

MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Borton, Davidson, Harmer, Krug, Mordue and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the November 15th, 2023 Regular Meeting of Council be adopted as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None.

5. Adoption of Minutes

a. November 1st, 2023 Minutes of Council

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the November 1st, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

b. November 7th, 2023 Minutes of Council

RESOLUTION #3

Moved by – Councillor Barnes

Seconded by – Councillor Demarest

Be it hereby resolved that the Minutes of the November 7th, 2023 Meeting of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Public Meetings

a. Public Meeting Under the Planning Act, Committee of Adjustment

RESOLUTION #4

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council move into Committee of Adjustment at 4:01 p.m.

.Carried

RESOLUTION #5

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the Committee rise at 4:05 p.m. and that the Open Council meeting resumes.

.Carried

The Minutes of the Committee of Adjustment are on the November 15th, 2023 Minutes of the Committee of Adjustment. The decision for MVA-08-23 was signed as approved.

b. Public Meeting Under the Planning Act, Zone Change

i. Application for Zone Change – ZN-23-14 (Ross Roth Sand & Gravel Inc.)

RESOLUTION #6

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that Council rise and go into Public Meeting under the Planning Act to consider an application for Zone Change:

ZN1-23-14 (Ross Roth Sand & Gravel Inc.);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report, recommending denial. The applicants and applicant's agent were present. The Committee Member Banbury asked a question that was answered by the applicant's agent. Committee Member Demarest asked questions that were answered by the Planner. Committee Member Banbury asked further questions that were answered by the Planner. The applicant's agent spoke in favour of the application. Dean Janscar, potential neighbour, spoke in favour of the application. Committee Member Demarest asked a question that was answered by the applicant. Committee Chair Peterson asked questions that were answered by the applicant and made comment. No member of the public spoke against the application.

RESOLUTION #7

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #8

Moved by – Councillor Demarest

Seconded by – Councillor Barnes

Be it hereby resolved that the Council of the Township of Blandford-Blenheim defer a decision on the Zone Change Application submitted by Bender Contracting on behalf of Ross Roth Sand and Gravel Inc.

.Carried

8. Delegations / Presentations

None.

9. Correspondence

a. Specific

None.

b. General

None.

10. Staff Reports

a. Drew Davidson – Director of Protective Services

- i. FC-23-16 – Monthly Report

RESOLUTION #9

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report FC-23-16 be received as information.

.Carried

b. Ray Belanger – Chief Building Official

- i. CBO-23-11 – Monthly Report

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report CBO-23-11 be received as information.

.Carried

c. Jim Borton – Director of Public Works

- i. PW-23-20 – Tandem Truck with Plow Equipment

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report PW-23-20 be received as information;

And further that Council accepts the quoted price of \$363,358.00 from Viking Cives for the delivery of a 2025 Tandem Truck with plow equipment.

And further that staff amend the 10-year capital plan to show the purchase of the 2025 Freightliner 114SD cab and chassis for the amount of \$197,878.00 to be shown in the year 2024.

And further that staff amend the 10-year capital plan to show the balance of the 2025 Freightliner, \$165,480.00 for winter equipment be shown in the year 2025.

.Carried

d. Denice Krug – Director of Finance

i. TR-23-15 – 2024 Municipal Insurance

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-23-15 be received as information;

And further that Council instructs the Treasurer to bind the renewal for the Township's municipal insurance with Marsh Canada.

.Carried

ii. TR-23-16 – 2023 3rd Quarter Variance Report

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-23-16 be received as information.

.Carried

e. Sarah Matheson – Deputy Clerk

i. DC-23-05 – January 2024 Council Meetings

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report DC-23-05 be received; and,

That the Council meeting for January 3, 2024 be cancelled and the following meetings be established for the month of January 2024:

- January 10, 2024 at 4:00 p.m., Regular Council; and,
- January 17, 2024 at 10:00 a.m., Operating Budget presentation.

.Carried

f. Rodger Mordue – Chief Administrative Officer / Clerk

i. CAO-23-22 – Plattsville Estates Stage 3A Letter of Credit

RESOLUTION #15

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that Report CAO-23-22 be received as information;
and,

That Council authorize the following Letter of Credit reduction on the
recommendation of the Township's Consulting Engineer:

- Plattsville Estates Stage 3A Subdivision from \$66,088.73 to
\$36,505.50.

.Carried

11. Reports from Council Members

Councillor Young noted special events upcoming in the Township: Blenheim & District Public School Christmas Market is on November 24th, 2023 in the evening, Breakfast with Santa in Drumbo at the Agricultural Hall on November 26th, 2023 at 9:00 a.m., Santa Claus Parade in Bright on December 2, 2023 at 2:00 p.m., Santa Claus Parade in Plattsville on December 2, 2023 at 6:30 p.m., Santa Clause visit to Princeton on December 9th, 2023 at 11:00 a.m. Councillor Young also reported the Pumpkin Parade was a successful event, as well as the Remembrance Day Ceremony in Plattsville was well attended. Councillor Young also reported that she attended a Human Trafficking Awareness event and that it was very informative. Mayor Peterson reported he placed the wreath at the Remembrance Day Ceremony in Princeton and the event was well executed and attended. Mayor Peterson also reported that he placed a wreath at the Blenheim & District Public School and it was a great event.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

- a. Personal matters about an identifiable individual, including municipal or local board employees.

Re: CAO Recruitment Update.

RESOLUTION #16

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:53 p.m. to discuss:

- a. Personal matters about an identifiable individual, including municipal or local board employees.

Re: CAO Recruitment Update.

.Carried

RESOLUTION #17

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:12 p.m.

.Carried

16. Other Business

None.

17. By-laws

- a. 2397-2023, Being a by-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges;

b. 2398-2023, Being a By-law to assume and name lands as a public highway (English Crecent, Fulcher Street) located in Part of Lot 17, Concession 13, Township of Blandford-Blenheim (former Blenheim);

c. 2399-2023, Being a By-law to confirm the proceedings of Council.

RESOLUTION #18

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a first and second time: 2397-2023, 2398-2023, & 2399-2023.

.Carried

RESOLUTION #19

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time: 2397-2023, 2398-2023, & 2399-2023.

.Carried

18. Adjournment and Next Meeting

RESOLUTION #20

Moved by – Councillor Young
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:13 p.m.; and,

That Council adjourn to meet again on Wednesday, December 6th, 2023 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Rodger Mordue, CAO/Clerk
Township of Blandford-Blenheim