

MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Borton, Davidson, Harmer, Krug, Mordue and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the December 6th, 2023 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. October 18th, 2023 Minutes of Council

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the November 15th, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

a. Public Meeting Under the Planning Act, Zone Change

i. Application for Zone Change – ZN-23-15 (Township of Blandford-Blenheim)

RESOLUTION #3

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into Public Meeting under the Planning Act to consider an application for Zone Change:

ZN1-23-15 – (Township of Blandford-Blenheim);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report, recommending approval. The applicant was present. There were no question or comments of Committee. No one in attendance spoke for or against the application.

RESOLUTION #4

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #5

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the Zone Change Application submitted by the Township of Blandford-Blenheim, whereby lands described as Part Lot 18, Concession 7 (Blenheim), Township of Blandford-Blenheim, are to be rezoned from 'General Agricultural Zone (A2)' to 'Institutional Zone (I)' to permit the expansion of an existing municipal cemetery.

.Carried

8. Delegations / Presentations

- a. April Nix, Planner – Policy Focus, Oxford County, re: Official Plan Review, Environmental Policies

Nix presented a report regarding the Environmental Policies of the Official Plan Review. Council had no question or comment.

RESOLUTION #6

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the presentation regarding the OP Update for the environmental policies be received as information; and

Further, that the Council of Blandford-Blenheim advises Planning staff to proceed with preparing the consultation draft of the environmental policies based on consideration of the comments received and initiating the formal Official Plan Amendment process and related public and agency consultation.

.Carried

- b. Dave Cripps and Leeanne Hopkins, Thames Valley District School Board Oxford County Trustees with, Re: Oxford County Update

Cripps and Hopkins presented a report regarding an update on the Thames Valley District School Board. Councillor Young commented and had a question that was answered by Cripps.

RESOLUTION #7

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the presentation by Dave Cripps and Leeanne Hopkins, Thames Valley District School Board Oxford County Trustees be received as information.

.Carried

- c. Nic Ross, Resident, Re: Issues with Nails in the Gravel Roads

Ross discussed the issue of nails in the gravel roads, specifically citing issues with the cost and safety. Mayor Peterson gave a response

regarding the status of the issue. Councillor Demarest asked a question of staff. Staff answered. Mayor Peterson directed staff to update the website with a statement. Councillor Banbury made a comment. Councillor Young directed staff to respond to emails received via gravelroads@blandfordblenheim.ca.

RESOLUTION #8

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the delegation by Nic Ross, Township Resident, be received as information.

.Carried

9. Correspondence

a. Specific

i. Marcus Ryan, Chair, Safe and Well Oxford Steering Committee Re: Safe and Well Oxford Community Safety and Well-being Plan: Gender Based Violence.

RESOLUTION #9

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that whereas County Council approved a request to establish a Safe and Well Oxford Steering Committee as recommended in the joint Safe and Well Oxford: Community Safety and Well-being Plan, on behalf of area municipalities, to oversee the implementation of the goals and objectives established in the Plan on July 14th, 2021;

And whereas the key priority risk themes identified within the Safe and Well Oxford Plan include:

- Mental Health;
- Affordable Housing;
- Substance Misuse;
- Equity, Diversity and Inclusion.

And whereas the purpose of Safe and Well Oxford: Community Safety and Well-being Plan is to improve the safety and well-being of community members, by defining and addressing priority risks through proactive,

integrated system-wide strategies, the responsibility of which falls within the jurisdiction of the County within Oxford;

And whereas the Safe and Well Oxford Steering Committee considered a resolution passed by County Council at their July 13th, 2023 meeting to refer a presentation received by County Council from Ingamo Homes in relation to gender-based violence locally for consideration throughout the implementation of the Safe and Well Oxford: Community Safety and Well-being Plan;

And whereas the Safe and Well Oxford Steering Committee received a presentation and request from the Domestic Abuse Response Team Oxford at their meeting held on September 14th, 2023 in relation to the need for support with resources, advocacy, education and awareness to address gender-based violence locally;

And whereas gender-based violence has been highlighted and acknowledged as a significant concern within Oxford County;

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve an amendment to the Safe and Well Oxford: Community Safety and Well-being Plan to recognize gender-based violence as an additional priority risk area in the Safe and Well Oxford Community Safety and Well-being Plan and endorse the goals and objectives as outlined in the Safe and Well Oxford Steering Committee's correspondence, dated November 3rd, 2023.

.Carried

b. General

i. Chuck Farmer, Chief Energy Transition Officer and Vice-President, Planning, Conservation & Resource Adequacy, Independent Electricity System Operator, re: Eliminating Greenhouse Gas Emissions in Ontario

RESOLUTION #10

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

10. Staff Reports

a. Jim Harmer – Drainage Superintendent

- i. DS-23-20 – Petition for Drainage Appointment of Engineer (Mitchell Drain)

RESOLUTION #11

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that Report DS-23-20 be received as Information; and,

Whereas the Grand River Conservation Authority and the Clerk/Council of the Township North Dumfries have not registered any comments to the two petitions for drainage works for the S1/2 Lot 1 Concession 13 from Colman Equipment and Bev Fried, and for the SW1/4 Lot 38 Concession 11 from Dave Cleave;

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per the petition accordance with Section 4 of the Drainage Act and that this report be included as part of the petition report of John Follings of Follingdale Farms Limited at Lot 1 Concession 12 and the Section 78 report for repair and improvement of the Mitchell Drain Road Authority for the intersection of Trussler Road and Region Road 97 (Cedar Creek Rd.) and Oxford County Road 8 in the Mitchell Drain watershed requiring an improved drain outlet for the proposed construction of a roundabout from the Region of Waterloo and the County of Oxford.

.Carried

- ii. DS-23-21 – Section 78 Appointment of Engineer, Drumbo Drainage Works 1993

RESOLUTION #12

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that Report DS-23-21 be received as Information; and,

Whereas the Grand River Conservation Authority have not registered any concerns for the appointment of an Engineer under Section 78 of the Drainage Act for the Drumbo Drainage Works 1993 Harmer Stormwater Management Pond;

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per Section 78 of the Drainage Act.

.Carried

iii. DS-23-22 – Monthly Report

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DS-23-22 be received as information.

.Carried

b. Jim Borton – Director of Public Works

i. PW-23-21 – Monthly Report

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-21 be received as information.

.Carried

c. Drew Davidson – Director of Protective Services

i. FC-23-17 – Tanker Truck for Drumbo Station

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report FC-23-17 is received as information;

And further that council accept the quoted price of \$865,759.74 from Darch Fire Incorporated for the delivery of a 2026 E-ONE Tanker.

And further that staff amend the 10-year capital plan to show the purchase of the 2024 tanker be moved to be shown in 2026.

.Carried

d. Sarah Matheson – Deputy Clerk

i. DC-23-06 – ARU Process Update

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DC-23-06 be received as information.

.Carried

ii. DC-23-07 – Update to January 2024 Council Meeting Schedule

RESOLUTION #17

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that Report DC-23-07 be received as information; and,

That the following meeting be added for the month of January 2024:

January 24, 2024 at 4:00 p.m., Regular Council.

.Carried

e. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-23-23 – Asset Naming Policy (Princeton)

RESOLUTION #18

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that Report CAO-23-23 be received; and,

That Council accept the following names to be added to the names registry for Township assets:

Honey, Hughes, Anderson, McAnsh, Blacksmith, Baskett, Hysert, Davis, Daniel, Kipp, Wells, Kibble, Veit, Home, Parkhill, Galbraith, Townsend, Brouwer.

.Carried

ii. CAO-23-24 – Asset Naming Policy (Drumbo)

RESOLUTION #19

Moved by – Councillor Young

Seconded by – Councillor Banbury

Be it hereby resolved that Report CAO-23-24 be received; and,

That Council accept the following names to be added to the names registry for Township assets:

Cook, Given, Kilgour, Law, Lodge, McTague, Clayton, Robson, Wallace, Rounds, Harrison, Binkley, Cullen, Mitchell, Turner, Enticknap, Stevenson, Burgess

.Carried

11. Reports from Council Members

Councillor Young attended the Safe and Well Oxford Summit for an update on the Safe and Well Oxford Plan. Councillor Young also reported that there is another Youth Dance and the Plattsville Public School on Friday, December 8th in the evening. Mayor Peterson reported there is a Meet the Santa event starting at 11:00 am in Princeton at the Centennial Hall on Saturday, December 9th. Mayor Peterson also reported that Friday, December 15th the Drumbo Firefighters will be driving the village and people are gathering in the parkette.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None.

16. Other Business

None.

17. By-laws

- a. 2400-2023, Being a By-law to appoint a Clerk for the Corporation of the Township of Blandford-Blenheim;
- b. 2401-2023, Being a By-law to appoint a Chief Administrative Officer for the Corporation of the Township of Blandford-Blenheim;
- c. 2402-2023, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (Township of Blandford-Blenheim);
- d. 2403-2023, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (Telephone City Aggregates); and,
- e. 2405-2023, Being a By-law to confirm the proceedings of Council.

RESOLUTION #20

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2400-2023, 2401-2023, 2402-2023, 2403-2023, 2405-2023.

.Carried

RESOLUTION #21

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time: 2400-2023, 2401-2023, 2402-2023, 2403-2023, 2405-2023.

.Carried

18. Adjournment and Next Meeting

RESOLUTION #22

Moved by – Councillor Young
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:20 p.m.; and,

That Council adjourn to meet again on Wednesday, December 20th, 2023 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim