

MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson (items 1. – 10. a. and 15. c.), Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Brick, Davidson, Degier, Krug, and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the December 18th, 2024 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. December 4th, 2024 Regular Meeting Minutes of Council

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that the minutes of the December 4th, 2024 Regular Meeting Minutes of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

a. Public Meeting under the Planning Act, Zone Change

RESOLUTION #6

Moved by – Councillor Demarest
Seconded by – Councillor Young

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider an application for zone change:

ZN1-24-22 (McLaren Property Enterprise Inc.);

And that Mayor Peterson Chair the Public Meeting.

.Carried

i. Application for Zone Change – ZN1-24-22 (McLaren Property Enterprise Inc.)

The Planner presented the Report, recommending approval. The applicant was present. CAO Brick provided a reminder to members that the scope of the decision making extends to the planning matters at hand. Ben Collins, resident, questioned the potential individuals residing on the lands of the proposed application. The Applicant, Dinesha McLaren, responded to the question, answering that the business specializes in complex needs. Mayor Peterson questioned the Planner respecting restrictions specifically for individuals on property in question. The Planner responded that the application would need to be deferred and legal advice obtained. Dan Preszcator, resident, questioned whether the applicant would require licensure. Zoning is required for the licensing, the applicant responded. Preszcator further question building safety requirements. Chief Building Official, Belanger, responded that this particular project would require a change of use permit as well as proof of licensure. Bev Beaton, resident, expressed concerns regarding the quantity of residents and has questions regarding oversight. The applicant, McLaren, responded regarding the residents and that oversight is exercised by different licensing bodies. McLaren noted that 24-hour support is provided to residents. Beaton further questioned the applicant's other business locations, to which the applicant responded. Beaton further expressed concern regarding the community nature of the village. The applicant, McLaren, spoke to emergency services as well as ensuring the place that the individual is fits with the individual's contextual needs. The applicant, McLaren, further explained that safety plans and forethought are required. Meghan Collins, resident, questioned the individuals that would be permitted to live on the property. The applicant, McLaren, responded that considerations are made for ensuring the place fits the individual's needs.

RESOLUTION #7

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #8

Moved by – Councillor Young
Seconded by – Councillor Demarest

Be it hereby resolved that the Township of Blandford-Blenheim approve the zone change application submitted by McLaren Property Enterprise Inc., whereby the lands described as Part Lots 9 and 10, Plan 65, in the Township of Blandford-Blenheim, are to be rezoned from 'Special Residential Type 1 Converted Dwelling Zone (R1-C)' to 'Special Residential Type 1 Zone (R1-sp)' to permit a group home on an undersized property.

.Carried

8. Delegations / Presentations

None.

9. Correspondence

a. Specific

None.

b. General

i. Rural Oxford Economic Development, re: 2025 Work Plan and Economic Development Activity.

RESOLUTION #3

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the general correspondence item be received as information.

.Carried

10. Staff Reports

a. **Drew Davidson – Director of Protective Services**

i. PS-24-23 – Wilmot Fire Agreement

RESOLUTION #4

Moved by – Councillor Demarest
Seconded by – Councillor Young

Be it hereby resolved that Report FC-24-23 be received as information;
and,

That Council authorizes the Mayor and Clerk to execute the Fire
Protection Agreement with the Township of Wilmot.

.Carried

ii. PS-24-24 – Monthly Report

RESOLUTION #5

Moved by – Councillor Banbury
Seconded by – Councillor Barnes

Be it hereby resolved that Report PS-24-24 be received as information.

.Carried

b. Ray Belanger – Chief Building Official

i. CBO-24-12 – Monthly Report

RESOLUTION #11

Moved by – Councillor Barnes
Seconded by – Councillor Banbury

Be it hereby resolved that Report CBO-24-12 be received as information.

.Carried

c. Jim Borton – Director of Public Works

i. PW-24-28 – Accelerated High Speed Internet Program Update

RESOLUTION #12

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that Report PW-24-28 be received as information.

.Carried

d. Trevor Baer – Director of Community Services

i. CS-24-18 – Partnerships to Enhance Community Programming

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CS-24-18 be received as information;
and,

That Council authorize staff to engage with local organizations to explore potential partnership agreements; and further,

That Council direct staff to report detailed findings and recommendations.

.Carried

ii. CS-24-19 – COVID Funding

RESOLUTION #14

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that Report CS-24-19 be received as information;
and,

That Council authorize the allocation of \$16,000 from remaining COVID-19 funding towards the installation of automated doors and locks at park washrooms in Plattsville and Drumbo Park, in accordance with the Township's Purchasing Policies.

.Carried

e. Adam Degier – Drainage Superintendent

i. DS-24-22 - Petition for Drainage

RESOLUTION #15

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that Report DS-24-22 be received as Information; and,

That Council accepts the petition for drainage works for Lot 10 Concession 3 Blenheim, Blandford-Blenheim from John Pynenburg in the affected area of the existing private Sparks Drain; and further,

That the Clerk notify the Grand River Conservation Authority that is has received a petition for drainage work and that they intend to proceed with this petition.

.Carried

f. Josh Brick – Chief Administrative Officer

i. CAO-24-50 – 2025 Insurance Program

RESOLUTION #16

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that Report CAO-24-50 be received as information;
and,

That Council directs the Clerk to take the necessary administrative actions to execute November 21, 2024 policy documents offered by Intact Public Entities.

.Carried

11. Reports from Council Members

Councillor Barnes reminded of the event being held on December 20th, the festive evening in downtown Drumbo. Councillor Barnes noted that lottery tickets are being sold at the Heritage Society for the Christmas basket to support the Drumbo Heritage Society. Deputy Mayor Demarest noted the positive impact of having many service clubs involved in the event, as well as the fire department.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

- a. Report CAO-24-47 - Personal matters about an identifiable individual, including municipal employees. [s. 239 (2)(b)]
Re: Performance Evaluation CAO
- b. Report CAO-24-48 - Personal matters about an identifiable individual, including municipal employees. [s. 239 (2)(b)]
Re: Staffing
- c. Report CAO-24-49– Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality [s. 239 (2)(e)]
Re: Township Roads Update

RESOLUTION #9

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:41 p.m. to discuss:

- a. Report CAO-24-47 - Personal matters about an identifiable individual, including municipal employees. [s. 239 (2)(b)]
Re: Performance Evaluation CAO
- b. Report CAO-24-48 - Personal matters about an identifiable individual, including municipal employees. [s. 239 (2)(b)]
Re: Staffing
- c. Report CAO-24-49– Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality [s. 239 (2)(e)]
Re: Township Roads Update

.Carried

RESOLUTION #10

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:29 p.m. and reports the following:

That Council provided direction to staff regarding Report CAO-24-47, CAO-24-48 and CAO-24-49.

.Carried

16. By-laws

RESOLUTION #17

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time:

- a. 2474-2024, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-22); and,
- b. 2475-2024, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #18

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a third and final time:

- a. 2474-2024, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-22); and,
- b. 2475-2024, Being a By-law to confirm the proceedings of Council.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:51 p.m.;

Be it hereby resolved that Council adjourn to meet again on Wednesday, January 15th, 2025 at 10:00 a.m. for the 2025 Capital and Operating Budget.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Sarah Matheson, Clerk
Township of Blandford-Blenheim