

MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury, Demarest and Read.

Staff: Baer, Harmer, Krug, Matheson, Mordue, Richardson and Scherer.

Others: Dustin Robson, Planner, Oxford County.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the amended agenda for the September 7th, 2022 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. August 3rd, 2022 Minutes of Council

RESOLUTION #2

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Minutes of the August 3rd, 2022 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

a. K. Smart Associates – Princeton Drain

Re: Staff Report DS-22-20

Kenn Smart, Engineer, K. Smart Associates presented the report for the Princeton Drainage Works 2022 and explained the process for proceeding. Matthew Sheedy, Princeton resident, asked a question about his property, answered by Smart. Bev Beaton, Princeton resident, voiced several criticisms of the project, answered by Smart. Debbie Randall, Princeton resident, questioned the need to bring the streets to an urban standard and asked a question about how assessment determined on specific lots, answered by Smart. Darrell Ingrey, Princeton resident, questioned whether new roads would have a weight limit and accommodate heavy trucks from industrial operations, answered by Smart and Director of Public Works Jim Borton. Lisa Aard, Princeton resident, wanted confirmation that on-street parking on Main Street was not going to be lost, answered by Mayor Peterson. Allan Yeandle, Princeton Resident, voiced several concerns, answered by Smart. Councillor Banbury noted it was a shame a sewer system could not be completed at the same time.

RESOLUTION #3

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Engineer's Report for the Princeton Drainage System 2022 be received as information.

.Carried

RESOLUTION #4

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that Report DS 22-20 be received as information;

And further that council gives consideration to By-Law No. 2313-2022 for the Princeton Drainage System 2022 and give first and second reading (provisional by-laws);

And further that the Court of Revision be set for Wednesday October 5, 2022 at 4:00 p.m.

.Carried

RESOLUTION #5

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that first and second reading be given to the following By-law:

- 2313-2022, Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford (Princeton Drainage System 2022)

.Carried

b. Darlene Flemming, Re: Plattsville Estates Phase 4

Darlene Flemming, Plattsville resident, voiced several concerns regarding the development and grading changes happening at Plattsville Estates Phase 4. Particularly, Flemming voiced concerns over safety and dust control. John Zimmer, Developer, answered and noted that a fence could be installed along the private drive as well as that more water trucks could be used to control the dust.

RESOLUTION #6

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Delegation from Darlene Flemming regarding Plattsville Estates Phase 4 be received.

.Carried

8. Public Meeting

a. Public Meeting under the Planning Act

- i. Application for Zone Change – ZN 1-22-01 (Christopher McLaren & Larenwood Farms Ltd.)
- ii. Application for Zone Change – ZN-22-06 (Brenden Lee & Leah Wynia)

RESOLUTION #7

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider applications for Zone Change:

ZN 1-22-01, Christopher McLaren & Larenwood Farms Ltd.. and;

ZN-22-06, Brenden Lee & Leah Wynia,

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report for ZN1-22-01, recommending denial. The applicant and agent were present and spoke in favour of the application. Council expressed favour of the application. No one spoke further in favour or opposition of the application.

The Planner presented the report for ZN1-22-06, recommending approval. An agent was present on the applicant's behalf and spoke in favour of the application. Council did not ask any questions. No one spoke further in favour or opposition of the application.

RESOLUTION #8

Moved by – Councillor Read
Seconded by – Councillor Balzer

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #9

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve-in-principle the zone change application File No. ZN1-22-01 as submitted by Christopher McLaren & Larenwood Farms Ltd. for lands described as Part Lot 8 & 9, Concession 5 (Blenheim), in the Township of Blandford-Blenheim whereby the lands are proposed to be rezoned from 'General Agricultural Zone (A2)' to 'Rural Residential Zone (RR)'.

.Carried

RESOLUTION #10

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the Zone Change Application, File No. ZN 1-22-06, as submitted by Brenden Lee & Leah Wynia, for lands described as Part Lot 2, Concession 13 (Blandford) in the Township of Blandford-Blenheim, are to be rezoned from 'Special General Agricultural Zone (A2-32(H)) to 'Special General Agricultural Zone (A2-32)' to remove the Holding (H) provision from the subject lands.

.Carried

b. Public Meeting under the Planning Act, Committee of Adjustment

RESOLUTION #11

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Council move into Committee of Adjustment at 6:20 p.m.

.Carried

RESOLUTION #12

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that the Committee rise at 6:26 p.m. and that the Open Council meeting resumes.

.Carried

9. Correspondence

a. Specific

i. Big Brothers Big Sisters of Oxford County

RESOLUTION #13

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Council proclaims the month of September, 2022 as Big Brother Big Sister month in the Township of Blandford-Blenheim.

.Carried

b. General

- ii. Oxford County report PW 2022-35 – Proposed Backflow Prevention Program.
- iii. Oxford County Report PW 2022-37 – 2022 – 2032 Renewable Energy Action Plan
- iv. Oxford County 2024 Transportation Master Plan

RESOLUTION #14

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that the general correspondence items be received as information.

.Carried

10. Staff Reports

a. Rick Richardson – Director of Protective Services

- i. FC-22-16 – Monthly Report

RESOLUTION #15

Moved by – Councillor Balzer
Seconded by – Councillor Read

Be it hereby resolved that Report FC-22-16 be received as information.

.Carried

- ii. FC-22-17 – Fire Dispatch Agreement

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved THAT Staff Report FC-22-17 entitled “Fire Dispatch Agreement” be accepted as information;

AND THAT the Mayor and Clerk be authorized to sign an agreement with Woodstock Police Services to provide Fire Dispatching Services from January 1, 2023 to January 1, 2027.

.Carried

iii. FC-22-18 – Fire Department ER By-law

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved THAT Staff Report FC-22-18 entitled Fire Department Establishing and Regulating By-Law be accepted as information;

AND THAT the By-law attached as By-Law Number 2314-2022 a by-law to Establish and Regulate a Fire Department for the Township of Blandford-Blenheim be presented to Council for all three readings to repeal and replace By-Law Number 1701-2011 in its entirety.

.Carried

iv. FC-22-19 – Driver Training Agreement

RESOLUTION #18

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved THAT Staff Report FC-22-19 entitled Fire Department Driver Training Agreement be accepted as information;

AND FURTHER THAT Council approves the draft By-Law to authorize the execution of a fire department driver certification program agreement between the Township of Norwich and the Township of Blandford Blenheim.

.Carried

b. Jim Harmer – Drainage Superintendent

i. DS-22-18 – Monthly Report

RESOLUTION #19

Moved by – Councillor Banbury

Seconded by – Councillor Demarest

Be it hereby resolved that Report DS-22-18 be received as information.
.Carried

ii. DS-22-19 – Petition for Drainage Baker Drain

RESOLUTION #20

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report DS-22-19 be received as Information;
and,

That Council accepts the petition for drainage works from Don Steinman and 1058672 Ontario Inc. for repair and improvements of the Baker Drain at Part of lot 5 and 4 con 11 at 906072 Township Road 12

That the Clerk notify the Grand River Conservation Authority that it has received a petition for drainage work and that they intend to proceed with this petition

.Carried

c. Jim Borton – Director of Public Works

i. PW-22-18 – Monthly Report

RESOLUTION #21

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Report PW-22-18 be received as information.
.Carried

ii. Oxford County Road Supervisors Association

RESOLUTION #21

Moved by – Councillor Banbury
Seconded by – Councillor Demarest

Be it hereby resolved that Whereas the Oxford County Road Supervisors Association is seeking to host the 2025 Association of Ontario Road Supervisor's (AORS) Municipal Trade Show;

And Whereas this event draws more than 2,000 participants to share information and technical developments related to municipal roads and

infrastructure with 200+ exhibitors (300 booths) of public works products and services;

And Whereas this event provides an opportunity to show case the County and local municipalities while providing support to the local economy through accommodations, meals and other related spinoffs;

And Whereas municipal support for the show and public works staff involved in planning, organizing and running the Trade Show is required for it to be successful;

Now therefore the Council of the Township of Blandford-Blenheim hereby endorses the Oxford County Road Supervisors Association bid for the 2025 AORS Municipal Trade Show;

And further endorses the utilization of public works staff to assist with planning, organizing and running the 2025 AORS Municipal Trade Show.

.Carried

d. John Scherer – Chief Building Official

i. CBO-22-09 – Monthly Report

RESOLUTION #23

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Report CBO-22-09 be received as information.

.Carried

e. Trevor Baer – Manager of Community Services

i. CS-22-13 – Monthly Report

RESOLUTION #24

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Report CS-22-13 be received as information.

.Carried

f. Denise Krug – Director of Finance

i. TR-22-12 – 2023 Budget Schedule

RESOLUTION #25

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-22-12 be received as information;

And further that Council adopt the budget schedule for the 2023 Operating and Capital Budgets, set out in Report TR-22-12.

.Carried

g. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-22-21 – January 2023 Council Meetings

RESOLUTION #26

Moved by – Councillor Banbury
Seconded by – Councillor Read

Be it hereby resolved that Report CAO-22-21 be received; and,

That the Council meeting for January 4, 2023 be cancelled and the following meetings be established for the month of January 2023:

- January 11, 2023 at 4:00 p.m., Regular Council
- January 18, 2023 at 10:00 a.m., Operating Budget presentation

.Carried

11. Reports from Council Members

Councillor Demarest reported that the keys for the Habitat for Humanity build in Drumbo were handed over to the owners at the end of August.

Councillor Banbury reported that the Princeton District Museum and Library Association is holding their 25th Anniversary celebration on the 17th and 18th of September from 1 pm - 4 pm, providing refreshments and a late lunch. Mayor Peterson wished all the candidates running for Council good luck on the upcoming election, October 24th, 2022. Mayor Peterson requested staff to get a timer for those appearing as delegations, he would like it on the TV or the wall visible to everyone.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

- a. A proposed or pending acquisition or disposition of land by the municipality or local board.
 - i. Unopened road allowance in Drumbo.
- b. Personal matters about an identifiable individual, including municipal or local board employees.
 - i. Staffing.

RESOLUTION #27

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of section 239 of the Municipal Act at 7:05 p.m. to discuss:

- ii. A proposed or pending acquisition or disposition of land by the municipality or local board.
 - 1. Unopened road allowance in Drumbo.
- iii. Personal matters about an identifiable individual, including municipal or local board employees.
 - 1. Staffing.

.Carried

RESOLUTION #28

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 8:00 p.m.

.Carried

RESOLUTION #29

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

That Council direct Staff to proceed with arranging for the environmental remediation of the unopened road allowance between 71 and 75 Prospect Street Drumbo.

.Carried

16. By-laws

- a. 2313-2022, Princeton Drainage System 2022;
- b. 2314-2022, Fire ER By-Law;
- c. 2315-2022, Being a By-law to amend the zoning by-law; and,
- d. 2312-2022, Being a By-law to confirm the proceedings of Council.

RESOLUTION #29

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2312-2022, 2315-2022, 2316-2022.

.Carried

RESOLUTION #30

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final reading: 2312-2022, 2315-2022, 2316-2022.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #31

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 8:01 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on
Wednesday, September 21st, 2022 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim