

MINUTES

Council met at 4:00 p.m. for their second Regular Meeting of the month.

Present: Mayor Peterson, Councillors Banbury, Barnes, Demarest and Young.

Staff: Baer, Belanger, Borton, Brick, Davidson, Degier, Krug, and Matheson.

Other: Robson, Planner.

Mayor Peterson in the Chair.

1. Welcome

2. Call to Order

3. Closed Session

RESOLUTION #1

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 3:01 p.m. to discuss:

- a. Educating or training members of the council, a local board, or committee [s. 239 (3.1)]

Re: Council Training Exercise

.Carried

RESOLUTION #2

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 3:40 p.m.

.Carried

4. Approval of the Agenda

RESOLUTION #3

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the March 20th, 2024 Regular Meeting of Council be adopted as printed and circulated.

.Carried

5. Disclosure of Pecuniary Interest

None.

6. Adoption of Minutes

a. March 6th, 2024 Minutes of Council

RESOLUTION #4

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that the minutes of the March 6th, 2024 Meeting of Council be adopted, as printed and circulated.

.Carried

7. Business Arising from the Minutes

None.

8. Public Meetings

a. Public Meeting under the Planning Act, Zone Change

i. Application for Zone Change – ZN1-24-01 (Marcotte Smith Holdings Inc.)

RESOLUTION #6

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Council rise and go into a Public Meeting under the Planning Act to consider applications for zone change:

ZN1-24-01 (Marcotte Smith Holdings Inc.);

And that Mayor Peterson Chair the Public Meeting.

.Carried

The Planner presented the report, recommending approval and clarifying the provisions of the proposed by-law. Member Demarest asked a question regarding entrances and proposed subdivisions. Robson, Planner, answered that there is a recommended entrance onto Railway Street for a proposed future

subdivision, and that the road would be brought up to Township standards. Member Banbury questioned security and lighting. Planner Robson noted that the site is subject to a site plan agreement and such items would be dealt with at that time. The applicant and applicant's agent were in attendance. The applicant's agent, Bram Van den Heuvel of Stonecrest Engineering, spoke to the application and stated the site plan approval process will ensure the proposal is amenable.

RESOLUTION #7

Moved by – Councillor Demarest
Seconded by – Councillor Banbury

Be it hereby resolved that the Public Meeting be adjourned and that the Regular Meeting of Council reconvene.

.Carried

RESOLUTION #8

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the Township of Blandford-Blenheim approve the zone change application File No. ZN1-24-01, submitted by Stonecrest Engineering on behalf of Marcotte Smith Holdings Inc., for lands described as Part Lots 8-13, Plan 65, Blandford-Blenheim, to be rezoned from 'Development Zone (D)' to 'Special Restricted Industrial Zone (MR-sp)' to facilitate the construction of a warehouse.

.Carried

9. Delegations / Presentations

None.

10. Correspondence

a. Specific

None.

b. General

i. Rural Oxford Economic Development Committee, re: November 15, 2023 to January 31, 2024 Economic Development Activity Report;

ii. Frank Gross, Manager of Transportation and Waste Management Services, Oxford County, re: 2023 Annual Transportation System Performance;

iii. Shawn Vanacker, Supervisor of Transportation, Oxford County, re: 2024 Community Safety Zone Implementation; and,

iv. Thames Valley District School Board, re: 2023/2024 Accommodation Plan.

RESOLUTION #5

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the general correspondence items be received as information.

.Carried

11. Staff Reports

a. Drew Davidson – Director of Protective Services

- i. FC-24-06 – February Monthly Report

RESOLUTION #9

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that Report FC-24-06 be received as information.

.Carried

- ii. FC-24-07 – Capital Purchase – Fire Apparatus

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report FC-24-07 be received as information; and further,

That Council approve staff to begin the procurement process for the acquisition of one aerial fire apparatus with an expected delivery in 2027.

.Carried

b. Ray Belanger – Chief Building Official

- i. CBO-24-03 – February Monthly Report

RESOLUTION #11

Moved by – Councillor Demarest

Seconded by – Councillor Young

Be it hereby resolved that Report CBO-24-03 be received as information.

.Carried

c. Jim Borton – Director of Protective Services

- i. PW-24-06 – Emergency Culvert Replacement

RESOLUTION #12

Moved by – Councillor Barnes

Seconded by – Councillor Banbury

Be it hereby resolved that Report PW-24-06 be received as information; and further,

That the culvert replacement expenditure be drawn from the Public Works Reserve.

.Carried

d. Denise Krug – Director of Finance

- i. TR-24-03 – Ontario Regulation 284-09

RESOLUTION #13

Moved by – Councillor Demarest

Seconded by – Councillor Young

Be it hereby resolved that Report TR-24-03 be received as information; and further,

That Report TR-24-03, with respect to Ontario Regulation 284/09 for the budget year 2024, be adopted.

.Carried

- ii. TR-24-04 – Statement issued with Respect to 2023 Salaries, Benefits & Expenses

RESOLUTION #14

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that Report TR-24-04 be received as information.

.Carried

- iii. TR-24-05 – Indexing of Development Charges

RESOLUTION #15

Moved by – Councillor Barnes
Seconded by – Councillor Demarest

Be it hereby resolved that Report TR-24-05 be received as information.

.Carried

- iv. TR-24-06 – 2023 Development Charges Annual Report

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Young

Be it hereby resolved that Report TR-24-06 be received as information; and further,

That the Report is posted on the website for public information.

.Carried

12. Reports from Council Members

Mayor Peterson reported on the Drumbo Lions Club Auction and Recycling Day begins Thursday March 28th and runs Friday March 29th. Mayor Peterson further reported that the Hugh Hall Memorial Day is happening April 6th in Plattsville. Mayor Peterson reported that April 3rd the first and third place Minor Hockey Team from the Good Deeds Cup will be in attendance at the meeting.

13. Unfinished Business

None.

14. Motions and Notices of Motion

None.

15. New Business

None.

16. Closed Session

- a. Report CAO-24-13 - Personal matters about an identifiable individual, including municipal employees [s. 239 (2)(b)]

Re: Staff

- b. Report CAO-24-14 - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239 (2)(f)]

Re: Municipal Roads

RESOLUTION #17

Moved by – Councillor Young

Seconded by – Councillor Banbury

Be it hereby resolved that Council move into Closed Session under the authority of Section 239 of the Municipal Act at 4:57 p.m. to discuss:

- a. Report CAO-24-13 - Personal matters about an identifiable individual, including municipal employees [s. 239 (2)(b)]

Re: Staff

- b. Report CAO-24-14 - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose [s. 239 (2)(f)]

Re: Municipal Roads

.Carried

RESOLUTION #18

Moved by – Councillor Banbury

Seconded by – Councillor Young

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 5:10 p.m.

.Carried

17. Other Business

None.

18. By-laws

- a. 2426-2024, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-01 - Marcotte Smith Holdings Inc.); and,
- b. 2427-2024, Being a By-law to confirm the proceedings of Council.

RESOLUTION #19

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Be it hereby resolved that the following By-laws be now read a first and second time:

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- a. 2426-2024, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-01 - Marcotte Smith Holdings Inc.); and,
- b. 2427-2024, Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #20

Moved by – Councillor Young
Seconded by – Councillor Banbury

Be it hereby resolved that the following By-laws be now read a third and final time:

- a. 2426-2024, Being a By-law to amend Zoning By-Law Number 1360-2002, as amended (ZN1-24-01 - Marcotte Smith Holdings Inc.); and,
- b. 2427-2024, Being a By-law to confirm the proceedings of Council.

.Carried

19. Adjournment and Next Meeting

RESOLUTION #21

Moved by – Councillor Demarest
Seconded by – Councillor Barnes

Whereas business before Council has been completed at 5:12 p.m.; and,

That Council adjourn to meet again on Wednesday, April 3rd, 2024 at 4:00 p.m.

.Carried

Mark Peterson, Mayor
Township of Blandford-Blenheim

Sarah Matheson, Clerk
Township of Blandford-Blenheim