

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday, March 2nd, 2022

Watch via Live Stream on Township's YouTube:

<https://www.youtube.com/channel/UCdKRV0GAEuFaGbwhRPzoEXA>

4:00 p.m.

1. Welcome

2. Call to Order

3. Approval of the Agenda

Recommendation:

That the agenda for the March 2nd, 2022 Regular Meeting of Council be adopted.

4. Disclosure of Pecuniary Interest

5. Minutes

a. February 16th, 2021 Minutes of Council

Recommendation:

That the minutes of the February 16th, 2021 Meeting of Council be adopted, as printed and circulated.

6. Business Arising from the Minutes

7. Public Meetings

None.

8. Delegations / Presentations

None.

9. Correspondence

a. Specific

- i. [Peter Julian, MP New Westminster – Burnaby, Re: Seeking Endorsement for Bill C-229, An Act to Amend the Criminal Code](#)

Recommendation:

That Council of the Township of Blandford-Blenheim endorses MP Peter Julian's private member's Bill C-229 – Banning Symbols of Hate Act.

b. General

None.

10. Staff Reports

a. Jim Harmer – Drainage Superintendent

i. DS-22-06 – February Monthly Report

Recommendation:

That Report DS-22-06 be received as information.

b. Trevor Baer – Manager of Community Services

i. CS-22-03 – February Monthly Report

Recommendation:

That Report CS-22-03 be received as information.

i. CS-22-04 – Multi-Purpose Pad Request

Recommendation:

That Report CS-22-04 be received as information.

c. Jim Borton – Director of Public Works

i. PW-22-06 – February Monthly Report

Recommendation:

That Report PW-22-06 be received as information.

d. Rick Richardson – Chief of Protective Services

i. FC-22-03 – MTO No Service Calls

Recommendation:

Whereas the Township of Blandford-Blenheim fire department responds to incidents on Provincial Highway 401; and,

Whereas, although the Township Fire Department is required to respond to all incidents when dispatched, the Ministry of Transportation does not cover

costs when stations are called off enroute or if its discovered that no services are required when our department arrives; and,

Whereas these “no service” calls pull the Township’s volunteer firefighters away from their family and/or their full time employment and account for approximately 33% of the Township’s calls to the 401 while directly costing the tax payers of Township considerable money to respond to these calls; and,

Whereas in Northern Ontario the Ministry of Transportation currently reimburse municipalities for no service calls,

Be it Resolved That the Council of the Corporation of the Township of Blandford-Blenheim supports the Ontario association of Fire Chiefs’ request to the Minister of transportation to set a minimum call out coverage rate for all call outs on 400 series highways; and,

That a copy of this resolution be forwarded to the Ontario association of Fire Chiefs, the Minister of Transportation, the Minister of Municipal Affairs and Housing and to the MPP for Oxford.

ii. [FC-22-04 – Joint Fire Prevention Officer Position](#)

Recommendation:

That Council receive Report No. FC -22-04 as information

AND FURTHER that Council approves in principle the concept of a partnership for a Joint Fire Prevention Officer as outlined in this report;

AND THAT staff will include the costs for a Joint Fire Prevention Officer position in the draft 2022 Operating Budget for Council consideration.

iii. [FC-22-03 – Firefighter Certification](#)

Recommendation:

That Report FC-22-05 be received as information.

e. Denise Krug – Director of Finance

i. [TR-22-04 – Additional 2022 Council Grant & Subsidy Request](#)

Recommendation:

That Report TR-22-04 be received as information and that Council give direction in regards to the Plattsville Fire Department Association’s grant and subsidy request for financial assistance in the amount of \$1,000.

f. Sarah Matheson – Deputy Clerk

i. [DC-22-02 – Council Audio Visual Equipment](#)

Recommendation:

That Report DC-22-02 be received as information; and,

That Council accept the quote from Armor Pro Audio Visual and begin the process of installing audio visual equipment in the Council Chambers.

11. Reports from Council Members

12. Unfinished Business

13. Motions and Notices of Motion

14. New Business

15. Closed Session

None.

16. By-laws

a. [2290-2022, Being a By-law to amend By-law 1864-2014, Being a By-law to prescribe and regulate the speed of motor vehicles on roads in the Township of Blandford-Blenheim; and,](#)

b. [2291-2022, Being a By-law to confirm the proceedings of Council.](#)

Recommendation:

That the following By-laws be now read a first and second time: 2290-2022, & 2291-2022.

Recommendation:

That the following By-laws be now given a third and final reading: 2286-2022, & 2287-2022.

17. Other

18. Adjournment and Next Meeting

Wednesday, March 16th, 2022

Recommendation:

That Whereas business before Council has been completed at _____ pm;

That Council adjourn to meet again on Wednesday, March 16th, 2022 at 4:00 p.m.

MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury Demarest, and Read.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, and Richardson.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the February 16th, 2022 Regular Meeting of Council be adopted, as printed and circulated with addition of .

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. February 2nd, 2022 Minutes of Council

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the February 2nd, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meeting

None.

8. Delegations / Presentations

None.

9. Correspondence

a. Specific

None.

b. General

None.

10. Staff Reports

a. Rick Richardson – Director of Protective Services

- i. FC-22-02 – January Monthly Report

RESOLUTION #3

Moved by – Councillor Read

Seconded by – Councillor Demarest

That Report FC-22-02 be received as information.

.Carried

b. Jim Harmer – Drainage Superintendent

- i. DS-22-03 – January Monthly Report

RESOLUTION #4

Moved by – Councillor Read

Seconded by – Councillor Demarest

Be it hereby resolved that Report DS-22-03 be received as Information; and,

Whereas the Upper Thames River Conservation Authority have not registered any concerns for the appointment of an Engineer under Section 78 of the Drainage Act for the Hughes Drain.

Be It resolved that Council appoints K Smart & Associates Ltd., 85 McIntyre Dr. Kitchener, Ont. N2R 1H6, to prepare a new drainage report as per Section 78 of the Drainage Act

.Carried

c. Jim Borton – Director of Public Works

- i. PW-22-04 – Township Road 12 (Oxford Rd 22 – Oxford Rd 8)

RESOLUTION #5

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-22-04 be received for information;

And further that the Township change the posted allowable speed limit along Township Road 12 between Oxford Road 22 & Oxford Road 8 to 60 km.

.Carried

d. Sarah Matheson – Deputy Clerk

- i. DC-22-01 – Offsite Evening & Weekend Civil Marriage Services

RESOLUTION #6

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report DC-22-01 be received as information; and,

That Council re-add a fee for Civil Marriage Services offsite during evening and weekends as well as a fee for rehearsal attendance to the 2022 Fees & Charges.

.Carried

e. Denise Krug – Director of Finance

- i. TR-22-02 – 2022 Council Grant & Subsidy Requests

RESOLUTION #7

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-22-02 be received as information; and,

That Council direct staff to allocate Grant & Subsidy Funds in the following manner:

Drumbo Agricultural Society	\$1,000
Drumbo Lions & District Heritage Society	\$1,000
Plattsville & District Heritage Society	\$1,000
Plattsville & District Lions Club	\$1,000
Princeton & District Museum/Library Assoc.	\$1,000

.Carried

ii. TR-22-03 – Indexing of Development Charges

RESOLUTION #8

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-22-03 be received as information.

.Carried

11. Reports from Council Members

Councillor Read reported that he was approached by a gentleman who wants to rent out the sports pad in Princeton for regular intervals and wants to get youth involved in sports on the pad. The gentleman proposed a pilot project, being held between April and August. He will be attending Council as a Delegation in the near future. Staff will look into the continuous rental of the pad.

Mayor Peterson reported that the walls are in Drumbo for the Habitat for Humanity build. Also, the new pavilion in the Drumbo Park has posts in. Plattsville Park is also being updated.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

- a. Provincial announcement Re: COVID-19

RESOLUTION #9

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the Township COVID-19 Workplace Vaccination Policy be repealed effective March 1, 2022.

.Carried

15. Closed Session

None.

16. By-laws

- a. 2288-2022, Being a By-law to adopt the estimates of all sums required for 2022 Township purposes; and,
- b. 2289-2022, Being a By-law to confirm the proceedings of Council.

RESOLUTION #10

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2288-2022 & 2289-2022.

.Carried

RESOLUTION #11

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2288-2022 & 2289-2022.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #12

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed 4:52 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,
March 16th, 2022 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim

From: [Sarah Matheson](#)
To: [Rodger Mordue](#)
Subject: FW: (Ontario) Seeking your endorsement for Bill C-229 - Appel Ã votre soutien pour le projet de loi C 229
Date: February 16, 2022 10:05:40 AM

Sarah Matheson

Deputy Clerk
Township of Blandford-Blenheim
Ph. 519-463-5347 ext. 7422
smatheson@blandfordblenheim.ca

From: Julian, Peter - Riding 1D <peter.julian.c1d@parl.gc.ca>
Sent: February 15, 2022 1:54 PM
To: Julian, Peter - Riding 1D <peter.julian.c1d@parl.gc.ca>; Gesner, Lindsay (Julian, Peter - MP) <lindsay.gesner.819@parl.gc.ca>; Mah, Doris (Julian, Peter - MP) <doris.mah.819@parl.gc.ca>
Subject: (Ontario) Seeking your endorsement for Bill C-229 - Appel Ã votre soutien pour le projet de loi C 229

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Mayors and Councils,

Everyone deserves to live in safety and dignity. Everyone has the right to feel welcomed and respected in their community. Yet, during the pandemic, racist incidents reported to police have increased at an alarming rate. Tragically, we have seen an increase in Islamophobia, anti-Semitism, racism, homophobia, transphobia and misogyny in our society. We see rising racism against Indigenous people, Black, Asian and other racially marginalized communities, while symbols of hate continue to be displayed and sold across our country.

Last week, I re-tabled my [Private Member's Bill C-229](#), *An Act to Amend the Criminal Code (banning symbols of hate)*, to prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. It is a tool designed to address the growing violence and hate that we are seeing in many Canadian communities.

Thank you to those who joined the call in the previous Parliament for Bill C-229. Today, I am seeking your continued support for this legislation. To those who did not have a chance to show your support in the last parliament, I am seeking your endorsement. This is an opportunity to join tens of thousands of Canadians in calling on the federal government and all MPs to ban the sale and display of hate symbols.

[FOR IMMEDIATE RELEASE - NDP bill would ban hate symbols](#)

Allowing these symbols of hatred to be sold in stores or publicly displayed is threatening for people who have been, and continue to be, targets of violence and

oppression.

As we've seen in the past two weeks, during protests around the *Convoy for Freedom*, Canadians witnessed vile and hateful genocidal displays of hate symbols such as Nazi swastikas and the flying of Confederate flags at the very center of Canadian democracy.

With hate crimes on the rise across Canada, we must do everything we can to stop the spread of hate in our communities. Municipalities across the country are seeing the same trend in hate crimes. Hate and associated extremist ideology is spreading like wildfire on the Internet. Even today, many Canadians are saddened by the lack of recourse against the display of symbols that incite hatred. The time for rhetoric is over: the time for action is now.

Banning symbols of hatred like swastikas or Klu Klux Klan insignia, flags such as the standards of Nazi Germany from 1933 to 1945 and those of the white supremacist Confederate States of America from 1861 to 1865, is an important step the federal government should take now for all Canadians to feel safe and secure against hate.

I am seeking your support and public endorsement in the 44th Parliament to urge the federal government and all MPs to support Bill C-229

Please consider using the following text:

*On behalf of _____(Number of residents),
_____(Name of the municipality) endorses MP Peter
Julian's Private Member's Bill C-229 - Banning Symbols of Hate Act.*

I hope that I can count on you and your council to endorse Bill C-229. Thank you very much for your consideration. I look forward to hearing back from you soon.

If you have questions and require further information, please feel free to contact my assistant Doris Mah, at 604-353-3107 peter.julian.c1d@parl.gc.ca.

Sincerely,

Peter Julian, MP
New Westminster - Burnaby

Chers Messieurs les Maires, Mesdames les Maires, Mesdames et Messieurs membres des conseils municipaux,

Chacun mérite de vivre dans la sécurité et la dignité. Chacun a le droit de se sentir accueilli et respecté dans sa collectivité. Pourtant, pendant la pandémie, les incidents racistes signalés à la police se sont multipliés à un rythme alarmant.

Tragiquement, nous avons constaté une augmentation de l'islamophobie, de l'antisémitisme, du racisme, de l'homophobie, de la transphobie et de la misogynie dans notre société. Nous constatons une hausse du racisme envers les personnes autochtones, noires et asiatiques et d'autres groupes racialement marginalisés, tandis que des symboles haineux continuent d'être affichés et vendus à l'échelle du pays.

La semaine dernière, j'ai déposé de nouveau le [projet de loi d'initiative parlementaire C-229](#), Loi modifiant le Code criminel (interdiction des symboles de haine), qui vise à interdire à quiconque de vendre et d'exposer des symboles qui fomentent la haine et la violence à l'égard de groupes identifiables. Il s'agit d'un outil pour combattre la montée de la violence et de la haine dans les communautés à travers le Canada.

Je remercie tous ceux et celles qui ont soutenu le projet de loi C-229 lors de la 43e législature. Aujourd'hui, je sollicite de nouveau votre appui.

A ceux et celles qui n'ont pas eu l'occasion de l'appuyer auparavant, j'espère pouvoir compter sur votre soutien pendant cette 44^e législature. C'est l'occasion de vous joindre à des dizaines de milliers de Canadiens et Canadiennes pour demander au gouvernement fédéral et à tous les député.es d'interdire la vente et l'exposition de symboles haineux.

[POUR DIFFUSION IMMÉDIATE – Un projet de loi du NPD interdirait les symboles haineux](#)

Donner libre cours à la vente en magasin et à l'exposition publique de ces symboles haineux s'avère une menace inquiétante pour les personnes qui ont déjà été, et continuent d'être, la cible de violence et d'oppression ou qui le sont encore.

Depuis deux semaines, les Canadiennes et les Canadiens ont vu des manifestants du « convoi de la liberté » brandir d'odieux symboles génocidaires et haineux, tels que des croix gammées nazies et des drapeaux confédérés, au cœur même de la démocratie canadienne.

Les crimes haineux étant en hausse partout au Canada, nous devons faire tout ce qui est en notre pouvoir pour arrêter la propagation de la haine dans nos collectivités. Partout au pays, les municipalités constatent la même tendance en matière de crimes haineux. La haine et l'idéologie extrémiste qui l'accompagne se répandent comme une traînée de poudre sur Internet. Encore aujourd'hui, de nombreux Canadiens et Canadiennes sont attristés par l'absence de recours contre l'affichage de symboles qui incitent à la haine. Le temps de la rhétorique est révolu : le moment est venu d'agir.

Interdire les symboles de haine comme les croix gammées ou les insignes du Ku Klux Klan, les drapeaux comme les étendards de l'Allemagne nazie de 1933 à 1945 et ceux de la suprématie blanche des États confédérés d'Amérique de 1861 à 1865, est une mesure importante que le gouvernement fédéral devrait prendre maintenant pour que l'ensemble de la population canadienne se sente en sécurité et à l'abri de la haine.

Je sollicite votre appui et votre soutien public au cours de la 44^e législature pour inciter le gouvernement fédéral et tous les député.es à appuyer le projet de loi C-229.

Je vous propose d'utiliser la résolution suivante :

*Au nom de ses _____(nombre de résidents) résidents,
_____(nom de la municipalité) soutient le projet de loi C-229, Loi sur l'interdiction des symboles de haine, d'initiative parlementaire du député Peter Julian.*

Je vous remercie de l'attention que vous porterez à ma demande. J'espère pouvoir compter sur votre soutien et recevoir bientôt de vos nouvelles.

Merci beaucoup pour votre considération. N'hésitez pas à contacter mon adjointe Doris Mah au 604-353-3107 peter.julian.c1d@parl.gc.ca si vous avez besoin de plus amples informations.

Sincères salutations,

Peter Julian, député
New Westminster—Burnaby

Office of Peter Julian, MP (New Westminster-Burnaby) | Bureau du député Peter Julian (New Westminster-Burnaby)
New Democratic Party | Nouveau Parti démocratique

I acknowledge that I work on the unceded traditional territory of the Algonquin, Haudenosaunee and Anishinabek peoples.

Je reconnait que je travaille sur le territoire non-cédé des nations Algonquine, Haudenosaunee et Anishinabek.

New Westminster is located on the unceded and traditional territory of the Halq'eméylem speaking Coast Salish peoples. This includes the nations of the Qayqayt, q'wa:ní'ən' (Kwantlen), Katzie, kwikwəłwəḿ (Kwikwetlem), xʷməθkʷəyəm (Musqueam), Stó:lo, sc̓əwaθn məsteyəxʷ (Tsawwassen), and Tsleil-Waututh.

Burnaby is located on the ancestral and unceded homelands of the hənq̓əminəm and Skwxwú7mesh speaking peoples as well as all Coast Salish peoples.

(TEL) 613.992.4214 | (CELL) 613.222.4074 | FAX) 613.947.9500

UFCW | TUAC

 Help save paper - do you need to print this email?

 Économisons le papier – est-il vraiment nécessaire d'imprimer ce courriel?

"My friends, love is better than anger. Hope is better than fear. Optimism is better than despair. So let us be loving, hopeful and optimistic. And we'll change the world."

-Jack Layton, 1950-2011

« Mes amis, l'amour est cent fois meilleur que la haine. L'espoir est meilleur que la peur. L'optimisme est meilleur que le désespoir. Alors aimons, gardons espoir et restons optimistes. Et nous changerons le monde. »

-Jack Layton, 1950-2011

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TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Harmer Drainage Superintendent
Reviewed By:	Rodger Mordue	Date:	February 27, 2022
Subject:	Monthly Report	Council Meeting Date:	March 02, 2022
Report #:	DS-22- 06		

Recommendation:

That Report DS-22-06 be received as information

Background:

Monthly activities of the Drainage Department to February 24, 2021

Analysis/Discussion

- Working on drain maintenance and various site meeting to review work required with ratepayers.
- Hughes Drain major settlement and major repair will be required See Section 78 report DS 22-03 appointment of Engineer
- Working with lawyer on compliance letters.
- Commenting on planning applications
- 17 locates for ON 1 Call in February 2022 including 0 emergency locates.
- Update of drainage mapping for ON 1 Call / OMAFRA / Township Web site and asset management, 100-year storm review, update SWMP mapping
- Mitchell Drain County and Region have submitted petitions for drainage works, for the construction work being proposed at Trussler Road and Oxford Road 8. Council has accepted petition from County and Region for improved outlet, Engineer appointed on September 4 2019. Kenn Smart (Project Engineer). Had meeting with Engineer, Folling and Hurlbut about next step. Site meeting January 29 2020 for the road petition. Engineer working on concept plans and cost estimates waiting to have 2 site meeting with Ratepayer to review option for new report.

- Princeton Drain working with Engineer on the option that maybe used as outlets for this drain. Had meeting with Engineer about SWMP and had discussion with property owner that may be affected with SWMP locations work on land purchase for SWMP. Working with Engineer and CN on proposal for drain crossing
- Princeton Drain Section 78 report has been approved by GRCA and council and will be add to the new Engineer's Report for Princeton Drain (2017) working on setting up of onsite meeting with effected land owners
- Hanchiruk Drain (Magda) petition received and P Eng. appointed at December 18 2019 council meeting, GRCA have been informed of the appointment. Site meeting with Magda and Engineer February 4 2020 engineer has been reviewing option with Magda. Drain is temporary on hold for Magda to review route options.
- Working on SWMP with engineer on the silting issue at the outlet at Fennel and Todd Way, working with Developer and his engineer on options to repair outlet
- McCrow Drain Council accepted petition for drainage on September 2, 2020. Engineer appointed October 7, 2020; project Engineer will be Curtis MacIntyre K Smart & Assoc. site meeting held March 23 2021. Engineer working on surveys.
- Working on CLI-ECA (Consolidated Linear Infrastructure – Environmental Compliance Approval) report with Adam and Jim Borton
- Working with the Engineer on Princeton Drain on the method of assessment to be apply to existing properties in Princeton (Plattsville Model)
- Attended staff meeting
- Working on Drumbo SWMP on details of ownership
- Working on updates on the Municipal Service Standards
- Attended Municipal Stormwater Management Discussion Group webex meeting

Financial Considerations:

None

Attachments:

None

Respectfully submitted by:

Jim Harmer

Jim Harmer Drainage Superintendent

professionals trained in early childhood development, and helping to find out about other family services in the community and connecting families with young children.

Parks

Staff keep reaching out to user groups of the parks to see how they are planning to run programs this year.

Our regular user groups are all coming back, which include PDP Lightning (youth baseball), Drumbo-Richwood soccer, CO-ED adult baseball, and the Friday night adult baseball league. All users are waiting on membership numbers to see what usage they will require.

Also have reached out to other event organizers that utilize our parks to see if they will be coming back this season. Still waiting on some groups for more details.

Thanks

Trevor Baer

- 8) How many local adults are in your program? - 1/4
- 9) Are you part of a league? - In house games only
- 10) Insurance Information with Township of Blandford Blenheim as third party (2 million)? - Yes
- 11) Would you want to run your programs in the Plattsville arena? - No
- 12) Are you willing to pay for the usage? - Yes (this is not a question in the policy usually, it has the fee per hour for request, but since it is not in our fees, I thought it should be asked.)

Overall, it was a great meeting, 4SSRH was made aware of the original intent of the project and why we do not rent out the multipurpose sporting pad. This is a group that the township would rent a facility to based off the questions in our allocation policy. The issue here is the 4SSRH request is for something we do not rent out.

Staff then had a meeting with friends of Princeton Park, the reason for this meeting is because this is the group that funded for and pushed to have the multi-purpose pad project completed. This group came up with the vision and intent for this sports pad. The vision for the finished project was to provide the community with a facility that promoted a healthy engaged community, following the guiding principles from our Park Master Plan by being Sustainable, Diverse, and High Quality. Friends of Princeton Park feel this project achieved all these goals for the community. At this meeting we discussed all the guiding principles for this project and how they have been achieved.

Sustainability - The vision for this project was not to need revenue to be sustainable. This pad is very low maintenance cost, intended to be able to last for 25 years without replacing any major items. This project has low impact on taxes per year, and provides the community with a place to participate in a variety of sports without a fee for use.

Diversity - This is a facility that celebrates the opportunity to provide choices and benefits across the spectrum of our community population, by allowing the underprivileged to play with the privileged, while providing less judgment towards the underprivileged. This is inherent in the lack of a fee structure for use, open to all at any hour.

High Quality- When this project was under way, Friends of Princeton Park worked with the township to establish a standard of performance, planning that this facility would last 25 years without any major repairs. There were no corners cut ensuring this project would last for the community while being sustainable.

At the meeting with Friends of Princeton Park we discussed the original vision for this project, and how the 4SSRH request fits into that vision. They still believe that the Township should keep to the original intent of this project; which was not being able to have exclusive rights to the pad or charge for use of the pad. As you can see from the information above, the original intent

established that there is no need to rent this out. They feel that if there was a high maintenance cost to the township renting it out to bring in some revenue would be understandable. Since this is not a factor, they believe that it is more important to have this pad available for the whole community to enjoy it, other than just people that can pay for it. If we were to rent it out exclusively, it would take away from the original vision of the multi-purpose pad, as it would be catering to one sport for 19.5 hours a week. Consider that, the request does ask for 13.5 hours with make-up rain date time of 5.5. If the make-up date has to be used the community also misses out and won't be able to use the pad during the rain. Also, the Trillium grant application for this project was filled out stating that it was an open multi-purpose pad available for use to all community members without a fee.

Review

Staff has reviewed many factors for this request from 4SSRH. These factors included comments from Friends of Princeton Park, and comments from 4SSRH. There are a few concerns that have come up with the request from 4SSRH. If we approve this request to rent out this pad to 4SSRH, the Township will be putting a cost in our fees, which opens the pad to the possibility of additional groups requesting to rent it, (we have had more requests than just 4SSRH to rent this facility). This will take more availability away from the community. As a township owned pad, we cannot limit rent to only one group, it would be available for booking to all groups/people. Once the Township rents a facility out it requires a higher level of service for that facility, which means more staff hours dedicated to that area, as of now our staff hours are not budgeted for added use of this facility. The Friends of Princeton Park were the driving organization for this project, at the start of this project the Township and the Friends of Princeton Park agreed that this should be an open pad without requiring any revenue. This was reviewed many times to make sure maintenance cost were not going to be high for this project once it was complete. This project was approached in comparison to the tennis court, playgrounds, and splash pad. We have had requests to rent out these areas, we have turned down all these requests because the intent of the projects was to provide areas promoting a healthy and engaged community without fees.

Another key factor that was taken into consideration is that the Township would not, of its own volition, have put a multi-purpose pad in the Princeton Park. If we were to do a business case for this, it would suggest that a pad be put in Plattsville or Drumbo where the larger youth population exists. Since the multi-purpose pad was envisioned and guided by the Friends of Princeton Park staff believe that it is important that they have a say in this matter. Just like we would go back to other Community groups that have been the driving force for other community projects like the Splash Pad or Playground equipment if a request came into council to rent those areas out.

From all this information staff are recommending that we do not rent out the multi-purpose sports pad in the Princeton Park, and adhere to the original intent of the project, providing an open multi-purpose sporting pad for the community to use free of charge.



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To:	Members of Council	From:	Jim Borton Director of Public Works
Reviewed By:	Rodger Mordue	Date:	February 24, 2022
Subject:	Monthly Report	Council Meeting Date:	March 2, 2022
Report #:	PW-22-05		

Recommendation:

That Report PW-22-05 be received as information.

Capital

- Blenheim CN Bridge – CN has made the decision to replace the steel bridge structure. The bridge deck redesign is complete and the new contractor is building it. Dufferin Construction will be doing the install and are expected to have it done by October of 2022.
- Gobles CN Bridge – The third-party engineering report has been reviewed and CN has a meeting with Dagmar Construction in March to discuss proposed resolutions. Staff has been monitoring the traffic lights and are having to switch out the units every couple of weeks. The time frame is starting to get longer between switches as we are starting to see more sun light and longer days. We are keeping track of the hours and this labour will be charged to CN. CN has looked at getting temporary traffic lights run by hydro. At this time, it is not cost effective, they are hoping for a quick resolution. If it is determined that the repairs will take some time to do, they will relook at the hydro run lights.
- The Tender was awarded to Finch Auto Group. The 2022 ¾ ton, 4x4 pick up was ordered in July. Due to manufacturing delays and part shortages staff is now being told it will be early 2022 before the truck will be ready.

Working during Covid-19

- Staff is monitoring the regulations coming out from the province and from SWPH. Staff continues to work under the current guidelines. The Public Works department has been fortunate that we have been able to keep everyone working and safe. We have had a few cases and a few close contacts, however over all the department has been able to complete all tasks in a timely manner.

County Shared Service/Road Association/Training

- Shared Services meeting – The Township of Zorra hosted the February meeting which was held virtually. We had Tony Hymers (OPP) attend to discuss the up coming Load Restriction season and what the area municipalities could expect for enforcement. We also discussed some training topics for our spring group training.
- Road Association – Oxford County Road Supervisors Assoc. next meeting will be in March.
- AORS – AORS next Board of Directs meeting is scheduled for March 1st, this will be a virtual meeting and the AORS AGM has also been moved to April 11th as part of the OGRA Good Roads conference from April 10th – 13th. Request for delegations at the OGRA conference are open. See attached.

Other

- In February we have seen a roller-coaster of weather with high temperatures causing melting and rain and then switching to lows that freeze everything and heavy snow. Staff has been working many hours dealing with the snow, flooding and blowing snow. They have done a great job in keeping the roads open and safe for the Township residence.
- Met with KSmart and residence of Princeton to discuss the upcoming project.
- Met with Oxford County to discuss speed management in certain areas of the Township.
- Met with Sedum Master regarding running the gas line through the closed section of Township Road 2.
- Working with the GRCA on the clean-up of illegal material that was dumped on the closed section of Township Road 2 and trying to clear up what can be done on that property.
- Working with KSmart and Drainage Superintendent on finalizing the Princeton project.
- Working with the Drainage Superintendent on creating the CLI-ECA documentation required by the province.
- Staff is still continuing to meet with land owners at outdoor sites to discuss ditch or road issues.
- Staff has been working with KSmart to update our Municipal servicing standards.
- Working with the County, KPMG and the area Municipalities on the Oxford Transportation Network (Roads and Bridges) Operations and Maintenance review. The study is getting close to the end (completion early March)

Attachments February Service Sharing minutes & Letter for Delegations at the OGRA conference

Respectfully submitted by:



Jim Borton CRS-I
Director of Public Works

Service Rationalization

MEETING MINUTES

DATE: February 10, 2022

LOCATION: Zorra/ Virtual

PRESENT: Adam Prouse, Jim Borton, Doug Wituik, Ken Farkas, Richard Sparham, Shawn Vanacker, Tom Lightfoot,
Daniel Locke, Steve Oliver

REGRETS: Frank Gross

COMMITTEE CHAIRMAN: Steve Oliver

SECRETARY: Tom Lightfoot

ITEM	ACTION	ASSIGNED TO
1. Meeting called to order	10:00 am	
2. Minutes of Last Meeting:	Reviewed- moved by Adam Seconded by Ken	
3. Correspondence/ Speaker	Tony Hymers (OPP) attended the meeting to discuss the reduced load period. If everyone can send their maps, hotspot locations, dates of the reduced period and any exemptions to Mike.Salminen@opp.ca . Tony requested that we call the comm center right away if we have issues. We also discussed wagons and trailers being used for construction traveling the roadways. Tony is going to investigate the regulations and get back to us.	
4. Old Business	Shawn- grader training, Shawn will send out the updated proposal.	
5. New Business	Tom- Half load exemption for hydro discussion.	
6. Round Table	Dan- Woodstock is hosting trench training. Dan will investigate more dates for additional staff training. Currently it is ½ day training with IHSA to the awareness level. Possibly looking at other training i.e.: ladder, confined space and rigging. Richard- first aid/cpr training discussion. Doug- Social media discussion. Adam- Looking for any salt management plans, mailbox policies, and new spoil regulations. OGRA- has sample salt management plans. Tom to send out what EZT has been working on. Dan is going to look into setting up a presentation on the new soil regulations. Jim- KPMG discussion Richard- if everyone could send their lane km's and number of staff to him.	
7. Health & Safety	Covid discussion	
8. Next Meeting	March 10, 2022 - 10:00 am start at Oxford County	
9. Adjourned	11:08a.m.	

Service Sharing Meeting Dates 2022

January 13 EZT

February 10 Zorra

March 10 Oxford County

April 14 Blandford Blenheim

May 12 Norwich

June 9 SWOX

September 7 Tillsonburg

October 13 Woodstock

November 10 Ingersoll

December 7 Zorra

From: [Thomas Barakat](#)
To: [Jim Borton](#)
Subject: Good Roads Conference Delegations
Date: February 23, 2022 2:25:13 PM
Attachments: [image001.jpg](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hello Jim,

I trust you're well. As a registrant for the 2022 Good Roads Conference, I wanted to reach out and let you know about the delegation request process. If your municipality is interested in meeting with provincial decisionmakers on an issue of importance to your community, please fill out the form at www.ograconference.ca/delegations. All four political parties are accepting requests and will follow up with you directly to arrange a meeting. With the provincial election around the corner, it is important for municipalities to have their voices heard. Please note that the deadline to submit requests is Friday, March 11.

I would also like to inform you that as a value add for Good Roads Conference registrants, we will be hosting a special webinar entitled *Delegations 101: Making the Most of Your Ministerial Meeting*. Join Good Roads and Crestview Strategy for a one-hour webinar that will help you make the most of these meetings during the 2022 Good Roads Conference. Hear from those who have been at the other side of the table to learn the dos, don'ts, and much more. This webinar will take place on Wednesday, March 2 at 10:00 am. For more information and to register, please click [here](#).

If you have any questions about the delegation process or the 2022 Good Roads Conference, please don't hesitate to reach out.

Sincerely,

Thomas Barakat

Manager, Public Policy & Government Relations
Good Roads
22-1525 Cornwall Road, Oakville, ON L6J 0B2
O: 289-835-7468 | C: 647-282-4658 | ogra.org





TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council **From:** Rick Richardson – Director
of Protective Services

Reviewed By: Rodger Mordue **Date:** February 18th ,2022

Subject: MTO no service calls **Council Meeting Date:** March 2nd ,2022

Report: FC -22-03

Recommendation:

BE IT RESOLVED that Council receive Report No. FC-22-03 as information.

AND FURTHER that Council approves a resolution be sent to the Ministry of Transportation to support proper compensation for our Fire Department for no service calls while attending to the 401 highway which passes through the middle of our municipality for approximately 21 km.

AND FUTHER that a resolution be directed to the Ontario Association of Fire Chiefs requesting their support for this motion.

Background:

The Ministry of Transportation of Ontario reimburses municipal fire departments that respond to calls on Highway 401 or other provincial highways at the 2022 rate of \$465.42 per apparatus to a maximum of three apparatus. That sum helps cover the cost of maintaining these large and specialized vehicles, the firefighters on board and some of their rescue equipment. When firefighters' complete calls to the 401 staff will then invoice the MTO for the services rendered. If the Fire Department are dispatched and then called off enroute or discover no services are required from our Fire Department then our Township tax payers simply foot the bill for these "no service" calls.

Apparently in Northern Ontario the Ministry of Transportation reimburse fire departments for no service calls in this area of the province whenever they are summoned to an emergency on a provincial highway.

Analysis/Discussion:

Over the past three years our fire services have been dispatch to the 401 in our fire area 230 times about 33% of the time our fire department were cancelled enroute. We also had a number of our apparatus arrive on scene and OPP indicate that our services were not required. The above situations are very concerning as we our pulling our volunteer firefighters away from their fulltime employer's business especially during daytime and they arrive on scene to be told your services are not required and you can return to your station.

Financial Implications:

No reimbursement for "no service" calls to the 401 from MTO in the last (3) years has created a short fall to our Township Fire Department budget of \$65,045.00. This deficit was covered by the tax payers of Blandford Blenheim.

Respectfully submitted by:

Rick Richardson

Rick Richardson
Director of Protective Services



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council **From:** Rick Richardson – Director of Protective Services

Reviewed By: Rodger Mordue **Date:** February 18th ,2022

Subject: Joint Fire Prevention Officer Position **Council Meeting Date:** March 2nd ,2022

Report: FC -22-04

Recommendation:

BE IT RESOLVED that Council receive Report No. FC -22-04 as information

AND FURTHER that Council approves the concept of a partnership for a Joint Fire Prevention Officer as outlined in this report;

AND THAT staff will include the costs for a Joint Fire Prevention Officer position in the 2022 Operating Budget for Council consideration;

Background:

In 2015, the Oxford County Rural Municipal Fire Services (known as the “Rural Fire Services of Oxford County (RFSOC)”) commenced their own partnership to provide volunteer firefighter training to its members.

The RFSOC partnership consists of Blandford-Blenheim, East Zorra Tavistock, Norwich, South-West Oxford, and Zorra fire services. The RFSOC partnership provides community fire and life safety programs, such as fire protection, fire prevention, inspections, and public education to their respective communities from five Departments, 13 fire stations, and 330 volunteer firefighters.

This partnership was formed to facilitate the need to meet municipal responsibilities under the *Occupational Health and Safety Act* for training Volunteer Firefighters and includes training and programs for recruit firefighters, existing firefighters, fire officers, training officers, public educators and fire inspectors.

Since its inception, RFSOC has successfully commenced a shared service agreement with a Joint Training Officer position that is hosted by Norwich Township. This position has been very successful at coordinating all training requirements for the 5 municipalities.

Community Risk Assessment:

In 2018 the Provincial Government enacted Ontario Regulation 378/18 mandating that every municipality, and every fire department in a territory without municipal organization, must,

- complete and review a community risk assessment as provided by this Regulation; and
- use its community risk assessment to inform decisions about the provision of fire protection services.

A community risk assessment is a process of identifying, analyzing, evaluating, and prioritizing risks to public safety to inform decisions about the provision of fire protection services.

Each municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.

A municipality that exists on July 1, 2019, or a fire department in a territory without municipal organization that exists on July 1, 2019, must complete a community risk assessment no later than July 1, 2024.

This Community Risk Assessment identifies any gaps in the delivery of Fire Safety Standards Enforcement. Blandford Blenheim currently conducts fire safety inspections based on complaint, requests or as mandated under the Fire Protection and Prevention Act, and upon request of the Building Department for Occupancy approval of new buildings. This level of service does not provide for inspection on high-risk properties and buildings (e.g. migrant housing, village business areas, industry with a large employee base, etc.).

Staff would recommend that our Township expand fire standards enforcement to include routine inspections on high-risk areas, buildings and properties. As an interim measure, the Township could hire a part-time fire inspector or partner with other municipalities through a service agreement for inspection services. This option would then allow our Fire Department and the Township the opportunity to conduct a more in-depth analysis of the actual needs and circumstances for conducting fire safety inspections.

RFSOC members prepared the attached Fire Prevention Officer Business Case recommending that each rural municipality pursue a partnership to hire one Fire Prevention Officer and share those cost . The **attached** Business Case goes into greater detail on aspects of the position and examines the advantages and disadvantages of this issue.

The following chart provides a breakdown of projected annual costs associated with the Fire Prevention Officer position :

Expense	Annual Costs (\$)	Start Up Cost (\$)
Salary	64,000 - 81,000	
Benefits - 26%	16,640 - 21,060	
Phone	600	
Computer/Laptop		3,500
General Office Supplies	400	
Clothing	1,000	
Annual Training	1,500	
Mileage (until surplus vehicle is available)	6,000	
Advertising		750
Amortized Start-Up Costs (5 years)	650	
Totals	90,790 - 112,210	4,250

Staff anticipates that it would be approximately July 2022 as a starting date, the hiring process complete and the incumbent is performing their duties. This would allow municipalities to phase in their share of the costs over a two-year period; 50% in 2022 and an additional 50% in 2023 to reach full funding.

Hosting of this Position

The Township of East Zorra-Tavistock has proposed to host the Fire Prevention Officer position. The incumbent would be an employee of the Township of East Zorra-Tavistock with their office located in the Township Administration Building.

The Township of East Zorra-Tavistock would be responsible for direct management of the employee, administration of the position and invoicing the other municipalities for costs. The individual would spend time in each municipality on a rotating basis to conduct inspections, enforcement activities as directed by each municipality's Fire Chief.

Analysis /Discussion

Staff would suggest that a Joint Fire Prevention Officer position would benefit our Township as well as the other Municipalities that participate.

One of the RFSOC Municipalities have already completed the mandatory Community Risk Assessment which identified a gap in Fire Safety Standards Enforcement. The Fire Chief's are confident that all other Community Risk Assessments will identify the same gap. Staff have worked with the other municipalities to develop a cost-effective solution in the form of a partnership with the other rural fire service.

Blandford Blenheim Fire Department on its own will not be able to provide the Community Risk Assessment recommendation of fire inspection requirements from a logistical perspective.

All participating partners would be required to enter into an agreement with the Township of East Zorra-Tavistock in order to benefit from this position.

Financial Implications :

The Joint Fire Prevention Officer would require funding to the respective fire services operating budgets in 2022 and forward. The projected cost for a full time (35 hrs./week) Fire Prevention Officer would be approximately \$115,000 annually.

This amount may vary slightly due to the host municipalities staffing pay structure and where the position would fit into the pay grid. Normally a Fire Prevention Officer receives approximately 80% of the Fire Chiefs pay.

The approximate annual cost per municipality would be \$23,000 provided all municipalities participate in this endeavor. Should one municipality decide not to participate in the partnership, the remaining municipalities would be responsible for the overall costs or reduce the number of hours the individual would be required to work.

These costs have been included in the 2022 Operating Budget for Council consideration.

Respectfully submitted by:

Rick Richardson

Rick Richardson

Director of Protective Services

Oxford County Rural Municipal Fire Services

Fire Prevention Officer (Partnership)

Business Case

Forward

In January 2019, the Province of Ontario announced that it would undertake a review of regional government in an effort to identify opportunities to improve municipal services and identify potential efficiencies.

While provincial direction did not materialize, the County of Oxford did undertake a study to see if key efficiencies could be identified within the county. Municipal fire services were identified as one of the services that may benefit from shared services within the rural departments.

In the county-wide report conducted by Watson & Associates in late 2019, the rural municipalities were identified as benefitting from a shared service fire inspector/public educator position.

The rural municipal fire services consist of the Townships of Blandford-Blenheim, East Zorra Tavistock, Norwich, South-West Oxford and Zorra. Independently, they provide community fire and life safety programs such as public fire and life safety education, inspections and enforcement of the Fire Protection and Prevention Act as well as subsequent regulations and emergency response to their respective communities. This is accomplished through 13 fire stations and approximately 330 volunteer firefighters collectively.

For several years, the rural fire services in Oxford County have worked together to provide services that are financially difficult to manage and maintain on an individual municipal basis. Service sharing for expensive projects began as far back as 2011 as departments worked together to enhance firefighter safety with the purchase of a FIT tester. Dispatch agreements were jointly negotiated in 2013, followed by a county wide communications system in 2014. Some municipalities have also worked together on smaller projects such as purchasing personal protective equipment and self-contained breathing apparatus.

Additionally, Oxford County rural departments began firefighter recruit training together in 2013 along with fire services from Elgin County. In 2016, the Rural Fire Services in Oxford County (RFSOC) established a joint ad hoc partnership, known as the Rural Fire Services of Oxford County, to deliver a recruit training program and numerous other OFMEM approved NFPA training programs to their volunteer firefighters and other neighboring fire services.

The RFSOC program has been extremely successful and has grown and benefitted from the addition of a joint full-time Training Officer in 2019. The Training Officer provides leadership and coordination of the RFSOC programs as well as being a training resource for the participating municipal fire services at the local level.

The RFSOC program has obtained accreditation from the Office of the Fire Marshal and Emergency Management Academic and Standards Branch and successfully

delivers 15 NFPA certification courses. In 2021 RFSOC conducted 20 courses with approximately 254 students in a pandemic affected year. The RFSOC program has become a recognized model for delivering effective and cost-efficient firefighter training by the OFMEM and other departments since the closing of the Ontario Fire College.

Fire Service Legislation

Background

The *Fire Protection and Prevention Act, 1997 (FPPA)* mandates that every municipality in Ontario shall establish a program which must include public education with respect to fire safety and certain components of fire prevention and provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.

In the fire service, these elements are commonly referred to as the Three Lines of Defense:

1. Public Fire Safety Education
2. Fire Safety Standards and Enforcement
3. Emergency Response

Together, these are provincially recognized as necessary to achieve an acceptable level of fire safety within communities.

The FPPA also mandates that inspections must be carried out in the following situations:

- when a complaint is received regarding the fire safety of a property
- when a request is made by a property owner or occupant for assistance to comply with the Fire Code where the involvement of the Chief Fire Official is required; and
- when the fire department becomes aware of Fire Code violations and/or other fire hazards at a particular property.
- On a building for which a request for assistance to comply with the Fire Code is received and the involvement of the Fire Chief is required.
- Annually at vulnerable occupancies (e.g. hospitals, retirement homes, community living residences, homes for the aged, and other care occupancies)

Further, fire safety complaints and requests for assistance to comply with the Fire Code where the involvement of the Chief Fire Official is required shall be assessed and a fire safety inspection undertaken if necessary.

As well, in May 2018, the Ministry of Community Safety and Correctional Services enacted new legislation under the *Fire Protection and Prevention Act* in which a

Community Risk Assessment must be completed by 2024 by each municipality and maintained annually.

Community Risk Assessment

Community risk assessments allow fire departments to make informed decisions about the types and levels of fire protection services they will provide based on identified risks. Risk is defined as a measure of the probability and consequence of an adverse effect to health, property, organization, environment, or community because of an event, activity, or operation.

By identifying all fire and life safety risks in their community and prioritizing them based on the probability of them occurring and the impact they would have if they occurred, fire departments are able to determine which risks to address and how best to address them. Risk assessments allow fire departments to ensure their levels of service, programs and activities for public fire safety education, Fire Code inspections and enforcement, and emergency response directly address the identified risks and are most effective at preventing and mitigating them.

As part of the effort to mitigate potential increased liability to municipalities, an expanded level of fire prevention and inspection would be integral in addressing any potential gaps discovered in the mandatory Community Risk Assessment (CRA).

Each municipality is currently meeting minimum legislative requirements, but emphasis on the first line of defence has not traditionally been a focus of most departments in the province. While departments have historically put a lot of emphasis on training and suppression, the mandatory CRA will emphasize the need for an increased focus on both education and inspection/enforcement, especially on high-risk population groups, buildings, and properties. Furthermore, by focusing on inspection/enforcement, more data will be available to promote education programs and ultimately compliance with safer standards and by-laws.

As well, it has been well identified in the municipal study that the rural fire departments would benefit from a shared Fire Prevention Officer (FPO) to address current and future gaps in delivery of effective public education, and inspection and enforcement programs.

One rural fire service has completed their CRA which has identified a gap in the delivery of Fire Safety Standards Enforcement. The Fire Chiefs are confident that the other rural municipalities and fire services are similar in the delivery of fire services and thus the following recommendation will be identified in each municipality once all CRAs are completed.

Currently our Townships conduct fire safety inspections based on complaint, requests or as mandated under the Fire Protection and Prevention Act, and upon request of the Building Department for Occupancy approval of new buildings. This level of service

does not provide for inspection on high-risk properties and buildings (e.g. migrant housing, village business areas, industry with a large employee base, etc.).

The current level of service for inspections is provided by the Fire Chief and fire inspectors that are part of the Volunteer Firefighter contingent. This model is effective in providing the minimum service level for inspection but is struggling to keep up with the legislative requirements and comes with challenges including, but not limited to, scheduling of inspections, conducting re-inspections, and time needed to initiate and process enforcement through the legal system when necessary. If there is sudden growth or an increased service need, as is projected, it will be difficult to keep up.

Fire Inspectors certified to Fire Inspector Level 1 are only able to perform inspections related to Parts 2, 6 and 9 under the Fire Code. This limits the availability of an Inspector to conduct inspections on industrial and commercial buildings and properties to those certified to Fire Inspector 2 which is often only the Fire Chief, who has broad responsibilities for overall fire services operations. As a result, they are not able to address the need for inspections on high-risk occupancies in a timely manner or even at all.

As a result of the CRA and the identified gap in the delivery of Fire Safety Standards Enforcement, it is recommended to expand fire standards enforcement to include routine inspections on high-risk areas, and buildings and properties. As an interim measure it is recommended to hire a part-time fire inspector or partner with other municipalities through a service agreement for inspection services. This option would allow the Fire Service and the Township the opportunity to conduct a more in-depth analysis of the actual needs and circumstances for conducting fire safety inspections.

Proposal for Fire Prevention Officer Position

The Fire Chiefs from the rural municipalities of Oxford propose to partner/share a full time Fire Prevention Officer position.

The Fire Chiefs are confident that in the future, the FPPA will again be amended to mandate that firefighters regardless of career or volunteer will need be trained to minimum standards to ensure firefighter safety and professionalism across Ontario. Fire Safety Standards never diminish and will always increase and expand in scope over time. This would include the necessity of fully NFPA trained and certified inspectors and educators to meet the expectations not only from the OFMEM but to lessen potential municipal liabilities.

Further, the Fire Chiefs are also confident that once completed the recommendations from their respective Community Risk Assessments will identify the need for increased levels of public fire and life safety education and regular inspections on high-risk buildings and properties (e.g. schools, large industrial/commercial, assembly occupancies such as churches, restaurants, community halls).

Finally, the creation of a shared Fire Prevention Officer would promote consistency and uniform application and enforcement of the Ontario Fire Code throughout the Rural Fire Departments of Oxford County.

Municipal Scan

A scan of other fire services was conducted to identify which departments have implemented or are considering a full or part-time Fire Prevention/Education Officer. Below is an overview of other municipalities that have or are considering a Fire Prevention Officer.

Fire Service	# of Municipalities Represented	Population Represented	# of Stations Represented	# of FF Represented	Full or Part Time FPO
Norfolk County (Single Tier)	1	64,044	11	254	Full Time 1.4 FTE
North Huron Huron East	4	14,070	5	148	Part Time
Perth East, West Perth	1	9,300	4	100	Full Time
Thames Centre	1	13,500	2	60	Part Time
Town of St. Marys	1	7,265	1	24	Part Time
RFSOC	5	41,331	13	329	Full Time
Wellington County (Upper Tier)	7	91,000	12	344	Full Time

Position Responsibilities

The major responsibilities of the position would be:

Fire Prevention/Inspection

- Conduct comprehensive fire prevention inspections of all classes of buildings and occupancies for compliance for all Townships' by-laws and the Ontario Fire Code, as required.

- Report findings to the appropriate authorities, make recommendations to improve building and occupancy fire safety, and initiate the appropriate corrective or enforcement action as necessary.
- Follow up on requests and complaints related to fire safety and investigate, as required.
- Prepare inspection orders, court documents and other records to fully document inspection processes and outcomes.
- Review and approve applications for fireworks displays, AGCO permits etc.
- Review selected building plans and conduct inspections on some new construction for compliance with the Ontario Building Code, in conjunction with the Chief Building Official, as required.
- Examine and approve fire safety plans, drawings, and specifications for new and existing buildings; review and comment on site plan agreements, zoning amendments and other planning related matters as required.
- Assist in the creation of pre-plans and water source mapping for the municipality.
- Conduct mandated annual inspections on existing care, care and treatment and retirement home buildings for compliance with the Ontario Fire Code, and any other relevant legislation, such as witnessed fire drills, and coordinate fire inspection/prevention reports in conjunction with such inspections.
- Conduct building code inspections of fire and life safety systems and components in conjunction with the Chief Building Official, as required.
- Perform the duties of “Chief Fire Official” under the Ontario Fire Code subject to the parameters of the delegation.
- Conduct routine inspections as per municipal policy on all classes of buildings on a regular and ongoing basis.
- Generate activity reports, time sheets, logs, detailed inspection reports and various other documents related to inspection and enforcement activities.
- Prepare Provincial Offences Act documents, swearing and serving information’s, preparing disclosure statements, and testifying in Provincial Offences court as required.
- Prepare reports and manage files within the Fire Prevention Division (electronic & hard copy) in compliance with the municipal records and retention policies.
- Accept and participate in training opportunities as they are provided.
- Liaise with the Office of the Fire Marshal and Emergency Management and other agencies as required.

Public Education

- Assist with delivery, supervision and evaluation of the Public Education and Fire Prevention Programs.
- Coordinate joint initiatives with other area fire departments/other emergency services on fire safety and prevention programs, education and training.
- Attend scheduled training sessions of all Municipal Fire Departments in the County of Oxford when required.
- Identify skill development needs and assist with coordinating training and professional development programs.
- Support in the preparation and delivery of fire prevention related material to fire department personnel and assist with the delivery of related training.
- Provide input and recommendations on Fire Prevention budget allocations.
- Accountability of public education materials and consistent centralized programming opportunities.

Fire Investigation

- Conduct fire cause and determination investigations and assist Office of the Ontario Fire Marshal and Emergency Management to investigate fires, as required.

Financial Impact

This endeavor would most likely require additional funding to the respective fire services operating budgets in 2022 and forward.

The projected cost for a full time (35 hrs. /week) Fire Prevention/Education Officer would be approximately \$115,000 annually.

This amount may vary slightly due to the host municipalities staffing pay structure and where the position would fit into the pay grid. Normally a Fire Prevention/Education Officer receives approximately 80% of the Fire Chiefs pay.

The following chart provides a breakdown of projected annual costs associated with the Fire Prevention/Education Officer position.

Expense	Annual Costs (\$)	Start Up Cost (\$)
Salary	64,000 - 81,000	
Benefits - 26%	16,640 – 21,060	
Phone	600	
Computer/Laptop		3,500
General Office Supplies	400	
Clothing	1,000	
Annual Training	1,500	

Mileage (until a surplus vehicle is available)	6,000	
Advertising		750
Amortized Start-up Costs (5 years)	650	
Totals	90,790 - 112,210	4,250

The approximate cost per municipality will fluctuate depending on the needs of each municipality. For example, if the municipality has an enforcement issue, the officer could be in that municipality more than the allotted time per week. That municipality would be billed accordingly, while the others would be discounted. An approximate cost would be \$23,000 annually if all municipalities participate in this endeavor.

If one municipality decides not to participate the other municipalities would be responsible for the overall costs or reduce the number of hours the individual would be required to work.

The Fire Chiefs anticipate that it would be approximately July 2022 before all budgets are passed, the hiring process complete and the incumbent is performing their duties. This would allow municipalities to phase in their share of the costs over a two-year period; 50% in 2022 and an additional 50% in 2023 to reach full funding.

Methods of Delivery

There are several options for governance of a Fire Prevention/Education Officer position.

Upper Tier Municipal Delivery

The Counties of Wellington and Elgin have solicited the upper Tier government to administrate their position. This model will work for them as all participating municipalities are members of their county structure.

The Upper Tier governance model would not work for the rural municipalities as Ingersoll, Tillsonburg and Woodstock are also members of the Oxford County structure, but do not participate as members in the RFSOC group.

Individual Fire Service Delivery

Each rural fire service could hire their own part-time or full-time Fire Prevention/Education Officer. This is not seen as a cost-effective approach to having a Fire Prevention/Education Officer as some of the costs associated with the position would be duplicated (e.g. clothing, vehicle, and training). Further, the workload in each municipal fire service may not be sufficient to substantiate a part-time or full-time position in each individual fire service.

Currently some departments are providing inspection and education services using volunteer firefighters. This model for inspection and enforcement is not ideal and creates issues with inspector availability, document retention and conflict of interests. Further, the cost for this model is approximately \$7,000 - \$10,000 annually. This

model does not allow for consistency among fire services and does not allow for future expansion of municipal fire education, inspection and enforcement programs.

Joint Partnership Delivery

A joint partnership delivery model is seen to be the most effective and efficient option to implementing a Fire Prevention/Education Officer position. The shared cost model reduces duplication of some expenses associated with such a position, such as clothing, vehicle, training, and integrated technology costs. The RFSOC group has demonstrated that this model is very cost efficient, professional, and effective with the hiring and success of the Fire Training Officer position.

Further, this model will share the administrative costs across the participating municipalities.

Position Governance

The Fire Chiefs propose that the Fire Prevention/Education Officer be a member of staff at one of the municipalities. The individual would report directly to the Fire Chief of that municipality and indirectly to the RFSOC Fire Chiefs, similar to the current arrangement with the Fire Training Officer.

The managing municipality would be responsible for administration, supervisory and training responsibilities, and financial management of the position.

The RFSOC Fire Chiefs would develop the goals and objectives for the Fire Prevention/Education Officer and ensure that the objectives and for their municipality are met.

The initial suggestion is that the FPO will be available to each fire service one day every five working days. This model will allow some flexibility between departments when a department would require the FPO for consecutive days to conduct a fire investigation or to address an immediate threat to life situation under the Fire Code.

Pros and Cons

The following chart identifies the Pros and Cons of this proposal.

Pros	Cons
<ul style="list-style-type: none"> • Assists municipalities with meeting provincially legislated requirements • Professionalizes inspection, enforcement, and education programs within the RFSOC fire service • Cost effective way for municipal fire departments to implement a Fire Prevention/Education Officer as the costs of delivery and administration 	<ul style="list-style-type: none"> • Cost of establishing Fire Prevention/Education Officer • Although the position reports to one Fire Chief, the governing model is based on direction from all Fire Chiefs based on individual municipal needs • Administration of a partnership

<p>of RFSOC inspection, enforcement, and education programs to all participating departments.</p> <ul style="list-style-type: none"> • Consistency of inspection, enforcement, and education programs within the RFSOC fire service • Allows Fire Chiefs to prioritize other important duties and responsibilities • Pay grid is likely sufficient to attract and retain a qualified candidate • Consistent records management across all departments • Reduces development duplication of an FPO in each municipality 	<ul style="list-style-type: none"> • If one partner withdraws from the group, the other partners recognize increased costs • Incumbent turn over – once trained will the incumbent move to a larger department and portfolio • Developing consensus on complicated enforcement issues
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Conclusion & Recommendation

The RFSOC Fire Chiefs recommend that each municipality pursue a joint partnership model for a full time Fire Prevention/Education Officer as per this Business Case.



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council **From:** Rick Richardson – Director of Protective Services

Reviewed By: Rodger Mordue **Date:** February 18th ,2022

Subject: Firefighter Certification **Council Meeting Date:** March 2nd ,2022

Report: FC -22-05

Recommendation:

BE IT RESOLVED that Council receive Report No. FC-22-05 as information.

Background:

On Friday January 28, 2022, the Ontario Government posted the Regulation framework for mandatory minimum training standards for firefighters (certification) on the Ontario Regulatory Registry website. This Regulation will remain posted for public comment until February 28, 2022. The Ministry is proposing a firefighter certification model that outlines the mandatory minimum standard and corresponding job performance requirements of firefighters delivering specific fire protection services.

Stakeholders were consulted on this over the past 18 months and Fire Chiefs were advised the beginning of February 2022. Town Hall, Technical Briefings, and PAC sessions have been hosted through the month of February to provide an overview of the Regulation in which Fire Chiefs have been invited to attend. A Municipal Technical Briefing is also scheduled for February 16th & 18th , 2022 for Mayors and CAOs to participate in.

The proposed approach would:

- Require municipalities to meet the certification standard that aligns with their level of fire protection service.
- Require certification to full NFPA standards for certain fire protection services.
- Prevent the need for recertification of firefighters, if the requirements for obtaining a certification standard are subsequently updated or changed.
- Provide a time-limited legacy opportunity for fire departments to apply for a letter of compliance based on previously completed training and existing skills and knowledge for existing firefighters.

The proposed regulation does not change or add any new regulatory requirements on fire departments that are currently training and certifying to full NFPA standards, as they will already meet or exceed the minimum certification requirements defined in Table 1 of the draft regulation **(attached)**.

Fire departments would also still have the option to train firefighters to a higher certification standard than what is prescribed in the regulation. In this case, the Office of the Fire Marshal would continue to provide for accreditation to full NFPA standards for all fire protection services covered in the regulation.

The regulation is proposed to come into force on July 1, 2022, with a four- and six-year compliance timeline based on the level of fire protection service set out in Table 1 of the draft regulation (attached).

Over the past several years all new recruits and firefighter promotions within Blandford Blenheim Fire Department have had NFPA certification requirements built in to the position at time of offer. This puts Blandford Blenheim Fire in a strong position to navigate this legislation as a whole but it will still come with challenges as many of our senior firefighters have gaps in their certifications based on their time of hire which will require support to navigate.

A full report will be provided to Council once staff have gained a clear understanding of the projected impact this will have on our Township fire services .

Respectfully submitted by:

Rick Richardson

Rick Richardson
Director of Protective Services

Caution:

This consultation draft is intended to facilitate dialogue concerning its contents. Should the decision be made to proceed with the proposal, the comments received during consultation will be considered during the final preparation of the regulation. The content, structure, form and wording of the consultation draft are subject to change as a result of the consultation process and as a result of review, editing and correction by the Office of Legislative Counsel.

CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

FIREFIGHTER CERTIFICATION

CONTENTS

1.	Definition
2.	Mandatory certification
3.	Exceptions
4.	Transition
5.	Commencement
Table 1	Mandatory certification for fire protection services

Definition

1. In this Regulation,

“NFPA” means the National Fire Protection Association.

Mandatory certification

2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters perform a fire protection service set out in Column 1 of Table 1 only if, on or after the corresponding day specified in Column 3 of that Table,

- (a) the firefighter performing the fire protection service is certified, at a minimum, to the corresponding certification standard set out in Column 2 of that Table; or
- (b) this Regulation provides that the certification standard referred to in clause (a) does not apply with respect to the firefighter.

(2) The certification must be,

- (a) provided by the Fire Marshal; or

- (b) an accreditation from the International Fire Safety Accreditation Congress (IFSAC), or a Pro Board seal, that is recognized by the Fire Marshal as equivalent to the certification provided by the Fire Marshal.

Exceptions

3. (1) A certification standard set out in item 1 or 2 of Table 1 does not apply with respect to a firefighter who,

- (a) is performing a service that is within the scope of that item;
- (b) has been a firefighter for no more than 24 months; and
- (c) is operating under the supervision of a firefighter certified to that standard.

(2) A certification standard set out in Column 2 of Table 1 does not apply with respect to a firefighter who is,

- (a) temporarily assigned to perform a different fire protection service for which a different minimum certification is required; and
- (b) operating under the supervision of a firefighter who has obtained the certification corresponding to the fire protection service or services being delivered.

(3) If a firefighter was previously certified under this Regulation for an item listed in Table 1, that certification continues to be valid even if the requirements for obtaining that certification are subsequently updated or changed.

Transition

4. (1) Subject to subsection (2), a certification standard set out in item 1, 2, 3, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 17 or 18 of Table 1 does not apply with respect to a firefighter if the Fire Marshal issues the firefighter a letter of compliance with the certification standard in accordance with this section.

(2) The Fire Marshal shall issue a letter of compliance with a certification standard to a firefighter if,

- (a) the firefighter has been performing the fire protection service that the standard corresponds to since at least,
 - (i) January 1, 2021, in the case of a certification standard set out in item 1, 2, 3, 5, 6 or 7,

- (ii) January 1, 2020, in the case of a certification standard set out in item 9, 10, 11, 12, 13, 14 or 15, or
 - (iii) January 1, 2019, in the case of a certification standard set out in item 17 or 18;
- (b) before September 30, 2023, the firefighter’s municipality, or fire department in an area without municipal organization, provides the Fire Marshal with information, such as training records, to demonstrate to the satisfaction of the Fire Marshal that the firefighter, through past training and experience, has obtained the requisite knowledge and requisite skills associated with the corresponding standard; and
- (c) the Fire Marshal is satisfied with the information provided under clause (b).

Commencement

5. [Commencement]

TABLE 1
MANDATORY CERTIFICATION FOR FIRE PROTECTION SERVICES

Item	Column 1 Fire protection service	Column 2 Minimum Certification Standard	Column 3 Compliance Deadline
1.	Firefighter Exterior Attack: Fire suppression operations from the exterior of the building only.	The following job performance requirements of NFPA 1001, “Standard for Fire Fighter Professional Qualifications”, 2019 Edition, Chapter 4 (Firefighter I) and Chapter 5 (Firefighter II): 4.1, 4.2, 4.3.1, 4.3.2, 4.3.3, 4.3.6, 4.3.7, 4.3.8, 4.3.10 (A1-A9, B1-B3, B4 (exterior stairway), B5-B10), 4.3.15, 4.3.16, 4.3.17, 4.3.18, 4.3.19, 4.3.20, 4.3.21, 4.5 5.1, 5.2, 5.3.1, 5.3.2 (A1-A4), 5.3.3, 5.3.4, 5.4.2, 5.5.3	July 1, 2026
2.	Firefighter Exterior Attack and auto extrication: Fire suppression operations from the exterior of the building only and auto extrication rescue.	All job performance requirements in Item 1 and the following job performance requirements of NFPA 1001, “Standard for Fire Fighter Professional Qualifications”, 2019 Edition, Chapter 5 (Firefighter II): 5.4.1	July 1, 2026
3.	Firefighter Exterior Attack and hazardous materials response: Fire suppression operations from the exterior of the building only and Operations-level hazardous materials response.	All job performance requirements in Item 1 and all job performance requirements of NFPA 1072, “Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications”, 2017 Edition, Chapter 5 (Operations).	July 1, 2026
4.	Firefighter Exterior Attack, auto extrication and hazardous materials response: Fire suppression operations from the exterior of the building only, automobile extrication rescue and Operations-level hazardous materials response.	All job performance requirements in Items 1, 2 and 3.	July 1, 2026

5.	Firefighter Interior Attack: Fire suppression operations that enter the interior of the building and can perform rescue.	All job performance requirements in Item 1 and the following job performance requirements of NFPA 1001, "Standard for Fire Fighter Professional Qualifications", 2019 Edition, Chapter 4 (Firefighter I) and Chapter 5 (Firefighter II): 4.3.4, 4.3.9, 4.3.10 (A10-A11, B4 (interior stairway), B11), 4.3.11, 4.3.12, 4.3.13, 4.3.14 5.3.2 (A5-A9, B1-B6)	July 1, 2026
6.	Firefighter Interior Attack and auto extrication: Fire suppression operations that enter the interior of the building and can perform rescue and automobile extrication rescue.	All job performance requirements in Item 5 and the following job performance requirements of NFPA 1001, "Standard for Fire Fighter Professional Qualifications", 2019 Edition, Chapter 5 (Firefighter II): 5.4.1	July 1, 2026
7.	Firefighter Interior Attack and hazardous materials response: Fire suppression operations that enter the interior of the building and Operations-level hazardous materials response.	All job performance requirements in Item 5 and all job performance requirements of NFPA 1072, "Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications", Chapter 5 (Operations).	July 1, 2026
8.	Firefighter Interior Attack, auto extrication and hazardous materials response: Fire suppression operations that enter the interior of the building and can perform rescue, automobile extrication rescue and Operations-level hazardous materials response (full-service firefighter).	All job performance requirements of NFPA 1001, "Standard for Fire Fighter Professional Qualifications", 2019 Edition, Chapter 5 (Firefighter II).	July 1, 2026
9.	Team Lead Exterior Attack: Supervision of firefighters that provide fire suppression operations from the exterior of the building only.	All job performance requirements in Item 1 and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026
10.	Team Lead Exterior Attack and auto extrication: Supervision of firefighters that provide fire suppression operations from the exterior of the building only or that provide auto extrication rescue.	All job performance requirements in Item 2 and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026
11.	Team Lead Exterior Attack and hazardous materials response: Supervision of firefighters that provide fire suppression operations from the exterior of the building only or that provide Operations-level hazardous materials response.	All job performance requirements in Item 3 and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026
12.	Team Lead Exterior Attack, auto extrication and hazardous materials: Supervision of firefighters that provide fire suppression operations from the exterior of the building only or that provide automobile extrication rescue or Operations-level hazardous materials response.	All job performance requirements in Item 4, and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026

13.	Team Lead Interior Attack: Supervision of firefighters that provide fire suppression operations from the interior of the building and can perform rescue.	All job performance requirements in Item 5 and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026
14.	Team Lead Interior Attack and auto extrication: Supervision of firefighters that provide fire suppression operations from the interior of the building and can perform rescue or that provide automobile extrication rescue.	All job performance requirements in Item 6 and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026
15.	Team Lead Interior Attack and hazardous materials response: Supervision of firefighters that provide fire suppression operations from the interior of the building and can perform rescue or that provide Operations-level hazardous materials response.	All job performance requirements in Item 7 and the following job performance requirements of NFPA 1021, "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I): 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.4.1, 4.4.2, 4.4.4, 4.4.5, 4.5.3, 4.6, 4.7.1, 4.7.3	July 1, 2026
16.	Team Lead Interior Attack, auto extrication and hazardous materials response: Supervision of firefighters that provide fire suppression operations from the interior of the building and can perform rescue or that provide automobile extrication rescue or Operations-level hazardous materials response (full-service fire officer).	All job performance requirements of NFPA 1021 "Standard for Fire Officer Professional Qualifications", 2014 Edition, Chapter 4 (Fire Officer I).	July 1, 2026
17.	Pump Operations: Operation of a pumper apparatus without driving the apparatus, or where the apparatus does not require a class D licence.	All job performance requirements of NFPA 1002, "Standard for Fire Apparatus Driver/Operator Professional Qualifications", 2017 Edition, Chapter 5 (Apparatus Equipped with Fire Pump), without pre-requisites in Chapter 4.	July 1, 2026
18.	Pump Operations: driver: Driving and operating a pumper apparatus that requires a class D licence.	All job performance requirements in NFPA 1002 "Standard for Fire Apparatus Driver/Operator Professional Qualifications", 2017 Edition, Chapter 5 (Apparatus Equipped with Fire Pump).	July 1, 2026
19.	Fire Prevention/Inspection: conducting fire and life safety inspections.	All job performance requirements of NFPA 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner", 2014 Edition, Chapter 4 (Fire Inspector I).	July 1, 2026
20.	Fire Investigator: conducting fire cause and origin investigations.	All job performance requirements of NFPA 1033, "Professional Qualifications for Fire Investigator", 2014 Edition, Chapter 4 (Fire Investigator).	July 1, 2026
21.	Fire and Life Safety Educator: providing fire and life safety education.	All job performance requirements of NFPA 1035, "Standard on Fire and Life Safety Educator, Public Information Officer, Youth Fire setter Intervention Specialist, and Youth Fire setter Program Manager Professional Qualifications", 2015 Edition, Chapter 4 (Fire and Life Safety Educator).	July 1, 2026
22.	Training Officer: providing training and education to other fire personnel.	All job performance requirements of NFPA 1041, "Standard for Fire and Emergency Services Instructor Professional Qualifications", 2019 Edition, Chapter 4 (Fire and Emergency Services Instructor I).	July 1, 2026

23.	Emergency Communicators: taking emergency calls.	All job performance requirements of NFPA 1061, “Standard for Public Safety Telecommunications Personnel Professional Qualifications”, 2018 Edition, Chapter 4 (Public Safety Telecommunicator I).	July 1, 2026
24.	Incident Safety Officers: undertaking the primary role of incident safety officer at emergency calls.	All job performance requirements of NFPA 1521, “Standard for Fire Department Safety Officer Professional Qualifications”, 2020 Edition, Chapter 5 (Incident Safety Officer).	July 1, 2026
25.	Hazardous Materials Response — Operations Mission Specific Level: responding to emergencies involving hazardous materials at the Operations Mission Specific Level.	All job performance requirements of NFPA 1072, “Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications”, Chapter 6 (Operations Mission Specific)	July 1, 2026
26.	Hazardous Materials Response — Technician Level: responding to emergencies involving hazardous materials at the Technician Level.	All job performance requirements of NFPA 1072, “Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications” Chapter 7 (Hazardous Materials Technician).	July 1, 2026
27.	Rope Rescue — Operations: rope rescue at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 5 (Rope Rescue) (Operations): 5.2	July 1, 2028
28.	Rope Rescue — Technician: rope rescue at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 5 (Rope Rescue) (Technician): 5.3	July 1, 2028
29.	Structural Collapse — Operations: structural collapse rescue at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 6 (Structural Collapse Rescue) (Operations): 6.2	July 1, 2028
30.	Structural Collapse — Technician: structural collapse rescue at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 6 (Structural Collapse Rescue) (Technician): 6.3	July 1, 2028
31.	Confined Space — Operations: confined space rescue at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 7 (Confined Space Rescue) (Operations): 7.2	July 1, 2028
32.	Confined Space — Technician: confined space rescue at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 7 (Confined Space Rescue) (Technician): 7.3	July 1, 2028

33.	Vehicle Rescue — Operations: rescue involving passenger vehicles at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 8 (Common Passenger Vehicle Rescue) (Operations): 8.2	July 1, 2028
34.	Vehicle Rescue — Technician: rescue involving passenger vehicles at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 8 (Common Passenger Vehicle Rescue) (Technician): All of 8.3	July 1, 2028
35.	Heavy Vehicle Rescue — Operations: rescue involving heavy vehicles at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 9 (Heavy Vehicle Rescue) (Operations): 9.2	July 1, 2028
36.	Heavy Vehicle Rescue — Technician: rescue involving heavy vehicles at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 9 (Heavy Vehicle Rescue) (Technician): 9.3	July 1, 2028
37.	Trench Rescue — Operations: trench rescue at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 12 (Trench Rescue) (Operations): 12.2	July 1, 2028
38.	Trench Rescue — Technician: trench rescue at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 12 (Trench Rescue) (Technician): 12.3	July 1, 2028
39.	Surface Water Rescue — Operations: surface water rescue at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 17 (Surface Water Rescue) (Operations): 17.2	July 1, 2028
40.	Surface Water Rescue — Technician: surface water rescue at the Technician Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 17 (Surface Water Rescue) (Technician): 17.3	July 1, 2028
41.	Swift Water Rescue — Operations: swift water rescue at the Operations Level.	The following job performance requirements of NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2021 Edition, Chapter 18 (Swiftwater Rescue) (Operations): 18.2	July 1, 2028

42.	Swift Water Rescue — Technician: swift water rescue at the Technician Level.	The following job performance requirements of NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2021 Edition, Chapter 18 (Swiftwater Rescue) (Technician): 18.3	July 1, 2028
43.	Ice Water Rescue — Operations: ice water rescue at the Operations Level.	The following job performance requirements of NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2021 Edition, Chapter 20 (Ice Rescue) (Operations): 20.2	July 1, 2028
44.	Ice Water Rescue — Technician: ice water rescue at the Technician Level.	The following job performance requirements of NFPA 1006, "Standard for Technical Rescue Personnel Professional Qualifications", 2021 Edition, Chapter 20 (Ice Rescue) (Technician): 20.3	July 1, 2028



TOWNSHIP OF BLANDFORD-BLENHEIM

Agenda Item

To: Members of Council **From:** Denise Krug, Director of Finance
Reviewed By: Rodger Mordue **Date:** February 24, 2022
Subject: Additional 2022 Council Grant & Subsidy Request **Council Meeting Date:** March 2, 2022
Report #: TR-22-04

Recommendation:

That Report TR-22-04 be received as information and that Council give direction in regards to the Plattsville Fire Department Association's grant and subsidy request for financial assistance in the amount of \$1,000.

Background:

The due date for Council Grant & Subsidy applications was January 31st, as stated on our website. Once again, we did not receive a large number of requests this year prior to the due date, likely due to the pandemic and organizations being uncertain as to what they were going to be able to do this year.

On February 16th, 2022 Council approved Grants & Subsidies for the following organizations:

Organization Name	Purpose of 2022 Funding Request	2022 Approved Amount
Drumbo Agricultural Society	Assistance with Entertainment at Drumbo Fair	\$1,000
Drumbo & District Heritage Society	Eavestrough installation of train station	\$1,000
Plattsville & District Heritage Society	Memorial Gates at Plattsville Park	\$1,000
Plattsville & District Lions	Use of hall at Plattsville Arena	\$1,000
Princeton & District Museum/Library Association	Fundraising for new furnaces & AC units	\$1,000

Total 2022 Council Approved Grants to date

\$5,000.00

We have now received an additional funding request from the Plattsville Fire Department Association. The application has been provided separately to Council to respect the organization's privacy.

Analysis/Discussion:

On February 16, 2022 Council passed By-law 2288-2022 approving the budget which included a total of \$10,000 for grants & subsidies, \$5,000 of which was also allocated on February 16th, leaving \$5,000 currently unallocated.

The Plattsville Fire Department Association is requesting financial assistance for start up costs for an outdoor ice rink in Plattsville.

Financial Considerations:

If Council approves the Plattsville Fire Department Association request for \$1,000.00, there will be no effect to the current budget as there is \$5,000 unallocated grant and subsidy at this time. If approved, this will leave \$4,000 unallocated.

Attachments: NA

Respectfully submitted by:

Denise Krug
Director of Finance/Treasurer



TOWNSHIP OF BLANDFORD-BLENHEIM

To:	Members of Council	From:	Sarah Matheson, Deputy Clerk
Reviewed By:	Rodger Mordue, CAO/Clerk Denise Krug, Director of Finance	Date:	February 23 rd , 2022
Subject:	Council Audio Visual Equipment	Council Meeting Date:	March 2 nd , 2022
Report #:	DC-22-02		

Recommendation:

That Report DC-22-02 be received as information; and,

That Council accept the quote from Armor Pro Audio Visual and begin the process of installing audio visual equipment in the Council Chambers.

Purpose:

To make Council meetings available online for those unable to or uncomfortable with attending meetings in person. To improve the audio and visual quality of the proceedings.

Background:

Council has, in the past, discussed upgrading the Council Chambers to include screens for viewing the agenda, reports and presentations.

In 2020, due to the pandemic, Council meetings were forced online. Staff, in participation with the County of Oxford chose the Webex Platform and streaming the meeting Live to YouTube in order that residents could either participate or follow along with the meeting.

Council has requested that given the pandemic; we continue to stream our meetings online as most other municipalities are doing.

Analysis/Discussion:

Staff currently make a “dummy meeting” in Webex, open this meeting, and live stream the proceedings to YouTube using a staff member’s laptop.

Staff have encountered several issues such as the meeting ending or the audio cutting in and out. Each meeting there are usually more than one issue.

Staff are proposing to install cameras and audio equipment as well as tv screens to update the Council Chambers.

Staff toured the Township of Zorra's set up. Their YouTube looks incredibly professional, they use several point and zoom cameras with a software that allows the user to toggle between shots and cameras as well as add a banner to identify the speaker. This system is connected with their microphones, mixer and amplifier so that the audience can clearly hear the proceedings. The CAO of Zorra installed and set up most of their equipment.

Staff contacted South West Oxford regarding their set up. Their YouTube also looks decently professional. They use cameras and software to toggle between shots and camera as well as connected audio equipment for better sounds quality. SWOX used Ronsons Audio Video in Tillsonburg to set their system up. It's portable so they may move the equipment as they move Council Chambers.

Staff have contacted four companies for our Township:

- ArmorPro Audio Visual in Woodstock
- A/V Design Consultants in Kitchener
- Communications Connections Plus in Plattsville
- Ronsons Audio Video in Tillsonburg

One companies did a site visit, and two companies have provided quotes and are able to complete the project.

Financial Implications:

Safe Restart funding can be used because this expense is directly related to the operations of our municipality during the COVID pandemic.

Quotes:

ArmorPro	\$29,999.99 (3 cameras plus supporting equipment)
Ronsons	\$28,556.40 (2 cameras plus supporting equipment)

Attachments:

- ArmorPro Simple Quote
- ArmorPro Site Sketch
- ArmorPro Detailed Quote
- Ronsons Estimate

Respectfully submitted by:

Sarah Matheson, Deputy Clerk

Armor Pro Audio Visual Inc.

440-622 Dundas Street
 Woodstock ON N4S 1E2
 Ph. (519) 421-3214
 armorproav@gmail.com
 armorpro.com



Quote

Q000003770

Date February 24, 2022
Customer TOWBLA

Bill To: Township of Blandford-Blenheim
 47 Wilmot St.
 DRUMBO ON N0J 1G0

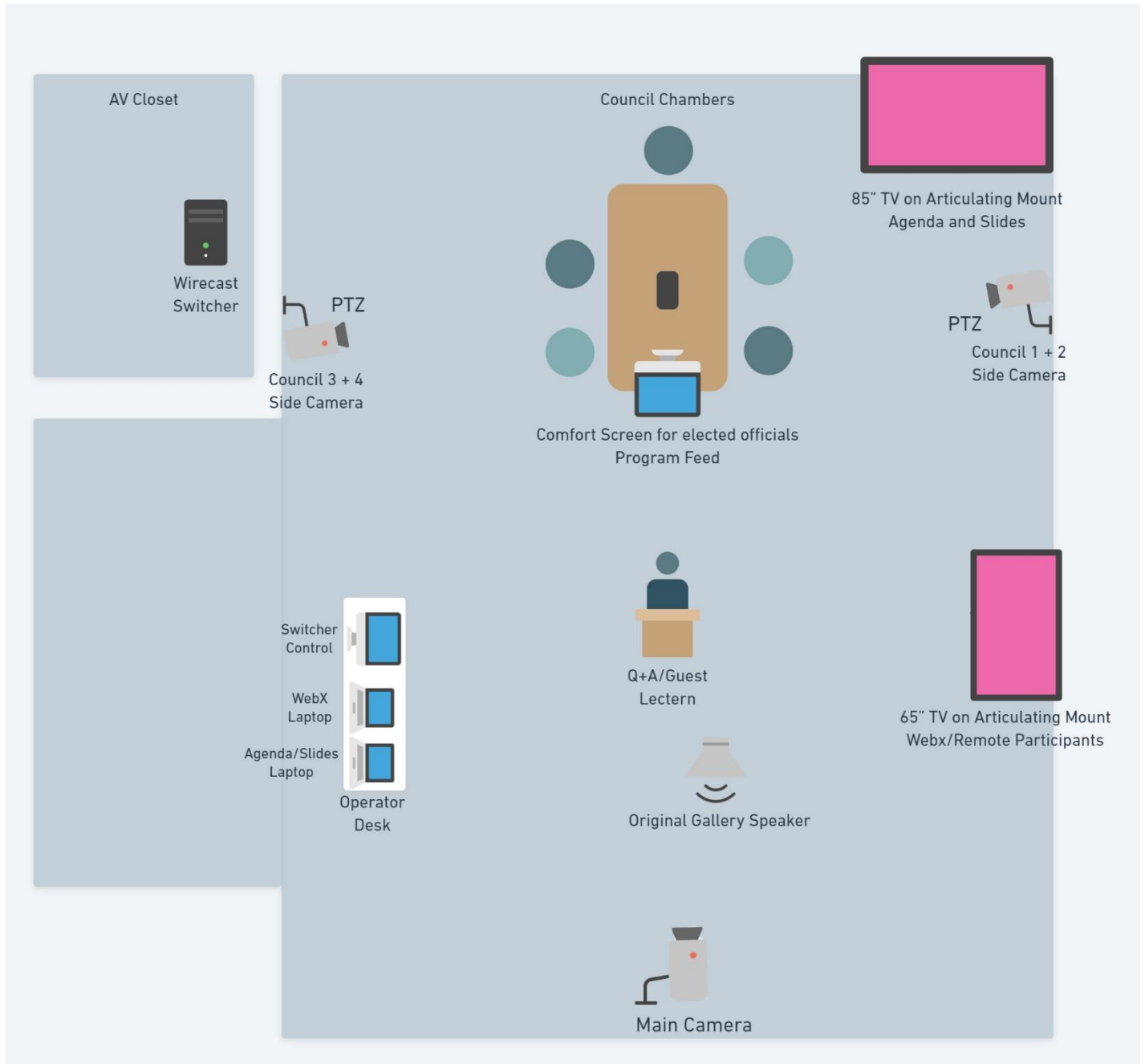
Ship To: Township of Blandford-Blenheim
 47 Wilmot St.
 DRUMBO ON N0J 1G0

Ph. (519) 463-5347

Ph. (519) 463-5347

PO Number	F.O.B.	Salesperson	Quote Date	Quote Number	
New Webcast System S	Woodstock		February 24, 2022	Q000003770	
Ship Via		Payment Terms	Reference		
Our Truck		Due on Receipt			
Ordered by Sarah Matheson		(519) 463-5347 Ext 7422			
Part Number	Description	Ordered	Tax	Unit Price	Extended Price
Council Chambers Streaming System - Consolidated Quc					
CAM	CAMERAS - 2x PTZ, 1x Fixed + Mounts + Accesories - PTZ Optics	1	H	7,867.00	7,867.00
CNTRL	CONTROL - Wirecast Switcher - Hardware + Software + Peripherals	1	H	8,349.96	8,349.96
TV+S	TVs and SCREENS - 1x 55", 1x85", 1x24" + Mounts + Accesories Samsung	1	H	5,185.97	5,185.97
AUD	AUDIO - Rane Automatic Mic Mixer	1	H	899.00	899.00
ACC	ACCESORIES + CABLING	1	H	1,216.29	1,216.29
INST	INSTALLATION - Labour, Misc Hardware, Shop Supplies, Programming and Training	1	H	3,030.45	3,030.45
			Net Amount	26,548.67	
748247327RT0001			H.S.T.	3,451.33	
			Total Due	30,000.00	

Township of Blandford Blenheim – Proposed Camera Layout V1





Armor Pro Audio Visual Inc.

440-622 Dundas Street
 Woodstock ON N4S 1E2
 Ph. (519) 421-3214
 armorproav@gmail.com
 armorpro.com

Quote

Q000003763

Date February 15, 2022
Customer TOWBLA

Page 1 of 2

Bill To: Township of Blandford-Blenheim
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 DRUMBO ON NOJ 1G0

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Ship Via		Payment Terms	Reference		
Our Truck		Due on Receipt			
Ordered by	Sarah Matheson		(519) 463-5347 Ext 7422		
Part Number	Description	Ordered	Tax	Unit Price	Extended Price
Council Chambers Streaming System					
Cameras + Sources					
PT12X-NDI-WH	PTZOptics 12X-NDI HDMI/SDI NDI PTZ Camera (White)	2	H	2,599.00	5,198.00
PT12X-NDI-ZCAM	PTZOptics 12X-NDI-ZCAM Box Camera w/ SDI and NDI	1	H	1,429.00	1,429.00
HCM-1-WH	PTZOptics HCM-1 Wall Mount (White)	3	H	125.00	375.00
MA7	Shape Magic Arm - 7in	1	H	70.00	70.00
500425	MuxLab HDMI 1x2 Splitter, 4K/60	3	H	265.00	795.00
Control					
WG310	Wirecast Gear 310 Switcher Computer and Software	1	H	8,000.00	8,000.00
V226HQL	Acer V226HQL 21.5" Full HD LED LCD Monitor - 16:9 - Black	1	H	164.99	164.99
K70316USCA	Kensington Pro Fit Washable Wired Desktop Set	1	H	89.99	89.99
BRHDMI25	BlueRigger 4k HDMI Cable, CL3 - 25'	1	H	42.99	42.99
CG38988CA	C2G 25ft USB A Male to Female Active Extension Cable	1	H	51.99	51.99
** Customer Supplied Laptops x2, 1x Webx/Zoom, 1x Agenda/Slides					
*** Zoom Laptop must be semi-permanant with wired Network					
TV's + Screens					
UN85AU7980FXZC	Samsung 85" 4K UHD HDR LED Tizen OS Smart TV (UN85AU7980FXZC) - 2021 - Titan Gre	1	H	3,000.00	3,000.00
FPWARTS2	TV Wall Mount supports up to 100" VESA Displays - Low Profile Full Motion Large	1	H	392.99	392.99
UN65TU7000FXZC	Samsung 65" 4K UHD HDR LED Tizen Smart TV (UN65TU7000FXZC) - Titan Grey	1	H	1,000.00	1,000.00
FPWARTB2	TV Wall Mount for up to 70 inch VESA Displays - Heavy Duty Full Motion Universal	1	H	318.99	318.99
VX2478-SMHD	Viewsonic 24" Monitor, Frameless Bezel, HDMI, DisplayPort, MiniDisplayPort	1	H	399.00	399.00

Armor Pro Audio Visual Inc.

440-622 Dundas Street
 Woodstock ON N4S 1E2
 Ph. (519) 421-3214
 armorproav@gmail.com
 armorpro.com



Quote

Q000003763

Date February 15, 2022
 Customer TOWBLA

Page 2 of 2

Bill To: Township of Blandford-Blenheim
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New Webcast System	Woodstock		February 15, 2022	Q000003763	
Ship Via		Payment Terms	Reference		
Our Truck		Due on Receipt			
Ordered by	Sarah Matheson		(519) 463-5347 Ext 7422		
Part Number	Description	Ordered	Tax	Unit Price	Extended Price
TV's + Screens <i>... continued</i>					
ARMUNONB1	Desk Mount Laptop Arm, Full Motion Articulating Arm/Stand for Laptop or 34 inch	1	H	173.99	173.99
Audio					
AM2	Rane AM2 Automixer - 8 Mic/Line Inputs	1	H	899.00	899.00
* Re-Use existing amplifier, speakers and microphones					
Accessories + Cabling					
TLSG2210MPCA	TP-Link JetStream 10-Port Gigabit Smart Switch with 8-Port PoE+ - 150Watt	1	H	259.99	259.99
M-8X2	Furman 12v/15a power conditioner with 9 outlets	1	H	129.00	129.00
C6CMPSP-BK	Primespec Cat6, FT6/CMP, Plenum, 550MHz, Spinless, Black - Per/Foot	240	H	0.66	158.40
BRHDMI50	BlueRigger 4K HDMI Cable (50 Feet, Black, 4K 30Hz, High Speed, in-Wall CL3 Rated)	4	H	89.99	359.96
BRHDMI35	BlueRigger 4K HDMI Cable - 35'	3	H	49.99	149.97
RCC-6-HDMI	Roland 6' HDMI	3	H	19.99	59.97
Installation					
MISC	Miscellaneous Hardware, Wire Raceway As Needed	1	H	427.45	427.45
SHOPSUP-APAV	Shop Supplies - Solder, Misc Hardware, Ties, Tape, Labels etc	1	H	75.00	75.00
INSTALL	Installation Labour	26	H	79.00	2,054.00
INSTALL	Installation Labour - Programming and Training	6	H	79.00	474.00
				Net Amount	26,548.67
748247327RT0001				H.S.T.	3,451.33
				Total Due	30,000.00

Ronsons Audio/Video
 98 BROADWAY
 Tillsonburg ON N4G 3P6
 +1 5198423694
 ronsonsaudiovideo@rogers.com
 HST Registration No.: 811829670RT0001

Estimate



ADDRESS
Blandford-Blenheim Att: Sarah Matheson 47 Wilmot Street South Drumbo, Ontario N0J 1G0

ESTIMATE #	DATE
1489	22/02/2022

PHONE NUMBER
 519-463-5347 ext. 7422

PROJECT
 Council Room

ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
ATHDVSCAMHDMI	PTZ camera designed for use in video conferencing and other applications such as lecture capture and distance learning. It features an HDMI output, as well as a USB 2.0 interface for video and camera control. * WebEX meetings	H	1	1,499.99	1,499.99
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	1	2.90	2.90
ATHDVSCAMHDMI	PTZ camera designed for use in video conferencing and other applications such as lecture capture and distance learning. It features an HDMI output, as well as a USB 2.0 interface for video and camera control. - Ceiling mount unit.	H	1	1,499.99	1,499.99
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	1	2.90	2.90
ATHDVSCAMCMNT	ATLONA - CEILING MOUNT FOR THE AT-HDVS-CAM USB CAMERA	H	1	105.00	105.00
SMPROJMBLK	UNIVERSAL CAMERA CEILING MOUNT	H	1	174.99	174.99
PAVEX40UHD	HDMI extender featuring HDBaseT technology, allowing for the extension of 4K HDMI signals up to 40 Meters. - or equivalent. - ceiling camera - 65" & 85" TV	H	3	329.99	989.97
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	3	2.90	8.70
PAVHD1-0.7	PURPOSE AV - HIGH SPEED HDMI CABLE WITH ETHERNET 0.7M	H	9	20.00	180.00

ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
PAVHD1-2	PURPOSE AV - HIGH SPEED HDMI CABLE WITH ETHERNET 2M	H	2	30.00	60.00
500467	HDMI TO USB 3.0 VIDEO CAPTURE & STREAMER. Allows the user to record from HDMI video sources to a PC over USB 3.0. - streaming.	H	2	339.99	679.98
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	2	2.90	5.80
MISC	USB EXTENSION - CAMERA TO LAPTOP - ACTIVE HIGH SPEED CABLE - 32' - 50'	H	2	200.00	400.00
CAT6SHIELD	SHIELDED CAT6 ETHERNET CABLE	H	1	75.00	75.00
RJ45SHIELDED	SHIELDED RJ45 CONNECTOR FOR CAT5E SHIELDED CABLE	H	10	4.00	40.00
B260444HDRSP14	BINARY - 1X4 4K60 (4-4-4) HDR HDMI SPLITTER W / EDID CONTROL	H	1	299.99	299.99
A912MK2	MODULAR 8-CHANNEL, 120W MIXER AMPLIFIER	H	1	1,150.00	1,150.00
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	1	2.90	2.90
MO1F	900 Series Module: Mic module c/w gain, phantom power, XLR-F, 600 ohm	H	8	139.99	1,119.92
QN65Q70AA	65" Q-LED, 4K, SMART TV. 4X HDMI, WIDE VIEWING ANGLE	H	1	1,999.99	1,999.99
EEEP>=46 DISPLAY	Gov't of Ontario Electronic waste recycling eco fee for TV'S >=46" program start date: Jan.1/2021	H	1	24.70	24.70
QN85Q70AA	85" Q-LED, SMART TV 4x HDMI INPUTS, WIDE VIEWING ANGLE	H	1	3,999.99	3,999.99
EEEP>=46 DISPLAY	Gov't of Ontario Electronic waste recycling eco fee for TV'S >=46" program start date: Jan.1/2021	H	1	24.70	24.70
PMX700	Kanto Living PMX700 Pro Series Articulating mount with movable pivot & tilt for 42 to 100" Displays (Black) - for 75" TV	H	1	349.99	349.99
LS3260	LARGE SWING WALL MOUNT 32-65 IN VESA 600x400 - for 65" TV	H	1	200.00	200.00
MISC	Computer system as per spec to interface with PTZ cameras, etc - mini tower case - i7 processor - 16gb ram - SSD drive for system - secondary storage hard drive - graphics card - keyboard & mouse - Windows 10 pro - 64bit	H	1	2,500.00	2,500.00
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	1	2.90	2.90

ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
MISC	22" monitor - LCD/LED	H	2	329.99	659.98
NOTES	* Optional 24" monitor upgrade available for \$369.99 each	ZER			
EEEP<=29 DISPLAY	Gov't of Ontario Electronic waste recycling eco fee for TV'S less than 30" program start date: Jan.1/2021	H	2	5.50	11.00
WBOVRCUPS6258	STANDBY UPS AND OVRC BATTERY PACK - 8 OUTLETS. 120 VAC, 12 A, 6 AH, SEALED LEAD ACID.	H	1	259.99	259.99
SCARLETT 2i2	2X2 USB AUDIO INTERFACE - GEN 3 - microphone audio to computer - USB input for audio stream.	H	1	269.99	269.99
EEEPAUDIOHOME	Gov't of Ontario electronic waste recycling eco fee for Home A/V, HTiB products. Program start date Jan.1/2021	H	1	2.90	2.90
MISC	Computer to PA amplifier for WebEx audio playback (RC Horizon)	H	1	119.99	119.99
PARTS/ACCESSORIES	1/4 phone plug to amplifier	H	1	25.00	25.00
RCAPLUG	RCA MALE CONNECTOR - "SOLDER-ON" TYPE. Priced Each.	H	4	7.00	28.00
PARTS/ACCESSORIES	mono rca to rca cable	H	1	9.99	9.99
PARTS/ACCESSORIES	XLR cable input	H	1	18.99	18.99
WPCAT6PP24	24 - Port, RACK MOUNT RJ45 CAT 6 PATCH PANEL	H	1	219.99	219.99
AN310SWR16	310-Series 16 port L2 managed switch	H	1	515.00	515.00
CAT6BOX	CAT6 CABLE 23AWG 4 PAIR SOLID 550MHZ.	H	1	355.00	355.00
RJ45	RJ45 ETHERNET COMPRESSION CONNECTORS	H	1	100.00	100.00
PS600U	6 Outlet 2 USB 3.1A Surge Protector 900 Joules Protection	H	3	45.00	135.00
SSYSWM0106	19" Hinged Wall Equipment Rack 6U - Locking Glass Door	H	1	450.00	450.00
SHOP	CONNECTORS/FASTENERS, WIRE TIES, SCREWS, SPACERS, CABLING, LOOM, MISC PARTS, ETC..	H	1	125.00	125.00
SERVICEDISPATCH - OUT-TOWN	SERVICE DISPATCH - OUT OF TOWN - ON-SITE	H	1	65.00	65.00
SERVICE	On-Site Installation and set up service. Billed in 1/2hr Increments - 2x INSTALLERS - install ceiling mount camera as per spec - remove & replace audio amplifier - connect new amplifier to existing speaker system - connect existing microphones to amplifier & test - install audio interface for microphone audio to computer & WebEx remote audio playback - setup computer station & connect to camera - test interface - install equipment rack in spec'd location	H	1	4,500.00	4,500.00

ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
	<ul style="list-style-type: none"> - install patch panel & switch in spec'd location - route additional network cabling to spec'd location - temporarily connect 2nd camera & test for WebEx - install TV wall mounts - install TV's in spec'd locations - route cabling from "source location" to tv's - connect via HMDI extender baluns and/or hdmi cabling - 1 tv for displaying agenda & other for WebEx meetings - setup & test tv's 				
NOTES	TV wall mounting location will require electrical power outlet at each location. Customers responsibility.	ZER	1		0.00
NOTES	<p>*While all efforts are made to include all required installation materials, inevitably, some additional materials maybe required for project completion.</p> <p>*Installation based on "time & material rate" - labour & materials are estimated at this time. Quoted with information provided by customer.</p> <p>* It is recommended that a visual inspection of the facility be performed prior to project start & verify "scope" of the project which may affect required equipment & installation costs.</p> <p>*Any additional materials/labour required to be invoiced upon completion.</p> <p>* Equipment Estimate subject to product availability. *</p> <p>*Changes/additions to equipment list & the "Scope" of the project, can affect overall project costing.</p>	ZER	1	0.00	0.00

Visit our new website at:
www.ronsonsaudiovideo.com
 email:ronsonsaudiovideo@rogers.com

SUBTOTAL	25,271.12
HST @ 13%	3,285.28
TOTAL	\$28,556.40

Customer Satisfaction is our Mission
 All estimates are subject to change due to price and service changes. Returns must be made within 5 business days. See in store for details.

Accepted By

Accepted Date

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

By-Law No. 2290-2022

BEING A BY-LAW TO AMEND BY-LAW 1864-2014
BEING A BY-LAW TO PRESCRIBE AND REGULATE THE SPEED OF MOTOR
VEHICLES ON ROADS IN THE TOWNSHIP OF BLANDFORD-BLENHEIM.

WHEREAS the Council of the Township of Blandford-Blenheim wishes to amend
By-law No. 1864-2014.

NOW THEREFORE the Council of the Township of Blandford-Blenheim enacts
as follows:

1. That the existing Schedule "A" "Authorized Rates of Maximum
speed - 60 kilometers per" to said By-law 1864-1014 be amended
as attached.

AND FURTHER THAT this By-law come into effect on the day of passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS

2nd DAY OF MARCH, 2022.

Mayor

Clerk

SCHEDULE "A"
TO BY-LAW NO. 1864-2014

Authorized Rates of Maximum speed - 60 kilometres per hour

HIGHWAY	FROM	TO
Hofstetter Road Oxford-Waterloo Road Township Rd 12	Oxford Road 8 250 m east of Queen St. Oxford Rd 22	730 metres north 250 m west of Queen St. Oxford Rd 8

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM
BY-LAW NUMBER 2291-2022

Being a By-law to confirm the proceedings of Council.

WHEREAS by Section 5 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council.

AND WHEREAS by Section 11 of the *Municipal Act* 2001, S.O. 2001, c.25, the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Blandford-Blenheim at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Blandford-Blenheim in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Blandford-Blenheim, at this meeting held on March 2nd, 2022 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Mayor and proper officials of the Corporation of the Township of Blandford-Blenheim are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the proceeding section hereof.
3. That the Mayor and the CAO / Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Township of Blandford-Blenheim.

By-law read a first and second time this 2nd day of March, 2022.

By-law read a third time and finally passed this 2nd day of March, 2022.

MAYOR
MARK PETERSON

CAO / CLERK
RODGER MORDUE