



Township of Blandford-Blenheim

47 Wilmot Street South
Drumbo, Ontario. N0J 1G0

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JOB DESCRIPTION

POSITION:	ROAD PATROLLER
DEPARTMENT:	PUBLIC WORKS
EMPLOYMENT TERM:	PART TIME (SEASONAL)
REPORTS TO:	ROAD SUPERVISOR AND LEAD HANDS

POSITION SUMMARY:

Under the general direction of the Road Supervisor and Lead Hands, the Road Patroller is responsible for monitoring municipal roads during the winter control season to identify snow, ice, and other conditions that may affect public safety or require a winter maintenance response. The position conducts road patrols in accordance with applicable legislation, the Minimum Maintenance Standards for Municipal Highways, and Township policies and procedures.

PRINCIPLE RESPONSIBILITIES:

- Patrol municipal roads to monitor snow and ice accumulation, road surface conditions, visibility, obstructions, and other conditions that may affect the safe use of the road network.
- Conduct road patrol activities in accordance with the Minimum Maintenance Standards for Municipal Highways, Township policies, procedures, and established winter control practices.
- Maintain complete and accurate records of road patrols, observations, weather and road conditions, identified deficiencies, and actions taken.
- Determine when winter control response is required in accordance with established procedures and notify or call in appropriate Public Works staff as required.
- Promptly report hazardous road conditions, obstructions, damaged or missing signs, fallen trees, drainage concerns, or other deficiencies requiring attention.
- Take appropriate interim measures within the scope of the position to protect public safety, which may include installing barricades, warning devices, or otherwise securing an identified hazard until additional resources arrive.
- Assist with the removal of minor roadway obstructions and other immediate hazards where safe and appropriate to do so.
- Communicate effectively with the Road Supervisor and Public Works staff regarding road conditions, operational requirements, and emerging issues.
- Respond to changing weather and road conditions and exercise sound judgment while working independently with limited supervision.
- Provide operational support to the Public Works Department and assist with other road maintenance or winter control duties as assigned.
- Where appropriately licensed, trained, and required due to operational circumstances, may provide occasional backup assistance with winter control or snow removal operations.
- Operate Township vehicles and equipment safely and in accordance with applicable legislation, policies, procedures, and safe operating practices.

- Perform all duties in accordance with the Occupational Health and Safety Act and Regulations, Township health and safety policies and procedures, and established safe work practices.
- Perform other related duties as assigned.

SUPERVISION RECEIVED

- Works under the general supervision of the Road Supervisor and Lead Hands.

PREFERRED QUALIFICATIONS

- Ontario Secondary School Diploma or equivalent education and experience.
- Valid Ontario Class “G” Driver’s Licence in good standing and the ability to provide a satisfactory Driver’s Abstract.
- Previous experience in road maintenance, winter control, public works, construction, transportation, or a related environment is considered an asset.
- Knowledge of winter road maintenance practices, snow and ice conditions, and municipal road operations is considered an asset.
- Familiarity with the Minimum Maintenance Standards for Municipal Highways is considered an asset.
- Demonstrated ability to recognize and assess potentially hazardous road and weather conditions and respond appropriately within established procedures.
- Ability to work independently with minimal supervision while exercising sound judgment and maintaining effective communication with supervisory and operational staff.
- Ability to maintain clear, accurate, and timely written records.
- Strong interpersonal skills and the ability to interact professionally and courteously with staff and members of the public.
- Ability to work outdoors and operate a vehicle in adverse winter weather, variable road conditions, darkness, and other challenging environmental conditions.
- Availability to work the scheduled early-morning hours (generally 3:00AM-7:00AM Monday to Friday) and to accommodate reasonable changes to working hours based on weather and operational requirements.
- A valid Ontario Class DZ Driver’s Licence and experience operating winter maintenance equipment would be considered an asset, providing additional flexibility to assist with snow removal and winter control operations on an occasional or operationally necessary basis.

WORKING SCHEDULE AND COMPENSATION:

- Township Compensation Band 4 (\$27.97 – \$34.97)
- Eligible to Participate in the OMERS (Ontario Municipal Employees Retirement System) pension plan
- Ongoing training and development opportunities