND WHEREAS the failure to comply with the requirement to complete a review of

County Council composition in the 2018 term of Council should not result in the County Council being able to prolong this review as the next deadline in which the Minister may make a regulation respecting County Council composition will be in 2028;

AND WHEREAS the Province has declined to release the recommendations from the Regional Review and that these recommendations could assist with the development of a local resolution to County Council composition;

NOW THEREFORE BE IT RESOLVED that the Woodstock City Council request that the Province impose a deadline for County Council to complete a review of County Council composition, that is supported by a triple majority, no later than two years from the date that the new Council is organized in 2022;

AND FURTHER that the Woodstock City Council request that the Province release the recommendation of the Regional Government review as it relates to Oxford County;

AND FURTHER that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Ernie Hardeman, Oxford MPP; the County of Oxford; and all lower tier municipalities in the County of Oxford.”

Yours Truly,



Amelia Humphries, City Clerk

cc

- The Honourable Steve Clark, Minister of Municipal Affairs and Housing of Ontario - minister.mah@ontario.ca
- The Honourable Ernie Hardeman, Oxford MPP - ernie.hardemanco@pc.ola.org
- Oxford County Clerk – cseior@oxfordcounty.ca
- Township of Blandford Blenheim - rmordue@blandfordblenheim.ca
- Township of East Zorra-Tavistock – wjaques@ezt.ca
- Town of Ingersoll - drichard@ingersoll.ca
- Township of Norwich - kkruger@norwich.ca
- Township of South-West Oxford - clerk@swox.org
- Town of Tillsonburg - msmibert@tillsonburg.ca
- Township of Zorra - kmartin@zorra.ca



TOWNSHIP OF SOUTH-WEST OXFORD
R. R. # 1, Mount Elgin, ON N0J 1N0
312915 Dereham Line
Phone: (519) 877-2702; (519) 485-0477
Fax: (519) 485-2932

April 20th, 2022

Oxford County Council
c/o Chloe Senior
County of Oxford
21 Reeve Street
Woodstock, Ontario N4S 3T9

Dear Ms. Senior:

Re: Broadband Internet Funding

The Township of South-West Oxford is working with local Internet Service Providers to bring fiber optic broadband service to every premise in our Township over the next few years. We believe that for the future proofing of our broadband service and given the ever-increasing demand and service quality expectations of our homes and businesses, that we must provide fiber optics to remain competitive in the near future.

To support this initiative, I am writing on behalf of the Council of the Township of South-West Oxford to request County Council's commitment to extend the special levy funding for fiber optic installations within the County in the amount of 2% of the annual tax levied by the County for at least an additional two years.

Thank you for your consideration of our request.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Mayberry', written over a faint circular stamp.

Mayor David Mayberry
Township of South-West Oxford

cc. Council of the Township of Zorra
Council of the Township of Norwich
Council of the Township of Blandford-Blenheim
Council of the Township of East Zorra-Tavistock



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Fax: (519) 485-2932

April 20th, 2022

Gordon Hough
Director of Community Planning
County of Oxford
21 Reeve Street
Woodstock, Ontario N4S 3T9

Dear Mr. Hough:

Re: Broadband Internet Service Condition of Development

The Township of South-West Oxford is working with local Internet Service Providers to bring fiber optic broadband service to every premise in our Township over the next few years. We believe that for the future proofing of our broadband service and given the ever-increasing demand and service quality expectations of our homes and businesses, that we must provide fiber optics to remain competitive in the near future.

In support of this initiative, I am writing on behalf of the Council of the Township of South-West Oxford to advise you that the Township will be requesting that fiber to the premise be installed in all future development within the Township and will be requesting that this be included as a condition of draft plan approval for all development going forward.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Mayberry', written over a horizontal line.

Mayor David Mayberry
Township of South-West Oxford

cc. Development Planner Justin Miller
Development Planner Eric Gilbert
Council of the Township of Zorra
Council of the Township of Norwich
Council of the Township of Blandford-Blenheim
Council of the Township of East Zorra-Tavistock

May 3, 2022

Township of Blandford-Blenheim
47 Wilmot Street South
Drumbo ON, N0J 1G0

Attention: Sarah Matheson, Clerk

Via email: smatheson@blandfordblenheim.ca

RE: Oxford Road 3/Main Street Reconstruction 2024-2025

We appreciate the concerns that have been raised by Princeton residents following the public meeting on April 21, 2022 for the Princeton Drainage Project with regards to proposed road improvements and lane reconfiguration on Oxford Road 3/Main Street in Princeton.

In response to these concerns, we have provided the following information to demonstrate the rationale and alignment with County-wide principles and strategic initiatives that are intended to improve overall road safety and support active transportation. With that said, we are considering potential alternate solutions to alleviate the concerns raised by residents while at the same time achieving the County's strategic objectives.

BACKGROUND

Oxford Road 3 (OR 3) is part of the County arterial road network that extends through the urban village of Princeton (Main Street) and was previously identified in the County's long term capital budget for road urbanization (curb/gutter, storm water infrastructure) for the section north of the CN Rail crossing to Roper Street.

Road urbanization of OR 3/Main Street in Princeton is further supported by the 2019 Oxford County Transportation Master Plan (TMP) and is identified as an implementation project as part of the overall road network strategy. This project is also identified in the Development Charges (DCs) Background Study (2019-2023) as it is partially related to future growth and therefore partly funded through DCs.

The Township of Blandford-Blenheim (TBB) recently initiated the Princeton Drainage Project under the Drainage Act that will include municipal drain infrastructure throughout Princeton including on OR 3/Main Street and therefore the County as the road authority is assessed costs as part of the overall drainage project.

The County and TBB are partnering on the Princeton Drainage Project since a significant part of the work will occur on OR 3/Main Street, which has provided an opportunity to complete the road urbanization as a joint project. A similar approach was utilized as part of the Plattsville

Drainage Project (2010-2014) that included full road reconstruction of Oxford Road 8/Albert Street along with Drainage works.

PROPOSED CAPITAL WORKS – OXFORD ROAD 3/MAIN STREET, PRINCETON

Full road reconstruction of OR 3 /Main Street will be undertaken in 2024-2025 as part of the Princeton Drainage Project and will include road urbanization north of the CN Rail crossing to Roper Street as previously identified in the County's long term capital plan. The proposed improvements to the existing road cross section on OR 3/ Main Street have been shared with TBB staff for their input and incorporation into the drainage works project.

The Princeton Drainage project is tentatively scheduled to start in 2022 with initial construction works (including municipal drain crossing of CN Rail and stormwater management pond works). Construction within road corridors is scheduled to commence in 2023 and be completed by 2025. Oxford Road 3 reconstruction is scheduled to take place in 2024 (south of CN crossing) and 2025 (north of CN Rail crossing), which will require detailed design to be finalized by the end of 2022.

The planned road reconstruction also includes proposed implementation of cycling facilities (1.5m bike lanes) on each side of OR 3/Main Street, from the south end at Oxford Road 2 to the north end at Roper Street to support the County-wide Active Transportation Strategy.

In order to accommodate cycling facilities on the segment south of the CN Rail crossing to Oxford Road 2, the existing paved shoulder/parking lane would be repurposed for bike lanes; however, on-street parking is proposed to be maintained on the west side of OR 3/Main St. between Elgin St and Railway St. to accommodate businesses in this area. Realignment of curbing is also proposed along the segment south of Elgin St to Oxford Rd 2 that would result in narrowing of the current road platform.

Refer to attached road cross sections:

- Cross Section C – C – Elgin Street to Oxford Road 2
- Cross Section B – B – Railway Street to Elgin Street

Road urbanization for the segment north of the CN Rail crossing to Roper Street is proposed to include 3.35m travel lane and 1.5m bike lane on each side of the road. On-street parking is not proposed for this section north of the CN rail crossing.

Refer to attached road cross section:

- Cross Section A – A – Roper Street to Railway Street

SPEED MANAGEMENT AND TRAFFIC CALMING

The key principles of the County-wide traffic calming approach, adopted by County Council in 2019, includes consideration of traffic calming measures as part of road design. Staff was aware of speeding concerns in Princeton and considered potential traffic calming measures as part of conceptual road design for OR 3/Main Street.

A Speed Management and Road Safety Review was recently completed on Oxford Road 2 and Oxford Road 3 in Princeton. The findings and recommendations of this study were presented

to Blandford-Blenheim Township Council on March 16, 2022 by County staff and included immediate and future traffic calming implementation measures.

As part of future traffic calming measures, road urbanization of OR 3/Main Street north of the CN Rail crossing and overall reduced road width were identified. Reduced road width, along with implementation of bike lanes, are intended to promote lower vehicle operating speeds by changing the visual driving environment which largely influences Driver's choice of speed.

PARKING ON COUNTY ROADS

The primary function of the County arterial road network is for the mobility of vehicles (cars, trucks, farm equipment), pedestrians, and cyclists, and to provide access to local roads and adjacent properties. Parking is a secondary function and is generally discouraged on arterial roads since parked vehicles can increase the risk of collision by reducing sight lines and opening doors into traffic lanes. In most cases, adjacent properties have adequate off-street parking and it is not a requirement to provide on-street parking. However, designated parking is already provided in some commercial areas, including Princeton, where there may be limited preferences for off-street parking.

ACTIVE TRANSPORTATION STRATEGY

Implementation of a County-wide active transportation (AT) system is identified in the County's 2020-2022 Strategic Plan as an objective to improve travel options beyond the personal vehicle. To meet this objective the County has undertaken the development of a Cycling Master Plan (CMP) that will guide the implementation of cycling facilities (i.e. bike lanes) on County Roads and to provide AT connectivity between communities, employment areas and tourism destinations.

As part of public consultation through the development of the CMP, the majority of respondents indicated they would be more apt to cycle if appropriate facilities were in place to improve overall safety. Cycling on roadways is a permitted use under the Highway Traffic Act (HTA) except where specifically prohibited (i.e. 400 series highways) and the implementation of on-road cycling facilities will improve safety for all road users and further promote AT.

Historically, the County's cycling policies have included Share the Road signs, wider pavement with a white edge line on rural roads and addition of bike lanes in urbanized areas as part of scheduled road reconstruction activities. The CMP, which is expected to be finalized by the end of June 2022, expands on current cycling policies and has identified primary and secondary cycling routes on the County road network. The proposed primary network provides key east-west and north-south links and connectivity from rural areas to the three urban municipalities (Woodstock, Ingersoll, Tillsonburg). The secondary network is intended to provide additional connectivity from smaller urban villages to the primary network.

Conceptually, the primary network would be implemented over the next 10+ years followed by implementation of the secondary network as the demand increases through greater AT participation. Although Oxford Road 3 is identified as part of the secondary network for future implementation, there is an opportunity now to install bike lanes in Princeton as part of scheduled road reconstruction and at essentially no additional cost since the paved shoulder/parking lane will be repurposed for bike lanes.


POTENTIAL ALTERNATE SOLUTIONS

In response to the concerns raised by Princeton residents, we propose the following:

- No change to the existing road width from Oxford Road 2 to CN Rail crossing
- On street parking to be maintained on both sides of the road from Railway Street to Elgin Street
- Existing parking lanes from Oxford Road 2 to Elgin Street will be designated for future bike lanes (in 10+ years)
- Sharrows will be provided to accommodate future cycling from Elgin Street to CN Rail Crossing (Sharrows = shared lane by cyclists and vehicles i.e. single file)
- No change to proposed road cross section from CN Rail to Roper Street (3.35m travel lane and 1.5m bike lane both sides – no on-street parking)
- Parking Study to be completed in Q3 2022 from Oxford Road 2 to CN Rail crossing that will consider need/demand for on-street parking and recommendations for implementation (eg. time of use parking, parking restrictions)

If you have any questions or additional concerns, please feel free to contact us.

Sincerely,



David Simpson, P.Eng., PMP
Director of Public Works

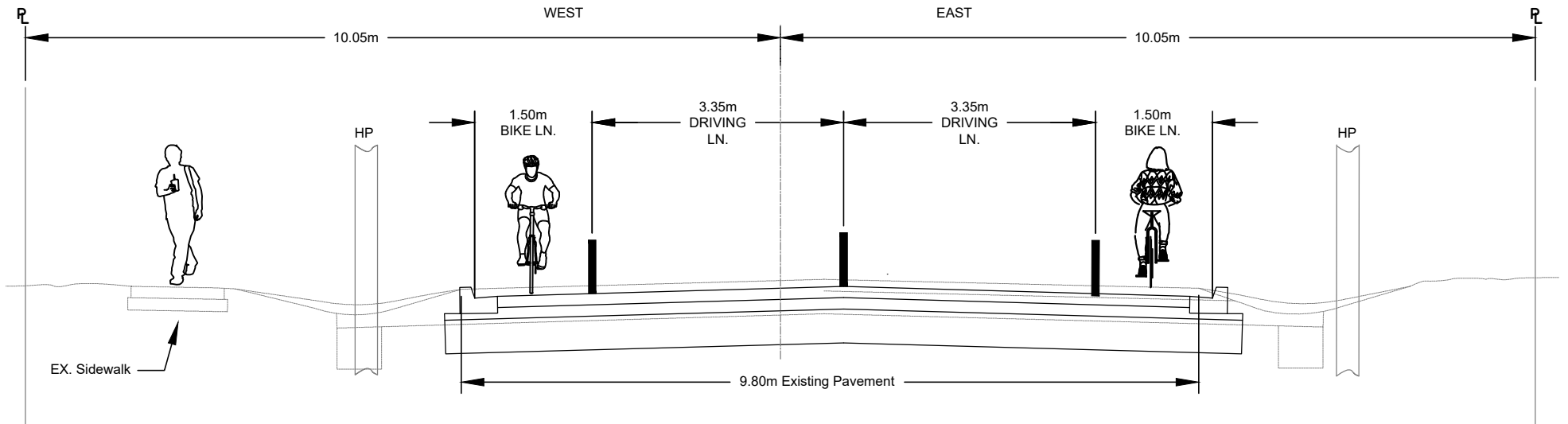
CC: Frank Gross, Manager of Transportation and
Waste Management Services
Shawn Vanacker, Supervisor of Transportation
Jesse Keith, Project Engineer

Encl.

CROSS SECTION A-A

ROPER ST. to RAILWAY ST.

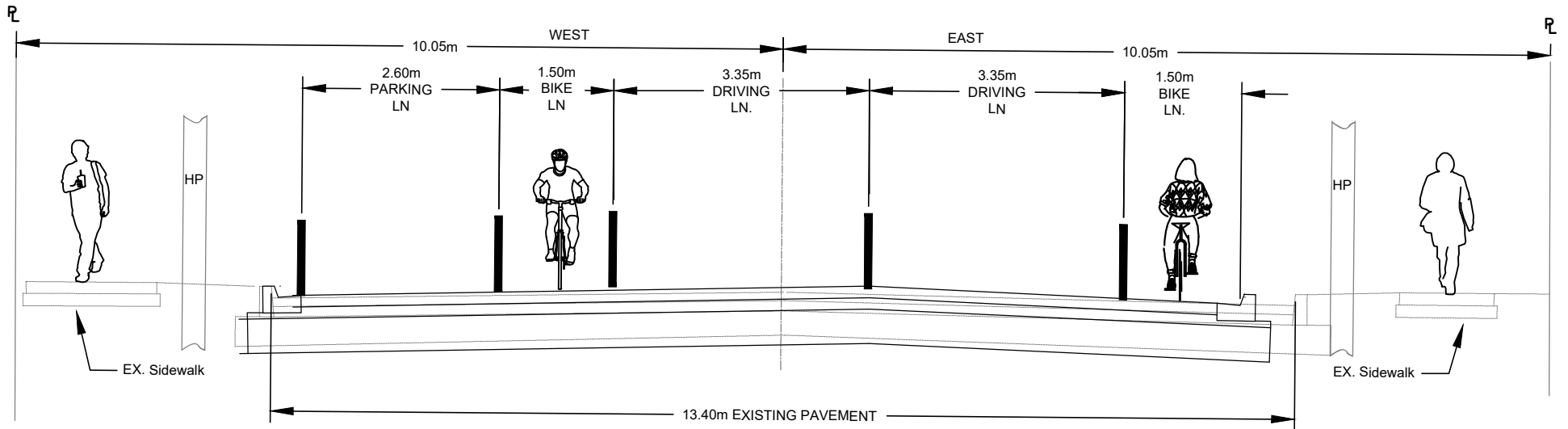
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CROSS SECTION B-B

RAILWAY ST. to ELGIN ST.

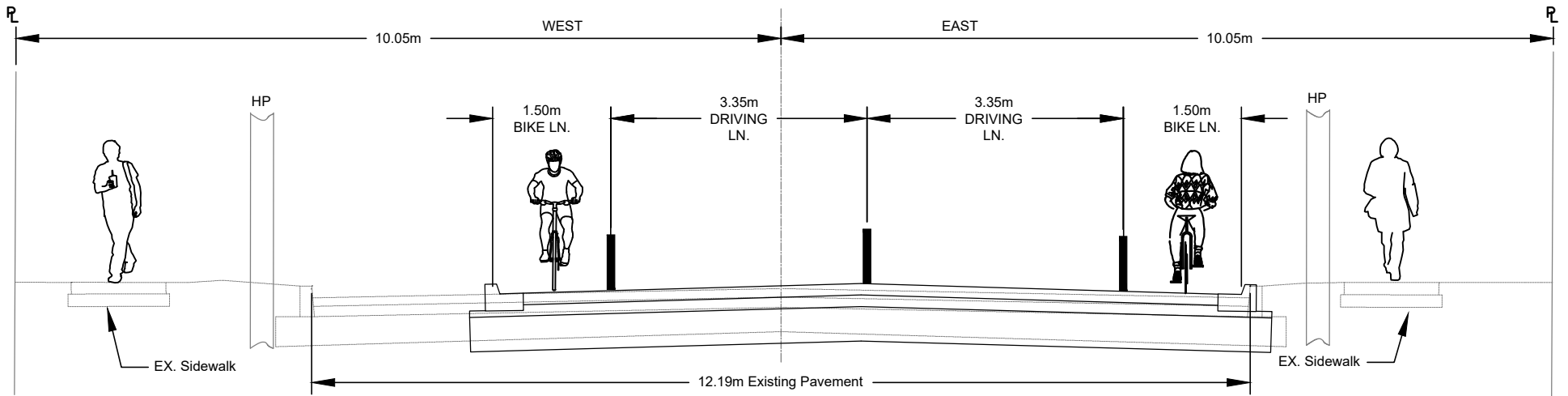
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CROSS SECTION C-C

ELGIN ST. to OXFORD RD #2

SCALE 1:80





TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council

From: Trevor Baer

Reviewed By: Rodger Mordue, CAO/Clerk

Date: April 28th 2022

Subject: Monthly Report – April

Council Meeting Date:
6th 2022

Report #: CS-22-06

Recommendation:

That Report CS-22-06 be received as information.

Background:

The following will provide Council with an update regarding the activities of the Community Services Department, for the month of April.

Analysis/Discussion

Administration

Work has been happening on the Plattsville park projects and the Baseball Fields are 85% complete, they are ready to be used, just need to finish up some minor repairs and put up some netting. Tennis court and sporting pads are about 65% percent done. Asphalt needs to be installed in the tennis courts, then the fence can go up around it. Aiming to have these projects completed by the middle of June.

The Drumbo Pavilion is about 80% complete, the structure is up, the cement work needs to be done, and little things like eaves troughs installed, this should be complete by the middle or near the end of May.

Arena

Our ice has been removed from the arena; staff have been cleaning up from the season.

Parks

We have been in the parks getting ready for the spring and summer season, our first baseball tournament starts May 1 2022. They will be using Drumbo, Princeton, and Plattsville Parks.

Cemetery's

Staff have been out cleaning up the cemeteries from the winter season, we will be starting to cut grass next week.

Thanks

Trevor Baer



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Borton Director of Public Works
Reviewed By:	Rodger Mordue	Date:	April 28, 2022
Subject:	Monthly Report	Council Meeting Date:	May 4, 2022
Report #:	PW-22-10		

Recommendation:

That Report PW-22-10 be received as information.

Capital

- Blenheim CN Bridge – CN has made the decision to replace the steel bridge structure. The bridge deck redesign is complete and the new contractor is building it. Dufferin Construction will be doing the install and are expected to have it done by the end of 2022. There has been some supply chain issues with the steel and this has caused another delay.
- Gobles CN Bridge – The engineers report is completed and has been reviewed. Dagmar is working with CN on a design review, this is expected to take until the end of May (4-6 weeks) The review is deciding if the structure can be fixed to allow the bridge to reopen to full capacity or if the structure will need to be replaced. If a repair can be done, the bridge will be fixed and open in 2022. If a replacement is needed, we would be looking at construction in 2023.
- Princeton – The open house was conducted on April 21st at the Princeton Hall. There was a good turn out of residence and staff feels they left with there questions answered. The biggest concern brought up was the redesign of the Main St. Most of the parking is being eliminated in favour of bike lanes on either side of the road. This is an Oxford County design and we've been told that any street redesign on a County road will automatically include bike lanes. The second concern was that we are tearing up the roads and not putting piping in the ground for sanitary sewers. As we know sanitary sewers have been denied by Oxford County. Some questions were, why are we not putting the piping in the ground now anyways. First is, if sanitary sewers were to ever come to Princeton, we don't know what type of system would be installed. The hope is that this system would be a pumped system which uses a small pipe and can be installed by jetting or drilling, so this would cause minimal disturbance to the new infrastructure.

- The Tender was awarded to Finch Auto Group. The 2022 ¾ ton, 4x4 pick up was tendered in April of 2021. Staff has received a build date of May 02, 2022. If it indeed gets built, we could see the truck by the end of May early June.

County Shared Service/Road Association/Training

- Shared Services meeting – The April meeting was cancelled. With the majority of us attending the OGRA conference during the week of the meeting we felt it best to cancel. We will meet again in May.
- Road Association – Oxford County Road Supervisors Assoc. We hosted our first in person meeting since 2020. It was nice to see the suppliers and area staff. DiCan technologies and Cedar Signs did presentations of their new products.
- AORS – I attended a BOD meeting on April 10 and the AGM on April 11. AORS is happy to announce our trade show scheduled for June 1 & 2 in Barrie will be happening after it has been cancelled the last 2 years. AORS also announced the transition back to in person training as well as offering some programs in a hybrid format, in person & on-line setting.
- 9 staff members attended Trench safety training and 3 staff members attended a grading refresher course. It is nice to see that training is happening again.

Other

- Spring! Maybe a couple of days! April has been a challenge. Typically, staff have been across all the roads and maybe even graded some twice. We have been dealing with many rain days, snow, sleet, high winds, etc, etc.... Staff is continuing to take things in stride and do what we can when we can. Grading is going well and is ongoing, staff has the equipment ready for calcium and gravel that will start in May. Some ditch and culvert work has been started and will continue through the spring and summer.
- Working with the GRCA on the clean-up of illegal material that was dumped on the closed section of Township Road 2 and trying to clear up what can be done on that property.
- Working with KSmart and Drainage Superintendent on planning the open house for the Princeton project.
- Staff is still continuing to meet with land owners at outdoor sites to discuss ditch or road issues.
- Attended the OGRA conference
- Had 3 days' vacation.

Attachments None

Respectfully submitted by:



Jim Borton CRS-I
Director of Public Works

**THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2299-2022**

Being a by-law to provide for the adoption of budgetary estimates and tax rates for 2022, and to further provide for penalty and interest in default of payment.

WHEREAS, Section 290 of the Municipal Act, 2001, S.O. 2001 c.25, as amended, provides that the Council of a local municipality shall prepare and adopt estimates of all sums required during the year for the purposes of the municipality,

AND WHEREAS, Section 312 of the said Act provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and

AND WHEREAS, Section 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios; and

AND WHEREAS regulations require reductions in certain tax rates for certain classes or subclasses of property; and

AND WHEREAS the Assessment Roll prepared December 14, 2021 and upon which the taxes for 2022 are to be levied, was certified by the Assessment Commissioner, and the whole of assessment for real property, according to the last Assessment Roll, and further modified to reflect changes of the Assessment Review Board, Severances and Section 442 Tax Write-Offs.

NOW THEREFORE the Council of The Corporation of the Township of Blandford-Blenheim enacts as follows:

- 1) That the budget estimates setting out the revenues and expenditures as detailed in the Budget Estimates for the year 2022, and endorsed by by-law 2288-2022, February 16, 2022, raising the following amounts from realty taxation be adopted (Schedule "A"):
 - (a) For general municipal purposes the net levy of \$6,140,602;
 - (b) For county purposes the net levy of \$5,714,013;
 - (c) For school purposes the net levy of \$3,245,802
- 2) That the tax rates hereby adopted for each class for the year 2022, excluding special charges or local improvements collected as taxes, shall be the tax rates as listed on Schedule "B" attached hereto and forming part of this by-law and the tax rate for each class shall be applied against the whole of the assessment for real property for that particular class and purpose.
- 3) That in accordance with the Municipal Act, 2001 S.O. 2001 and the Assessment Act, the Treasurer may strike from the roll, taxes that by reasons of a decision under Section 357, 358 or 359 or of a decision of a judge of any court are uncollectible and/or refund any overpayment received.

- 4) That every owner shall be taxed according to the tax rates in this by-law. The taxes for a particular property shall be calculated by applying the Current Value Assessment against the tax rates set out and further adjusted as required by the provisions of the Municipal Act, 2001, S.O. 2001. Such taxes shall become due and payable in two installments as follows:

ALL PROPERTY CLASSES:

FIRST INSTALMENT Wednesday, August 31st, 2022

SECOND INSTALMENT Monday, October 31th, 2022

Notice of such taxes due shall be sent by first class mail (or e-mail if requested) to those persons shown as liable for the payment of taxes.

- 5) That the taxes shall be levied and collected as well as such other rates and/or Special Area Rates, pursuant to the Municipal Act, 2001, S.O. 2001 and/or the Drainage Act.
- 6) That a charge as a penalty of 1 and $\frac{1}{4}$ per cent on the amount of any outstanding taxes levied in 2022 shall be made on the first day of default and on the first day of each calendar month thereafter in which default continues until December 31st, 2022, and any such additional amounts shall be levied and collected in the same manner as if they had been originally imposed with and formed part of the taxes levied under this by-law. The penalty charges indicated in this section shall be waived for those taxpayers participating in the Monthly Preauthorized Payment Plan provided the payments are made as agreed and without default.
- 7) That interest of 1 and $\frac{1}{4}$ percent on the amount of any taxes due and unpaid after December 31st, 2022, shall be charged on the first day of each calendar month thereafter in which default continues.

This by-law shall come into effect on the date of the final passing thereof.

By-law **READ** a **FIRST** and **SECOND** time this 4th day of May, 2022.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 4th day of May, 2022.

(SEAL)

Mark Peterson, Mayor

Rodger Mordue, CAO/Clerk

**Township of Blandford-Blenheim
2022 Combined Taxation Levy**

"Schedule A"

Tax Classes	Assessments	Township Tax Rate	Township Levy by class	County Tax Rates	County Levy by class	Education Tax Rate	Education Levy by class	Total Tax Rate
Residential	911,070,000.00	0.00443271	\$ 4,038,509.10	0.00412477	\$ 3,757,954.20	0.00153000	\$ 1,393,937.10	0.01008748
Residential Farmland awaiting Development	-	0.00199472	\$ -	0.00185615	\$ -	0.00068850	\$ -	0.00453937
Multi Residential	4,566,500.00	0.00886542	\$ 40,483.94	0.00824954	\$ 37,671.52	0.00153000	\$ 6,986.75	0.01864496
Multi Residential - New Construction	-	0.00443271	\$ -	0.00412477	\$ -	0.00153000	\$ -	0.01008748
Commercial -Full	63,580,100.00	0.00843013	\$ 535,988.51	0.00784449	\$ 498,753.46	0.00880000	\$ 559,504.88	0.02507462
Vacant unit/excess land	589,500.00	0.00590109	\$ 3,478.69	0.00549114	\$ 3,237.03	0.00880000	\$ 5,187.60	0.02019223
Vacant land	2,028,400.00	0.00590109	\$ 11,969.77	0.00549114	\$ 11,138.23	0.00880000	\$ 17,849.92	0.02019223
Small Scale On Farm Business	16,600.00	0.00843013	\$ 139.94	0.00784449	\$ 130.22	0.00220000	\$ 36.52	0.01847462
Industrial - full	4,032,000.00	0.01165803	\$ 47,005.18	0.01084815	\$ 43,739.74	0.00880000	\$ 35,481.60	0.03130618
Industrial - New Construction	5,508,000.00	0.01165803	\$ 64,212.43	0.01084815	\$ 59,751.61	0.00880000	\$ 48,470.40	0.03130618
Vacant unit/excess land	-	0.00757772	\$ -	0.00705129	\$ -	0.00880000	\$ -	0.02342901
Vacant land	1,183,000.00	0.00757772	\$ 8,964.44	0.00705129	\$ 8,341.68	0.00880000	\$ 10,410.40	0.02342901
Large Industrial	2,460,100.00	0.01165803	\$ 28,679.92	0.01084815	\$ 26,687.53	0.00880000	\$ 21,648.88	0.03130618
Vacant unit/excess land	22,900.00	0.00757772	\$ 173.53	0.00705129	\$ 161.47	0.00880000	\$ 201.52	0.02342901
Pipeline	90,207,000.00	0.00558211	\$ 503,545.40	0.00519432	\$ 468,564.02	0.00880000	\$ 793,821.60	0.01957643
Farmland	864,887,000.00	0.00096500	\$ 834,615.96	0.00089796	\$ 776,633.93	0.00038250	\$ 330,819.28	0.00224546
Managed Forest	3,088,900.00	0.00110818	\$ 3,423.06	0.00103119	\$ 3,185.24	0.00038250	\$ 1,181.50	0.00252187
New Construction Commercial: Full	2,302,700.00	0.00843013	\$ 19,412.06	0.00784449	\$ 18,063.51	0.00880000	\$ 20,263.76	0.02507462
	1,955,542,700.00		<u>\$ 6,140,601.92</u>		<u>\$ 5,714,013.40</u>		<u>\$ 3,245,801.71</u>	

**The Township of Blandford-Blenheim
2022 Summary of Tax Rates**

Schedule "B"

Tax Class	Township Tax Rate	County Tax Rates	Education Tax Rates	Totals
Residential	0.00443271	0.00412477	0.00153000	0.01008748
Residential Farmland Awaiting Development	0.00199472	0.00185615	0.00068850	0.00453937
Farmland	0.00096500	0.00089796	0.00038250	0.00224546
Multi Residential	0.00886542	0.00824954	0.00153000	0.01864496
Multi-Residential - New Construction	0.00443271	0.00412477	0.00153000	0.01008748
Commercial -Full	0.00843013	0.00784449	0.00880000	0.02507462
Vacant unit/excess land	0.00590109	0.00549114	0.00880000	0.02019223
Vacant land	0.00590109	0.00549114	0.00880000	0.02019223
Small Scale On Farm Business	0.00843013	0.00784449	0.00220000	0.01847462
Industrial - full	0.01165803	0.01084815	0.00880000	0.03130618
Industrial - New Construction	0.01165803	0.01084815	0.00880000	0.03130618
Vacant unit/excess land	0.00757772	0.00705129	0.00880000	0.02342901
Vacant land	0.00757772	0.00705129	0.00880000	0.02342901
Small Scale On Farm Business	0.01165803	0.01084815	0.00220000	0.02470618
Large Industrial	0.01165803	0.01084815	0.00880000	0.03130618
Vacant unit/excess land	0.00757772	0.00705129	0.00880000	0.02342901
Pipeline	0.00558211	0.00519432	0.00880000	0.01957643
Managed Forest	0.00110818	0.00103119	0.00038250	0.00252187
New Construction Commercial - Full	0.00843013	0.00784449	0.00880000	0.02507462

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2300-2022

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on May 4th, 2022 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 4th day of May, 2022.

By-law read a third time and finally passed this 4th day of May, 2022.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE