

MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Brick, Degier, Krug, Matheson, and Van Wyk.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the agenda for the November 20th, 2024 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. November 6th, 2024 Minutes of Council

RESOLUTION #2

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that the minutes of the October 2nd, 2024 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

a. Public Meeting under the Planning Act, Committee of Adjustment

RESOLUTION #3

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that Council move into Committee of Adjustment at 4:01 p.m.

.Carried

i. Applications for Minor Variance

MVA08-24, Adamkiewicz, 72 Wilmot St. S.

The Minutes can be found on the November 20th, 2024 Committee of Adjustment.

RESOLUTION #4

Moved by – Councillor Young
Seconded by – Councillor Demarest

Be it hereby resolved that the Committee rise at 4:21 p.m. and that the Open Council meeting resumes.

.Carried

b. Public Meeting under the Planning Act, Zone Change

i. Application for Zone Change – ZN1-24-20 (Arkink Farms Inc., 966558 Canning Road)

RESOLUTION #5

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider application for zone change:

ZN1-24-20 (Arkink Farms Inc.);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the Report, recommending approval-in-principle. The applicant was not present. No one in the audience spoke for or against the application. No Member made comment or had questions.

RESOLUTION #6

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #7

Moved by – Councillor Demarest
Seconded by – Councillor Young

Be it hereby resolved that the Township of Blandford-Blenheim approve in principle the Zone Change Application submitted by Arkink Farms Inc. (File No. ZN1-24-20) whereby the lands described as Part Lots 20-21, Concession 14 (Blenheim), Part 2, 41R-863, Township of Blandford-Blenheim are to be rezoned from ‘General Agricultural Zone (A2)’ to ‘Special Rural Residential Zone (RR-sp).’

.Carried

8. Delegations / Presentations

- a. Emily Sousa & April Nix, Policy Planners, Oxford County, re: Agricultural Zoning Review: Initiation of the updates to amend the Township Zoning By-law

RESOLUTION #8

Moved by – Councillor Demarest
Seconded by – Councillor Young

Be it hereby resolved that the Council of the Township of Blandford-Blenheim receive report CP 2024-347 for information; and,

That Blandford-Blenheim Township Council direct staff to proceed with initiating amendments to the Township Zoning By-Law under ss. 26(9) and S. 34 of the Planning Act, to support the implementation of the agricultural policies within the Oxford County Official Plan.

.Carried

9. Correspondence

- a. Specific

- i. Safe and Well Oxford Steering Committee, re: Ontario's Child Welfare Services sector need for funding

RESOLUTION #9

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Council direct staff to prepare the necessary letter of support as requested by the Children's Aid Society of Oxford County.

.Carried

b. General

- i. 2025 Council Meeting Schedule for the Council of the Township of Blandford-Blenheim;
- ii. Doug Coppins, re: Riverside Cemetery (Inactive Cemetery in Blandford-Blenheim); and,
- iii. Marshall Chanda, Township of Blandford-Blenheim Resident, re: Parking at the Intersection of Centre Street and Oxford Street West in Drumbo.

RESOLUTION #10

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the general correspondence item be received as information.

.Carried

RESOLUTION #11

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the correspondence from Marshall Chanda regarding parking at the intersection of Centre Street and Oxford Street West be received as information; and,

Further, that the Clerk of the Township of Blandford-Blenheim forward the information to the Oxford County Clerk for their consideration.

.Carried

10. Staff Reports

a. Drew Davidson – Director of Protective Services

- i. FC-24-22 – Monthly Report

RESOLUTION #12

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Report FC-24-22 be received as information.

.Carried

b. Ray Belanger – Chief Building Official

- i. CBO-24-11 – Monthly Report

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report CBO-24-11 be received as information.

.Carried

c. Denise Krug – Director of Finance

- i. TR-24-16 – 2024 3rd Quarter Variance Report

RESOLUTION #14

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that Report TR-24-16 be received as information.

.Carried

d. Josh Brick – Chief Administrative Officer

- i. CAO-24-44 – Safe and Well Oxford CSWBP – Inclusion Charter

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CAO-24-44 be received as information;
and,

That Council endorses the Safe and Well Oxford Community Safety and Well-being Plan – Inclusion Charter in principle; and further,

That Council directs staff to provide an implementation workplan for approval.

.Carried

11. Reports from Council Members

Councillor Banbury commended the Remembrance Day Ceremonies that occurred throughout the Township. Mayor Peterson concurred. Mayor Peterson noted the Purple Bench in Drumbo Park is now unveiled.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

None.

16. By-laws

RESOLUTION #16

Moved by – Councillor Young
Seconded by – Councillor Demarest

Be it hereby resolved that the following By-laws be now read a first and second time:

- a. 2464-2024, Being a By-law to amend the assessment schedules based on actual costs incurred for constructing the Mitchell Drain 2023; and.
- b. 2465-2024, Being a By-law to confirm the proceedings of Council.

.Carried
RESOLUTION #17

Moved by – Councillor Barnes
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-law be now read a third and final time:

a. 2464-2024, Being a By-law to amend the assessment schedules based on actual costs incurred for constructing the Mitchell Drain 2023; and.

b. 2465-2024, Being a By-law to confirm the proceedings of Council.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #18

Moved by – Councillor Young

Seconded by – Councillor Barnes

Whereas business before Council has been completed at 4:56 p.m.;

Be it hereby resolved that Council adjourn to meet again on Wednesday, December 4th, 2024 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Sarah Matheson, Clerk
Township of Blandford-Blenheim