

MINUTES

Council met at 4:00 p.m. for their Inaugural Meeting.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, Richardson and Scherer.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Declarations of Office under the *Municipal Act*

4. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the amended agenda for the November 16th, 2022 Regular Meeting of Council be adopted with the addition of item 9. a. & 11. e. iii.
.Carried

5. Disclosure of Pecuniary Interest

None.

6. Adoption of Minutes

- a. November 2nd, 2022 Minutes of Council, Regular Meeting
- b. November 10th, 2022 Minutes of Council, Special Meeting

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the November 2nd, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the November 10th, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

7. Business Arising from the Minutes

None.

8. Public Meeting

a. Public Meeting Under the Planning Act

- i. Application for Zone Change – ZN-22-08 (Lorne & Laurie Loree)

RESOLUTION #4

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for draft plan of subdivision and zone change:

ZN1-22-08 – Loree;

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report. The applicants were present. A planner for the owners spoke in favour of the application. No one spoke further for or against the application.

RESOLUTION #5

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #6

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the zone change application submitted by Lorne & Laurie Loree, whereby the zoning affecting lands described as Part Lot 4, Concession 8 (Blenheim), Township of Blandford-Blenheim will be amended to permit a Garden Suite on the subject lands for a ten (10) year period from November 16, 2022 to November 16, 2032.

.Carried

9. Delegations / Presentations

- a. Susan Saksida, Risk Management & Insurance Consultant, Cameron & Associates, Re: 2023 Municipal Insurance

Director of Finance, Krug, presented a report regarding 2023 Municipal Insurance. Susan Saksida with Cameron & Associates attended on standby. Council accepted the report.

RESOLUTION #7

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that Report TR-22-17 be received as information;

And further that Council instruct the Treasurer to endorse the policy offered by Marsh Canada.

.Carried

- b. Katharina Strubel, Drumbo Resident, Re: Beautifying Downtown Villages

RESOLUTION #8

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the Delegation from Katharina Strubel, Drumbo Resident, re: Beautifying Downtown Villages be received as information; and,

That Council direct Staff to investigate the options and report back at a future meeting.

.Carried

10. Correspondence

a. Specific

- i. Alex Chesney, Thames River Melons, Re: Declaring Holiday Market and Event of Municipal Significance.

RESOLUTION #9

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Whereas Regulation 389/91 of the Liquor License Act was amended in 2011; and,

Whereas Regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

BE IT HEREBY RESOLVED that Thames River Melons Holiday Market event being held December 1, 2022 from 4pm – 9pm be declared an event of municipal significance in the Township of Blandford-Blenheim

.Carried

b. General

- i. Gord Hough, Director, Community Planning, Oxford County Re: CP 2022-397 – Potential Options for Increasing Residential Density
- ii. Ryan Vink, Project Engineer, Oxford County Re: 2024 Transportation Master Plan – Project Update
- iii. Don Ford, Manager of Water and Wastewater Services, Oxford County Re: 2024 Water and Wastewater Master Plan – Project Update

RESOLUTION #10

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

11. Staff Reports

a. Rick Richardson – Director of Protective Services

- i. FC-22-23 – Monthly Report

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report FC-22-23 be received as information.

.Carried

b. John Scherer – Chief Building Official

- i. CBO-22-12 – Monthly Report

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CBO-22-12 be received as information.

.Carried

c. Sarah Matheson – Deputy Clerk

- i. DC-22-05 Alternate Member to the Upper-Tier Council

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DC-22-05 be received as information.

.Carried

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that the Council of the Township of Blandford-Blenheim appoint Nancy Demarest as alternate member to the upper tier;
and,

That staff inform the upper tier of the appointment.

.Carried

d. Denise Krug – Director of Finance

- i. TR-22-14 - 2022 3rd Quarter Variance Report

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-22-14 be received as information.
.Carried

ii. TR-22-15 – 2023 Salaries and Wages

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-22-15 be received as information.
.Carried

e. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-22-24 – Centre Street Road Allowance Property Sale

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CAO-22-24 be received; and,

That the Mayor and Clerk be authorized to execute any and all documents required for the sale of the property described as Part of Centre Street, Plan 104, Designated as Part 2, Plan 41R-10319; Blandford-Blenheim, County of Oxford, Being Part of PIN 00281-0140 to 1967113 Ontario Inc.

.Carried

12. Reports from Council Members

Mayor Peterson reported that the Christmas Parade is December 3rd in Bright at 2:00 p.m. As well, the Christmas Parade is being held in Plattsville at 6:30 p.m. on the same date.

13. Unfinished Business

None.

14. Motions and Notices of Motion

None.

15. New Business

None.

16. Closed Session

None.

17. By-laws

a.2323-2022, Being a By-law to appoint an Acting Head of Council;

b.2324-2022, Being a By-law to provide for the appointment of persons to serve as Fence-Viewers, Livestock Valuers, a Pound keeper and a Property Standards Committee in the Township of Blandford-Blenheim;

c.2325-2022, Being a By-law to appoint the Members of Council to the Township of Blandford-Blenheim, Committee of Adjustment for the Council term November 16, 2022 to November 30, 2026.

d.2326-2022, Being a A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-22-08, Loree);

e.2327-2022, Being a By-law to provide for the closure and sale of a portion of Township Road 2 west of Canning Road. More particularly described as Part of Centre Street, Plan 104, Designated as Part 2, Plan 41R-10319; Blandford-Blenheim, County of Oxford, Being Part of PIN 00281-0140; and,

f. 2328-2022, Being a By-law to confirm the proceedings of Council.

RESOLUTION #18

Moved by – Councillor Young

Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2323-2022, 2324-2022, 2325-2022, 2326-2022, 2327-2022, & 2328-2022.

.Carried

RESOLUTION #19

Moved by – Councillor Young

Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2323-2022, 2324-2022, 2325-2022, 2326-2022, 2327-2022, & 2328-2022.

.Carried

18. Other Business

None.

19. Adjournment and Next Meeting

RESOLUTION #20

Moved by – Councillor Young
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:20 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, December 7th, 2022 at 2:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim