

MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, and Young.

Staff: Baer, Belanger, Borton, Brick, Davidson, Degier, and Matheson.

Other: Robson, Planner.

Regrets: Councillor Demarest

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the September 18th, 2024 Regular Meeting of Council be adopted as amended, with the addition of items 16. d. and e.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. September 4th, 2024 Minutes of Council

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that the minutes of the September 4th, 2024 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

a. Public Meeting under the Planning Act, Zone Change

- i. Application for Zone Change – ZN1-24-13 (1000001149 Ontario Inc.)

RESOLUTION #3

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider application for zone change:

ZN1-24-13 (1000001149 Ontario Inc.);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the Report, recommending to approve-in-principle. The applicants and applicant's agent were present. Ron Davidson, Planning Consultant and agent of the applicant, spoke in favour of the application. No one in the audience spoke further for or against the application.

RESOLUTION #4

Moved by – Councillor Banbury
Seconded by – Councillor Barnes

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #5

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that the Township of Blandford-Blenheim approve-in-principle the zone change application submitted by 1000001149 Ontario Inc. whereby a portion of the lands described as Part Lot 12, Concession 11 (Blenheim), Township of Blandford-Blenheim are to be rezoned from 'General Agricultural Zone (A2)' to 'Aggregate Industrial Zone (ME)' to permit a new Class 'A' below water aggregate operation.

.Carried

8. Delegations / Presentations

- i. Nicole Lippay, Jenna Fischer, and Meagan Brennan, Staff Members, Oxford County Library, re: Ox on the Run Progress Update

Nicole Lippay, Jenna Fischer, and Meagan Brennan, Staff Members, Oxford County Library, presented information regarding Ox on the Run including usage of the service and what types of services are offered such as registering library cards.

RESOLUTION #6

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved presentation from Nicole Lippay, Jenna Fischer, and Meagan Brennan, Staff Members, Oxford County Library, regarding Ox on the Run Progress Update be received as information.

.Carried

9. Correspondence

- a. Specific

None.

- b. General

- i. Louise Wardrop, Executive Director, Oxford Community Foundation, re: 2024 Fall Newsletter; and,
- ii. Louise Wardrop, Executive Director, Oxford Community Foundation, re: 2023 Annual Report.

RESOLUTION #7

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence item be received as information.

.Carried

10. Staff Reports

a. Drew Davidson – Director of Protective Services

- i. FC-24-19 – Monthly Report

RESOLUTION #8

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report FC-24-19 be received as information.

.Carried

b. Ray Belanger – Chief Building Official

- i. CBO-24-08 – Monthly Report

RESOLUTION #9

Moved by – Councillor Barnes
Seconded by – Councillor Banbury

Be it hereby resolved that Report CBO-24-08 be received as information.

.Carried

- ii. CBO-24-09 – Monthly Report

RESOLUTION #10

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that Report CBO-24-09 be received as information.

.Carried

c. Jim Borton – Director of Public Works

- i. PW-24-21 – Bridge 38 Deck

RESOLUTION #11

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that Report PW-24-21 be received as information;
and,

That Council accepts the tender bid submitted by VanDriel Excavating Inc.
of Clinton ON. for the amount of \$544,325.32 plus HST; and further,

That Council directs staff to provide options for increasing Public Works Reserve contributions for consideration during 2025 Budget Deliberations.

.Carried

ii. PW-24-22 – Monthly Report

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report PW-24-22 be received as information.

.Carried

d. Trevor Baer – Director of Community Services

i. CS-24-13 – Purple Bench DART

RESOLUTION #13

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Report CS-24-13 be received as information.

.Carried

e. Denise Krug – Director of Finance

i. TR-24-13 – Monthly Report

RESOLUTION #14

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that Report TR-24-13 and the 2025 Budget Survey Responses be received as information.

.Carried

f. Josh Brick – Chief Administrative Officer

i. CAO-24-37 – Severance Agreement

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CAO-24-37 be received as information;
and,

That Council authorizes staff to execute the Severance Agreement related
to Severance Application B23-82-1.

.Carried

11. Reports from Council Members

Mayor Peterson reported regarding the Drumbo Fair upcoming this weekend, Friday, September 20th to Sunday September 22nd. Councillor Young reported on the Take Back the Night event in Oxford County to highlight awareness for domestic violence. Councillor Banbury reported on his attendance at the Farm Show on the first day and commented on the attendance and extensiveness of the show. Mayor Peterson reported that he cooked in the Lion's Club tent on the Thursday of the Farm Show, commenting that any and all leftover food is donated to the Blandford-Blenheim Helping Hands Foodbank. Mayor Peterson noted that all the foodbanks everywhere are struggling to meet the needs of their users. Mayor Peterson commended the Drumbo Lions Club for their efforts during the Farm Show.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

- a. Report DC-24-08 - Third party information supplied in confidence to the municipality, which, if disclosed, could significantly prejudice a competitive position or interfere with negotiations [s. 239 (2)(i)]
Re: Municipal Accountability Officer
- b. Report CAO-24-36 – Personal matters about an identifiable individual, including municipal employees. [s. 239 (2)(b)]
Re: Personal Matters

RESOLUTION #16

Moved by – Councillor Young
Seconded by – Councillor Barnes

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:58 p.m. to discuss:

- a. Report DC-24-08 - Third party information supplied in confidence to the municipality, which, if disclosed, could significantly prejudice a competitive position or interfere with negotiations [s. 239 (2)(i)]
Re: Municipal Accountability Officer
- b. Report CAO-24-36 – Personal matters about an identifiable individual, including municipal employees. [s. 239 (2)(b)]
Re: Personal Matters

.Carried

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:09 p.m. and reports the following:

That Report DC-24-08 be received as information;

And further, that Council direct staff to provide 30 days' notice to Robert J. Swayze, the Township's current Integrity Commissioner and Closed Meeting Investigator, advising that his services are no longer required;

And further, that Council direct staff to appoint John Mascarin of Aird Berlis LLP as the new Integrity Commissioner and Closed Meeting Investigator by by-law at a subsequent meeting

And further, that Council gave direction to the CAO regarding Report CAO-24-36.

.Carried

16. By-laws

RESOLUTION #18

Moved by – Councillor Barnes
Seconded by – Councillor Young

Be it hereby resolved that the following By-laws be now read a first and second time:

- a. 2451-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-03);
- b. 2452-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-10);
- c. 2453-2024, Being a By-law to confirm the proceedings of Council;
- d.2454-2024, Being a By-law to appoint a Fire Prevention Officer for the Township of Blandford-Blenheim; and,
- e. 2455-2024, Being a By-law to appoint Building Officials under the Building Code Act for the Corporation of the Township of Blandford-Blenheim.

RESOLUTION #19

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time:

- a. 2451-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-03);
- b. 2452-2024, Being A By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-10);
- c. 2453-2024, Being a By-law to confirm the proceedings of Council;
- d.2454-2024, Being a By-law to appoint a Fire Prevention Officer for the Township of Blandford-Blenheim; and,
- e. 2455-2024, Being a By-law to appoint Building Officials under the Building Code Act for the Corporation of the Township of Blandford-Blenheim.

.Carried

17. Other Business

None.

18. Adjournment and Next Meeting

RESOLUTION #20

Moved by – Councillor Banbury
Seconded by – Councillor Young

Whereas business before Council has been completed at 5:12 p.m.;

Be it hereby resolved that Council adjourn to meet again on Wednesday, October 2nd, 2024 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Sarah Matheson, Clerk
Township of Blandford-Blenheim